

Minutes of the Regular Meeting of the Board of Education of the Clinton Central School District, Oneida County, New York, held on January, 2024.

Present:

(Board)

(Administration)

Ms. Melinda Leising, President
Ms. Erica Shaw, Vice-president
Dr. Lyndsey Bauer
Mr. Sam Catterson
Ms. Rachael Clark
Mr. Patrick LaVeck
Ms. Lisa Magnarelli

Mr. Christopher Clancy, Superintendent
Mr. Joseph Barretta, Assistant Superintendent for Business
Mrs. Michelle Gabree-Huba, Assistant Superintendent for Instruction and Technology
Dr. Matthew Lee, High School Principal
Mr. Edward Waskiewicz, Elementary Principal
Mrs. Elizabeth Dougherty, Director of Pupil Personnel Services

1. CALL TO ORDER

Ms. Leising called the meeting to order at 5:35 pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. READING OF THE MISSION STATEMENT

Ms. Leising read the mission statement.

4. INFORMATION-REPORTS-PROPOSAL/SUPERINTENDENT & STAFF

A. Administrators Reports

Elementary Principal Edward Waskiewicz updated the Board on several positive events that took place in the elementary school including a holiday sing-along and gift giving tree. A recent P2 assembly included high school P2 club participation, and the performance of a skit written by elementary students. Teachers came together for a primary vs. intermediate castle ball game, promoting a culture of friendship.

Middle School Principal Dr. Shaun Carney reported that the Hangin' with Hamilton event was attended by about 50 students. Student leaders from Hamilton College guided middle schoolers through leadership activities and games, helping students to develop social skills. The college provided food and gifts for those who attended. Members of the SUNY Poly's women's basketball team talked to students about their experiences as college athletes.

High School Principal Dr. Matthew Lee reported that seven high school students participated in the American Mathematics Competition held at Utica University. The team finished in first place with students also earning individual awards. Participants included Ian Chang - 2nd Place, Eli Davis - 3rd Place, Georgia Deep - 3rd Place, Gideon Dreier, John Musante, Sean Schreppel - 3rd Place,

and Abel Widiss. The four awarded student will receive one free course at UU in recognition of their performance.

B. Superintendent's Report

Athletic Partnership Council

Director of Athletics Safety and Wellness Robert Bentley updated the Board about the activities of several committees that he oversees:

- The Wellness Committee had their first meeting in early January where long and short term goals, and tasks were discussed. The committee will meet again on February 1.
- The District Safety Team is in the process of assembling emergency classroom folders. An additional meeting will take place due to Workplace Violence Program planning. The OHM BOCES Safety Team will also assist.
- The Athletic Partnership Council, at its initial meeting, discussed five overall topics to be addressed: Philosophy, Academics, Attendance, APP Process and Decision Making, as they apply to athletics. The committee will be seeking additional membership and will meet again in February.
- Winter sports are coming to a close with sectionals beginning soon. Twelfth grade members from each team are being celebrated on Senior Nights. The Girls and Boys basketball teams will be playing a double header on February 15, and the Harlem Wizards will be here on the 27th.

Mr. Clancy reminded Board members that the role of committees is to inform, but that decisions are ultimately made by the administration.

Thank You, Ms. Johnson

He then thanked Middle/High School Principal Amie Johnson for her excellent service as a teacher, leader and instructional coach. Ms. Johnson is resigning to pursue a new opportunity.

Capital Project Update

He explained adjustments that have been made to the originally presented Capital Project timeline. NYS Education review is now anticipated to be finalized by the end of February/March after which the bidding process can begin. Hopefully, construction will start in late spring 2024.

Workplace Violence Prevention

Mr. Clancy updated the Board on the newly required Workplace Violence Prevention Planning process. The policy is slated to be adopted at this meeting after which detailed risk evaluation can begin. A Workplace Violence Prevention Program is due to be completed by March 19, and full compliance, including training, by May 3.

