

Parent and Family Engagement Written Policy (Sec. 1116 (2))

Sec. 1116(a)(2)(A))

- A. Describe how the Local Education will involve parents and family members in jointly developing the local educational agency plan under section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of section 1111(d).**

The Director of Federal Programs schedules an annual meeting to involve parents in the joint development/revision of the LEA Plan for Parent Engagement. Elementary and High School administrators, each school's CIP chair, parents, students, the Special Education Coordinator, Curriculum Director and the Superintendent are invited to attend the meeting. The Director of Federal Programs asks for their collaborative input on each item stated in the plan. The Parent Engagement Plan includes the following activities:

- Conduct grade level meetings
- Conduct parent conferences
- Conduct the Annual Title I Parental Involvement Meeting
- Survey parents of their needs and offer training to address those needs
- Conduct faculty meetings to discuss ways to consistently communicate with parents through newsletters, syllabi, grade level/department meetings, etc.
- Contact parents through email, telephone calls, newsletters, and the website to remind them of scheduled meetings

Sec. 1116(a)(2)(B))

- B. Describe how the Local Education Agency will provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the local educational agency in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education.**

Chickasaw City Schools will conduct parent in-services that assist parents in utilizing available web resources (i.e., Chickasaw websites and Information Now Home Portal and conduct parent conferences to review each child's test data/classroom performance.

Sec. 1116(a)(2)(C))

- C. Describe how the Local Education Agency will coordinate and integrate parent and family engagement strategies under this part with parent and family engagement strategies, to the**

extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.

Chickasaw City School System will coordinate and integrate parental involvement strategies under the following other programs: Head Start and a Summer Speech Therapy program by the speech teacher working in conjunction with Chickasaw City Schools – Pre-K Program and Head Start to provide services to parents and children of preschool who live in Chickasaw.

Sec. 1116(a)(2)(D))

D. Describe how the Local Education Agency will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part, including identifying—

(i) barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background)

Parent surveys, needs assessment data and parent advisory committee meetings conducted at the local schools at conclusion of each school year will help provide data to identify barriers to participation by parents and families of all students. Special effort will be given to reach targeted populations. TransAct will be utilized in communicating with non-English speaking parents.

(ii) the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers

Based on data collected, appropriate resources will be provided for parents regarding ways they may assist in their child's learning and how best to engage with school staff. Individual schools will also reach out to parents regularly through social media and local businesses to disseminate information

(iii) strategies to support successful school and family interactions

Community partnerships where parents and families frequent (grocery and convenience stores, local restaurants, etc.) will be recruited to house specific information for the local schools in their area. From these locations, parents and families will be able to access information regularly regarding their child's education, how they can interact with the schools, and other important information. Additionally, school information will be posted on the System's website, social media outlets, and in take home folders.

Sec. 1116(a)(2)(E))

E. Describe how the Local Education Agency will use the findings of such evaluation described in the section above (Sec. 1116(2)(D)) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary the parent and family engagement policies described in this section.

The evaluation of the existing barriers to involvement, the needs of parents and families to assist their child's learning, and what strategies are needed to support successful interactions will result in the revision of, or designing of new strategies and policies. The goal of the revisions/developed strategies would be to address the root causes of these issues and foster more effective and meaningful engagement with parents and families.

Sec. 1116(a)(2)(F)

- F. Describe how the Local Education Agency will involve parents in the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the local educational agency to adequately represent the needs of the population served by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy.**

The LEA will develop a parent and family engagement plan that will include input from all stakeholders: teachers, administrators, students, community members, and parents. The Federal Programs Advisory Committee and members of the Parent Advisory Committees from each school will provide meaningful input into the policy of the Chickasaw City School System and each school.

In order to build capacity for Parent and Family Engagement, the Local Education Agency will ensure effective involvement of parents and will support a partnership among the schools involved, the parents, and the community to improve student academic achievement, the LEA shall:

- G. Describe how it will provide assistance to parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children.**

The LEA will provide support, materials and technical assistance to all schools to ensure appropriate resources, information and training is available to all parents and families through each of the local schools.

- H. Describe how it will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement.**

The LEA will provide support, materials and technical assistance to all schools to ensure appropriate resources, information and training is available to all parents and families through each of the local schools

- I. Describe how it will educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.**

The LEA will provide opportunities and materials to educate all school staff and leadership on the value and utility of meaningful engagement. Additionally, the LEA will provide support and assistance for local schools to provide focused, needs-based professional development on an ongoing basis.

- J. Describe how it will to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.**

Chickasaw City Schools will ensure that parent and family engagement activities are incorporated into all relevant programs, including (but not limited to), EL, and Pre-K programs.

