

SUMMIT BOARD OF EDUCATION

MISSION STATEMENT

The Summit Board of Education operates with the commitment to excellence and the expectation that each student will strive to excel beyond the NJ Student Learning Standards, which set forth a minimum level of achievement for all students at all grade levels. The Summit Public Schools, in partnership with the community, will support and sustain an excellent system of learning that engages all students in compelling work; educates them to their highest intellectual, creative, and individual potential; promotes pride in diversity; and results in responsible and productive citizens of the highest integrity and quality.

MEETING AGENDA

Thursday, March 21, 2024 ~ 6:30 PM
LCJ Summit Middle School Auditorium

I. CALL TO ORDER AND FLAG SALUTE

II. PUBLIC NOTICE - BOARD SECRETARY

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: "The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Meeting were sent to all concerned individuals, associations and sent to Union County Local Source in accordance with Chapter 231, P.L. 1975."

III. ROLL CALL

Board Members	Present	Absent
Mr. Yon Cho, President		
Ms. Walidah Justice, Vice President		
Ms. Melanie Cohn		
Mr. Michael Colón		
Ms. Jennifer Erday		
Ms. Eileen Kelly		
Ms. Kelly Stanton		

Others Present:

Mr. Scott Hough, Superintendent of Schools
Mr. Robert Gardella, Dir. of Human Resources
Dr. Joseph Cordero, Dir. of Curriculum/Instr.
Ms. Kathy Sarno, Asst. Business Administrator

Mr. Derek J. Jess, Business Administrator/Board Secretary
Ms. Doreen Babis, Director of Special Services
Dr. Crystal Marr, Dir. of Student Personnel Services
Ms. Laurene Dickinson, Communications Officer

April Meeting

Thursday, April 18, 2024 - 6:30 PM
LCJ Summit Middle School Auditorium

www.summit.k12.nj.us

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IV. PRESENTATIONS & DISCUSSIONS (6:30 - 6:45)

- A. Student Safety Data System - Reporting Period 1 - September 1, 2023 through December 31, 2023 - Scott Hough
- B. Harassment, Intimidation and Bullying ~ Self-Assessment ~ Investigation, Trainings, and Programs System - Crystal Marr

V. PRESIDENT’S ANNOUNCEMENTS (6:45 - 6:50)

VI. SUPERINTENDENT’S REPORT (6:50 - 7:00)

A. Report of New Hires

- 1. Approval to appoint the following new staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step/ Salary</u>	<u>Effective</u>	<u>Replacing</u>
Elizabeth Sanchez	School Counselor	SHS	Step 3-4, \$66,980 (prorated)	May 6, 2024 (or sooner) for the 2023-2024 school year	Lynnette Diaz

Motion by _____, seconded by _____
 Stanton Kelly Erday Colón Cohn Justice Cho

B. Approval to affirm the following reports of Harassment, Intimidation and Bullying:

- 1. 1/03/2024 - 606
- 2. 1/12/2024 - 137
- 3. 1/31/2024 - 534
- 4. 2/05/2024 - 540
- 5. 2/06/2024 - 9715
- 6. 1/24/2024 - 8715

C. Approval to review the following reports of Harassment, Intimidation and Bullying:

- 1. 9/09/2024 - 0033
- 2. 2/26/2024 - 1029
- 3. 2/28/2024 - 1208
- 4. 2/28/2024 - 1285
- 5. 3/05/2024 - 1669

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- 6. 3/06/2024 - 1794
- 7. 3/01/2024 - 1647
- 8. 2/29/2024 - 1443
- 9. 2/27/2024 - 1530
- 10. 3/07/2024 - 2267
- 11. 3/13/2024 - 2380
- 12. 2/28/2024 - 1207

D. Suspensions:

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
2/01/2024	6470115051	3
2/01/2024	6013183124	2
2/01/2024	7507107401	2
2/01/2024	7409073068	2
2/06/2024	5302980353	6
2/06/2024	8909223632	4
2/06/2024	8003397762	4
2/13/2024	6130078380	6
2/15/2024	5424539429	6
2/15/2024	1053308712	6
2/29/2024	6470115051	1

