

RED BANK BOROUGH PUBLIC SCHOOLS  
BOARD OF EDUCATION  
REGULAR VOTING MEETING

TUESDAY, March 19, 2024 7:00 PM



Red Bank Borough Board of Education

Dominic Kalorin, President  
Suzanne Viscomi, Vice President  
Christina Bruno  
Jennifer Garcia  
E. Pamela McArthur  
Erik Perry  
Ann Roseman  
Paul Savoia  
Dr. Frederick Stone

Jared J. Rumage, Ed.D.  
Superintendent of Schools

Anthony Sciarrillo  
Business Administrator/Board Secretary

**MISSION**

Driven by the needs of our children, we provide a safe, nurturing, and challenging learning environment for every student, every day.

**VISION**

We believe our children should Dream BIG.  
We will inspire. We will challenge.  
They will achieve.

1. 7:00 p.m. Call to Order by the Board President and Reading of the Sunshine Statement:

“Pursuant to Section 5 of the Open Public Meetings Act, notice of this meeting was advertised as directed by resolution adopted January 2, 2024. Notice of this meeting was published in the Asbury Park Press newspaper and sent to the Municipal Clerk, Red Bank Borough, within 7 days per code.

At the commencement of the meetings, the Board is expected to immediately convene an executive session and expects to resume the public portion of its meeting upon its return from executive session. Members of the public will be able to participate in the meeting as per the agenda.

Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted, please move in a calm and orderly fashion to the nearest exit.

The Board imposes a five minute time limit on individual comments with the same limits placed on the reading of written comments. Bylaw 0164.6 found on the District website has more details on Remote Public Board Meetings.

**Need for Remote:** Notice is hereby given that future meetings of the Red Bank Borough Board of Education may need to be held virtually. Visit [www.rbb.k12.nj.us](http://www.rbb.k12.nj.us) for access information and/or location changes.

## BOARD OF EDUCATION MEETING SCHEDULE

7:00 PM – Red Bank Primary School Cafeteria

**Bold Indicates Change**

January 2, 2024	July 9, 2024 (Retreat @ 5:00 PM)
January 16, 2024	August 13, 2024
February 13, 2024	August 27, 2024
March 19, 2024	September 10, 2024
<b>March 26, 2024</b>	October 8, 2024
<b>April 24, 2024 Public Budget Hearing</b>	November 12, 2024
May 14, 2024	December 10, 2024
June 11, 2024	January 7, 2025 Reorganization

2. ROLL CALL

3. FLAG SALUTE

4. EXECUTIVE SESSION

- a. HIB
- b. Negotiations
- c. Attorney-Client Privilege

5. SUPERINTENDENT’S REPORT

- a. February 2024 Student Attendance Report

GRADES	% ATTENDANCE
Preschool-Grade 3	94.67
Grades 4-8	95.96

- b. February 2024 Enrollment Report

SITE	3F	4F	KF	01	02	03	04	05	06	07	08	TOTAL
RBMS							120	121	125	125	120	611
RBPS	15	14	98	116	136	119						498
UMC	22	28										50
FBC	16	19										35
MDCC	22	25										47
<b>TOTAL</b>	<b>75</b>	<b>86</b>	<b>98</b>	<b>116</b>	<b>136</b>	<b>119</b>	<b>120</b>	<b>121</b>	<b>125</b>	<b>125</b>	<b>120</b>	<b>1241</b>
OOD		1			1		1	1	2	4	2	12

- c. February 2024 Suspension Report

GRADE 1	GRADE 2	GRADE 3	GRADE 4	GRADE 5	GRADE 6	GRADE 7	GRADE 8	TOTAL
0	0	0	0	0	3	1	1	5

- d. Harassment, Intimidation or Bullying Report

CASE	# OF STUDENTS	# OF VICTIMS	STATUS
RBMS11	72535, 10885	72535	HIB
RBMS12	72535, 10924	72535	HIB
RBMS13	11250, 72422, 11329, 72515, 72467, 11188	11250	HIB

**6. COMMITTEE REPORTS**

**7. PRESIDENT’S REPORT**

**8. HEARING OF THE PUBLIC**

Bylaw #0167 reads . . . “Any individual deciding to speak shall state their name and address. All comments will be directed to the Chair. Speakers shall be limited to one (1) turn of five (5) minutes with a total public participation not exceeding 60 minutes.”

