

PTO Meeting Minutes

February 21st, 2024

**Meeting called to order at 6:07 pm by Stacie Brown. Jennifer Knop motioned, and Jen Arroyo seconded to approve the meeting minutes from the January meeting. Minutes Approved.**

**Attendance:**

Trisha Kocanda: Superintendent	Dana Gallup: Elementary
Aga Moach: School Board	Monica Trent: Yearbook
Cathy Park: ES Principal	Aimee Briggs: Communication
Stacie Brown: President	Gina Ney: Middle School
Elisabeth Reigle: Vice President - ES	Caitlin Kramer: Yearbook
Jen Arroyo: VP - IS	Lori Northup
Rosa Lopez-Wahington: VP - MS	Greg Wideman
Jennifer Knop: Treasurer	Laura Qefalye
Latoya Connors Gray: Secretary	
Edie Buehring: Intermediate	

**Reports:**

**President's report by Stacie Brown**

- School Store cart going well.
- Picture next Wed Sept 11<sup>th</sup>
- March Madness going gangbusters, we have volunteers to dress up like Willy
- Sweetheart dance great over 170 couples

**Vice President's Report:**

**IS Report – Jen A. reporting:** Valentine Day party went well, and room parents need to work on their collages for the yearbook.

**ES Report – Elisabeth R. reporting:** Valentine Day party went well.

**MS Report – Rosa W. Reporting:** No report

**Lincoln Report – Tiffany L. reporting (Written update):** Valentine Day party went well, and room parents need to work on their collages for the yearbook.

**Treasurer's Report:**

<b>Mundelein Comm. Checking Balance as of 1/31/24</b>	9,956.35
<b>Mundelein Comm. Savings Balance as of 1/31/24</b>	87,193.16
<b>Less: Committed Funds</b>	65,041.58

<b>Uncommitted Funds as of 1/31/24</b>	<b>32,107.93</b>
<b>Balance available for 2023/2024:</b>	<b>32,107.93</b>

**Principal's Report**

Mrs. Park reporting: Thank you for the Valentine's Day parties. Family Zumba night March 21<sup>st</sup>. MS planning for Jennifer Nielsen.

**District and School Board Report:**

**Aga M. Reporting:** – Last meeting was January 29<sup>th</sup>. Hope Squad was present. Approved resolution for tentative budget. Approved fee increase for middle school gym. Celebrated the winter MAP report. Approved transportation guidelines. Finance and facilities guideline meeting.

**Dr. Kocanda Reporting:** Bus route guidance went out. Transportation in a reliable manner is necessary and some decisions need to be made. Door to door service may not be able to be sustained. Attempting to make more efficient routes and shorter routes.

Parent university on March 6<sup>th</sup> is a webinar on Resiliency. Multiple staff being honored.

Long Term Planning/Long Term Facility Plan Overview

**Teacher Reports:**

**ES/IS: Buehring reporting:** Thank you for the party. Thank you to Tiffany Latter for Art Awareness.

**MS – Monico reporting:** Picture retakes went well.

**Committee Reports:**

**Art Awareness** – Ran into supply availability problem in January due to multiple parents doing the same project. Now there is a spreadsheet signup for the monthly project.

**Birthday Board** – Going well.

**Book Fairs** – Middle School is planned and ends March 4<sup>th</sup>. IS/ES starts April 18<sup>th</sup> - 26<sup>th</sup>.

**Communications/Facebook** – Aimee needs march madness info.

**Cultural Arts** – No Update

**Fundraising –**

- Jimano's scheduled on March 4 and Do Good Popcorn March 6-March 10. We earn 50% of each bag sold. Lots of potential to raise money on this one.

**Hospitality** – Need to discuss teacher appreciation week.

**Membership Toolkit** – Going strong.

**Picture Day/Yearbook** – Working on collages due March 25<sup>th</sup> and encouraging parents on the custom pages due April 22<sup>nd</sup>.

**Room Parents** – All parties done.

**Special Days/8<sup>th</sup> Grade Dance** –. The 8<sup>th</sup> grade dance date is May 22, 2024. Working through the details. The sweetheart dance was a success.

**Field Days** – No update.

**Spirit Wear** – Thank you to Stacie and Elisabeth for promoting and selling spirit wear during kindergarten registration Night. We sold \$405 worth of merchandise that was in overstock and was from the Holiday Boutique.

Spring sell ended yesterday. We had around 150 orders and all items in production. Orders will be delivered just after Spring Break.

There will be a table with more of our overstock for sale at March Madness Basketball.

Thank you for all you do to support our families, teachers, and staff!

**Old Business:** none.

**New Business:**

New Business:

Funding Request:

1. \$1,758 is requested by Andrea Poglayen for author Jennifer Nielsen. She will be visiting the Middle School on March 22nd and meeting with all grade levels. She will be doing two large assemblies for all 6th-8th grade students, Q and A with a small group from each grade level and writing workshop with each grade throughout the day.

***Motion made to approve by Jen A. Motion seconded by Jen K. Motion approved.***

2. \$4,500 is requested by Lori Northup and Aileen Duffy for the Elementary School courtyard. It will allow for outdoor learning experiences, provide students and staff with a calming environment, improve the aesthetics of the courtyard, and increase knowledge of native plants and the pollination process. It will impact 620 students and faculty. The project will impact the Fremont Community for years to come.

***Motion made to approve by Elisabeth. Motion seconded by Jen K. Motion approved.***

3. \$479.73 is requested by Kelly Bean for sensory bin materials. Items include spike balls, kinetic sand, rainbow gems and blue ice gems. Sensory bins are crucial for preschoolers as they provide opportunities for tactile exploration, stimulating their senses and promoting sensory integration skills. Additionally, engaging with sensory materials fosters creativity, imaginative play and enhances cognitive development through hands-on experiences.

***Motion made to approve by Jen K. Motion seconded by Elizabeth. Motion approved.***

Adjournment: 7:02p.m.

***Motion made to adjourn meeting by Jen K, seconded by Jen A. Motion approved.***

**PTO minutes submitted by: Latoya Conners Gray, Secretary**