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
2/15/2024	2039715836	1

Elementary Schools

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
2/28/2024	4853405451	1

Motion by _____, seconded by _____
 Stanton Kelly Erday Colón Cohn Justice Cho

VII. STUDENT BOARD REPRESENTATIVE REPORT (7:00 - 7:10)

Grace Epstein, Student Representative

VIII. ADDITIONS / REVISIONS TO THE AGENDA

IX. COMMITTEE REPORTS (7:15 – 7:45)

A. Education and Student Activities/Services Committee

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- B. Operations Committee
- C. Policy Committee
- D. Communications Committee
- E. Negotiations and Personnel of Committee
- F. Liaison Reports

X. PUBLIC COMMENT (7:45 – 8:00)

- A. Public Comment on Items on the Agenda
- B. Public Comment on Items not on the Agenda

Motion by _____, seconded by _____ (to close following public comment)
Stanton Kelly Erday Colón Cohn Justice Cho

REMAINDER OF MEETING (8:00 – 8:30)

XI. APPROVAL OF BOARD MINUTES

- A. Approval of Minutes of the following meetings:

- 1. February 22, 2024 Regular Meeting & (2) Executive Sessions
- 2. March 7, 2024 Special Budget Meeting

Motion by _____, seconded by _____
Stanton Kelly Erday Colón Cohn Justice Cho

XII. CURRICULUM / INSTRUCTION / PROGRAM

- A. Approval of the out-of-state field trip to 54 Below, 254 West 54th Street, NYC, for 22 Summit High School Fringe Festival students and 4-8 chaperones, on March 10, 2024

Motion by _____, seconded by _____
Stanton Kelly Erday Colón Cohn Justice Cho

XIII. FINANCE

Upon the recommendation of the School Business Administrator to the Superintendent:

- A. Approval of the February Bills List as listed below:
 - 1. Regular Bills Fund 10 \$1,817,990.43
 - 2. Special Revenue Fund 20 \$ 206,273.39
 - 3. Capital Projects Fund 30 \$2,423,016.47

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4. Enterprise Fund	Fund 60	\$ - 0 -
Sub Total All Funds		\$4,447,280.29
5. Food Service	Fund 61	\$ 157,223.68
Total All Funds		\$4,604,503.97

- B. Approval of the monthly payroll for February 2024 - \$5,388,374.22
- C. Approval of budget adjustments and line item transfers for January 2024
- D. Approval of Secretary and Treasurer's Reports for January 2024
- E. Monthly Budgetary Line item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of January 2024 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of travel for staff members (as per attached)
- G. Approval of the donation from The Summit Basketball Club in the amount of \$17,310 to fund the Summit H.S. boys' and girls' basketball grant positions for the 2023-2024 school year
- H. Approval of the donation from the Summit H.S. Boys Soccer Boosters in the amount of \$7,576 to fund the Summit H.S. boys' soccer grant position for 2023
- I. Approval of a donation from Willow Lake Day Camp, Hopatcong, NJ in the amount of \$400 to be used at Franklin School
- J. Approval of a donation from Garden Terrace Nursing Home, Chatham, NJ in the amount of \$500 in honor of former Summit art teacher, Nancy Wyman Horner, to be used to enhance the art program at Franklin School where her children attended
- K. Approval of a donation by the Franklin PTO of a hallway mural, valued at \$9,900 by artist Caren Olmsted

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- L. Approval of the Nonpublic School Technology Initiative Program spending plan for the participating school located within this district as follows:
- | | |
|------------------|-------------|
| Oak Knoll School | \$ 2,162.99 |
| Oratory School | \$ 427.15 |
- M. Approval of the Nonpublic School Security Aid Program spending plans for the participating schools located within this district as follows:
- | | |
|-------------------|-------------|
| Kent Place School | \$13,430.62 |
| Kent Place School | \$ 4,059.00 |
| Kent Place School | \$ 975.00 |
| Oak Knoll School | \$40,975.34 |
| Oak Knoll School | \$28,896.30 |
| Oak Knoll School | \$ 3,700.00 |
| Oak Knoll School | \$ 3,264.66 |
| Oratory School | \$ 354.40 |
| Oratory School | \$70,952.07 |
| Oratory School | \$ 4,784.92 |
- N. Approval of Agreement with Cairn Psychotherapy, 25B Hanover Rd Suite 100, Florham Park, NJ 07932 for presentation services on April 10, 2024 at a cost of \$250
- O. Approval of Agreement with The Anxiety Institute, 333 Main St Suite 200, Madison, NJ 07940 for presentation services on April 10, 2024 at a cost of \$250
- P. Approval of Agreement with Hilltop Behavioral Health, 450 Springfield Ave, Suite 302, Summit, NJ 07901 for presentation services on April 10, 2024 at a cost of \$250
- Q. Approval of Agreement with Peace of Mind Yoga, Counseling and Wellness Center, 395 Springfield Ave Suite 5, Berkeley Heights, NJ 07922 for presentation services on April 10, 2024 at a cost of \$250
- R. Approval of Agreement with Prevention Links/NJ4S, 121-125 Chestnut Street Suite 301, 3rd Floor Roselle, New Jersey 07203 for presentation services on April 10, 2024 at no cost to the district
- S. Approval of Annual Contract for Services with Bergen County Special Services School District, 540 Farview Avenue, Paramus, NJ to provide services to student #8516142505 during the 2023-2024 school year at a cost of \$360