Board Docs

Mr. Clancy was happy to report that Board Docs will soon be up and running. The District Clerk has completed her training, and the Board will receive training on February 7 using dedicated devices that the District has provided. It will be launched in time for use at the February 13 meeting.

Comets Rebranding

Mr. Clancy informed the Board that the development of the new Comets imagery will involve the CCS Art Department and interested high school students. Local publishing and design firms have been contacted, with two responding, and invited to provide guidance and feedback. The hope is to have the image in place for the spring sports season.

Literacy Framework

Mr. Clancy and Ms. Michelle Gabree-Huba reviewed opposing viewpoints about how children learn to read, a topic that has recently gained traction both politically and academically. Based on extensive research across a number of disciplines, it has been determined that direct explicit instruction comprised of six learning components works best, much of which CCS already has in place. Primary teachers have begun grant funded training, much more of which will take place on the March 15 Superintendent's Conference Day. The newly formed Literacy Committee will meet on January 25 to develop a timeline for implementation.

Budget Presentation

Mr. Clancy and Assistant Superintendent for Business Mr. Joseph Barretta reported that the District is expecting a \$91,512 decrease in state aid, largely due to a \$98,843 decrease in Foundation Aid. The overall revenue forecast is expected to increase by \$33,407 or 0.11%, while expenditures, mostly due to increased salaries, benefits, and the loss of ARP funding, are expected to increase by \$1,278,102. The resulting gap at this point in time is \$1,244,695. Several pieces of information that will affect this number are pending.

The Central Administration budget is expected to increase by 1.79% or \$52,964. Some savings can be realized by bringing outsourced services in house.

Mr. Clancy will be attending a meeting with key legislators to advocate for the return of Foundation Aid.

5. PUBLIC COMMENT

No one wished to speak.

6. STANDING RESOLUTIONS (CONSENT AGENDA)

A motion was made by Ms. Magnarelli, seconded by Dr. Bauer, and carried (7, 0) to combine items 6A through 6I.

A motion was made by Ms. Clark, seconded by Ms. Magnarelli, and carried (7, 0) to approve items 6A through 6I.

A. Agenda and Any Additions to the Agenda for January 23, 2024

B. Minutes from the Regular Meeting held on December 19 2023

C. Summary Treasurer's Report for December 2023

D. Treasurer's Report for December 2023

E. Executive Summary for December 2023

F. Revenues/expenditures by Month

G. Extra-classroom Treasurer's Report for December 2023

H. Committee on Preschool Special Education (CPSE) and Committee on Special Education (CSE) Report:

Reevaluation	5
Annual	0
Program Review	3
Administrative Transfer	0
Preschool	3
New Referral	2
504 Transfers	0
504 Referrals	1
504 Review	0
Amendment with no meeting held	2

I. Updated List of Substitute and Supervisory Personnel

7. COMMITTEE/LIAISON REPORTS

A. Committee Reports

1. Policy – Dr. Bauer reported that the first reading of the Opioid Prevention policy, which provides procedural guidance, is on the agenda for a first reading. Four additional policies are on the agenda for adoption, as discussed in previous meetings.
2. Finance – Ms. Magnarelli thanked Mr. Barretta for a thorough budget presentation, and had nothing to add. The presentation had been reviewed by the committee prior to the Board meeting.

B. Liaisons

1. PTA – Mr. Clancy reported that, at the most recent PTA meeting, teacher Megan Foley was welcomed as a new member/liaison. Several successful activity nights have helped to build community relationships. Fundraising efforts were reviewed, including the support of the Harlem Wizards event. Preliminary discussion about food waste recycling took place.
2. Wellness Committee – Dr. Bauer reported that the meeting enjoyed a large number of participants, and was primarily organizational. With the Wellness Policy in mind, current efforts were listed. Aims and goals were reviewed, branching into the topics of safety and nutrition.
3. CCSD Foundation – Ms. Magnarelli reported that, at the last meeting, Mr. Clancy spoke about District Goals. The Foundation raised \$75,000 in 2023, and succeeded in spending all donor directed funds. The 25th anniversary golf tournament has been scheduled for Monday, July 15, 2024.

