

Order of the Regular School Board Meeting
Policy No. 203.2

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order.
2. Determination of a quorum.
3. Pledge of Allegiance.
4. Approval of Agenda.
5. Recognition, Awards and Presentations.
6. Items of Information.
 - a. Student Representative
 - b. School Board Members
 - c. Superintendent
7. Public Comment.

8. Consent Agenda.
 - a. Minutes
 - b. Employment
 - c. Additional Assignments/Other
 - d. Authorization of Payments, Transfers, and Investment Activity

9. District Advisory Committee.
 - a. Report

10. Policy Committee.
 - a. Minutes
 - b. First Reading of Policies.
 - c. Second Reading of Policies.
 - d. Rescission of Policies.

11. Other Committee Reports.

12. Other Matters.

13. Dates to Remember.

14. Adjournment.

- B. Items in this order may be considered as part of a consent agenda.

- C. The school board may depart from the order of business with the consent of the majority of members present.

Adopted: 5/13/13

Revised: 10/24/12, 3/18/24

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross References: MSBA/MASA Model Policy 203 (Operation of the School Board Governing Rules)
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)