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- T. Approval for the Summit H.S. wrestling coach, and Summit H.S. wrestlers who have qualified, to attend the 2024 NJSIAA Wrestling Individual State Championships in Atlantic City, NJ from February 28-March 2, 2024 and approval of all costs up to the per diem rate
- U. Approval of submission of the Expanding Access to Climate Change Education and the NJSLS through Interdisciplinary Learning and Community Resilience Projects Grant Application
- V. Approval to utilize Romana Kulikova, MD, 400 Center Street, Garwood, NJ 07027 for neurological/neurodevelopmental evaluations, as needed, for the 2023-2024 school year at a cost of \$600 per evaluation in-office and \$650 per evaluation in-school
- W. Approval of contract with The Center For Developmental Psychiatry, 400 Frank W. Burr Blvd, Teaneck, NJ 07666 to provide psychiatric evaluations, as needed, during the 2023-2024 school year at a cost of \$1,000/evaluation
- X. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:
 - 1. Payment to Summit Board of Education – FLASH account for 2024 FLASH Student Scholarships totaling \$7,500.00

Motion by _____, seconded by _____
Stanton Kelly Erday Colón Cohn Justice Cho

XIV. SCHOOL BOARD OPERATION

- A. A RESOLUTION OF Summit Board of Education AUTHORIZING THE PURCHASE OF **ELECTRICITY SUPPLY SERVICES** FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE - 3/14/2024

WHEREAS, Summit Board of Education has determined to move forward with the EMEX Reverse Auction in order procure electricity for Summit Board of Education; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

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WHEREAS, Summit Board of Education will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC, a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.0982/kWh or less for a 12-month term, a price of \$0.0995/kWh or less for an 18-month term, a price of \$0.1018/kWh or less for a 24-month term; Summit Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the School Business Administrator of the Summit Board of Education be Derek J. Jess and he hereby is authorized to execute on behalf of the Summit Board of Education any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.0982/kWh or less for a 12 month term, a price of \$0.0995/kWh or less for an 18 month term, a price of \$0.1018/kWh or less for a 24 month term; Summit Board of Education may award a contract to the winning supplier for the selected term.

B. A RESOLUTION OF Summit Board of Education AUTHORIZING THE PURCHASE OF NATURAL **GAS SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE - 3/14/2024**

WHEREAS, Summit Board of Education has determined to move forward with the EMEX Reverse Auction in order procure natural gas for Summit Board of Education; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the "Act") authorizes the purchase of natural gas supply service for public use through the use of an online auction service; and

WHEREAS, Summit Board of Education will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

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WHEREAS, EMEX, LLC, a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.6234/therm or less for a 12-month term, a price of \$0.6757/therm or less for an 18-month term, a price of \$0.6554/therm or less for a 24-month term, a price of \$0.6620/therm or less for a 36-month term; Summit Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the School Business Administrator of the Summit Board of Education be Derek J. Jess and he hereby is authorized to execute on behalf of the Summit Board of Education any natural gas contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.6234/therm or less for a 12-month term, a price of \$0.6757/therm or less for an 18-month term, a price of \$0.6554/therm or less for a 24-month term, a price of \$0.6620/therm or less for a 36-month term; Summit Board of Education may award a contract to the winning supplier for the selected term.