**9. STATEMENT TO THE PUBLIC**

It may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Almost without exception, before a matter is placed on the agenda at a public meeting, the matter is thoroughly reviewed by the Superintendent and, when necessary, other school district administrators. If the Superintendent is satisfied that the matter is ready to be presented to the Board of Education, and if the circumstances permit, it is then referred to the appropriate committee of the Board of Education. The members of the Board committee work with the Administration and the Superintendent to assure its understanding of the matter. When the Board committee and the Superintendent are satisfied that it may be presented to the Board of Education, the matter is placed on the agenda at a public meeting.

**10. ACTION AGENDA**

**COMMUNITY RELATIONS - 1000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMMUNITY RELATIONS resolution(s) are approved as indicated:

NONE

**COMPLIANCE – 2000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following COMPLIANCE resolution(s) are approved as indicated:

**2007.** That the Board approves the February 2024 Suspension Report as submitted by the Superintendent.

**2008.** That the Board affirms the Harassment, Intimidation or Bullying Report as previously submitted by the Superintendent on February 13, 2024.

**2009.** That the Board accepts the Harassment, Intimidation or Bullying Report submitted by the Superintendent on March 19, 2024.

**2010.** That the Board approves the submission of the updated American Rescue Plan (ARP) Safe

Return Plan.

**BUSINESS – 3000**

**BOARD SECRETARY’S CERTIFICATION**

Anthony Sciarrillo, the School Business Administrator/Board Secretary, certifies that no line item has been over-expanded in the month of January 2024 in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

*Anthony Sciarrillo*

School Business Administrator/Board Secretary

**PAYROLL CERTIFICATION**

Payroll Certification for the period of February 1, 2024 through February 29, 2024.

February 15, 2024    \$739,283.10  
February 30, 2024    \$734,991.77

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following FINANCE resolution(s) are approved as indicated:

**3035. APPROVAL OF BOARD MINUTES**

That the Board approves the minutes from the February 13, 2024 Regular Session and the Executive Session of the Board of Education.

**3036. BILLS PAYMENT**

To authorize the payment of final bills for February 2024 in the amount of \$2,212,863.37 and for bills as of March 2024 in the amount of \$1,150,042.26.

**3037. BUDGET TRANSFERS**

To ratify any budget transfers effective January 2024 per the transfer report.

**3038. APPROVAL OF SECRETARY/TREASURER’S REPORT**

Pursuant to 18A:6-59 to approve the January 2024 Report of the Treasurer and the January 2024 Report of the Secretary as being in balance for the month.

**3039. TENTATIVE BUDGET FY 2024-2025**

The Superintendent recommends approval to adopt the Tentative Budget for FY 2024-2025:

**BE IT RESOLVED** that the tentative budget be approved for the 2024-2025 School Year using the 2024-2025 state aid figures and the School Business Administrator/Board Secretary be

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authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline;

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUE</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
2024-2025 Total Expenditures	\$32,888,025	\$5,754,958	\$489,025	\$39,132,008
Less: Anticipated Revenues	\$13,063,067	\$5,754,958	\$166,269	\$18,984,294
<b>Taxes to be Raised</b>	<b>\$19,824,958</b>	<b>\$0</b>	<b>\$322,756</b>	<b>\$20,147,714</b>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Red Bank Borough Board of Education located at 222 River Street, Red Bank, NJ on April 24, 2024 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

**Use of Banked Cap**

BE IT RESOLVED that the Red Bank Borough Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$175,295 for the purpose of programs offered to our students. The district intends to complete said purposes by June 2025.

**Capital Reserve Withdrawal - Other Capital Projects**

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$3,742,261 for other capital project costs of Middle School Site Improvements and construction of Primary School Nursing Station. The total costs of these projects is \$3,644,725 for Middle School Site Improvements and \$97,536 for construction of Primary School Nursing Station which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

**Maintenance Reserve Withdrawal**

Be IT RESOLVED, that per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$412,019 withdrawal from the Maintenance Reserve Account for use on the required maintenance activities for a school facility as reported in the Comprehensive Maintenance Plan pursuant to NJAC 6A:26-20.5

**Travel and Related Expense Reimbursement 2024-2025**

WHEREAS, the Red Bank Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Red Bank Board of Education established \$75,000 as the maximum travel amount for the current school year and has expended \$20,090 as of this date; now

THEREFORE BE IT RESOLVED, the Board of Education approves travel and related expense reimbursement in accordance with N.J.A.C.6:23A-7.3 to a maximum expenditure of \$70,000 for the 2024-2025 school year.

