

**INDEPENDENT SCHOOL DISTRICT NO. 2711  
MESABI EAST SCHOOLS  
AURORA, MN 55705**

**MINUTES OF REGULAR BOARD MEETING  
January 8, 2024**

CALL TO ORDER: The Regular Board Meeting was called to order by Chair, Walt Hautala at 5:42 p.m. on January 8, 2024 in the Board Room (204) with the following in answer to roll call.

ROLL CALL:

Present: Director Gross, Director Hautala, Director LaFrenier, Director Undeland, Superintendent Burgess

Absent: Director Adams, Director Baudhuin

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL: Moved by Director Gross seconded by Director LaFrenier to approve the agenda as amended.

All in favor---Motion passed

DISTRICT PATRON AND VISITOR COMMENTS: None.

Consent Agenda: Moved by Director Gross, seconded by Director Hautala to approve the consent agenda as presented: Payrolls and Bills in the amount of \$1,245,231.01; Regular Board Meeting Minutes of December 4, 2023.

All in favor---Motion passed.

IRS Mileage Rate: Moved by Director Undeland, seconded by Director LaFrenier to approve the 2024 IRS Standard Mileage Rate as \$0.67 per mile effective January 1, 2024.

All in favor---Motion passed.

Business Manager Resignation: Moved by Director Hautala, seconded by Director Gross to accept the resignation of Pam Zahn as Business Manager effective April 1, 2024 with appreciation for her dedicated service to the district.

Mechanic Retirement: Moved by Director LaFrenier, seconded by Director Hautala to accept the retirement resignation of Kurt DePaulis as Mechanic effective March 27, 2024 with appreciation for his dedicated service to the district.

All in favor---Motion passed.

Maintenance/Grounds/Bus Driver Hire: Moved by Director LaFrenier, seconded by Director Gross to approve Lynn Mershon as Maintenance/Grounds/Bus Driver, full-time, Step 0 effective January 3, 2024.

All in favor---Motion passed.

Consideration for Ratification of Teacher Agreement Local #1255 for 2023-2025: Moved by Director Undeland, seconded by Director Gross to approve the Consideration for Ratification of Teacher Agreement Local #1255 for 2023-2025.

All in favor---Motion passed.

Fitness Center Fees: Moved by Director Undeland, seconded by Director LaFrenier to approve the Fitness Center Fees as provided.

All in favor---Motion passed.

Employee Termination: Moved by Director LaFrenier, seconded by Director Gross to approve the termination of employment of Jeanne Black effective January 9th, 2024.

All in favor---Motion passed.

Paternity Leave: Moved by Director Hautala, seconded by Director Gross to approve a paternity leave for Neal Thornbloom effective approximately March 7, 2024 until the end of May 2024.

All in favor---Motion passed.

Donations Accepted: Moved by Director LaFrenier, seconded by Director Gross to accept the following donations: Monetary donation of \$200 earmarked for ME3C Cups Project; Monetary donation of \$2,825 earmarked for 6th grade science equipment, Steam, Project Elf; Monetary donation of \$95 earmarked for Elementary.

All in favor---Motion passed.

Fitness Center Attendant Hours Reduction: Moved by Director Gross, seconded by Director Hautala to reduce the fitness center attendant hours by removing the attendant on weekends from 9-12.

All in favor---Motion passed.

NLC Building Presentation: Informational only. No action at this time.

Bus Driver Resignation: Moved by Director Undeland, seconded by Director LaFrenier to accept the resignation of Tony Michels as bus driver effective January 17, 2024 with appreciation for his dedicated service to the district.

All in favor---Motion passed.

Cafeteria Worker Assignment: Moved by Director Hautala, seconded by Director Gross to assign Jean Stark as Cafeteria Worker up to 28.75 hours per week effective January 3, 2024.

All in favor---Motion passed.

Elementary Robotics Club: Moved by Director Undeland, seconded by Director Hautala to approve an Elementary Robotics Club.

All in favor---Motion passed.

Bus Driver Hire: Moved by Director LaFrenier, seconded by Director Undeland to approve Tabitha Larson as Bus Driver effective January 17, 2024.

All in favor---Motion passed.

REPORTS: Under Separate Cover.

MEETING SCHEDULE: Regular Board Meeting – Monday, February 5, 2024 - 5:30 p.m. – Board Room (204)

CLOSED SESSION: Superintendent Evaluation: Moved by Director LaFrenier, seconded by Director Hautala to enter into Closed session at 6:42 p.m.

All in favor---Motion passed.

Meeting reconvened at 7:53 p.m.

Adjournment: Moved by Director LaFrenier seconded by Director Gross to adjourn at 7:53 p.m.

All in favor---Motion passed.

ATTEST:

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Chair

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Clerk