Motion by _____, seconded by _____
 Stanton Kelly Erday Colón Cohn Justice Cho

XV. PERSONNEL

A. Approval to appoint the following new staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step/ Salary</u>	<u>Effective</u>	<u>Replacing</u>
Erin Vaccaro	Special Education Teacher	WPC	MA-Step-7-8, \$69,555 (prorated)	February 14, 2024, for the 2023-2024 school year	Susan Clamser

B. Approval to appoint the following Leave Replacement Teachers and Long-Term Teacher Substitutes, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

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Name	School	Position	Step/Salary	Effective
Amanda Weisman	LHES	Long-Term Grade 3 Teacher Substitute	\$265/day	March 15, 2024, or sooner (end date tbd)

C. Approval of the following Changes of Assignment:

1. Alexis Hill, from Inclusion Aide, Washington Elementary School, to Inclusion Aide, Franklin Elementary School, effective April 1, 2024, for the 2023-2024 school year
2. Brooke Giuliano, from Long-Term Special Education Teacher Substitute, Jefferson Elementary School, to Long-Term Inclusion Aide Substitute, Jefferson Elementary School, \$200/day, effective April 10, 2024 for the remainder of the 2023-2024 school year
3. Madalena MacArthur, from Long-Term Special Education Teacher Substitute, Lawton C. Johnson Summit Middle School, to fill another Long-Term Special Education Teacher Substitute position, Lawton C. Johnson Summit Middle School, \$265/day, effective April 1, 2024 for the remainder of the school year
4. Manuel Gomez, from Inclusion Aide, Summit High School, to Long-Term Art Teacher Substitute, Summit High School, \$265/day, effective May 28, 2024 for the remainder of the 2023-2024 school year
5. Karen DePhillips, from Inclusion Aide, Brayton Elementary School, to Inclusion Aide, Jefferson Elementary School, effective March 5, 2024 for the remainder of the 2023-2024 school year

D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

Name	Position	School	Step	Salary	Effective
Karen De La Maza	Inclusion Aide	WES	Aide-Step-1	\$38,915 (prorated)	April 1, 2024 for the 2023-2024 school year
Suleyma Salazar Mena	Playground/Cafeteria Aide	FES	n/a	\$38/hour	April 15, 2024, or sooner

E. Approval to accept the resignation, for the purpose of retirement, of the following staff:

Name	Position	School	Effective
Thomas O'Dowd	Supervisor of Science 6-12	SHS	August 1, 2024

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Susan Harden	ESL/Bilingual Teacher	BES	July 1, 2024
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F. Approval to accept the resignation of of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Michael Martello	Teacher of Family and Consumer Sciences	SHS	April 29, 2024 (or sooner, should a replacement be found)
Nicole Castronuovo	Inclusion Aide	FES	March 27, 2024 (or sooner, should a replacement be found)
Thomas Hillas	Custodian	LCJSMS	March 12, 2024
Joanna Weir	Inclusion Aide	JES	April 16, 2024 (or sooner, should a replacement be found)
Christina Murray	Inclusion Aide	SHS	April 16, 2024 (or sooner, should a replacement be found)

G. Approval of maternity leave/family leave for the following staff:

1. Theordora Amiel, Special Education Teacher, Jefferson Primary Center, paid leave effective, November 27, 2023 through January 2, 2024, unpaid leave effective, January 3, 2024 through April 9, 2024 (*revised* from the June 15, 2023 and December 11, 2023 Agendas)
2. Nicole Fotiades, Teacher of Biological Science, Summit High School, paid leave effective August 30, 2023 through October 16, 2023, unpaid leave effective, October 17, 2023 through January 23, 2024, unpaid child care leave effective, January 24, 2024 through January 23, 2025 (*revised* from the June 15, 2023 and September 14, 2023 Agendas)
3. Alicia Mule, Teacher of Science, Lawton C. Johnson Summit Middle School, paid leave effective, August 28, 2024 through August 29, 2024, unpaid leave effective September 3, 2024 through December 2, 2024, unpaid child care leave effective, December 3, 2024 through January 27, 2025
4. Hollyn Sabato, Special Education Teacher, Lincoln-Hubbard Elementary School, paid leave effective, February 12, 2024 through March 5, 2024, unpaid leave effective, March 6, 2024 through May 7, 2024 (*revised* from the November 16, 2023 Agenda)
5. Mariana Godoy-Salerno, Spanish Teacher, Lincoln-Hubbard Elementary School, paid leave effective, April 4, 2024 through May 9, 2024, unpaid leave effective, May 10, 2024 through June 14, 2024 (*revised* from the February 22, 2024 Agenda)