**3040. PRESCHOOL PROGRAM STATE AID/APPLICATION 2024-2025**

That the Board authorizes the submission of the DOE Division of Early Childhood Services PEA 2024-2025 District Enrollment and Planning Workbook and that the Board accepts the approved Preschool Education Aid for fiscal year 2024-2025 in the amount of \$3,206,301. \$232,815 is allocated to the Red Bank Charter School.

**3041. TRANSPORTATION - JOINTURE CONTRACT 2023-2024**

To approve the Red Bank Regional Board of Education transportation jointure #RBR&RBMS for students from Red Bank, NJ to Red Bank Middle School for 2023-2024 at per diem cost of \$217.50. Projected total: \$15,877.50

**3042. EIGHTH GRADE DANCE**

That the Board approves a Catering Agreement for the Eighth Grade Dance to be held on May 23, 2024 at Buona Sera Italian Restaurant, Maple Avenue, Red Bank, NJ.

**3043. DONATION**

That the Board Approves the donation of 4 clarinets to the Red Bank Middle School.

**3044. NJ PURCHASE AGREEMENT WITH APPLE**

That the Board Approves the piggyback consent form to purchase Apple products through Newark Board of Ed Co-op Purchasing Authority.

**3045. CERTIFICATE OF EXCELLENCE**

That the Board approves the District's application for ASBO International's Certificate of Excellence in Financial Reporting for the fiscal year ending June 30, 2023.

**3046. OUT OF DISTRICT PLACEMENT - CPC HIGHPOINT SCHOOL**

That the Board approves placement at CPC Highpoint School for student #10961 at the rate of \$526.18 per day commencing March 4, 2024 through June 20, 2024. Estimated total cost for 70 days is \$36,832.60. Account #11-000-100-566-003.

**3047. HOME INSTRUCTION**

That the Board approves Home Instruction services to be provided by District Staff for student #74088 at a rate of \$36.00 per hour not to exceed 5 hours per week commencing March 4, 2024 through March 28, 2024. Estimated total cost is \$720. Account #11-150-100-320-000.

**3048. LANGUAGE LINE SOLUTIONS**

That the Board approves Language Line Solutions virtual language interpretation services (Egyptian Arabic) for parent and/or Special Education meetings for student(s) #73811 and #73810 provided by phone or virtually at a rate of \$125 per hour (\$250 for 1.5 -2 hours) not to exceed \$1500. Account #11-000-213-300-003.

**3049. TRAVEL**

NAME	DATE/TIME	LOCATION	COST	THEME	ACCOUNT #
Alexa Costantini	4/18/24 10:30 AM-2:30 PM	Ewing Twp, NJ	\$242.94	Bilingualism & Disabilities: Critical Steps to Differentiate Both	20-275-200-500-PS1-F24
Alyssa Geary	4/18/24 10:30 AM-2:30 PM	Ewing Twp, NJ	\$195.00	Bilingualism & Disabilities: Critical Steps to Differentiate Both	20-275-200-500-MS2-F24
Caroline McClelland	4/18/24 10:30 AM-2:30 PM	Ewing Twp, NJ	\$195.00	Bilingualism & Disabilities: Critical Steps to Differentiate Both	20-275-200-500-MS2-F24
Kimberlee Sherman	4/18/24 10:30 AM-2:30 PM	Ewing Twp, NJ	\$243.58	Bilingualism & Disabilities: Critical Steps to Differentiate Both	20-275-200-500-MS2-F24
Anthony Sciarrillo	6/5/24 - 6/7/24 8:00 AM-5:00 PM	Atlantic City, NJ	\$1,122.91	2024 NJASBO Annual Conference	11-000-251-890-000
Dena Russo	7/8/24 - 7/11/24 9:00 AM - 3:30 PM	Chevy Chase, MD	\$2,929.89	CAL SIOP Training of Trainers Institute	20-275-200-500-MS2-F24 20-275-200-500-PS1-F24



**3050. DONATION**

That the Board accepts with gratitude the generous donation of \$4,789.00 from the Red Bank Borough Education Foundation for various STEAM related activities through the Rosemarie Kopka grant.

**PERSONNEL – 4000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following PERSONNEL resolution(s) are approved as indicated:

**4013.** That the Board approves the following Guest Teachers for the 2023-2024 school year pending a positive criminal history clearance and completion of all personnel paperwork and requirements.

Jacob Curole	MaryEllen Cushing	Theresa Flood
Carrie Frenzia	Heather Gourley-Thompson	Melissa Grieves
Brooke Rutkowski	Marvin Towler	Tanita Waddy

**4014.** That the Board accepts the resignation of Maria Zuffanti, Bilingual Teacher, for the purpose of retirement effective June 30, 2024.

**4015.** That the Board approves the revision to the resignation date for the purpose of retirement for Gretchen Keane from June 30, 2024 to May 31, 2024.

**4016.** That the Board accepts the resignation of Greta Walsh, instructional assistant, for the purpose of retirement effective June 30, 2024.

**4017.** That the Board approves an intermittent unpaid leave under the Family and Medical Leave Act (FMLA) and the New Jersey Family Leave Act (NJFLA) for Michelle Case-Ramalho effective February 6, 2024 through June 30, 2024.

**4018.** That the Board approves the appointment of Angelica Andrews as a substitute cafeteria aide at the rate of \$17.50 per hour, pending a positive criminal history clearance and completion of all personnel paperwork and requirements, effective March 20, 2024 through June 30, 2024. Account #11-130-100-101-002

**4019.** That the Board approves the following staff as District Resilience Advocates for the 2023-2024 school year for a stipend of \$750 per person. These services will be funded by the FY2024 Appropriations Act Additional Aid.

Carol Boehm	MaryPat Buckley	Monique Cabrera
Erin Carty	Michelle Case-Ramalho	Jeanette Croken
Christine Donohue	Pamela Gerber	Emily Girardi

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Christine Kessler  
Lauren Ricca

Cynthia Mason  
Belem Sanchez Ocegüera

Krista Portelli  
Nicole Valentino

**4020.** That the Board approves the appointment of Christine Osborn as a Long Term Replacement Instructional Assistant (replacing Jessica Jones) at a Step 10 prorated annual salary of \$32,208.00, effective on or around April 8, 2024 through June 30, 2024. Account #20-218-100-106-P24

**CURRICULUM AND INSTRUCTION**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent, the following CURRICULUM & INSTRUCTION resolution(s) are approved as indicated:

**6005.** That the Board of Education deems student participation in curriculum related field trips to be educationally beneficial. Pursuant to regulation 6A:23A-59c(1), the Board hereby approves the resolution.

FUNDING SOURCE	LOCATION
YMCA	Red Bank Family YMCA, Red Bank, NJ (Grade 3)
ARP Grant & Student Activities	Turtle Back Zoo, West Orange, NJ (Grade 4)
Student Activities	Shore Lanes, Neptune, NJ (Grade 5)
ARP Grant	Various Parks in NJ (Girls on the Run)
District Funds	Inter District Festival, Little Silver, NJ (Grades 4-8 Strings Students)
Kopka Grant	Liberty Science Center, Jersey City, NJ (Grade 3 Kids Club)
PTO	Urban Air, Hazlet, NJ (Grade 3)
District Funds	Red Bank Regional HS, Little Silver, NJ (Grades 7 & 8)
Preschool Funds	Primary School, Red Bank, NJ (UMC Classes)
Preschool Funds	Primary School, Red Bank, NJ (FBC & MDCC Classes)
District Funds	Red Bank Middle School, Red Bank, NJ (Grade 3)

**6006.** That the Board approves the 2024-2025 District Calendar.

**6007.** That the Board recognizes the following events.

MONTH/DATE	EVENT
April 1 - April 5, 2024	National Assistant Principals Week
April 6 - April 12, 2024	Week of the Young Child

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May 1, 2024	National School Principals' Day
May 6 - May 10, 2024	National Teacher Appreciation Week
May 7, 2024	National Teacher Day
May 8, 2024	National School Nurse Day
May 12 - May 18, 2024	Special Education Week

**BYLAWS, POLICIES, AND REGULATIONS OF THE BOARD – 9000**

BE IT RESOLVED by the RED BANK BOROUGH BOARD OF EDUCATION that upon the recommendation of the Superintendent the following BYLAWS OF THE BOARD resolution(s) are approved as indicated:

**9025.** That the Board approves the following policies for first reading:

- 1140 Education Equity Policies/Affirmative Action
- 1523 Comprehensive Equity Plan
- 1530 Equal Employment Opportunities
- 1550 Equal Employment/Anti-Discrimination Practices
- 2260 Equity in School and Classroom Practices
- 2411 Guidance Counseling
- 2423 Bilingual Education
- 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
- 3211 Code of Ethics
- 5570 Sportsmanship
- 5750 Equitable Educational Opportunity
- 5841 Secret Societies
- 5842 Equal Access of Student Organizations
- 7610 Vandalism
- 9323 Notification of Juvenile Offender Case Disposition

**9026.** That the Board approves the following regulations for first reading:

- 1530 Equal Employment Opportunity Complaint Procedure
- 2200 Curriculum Content
- 2260 Equity in School and Classroom Practices Complaint Procedure
- 2423 Bilingual Education
- 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
- 7610 Vandalism

**9027.** That the Board approves the abolishment of the following policy:

- 5755 Equity in Educational Programs and Services

**AGENDA CONSENT VOTE**

BE IT RESOLVED, that the RED BANK BOROUGH BOARD OF EDUCATION approve all Action Consent items as noted in all Sections of this agenda as appropriate and, BE IT FURTHER RESOLVED, that the RED BANK BOROUGH BOARD OF EDUCATION authorize the administration to execute all necessary documents.

11. HEARING OF THE PUBLIC
12. OLD BUSINESS
13. NEW BUSINESS
14. ADJOURNMENT



## Dreaming BIGGER 2019-2024

**Goal 1:** Maximize Student Growth

**Goal 2:** Foster A Positive Organizational Culture & Climate

**Goal 3:** Resource Management

**Goal 4:** Data-Driven Decision Making

**Goal 5:** Technology For Personalized Learning

**Dream BIG... We'll Help You Get There!**

### **DISTRICT GOALS**

1. We will promote student growth and academic achievement for all learners by providing a safe, equitable, and student-centered learning environment that offers the proper balance of nurture and academic rigor.
2. We will ensure seamless transitions between grade levels and school sites, including High School, through home-school communications, community engagement, parent involvement and education, High School articulation and the use of best practices in social-emotional learning and soft skills development.
3. Implement community school elements to promote equity and access that allows all students the opportunity to maximize their academic, athletic, artistic, and social potential.

### **BOARD OF EDUCATION GOALS**

1. Monitor the implementation of the current Strategic Plan and goals of the Red Bank Borough Public School District , as well as design a new 5-year Strategic Plan with community input.
2. Continue to strengthen engagement in the school community by remaining responsive to student, staff, and community feedback.
3. Advocate for a single public school district in the Borough of Red Bank to ensure the effective use of state and local funds, promote a unified community, and optimize learning for children of Red Bank.
4. Strengthen Board of Education member training.

**2024 BOE COMMITTEE SCHEDULE**

	<b>COMMUNITY RELATIONS</b>	<b>CURRICULUM &amp; INSTRUCTION</b>	<b>POLICY</b>	<b>FACILITIES &amp; SAFETY</b>	<b>FINANCE</b>
<b>CHAIR</b>	Jennifer Garcia	Ann Roseman	Fred Stone	Dominic Kalorin	Suzanne Viscomi
<b>MEMBERS</b>	Christina Bruno E. Pamela McArthur Suzanne Viscomi	Paul Savoia Jennifer Garcia Fred Stone	OPEN E. Pamela McArthur Erik Perry	Erik Perry Fred Stone E. Pamela McArthur	Dominic Kalorin Ann Roseman Fred Stone
<b>TIME</b>	7:00 PM	6:00 PM	6:00 PM	9:00 AM	6:30 PM
<b>LOCATION</b>	BOE Office	BOE Office	BOE Mtg Location	BOE Office	BOE Mtg Location
<b>MEETING DATES</b>	No Jan Meeting	No Jan Meeting	No Jan Meeting	No Jan Meeting	01/16/24
	02/20/24	02/20/24	CANCELED	02/13/24	02/13/24
	Strategic Planning Meetings	CANCELED	03/19/24	03/19/24	03/19/24
		04/16/24	04/23/24	04/23/24	04/23/24
		05/07/24	05/14/24	05/14/24	05/14/24
	06/04/24	06/04/24	06/11/24	06/11/24	06/11/24
	No July Meeting	No July Meeting	No July Meeting	No July Meeting	No July Meeting
	08/20/24	08/20/24	08/13/24	08/13/24	08/13/24
	No Sep Meeting	No Sep Meeting	09/10/24	09/10/24	09/10/24
	10/01/24	10/01/24	10/08/24	10/08/24	10/08/24
	11/05/24	11/05/24	11/12/24	11/12/24	11/12/24
	12/03/24	12/03/24	12/10/24	12/10/24	12/10/24

**Negotiations:** Ann Roseman (Chair), Dominic Kalorin, Fred Stone (Meets as Needed)

**Residency:** Ann Roseman, Fred Stone, Dominic Kalorin, Suzanne Viscomi (Meets as Needed)