8. NEW BUSINESS

A. Policy

First reading: No action necessary

1. BE IT RESOLVED that draft policy #8121.1, Opioid Overdose Prevention, be adopted.

Second reading and adoption:

A motion was made by Dr. Bauer, seconded by Mr. LaVeck, and carried (7, 0) to approve the following resolution:

2. BE IT RESOLVED that draft policy #5605, Student Voter Registration and Pre-registration, be adopted.

A motion was made by Ms. Magnarelli, seconded by Mr. Catterson, and carried (7, 0) to approve the following resolution:

3. BE IT RESOLVED that draft policy #6700, Purchasing, be adopted

A motion was made by Ms. Magnarelli, seconded by Ms. Shaw, and carried (7, 0) to approve the following resolution:

4. BE IT RESOLVED that draft policy # 9520.6, Policy on the Rights of Employees to Express Milk in the Workplace, be adopted.

A motion was made by Dr. Bauer, seconded by Ms. Clark, and carried (7, 0) to approve the following resolution:

5. BE IT RESOLVED that draft policy #8130.2, Workplace Violence Prevention, be adopted.

A motion was made by Ms. Shaw, seconded by Ms. Magnarelli, and carried (7, 0) to approve the following resolution:

- B. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, change order #1 to cover the \$23,039 cost of the replacement of an underground heating pipe for the Middle School Boiler Replacement Project, be approved.

9. PERSONNEL

A motion was made by Ms. Magnarelli, seconded by Mr. LaVeck, and carried (7, 0) to combine items 9A through 9E.

A motion was made by Ms. Magnarelli, seconded by Dr. Bauer, and carried (7, 0) to combine items 9A through 9E.

- A. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the following coaching appointment for the 2023-2024 school year, pending team formation, to be compensated in accordance with Article 14 of the CTA contract or other agreements/understandings between the District and CTA, be approved.

Stephen Morse Boys Modified Basketball

- B. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the unpaid leave of absence for Virginia Saville, Bus Attendant, beginning on January 24, 2024 for a time period not to exceed 60 days, be approved.
- C. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the unpaid leave of absence for Paul Grube, bus driver, beginning January 29, 2024 through February 9, 2024, be approved.

- D. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the following placement be approved:
1. Kaitlyn Moon (SUNY Oneonta), student teaching under the supervision of elementary teachers Tammy Billard beginning January 10, 2024 through March 8, 2024, and Cheryl Cosentino beginning March 11, 2024 through May 10, 2024.
 2. Joanna Huss (Touro College), student teaching under the supervision of special education teachers Sarah Spado and Kathleen Makuszkak beginning February 10, 2024 through April 30, 2024.
- E. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the resignation of Amie Johnson from the position of Middle/High School Assistant Principal, effective February 11, 2024, be accepted with regret.

11. QUESTIONS BY THE BOARD OF EDUCATION

It was clarified that Kindergarten enrollment has begun and is ongoing. Real numbers remain to be seen, but class sizes in recent years have been constant at slightly over 90 students.

Ms. Leising reminded attendees that the February 27 meeting has been rescheduled to February 13 due to the Harlem Wizards event, and that the SBI Legislative meeting will take place next week.

12. EXECUTIVE SESSION AND ADJOURNMENT

A motion was made by Ms. Magnarelli, seconded by Ms. Shaw, and carried (7, 0) to go into executive session to discuss proposed, pending or current litigation; collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law); the medical, financial, credit or employment history of a particular person(s) or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; the preparation, grading or administration of examinations; and the proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities, but only when publicity would substantially affect the value thereof. The time was 7:30pm.

A motion was made by Ms. Magnarelli, seconded by Ms. Shaw, and carried (7, 0) to return to regular session. The time was 8:33pm.

A motion was made by Dr. Bauer, seconded by Ms. Shaw, and carried (7, 0) to adjourn the meeting. The time was 8:43pm.

Respectfully submitted,



Julia A. Scranton
District Clerk