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6. Nicole Finnegan, Technology Coach, Lawton C. Johnson Summit Middle School, unpaid leave effective, May 20, 2024 through June 14, 2024
7. Tina Lee, Physics/Chemistry Teacher, Summit High School, paid leave effective, January 29, 2024 through April 8, 2024, unpaid leave effective, April 9, 2024 through June 14, 2024 (*revised* from the November 16, 2023 Agenda)
8. Celese Gonzalez, Bus Driver, District, paid leave effective, April 18, 2024 through April 24, 2024, unpaid leave effective, April 25, 2024 through July 10, 2024

H. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

Name	Pay Rate	Effective Date
Gabrielle Da Silva	\$125/day	March 22, 2024 (or sooner)
Jessica Lindeman	\$125/day	March 22, 2024 (or sooner)
Andre Weinberger	\$125/day	March 22, 2024 (or sooner)
Latoya Cromwell-Baskerville	\$125/day	March 22, 2024 (or sooner)
Tyler Kwinta	\$125/day	March 11, 2024
Karen De La Maza	\$125/day	February 19, 2024

I. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Salary</u>	<u>Effective</u>
Tina Leonardis	Clerical Substitute	District	\$18/hour	February 19, 2024

J. Approval to increase the hourly salary for clerical substitutes from \$15/hour to \$18/hour, effective January 1, 2024

K. Approval to pay Thomas O'Dowd, for teaching 2 extra 6th science periods, $(\$98.86 \times 90) * 2 = \$17,795.38$ effective January 29, 2024 through the end of the 2023-2024 school year

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- L. Approval of Alana Albanese, Franklin Elementary School, to head PTO sponsored Spring Enrichment for Yoga Class, up to one hour per week, at the curriculum rate of \$50/hour, effective April 15, 2024 through May 24, 2024
- M. Approval to pay Thomas Hillas, \$293.21 for 3 unused vacation days
- N. Approval to have staff member, Greg Montgomery, provide technology support for the Summit Wellness Symposium on April 10, 2024, up to 5 hours at the hourly rate of \$49.17
- O. Approval for the following staff to receive the curriculum rate of \$50/hour for the Brayton Elementary School, Random Acts of Kindness Club Advisors, up to 8 hours each, April 10, 2024 through May 15, 2024 (funded by the BES PTO):
 - 1. Denise Touhey
 - 2. Dennis McLaughlin
 - 3. Kimberly Leary
- P. Approval for the following staff to receive the curriculum rate of \$50/hour for the Brayton Elementary School, PTO Afterschool Enrichment Program, up to 6 hours each, January 9, 2024 through February 13, 2024 (funded by the BES PTO):
 - 1. Christopher Miller - Chess
 - 2. Erin Corea - Chess
 - 3. Courtney Kaczynski - Coding
- Q. Approval for the following staff to teach the Latino Literacy Program for the 2023-2024 school year at the co-curricular stipend of \$1,500/each (funded by the Gottesman Fund)
 - 1. Greta Teixeira
 - 2. Alicia Downey
- R. Approval of Alexandra Falconi to coordinate the Latino Literacy Program for the 2023-2024 school year at the co-curricular stipend of \$500 (funded by the Gottesman Fund)
- S. Approval of Amy Sweeny for up to 20 hours of curriculum writing for Enriched 21st Century Skills, at the curriculum rate of \$50/hour
- T. Approval of Laurie McCormack for up to 20 hours of curriculum writing for 21st Century Skills, at the curriculum rate of \$50/hour

Motion by _____, seconded by _____
Stanton Kelly Erday Colón Cohn Justice Cho

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XVI. POLICIES & REGULATIONS

First Reading

- P 1530 Equal Employment Opportunities (M) (Revised)
- R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)
- P 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
- P 3211 Code of Ethics (Revised)
- P 5841 Secret Societies (Revised)
- P & R 7610 Vandalism (Revised)
- P 9323 Notification of Juvenile Offender Case Disposition (Revised)

Second Reading

- P & R - 1240 - Evaluation of Superintendent (M) (Revised)
- P & R - 2418 - Section 504 of the Rehabilitation Act of 1973 -- Students (M) (New)
- P 8600 - Student Transportation (M) (Revised)

Motion by _____, seconded by _____
Stanton Kelly Erday Colón Cohn Justice Cho

XVII. ADJOURNMENT

Motion by _____, seconded by _____, and carried to adjourn the meeting at _____ PM.

Stanton Kelly Erday Colón Cohn Justice Cho