- K. Describe how it will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.**

The LEA will provide support, materials and technical assistance to all schools to ensure appropriate resources, information and training is available to all parents and families through each of the local schools. TransAct and interpreters will be utilized to assist parents who do not understand English.

- L. Describe how it will ensure provide such other reasonable support for parental involvement activities under this section as parents may request.**

The LEA will provide support, materials and technical assistance to all schools to ensure appropriate resources, information and training is available to all parents and families through each of the local schools.

- M. Describe how the LEA may involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.**

Chickasaw City Schools will convene a Federal Programs Advisory Committee which will have parents as members. Each local school will also have an ACIP Committee, which will have parents as members. These committees will be consulted to determine action steps for the upcoming school year with regards to the development of training for school staff. This committee will also be involved in the evaluation of this training at the end of the school year.

- N. Describe how the LEA may provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other reasonably available sources of funding for such training.**

Chickasaw City Schools will utilize funding from this part for literacy training for parents as needed if local fund sources, along with any other reasonable sources, have been exhausted.

- O. Describe how the LEA may pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.**

Each year, Chickasaw City Schools utilizes a portion of its parent and family engagement set-aside for materials, supplies, and resources for local schools and parents. These funds can be used to assist with transportation and other barriers to participation for parents and families

- P. Describe how the LEA may train parents to enhance the involvement of other parents.**

Chickasaw City Schools allocates Title I school funds based on the number of Direct Certification as of the 20-day count after Labor Day. The funds are distributed by a per pupil allocation. Currently, all three schools in Chickasaw City School System receive Title I funds and operate schoolwide programs..

- Q. Describe how the LEA may arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation.**

Chickasaw City Schools will work to maximize parental involvement and participation. The following will ensure maximum participation in school events:

1. Teachers will send home weekly newsletters via paper and email.
2. School administration will send home monthly school newsletters.
3. Teachers will conduct quarterly conferences with parents. Those parents who are unable to attend face to face conferences will have the opportunity to have phone call conferences.
4. Schools will survey parents of their needs and offer meetings/trainings to address those needs. Meetings/trainings will be recorded and sent to parents unable to attend.
5. Contact parents of important meetings and events through email, telephone calls, newsletters, and website.
6. TransACT will be used to communicate with non-English speaking parents

- R. Describe how the LEA may adopt and implement model approaches to improving parental involvement.**

Chickasaw City Schools operates under a collaborative model of parent and family engagement. The system and individual schools will work with families to accomplish a common mission for children's educational success. There is collaboration among parents, educators, and community members. Collaboration occurs through two-way communication, recognizing parents' strengths, and solving problems together. The district and individual schools are open to exploring new policies, practices, relationships, and attitudes that foster partnering for children's school success.

S. Describe how the LEA may establish a districtwide parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section.

A Federal Programs Advisory Committee is in place in Chickasaw Schools, which includes parents and community stakeholders. One of the tasks of this committee is to advise the LEA on parent and family engagement issues.

T. Describe how the LEA may develop appropriate roles for community-based organizations and businesses in parent involvement activities.

Chickasaw City Schools will foster community partnerships this school year in an effort to reach more parents in the community. Resources and information from all schools will be available in several locations throughout the community, in high-traffic areas, to reach as many parents and families as possible.

Sec. 1116(f)

U. Describe how the Local Education Agency, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children, parent and family members of homeless children, and parents and family members of immigrant children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

The notifications and information sent home to the parents and families in Chickasaw will be provided in a format and language that parents can understand. Translated documents can be obtained from the TransAct system. Interpreters can also be provided for parents as needed.

This LEA Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs as evidenced by

Parent Advisory Meeting

. The school district will distribute this policy to all parents of participating Title I, Part A children on or before

Oct. 1, 2018.

Board of Education

PLAN APPROVED BY (Person or Entity)

9-13-18

DATE OF APPROVAL

PARENTS RIGHT-TO-KNOW REQUIRED INFORMATION

(1) INFORMATION FOR PARENTS-

(A) IN GENERAL.—At the beginning of each school year, a local educational agency that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the agency will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student’s classroom teachers, including at a minimum, the following:

(i) Whether the student’s teacher—

(I) has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction

(II) is teaching under emergency or other provisional status through which State qualification nor licensing criteria have been waived; and

(III) is teaching in the field of discipline of the certification of the teacher.

(ii) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

(B) ADDITIONAL INFORMATION.—In addition to the information that parents may request under subparagraph(A), a school that receives funds under this part shall provide to each individual parent of a child who is a student in such school, with respect to such student—

(i) information on the level of achievement and academic growth of the student, if applicable and available, on each of the State academic assessments required under this part; and

(ii) timely notice that the student has been assigned, or has been taught for 4 or more consecutive weeks by, a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned