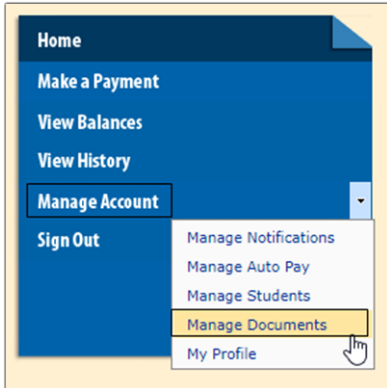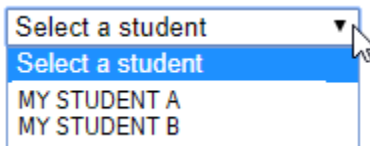## How to View Signed Electronic Documents

- Go to www.MyPaymentsPlus.com and log into your account.
- In the menu on the left, click **Manage Account** and then **Manage Documents**

Home
Make a Payment
View Balances
View History
Manage Account
Sign Out

Manage Notifications
Manage Auto Pay
Manage Students
Manage Documents
My Profile

- Select the student in the drop down menu.

Select a student
Select a student
MY STUDENT A
MY STUDENT B

- Documents signed for the selected student will be displayed. To view a particular document, click the **Document Name**. A new window will open to display the selected document.

MY STUDENT A

Signed Date	Signed Status	Document Name	Description
12/4/2017 7:48:27 PM	✔	Lanier High School 2017-18 Student/Parent Handbook (CLICK HERE)	Please check the box to acknowledge your review and understanding of the Lanier High School 2017-18 Student Handbook.