



HSR Associates
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Meeting Notes

Project: Black Hawk Schools Addition & Remodel HSR Project No.: 20012-1
Location: On site Date: December 6, 2023
Attendance: Willy Chambers (Black Hawk), Tim Ruppert (HSR), Mike Burgaz (HSR), Cory Zimmerly (Sjostrom & Sons), Scott Krieg (Sjostrom & Sons)

Construction Meeting Notes:

1. Sjostrom CO pricing for electrical work at existing athletic field light pole will be revised by Scott K.
2. Cory's review of the work and progress on site:
 - a. Footings are excavated and poured for a total of 350 linear feet.
 - b. Today there will also be 175' of foundation walls on top of the footings.
 - c. Existing grease tank was discovered in ground. It is proposed to be filled in with rock chips and left in place.
 - d. Existing Admin demo abatement will be done tomorrow.
 - The electrician will disconnect it next week.
 - HVAC roof top units have been drained of refrigerant demo; contractor will take them for scrap.
 - e. The electrician will work with Alliant energy to coordinate the controls.
 - f. Willy has called Johnson Controls and they will label the wires.
 - g. Monona will be on site for abatement next week.
 - h. The local building inspector, Mike, has been on site and the footings have passed inspection. Main inspector is Scott. Mike, a retired inspector, is helping him out with reports from this project.
 - Scott is the local inspector from Blanchardville.
 - i. Moving forward past the footings and foundations:
 - The mason is scheduled to mobilize next week.
 - They will need to coordinate the masonry work directions with the admin demo work.
 - j. The Demo will start 12/22/2023.
 - k. Plumbing work at east side of the ag shop is done and has been backfilled outside and inside.
 - l. M.2, the excavator, is focused on the footing work and will go back to storm drain lines when the footings are done.
 - m. The precast light pole bases will arrive on Monday.
 - M.2 has also finished the hydrant work.

- n. The existing admin demo abatement has been reviewed and is likely to just be a little bit; one day's time at most.
 - o. Scott S visits the site 3 times per week.
3. Scott and Cory have checked the highway access drive with Randy from the DOT and it is accepted. The signs will go up today.
 - a. Sjostrom will keep in touch with Randy going forward.
4. RFI's:
 - a. All RFI's have been answered to date.
 - b. Cory asked about whether or not the existing grease tank will need to be removed. It is shown removed on the plans, so it shall be removed.
5. Construction Bulletins:
 - a. HSR has issued a CB for the S.E. corner plan dimensions that have been revised for the field verified building locations.
 - b. HSR asked for a cost item on the CB for the Freezer deleted from the scope.
 - c. The November pay app has been shifted to December because CO#2 needs to be added.
6. Shop drawings:
 - a. HSR is receiving shop drawings from Sjostrom and the progress is good.
7. The Christmas break runs from Dec 22nd to Jan 3rd.
8. Electrical transformer and pad:
 - a. Sjostrom is ordering a prefab pad and will submit a shop drawing for review.
9. HSR asked that the field soils test that are being done by Terracon be copied to HSR as well.
10. The cold storage building drawings need to be redesigned by HSR and the structural engineer in order to pass state plan review. The approved drawings should be ready for construction in February 2024.
11. A pre-demo meeting is planned for the 1921 portion of the building demo work.
 - a. Jim of EMC will be on site Thursday.
12. Willy reminded the group that the building group meeting is scheduled for next Wed at 5:30 p.m.
13. Willy is also prepared to sign the Robinson Brothers Contract.
14. Willy noted that the school has hired a local contractor to put up lights along the south side of the ag shop building to light the student access route.
 - a. The school is also using (2) of the field lights to provide temp lighting at the parking lot.

15. Scott K:

- a. The 2 week look ahead schedule is now being issued.
- b. Full project work schedules will be issued once per month and any changes in the schedules will be highlighted.

16. Background checks: The checks are progressing as subs come on board. Copies of the background checks are going to the school. This is going well.

HSR site observations:

- The weather is clear, cool and dry, no precipitation.
- No ground blankets are available onsite.
- Daytime temps are above freezing and we expect temps up to 50 deg F in the next couple of days, but the contractor needs to be aware of the overnight low temps and shall take care to keep curing concrete warm per specifications.
- Local weather records indicate a low of 28 def F and a high of 37 deg in South Wayne, WI December 6th, 2023, and similar temps in the preceding days.
- The site is overall dry. There is no water in the foundation trenches.
- Placement of gravel is keeping the site tidy.

Next meeting: Wednesday, December 20th at 11:00 a.m.

Meeting location: On Site

Recorded by: Mike Burgaz