

Faribault Public Schools  
Faribault, MN

School Board  
Series 200

**School Board Committees**

Policy No. 213

**I. PURPOSE**

The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the school board.

**II. GENERAL STATEMENT OF POLICY**

- A. It is the policy of the school board to designate school board committees or subcommittees when it is determined that a committee process facilitates the mission of the school board.
- B. The school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the school board and the school district.
- C. A school board committee or subcommittee will be formed by school board resolution which shall outline the duties and purpose of the committee or subcommittee.
- D. A committee or subcommittee is advisory in nature and has only such authority as specified by the school board.
- E. The school board will receive reports or recommendations from a committee or subcommittee for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
- F. The school board also may establish such ad hoc committees for specific purposes as it deems appropriate.
- G. The school board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.

- H. A committee of the school board shall not appoint a subcommittee of that committee without approval of the school board.

### III. APPOINTMENT OF COMMITTEES

- A. The school board chair may appoint up to three (3) board representatives to the following district committees:

1. Community Education Advisory Council.  
Purpose Statement: The Community Education Advisory Council convenes community stakeholders in order to provide quality lifelong learning opportunities that enrich the lives and learning of students, families and community members. As part of its purpose, this Council will facilitate, review, and act upon the Cradle to Career initiative by collaborating with internal and community stakeholders.

2. Finance.  
Purpose Statement: The Finance Committee provides financial analysis, budget oversight and recommendations to the School Board. The committee ensures the District is operating with the financial resources required to provide high quality, equitable programming and services to our stakeholders.

3. Policy.  
Purpose Statement: The policy committee reviews, edits, eliminates, and provides recommendations to the School Board of new, old and current policies for the school district. The policy committee refers a policy to the school board in the form of a First Reading at a school board business meeting and then for a Second Reading at the following school board business meeting for official approval.

For more information regarding the purpose of having Policies for the school district, please refer to the introduction of our policy manual located before our table of contents.

4. Facilities.  
Purpose Statement: The Facilities Committee reviews and provides recommendations to the School Board on all needs relating to the maintenance, operation, and long range planning for all buildings, facilities, and collaborative ventures of the District.

5. Mental Health and Wellness.  
Purpose Statement: The Health and Wellness Committee's purpose is to assemble health and wellness professionals and other collaborators and stakeholders in order to support the school board's mission and strategic

plan. The Health and Wellness Committee provides support and recommendations to the district's faculty and staff as they work to meet the health and wellness needs of our community.

6. Equity.

Purpose Statement: The Faribault Public Schools District Equity Committee is creating an inclusive school community in which all are welcomed and respected. This committee supports the vision and mission of Faribault Public Schools by ensuring all students have access to a high-quality and equitable education.

7. District Advisory Committee.

Purpose Statement: The District Advisory Committee ensures active participation of teachers, parents, support staff, students and community members in planning and improving instruction and curriculum. The committee's work supports the vision and mission of Faribault Public Schools and "World's Best Workforce" legislation. Together, these stakeholders advise and make board recommendations regarding districtwide curriculum and instruction as well as changes, additions and deletions of courses, programs and instructional strategies that ensure all Faribault Public School students are successful in school and the community.

B. The school board has created by resolution the following standing committee:

1. Superintendent Evaluation Committee:

Purpose Statement: The Superintendent Evaluation Committee will set goals annually with the superintendent, and will write up midyear and final evaluation for public notice.

C. The school board will establish, by resolution, for each standing or ad hoc committee the number of members, the term and the charge or mission of each such committee.

D. The school board chair shall appoint the members of each standing or ad hoc committee and designate the chair thereof.

#### **IV. PROCEDURES FOR SCHOOL BOARD COMMITTEES**

A. All meetings of committees or subcommittees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.

B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the school board.

- C. Actions of a committee or subcommittee shall be by majority vote and be consistent with the governing rules of the school board.
- D. The committee or subcommittee shall designate a secretary who will record the minutes of actions of the school board committee.
- E. The power of a committee or subcommittee of the school board is advisory only and is limited to making recommendations to the school board.
- F. A committee or subcommittee of the school board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the school board.

*Adopted: 5/13/13*

*Revised: 11/22/21, 3/18/2024*

***Legal References:*** Minn. Stat. Ch. 13D (Open Meeting Law)

***Cross References:*** MSBA/MASA Model Policy 201 (Legal Status of the School Board)  
MSBA/MASA Model Policy 203 (Operation of the School Board –  
Governing Rules)  
MSBA Service Manual, Chapter 13, School Law Bulletin “C” (Minnesota’s  
Open Meeting Law)