

Central Middle School Building Committee  
Sub-Committee on Communications

Tuesday January 30, 2024  
\*\*\*Approved\*\*\* MINUTES

Sub-committee members present: Clare Kilgallen\*, Laura Kostin\*, Lauren Rabin, Stephanie Cowie

- 1. Call Meeting to order.**
  - a. Lauren Rabin called the meeting to order at 2:05 pm.
  
- 2. Approve minutes from January 4 and January 23, 2024, Meetings.**
  - a. Clare Kilgallen made a Motion to approve the Meeting minutes from January 4 and 23, seconded by Laura Kostin. The minutes were approved 2-0-0.
  
- 3. Finalize Draft of Q&A from 5th Community Engagement Forum.**
  - a. The sub-committee completed the draft except for two questions that CSG will pursue answers for.
  
- 4. Review materials that describe CMS' High-Performance Design.**
  - a. CSG is working on obtaining from SLAM.
  
- 5. Other**
  - a. The sub-committee discussed the work of the Regulatory Working Group and improvements that need to be made to the written and verbal narrative on submission docs to P&Z and ARC. Highlighted using the right posture, reading the audience, adding more advocacy and not assuming a thorough knowledge of the project.
  
- 6. Adjourn.**
  - a. The meeting adjourned without objection at 3:42 pm.

Prepared by Lauren Rabin