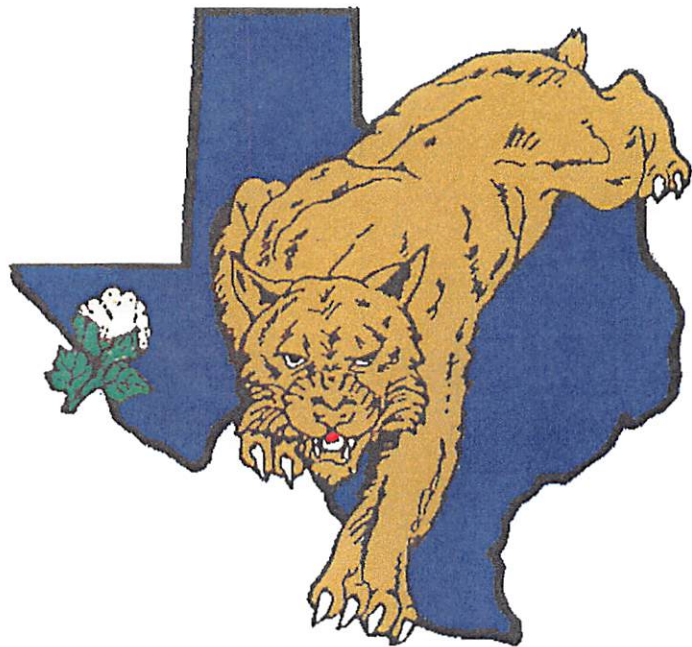


Board Book



Fabens ISD

Regular Meeting

Wednesday, February 17, 2021 @ 6:30 PM

**All students of Fabens Independent School District will be successful,
life-long, global learners.**

**Notice of Regular Meeting
Board of Trustees
Wednesday, February 17, 2021**

A Regular Meeting of the Board of Trustees will be held on Wednesday, February 17, 2021, beginning at 6:30 PM, in the 821 NE G Avenue - Central Office Board Room - Fabens, TX, 821 NE G AVENUE, P O BOX 697, FABENS, TX 79838.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Due to health and safety concerns related to the COVID-19 Coronavirus, this meeting will be conducted by video conference or telephone call. At least a quorum of the Board will be participating by video conference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have been suspended by the Order of the Governor.

- | | |
|---|----------|
| 1. Call to Order, Roll Call and Pledge of Allegiance | 3 |
| 2. Communication and Visitors | 4 |
| A. Public comments related to this meeting or persons who desire to address the board during Communication and Visitors must comply with the following procedures; visit the link: https://rb.gy/k1sgj2 to submit your form no later than one (1) hour prior to this regular meeting. Paper forms of the requested information may be obtained at Fabens ISD Central Office. The content of your comments cannot exceed three (3) minutes. | |
| B. Please click the link below to join the webinar:
https://rb.gy/c6nte0
or at
www.fabensisd.net on Fabens ISD Announcement Webinar ID# 926 3121 0248 | |
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| A. Texas Department of Emergency Management "Thank You" | |
| B. Claims Administrative Services - Student Scholarship - Lowest Loss Ratio | |
| C. PTECH Update | |
| D. COVID - 19 Update | |
| 4. Consent Agenda | 6 |
| A. Minutes of Regular Board Meeting, January 20, 2021 | 7 |
| B. Fabens ISD 2021 Financial Audit Engagement Letter with Singleton, Clark & Co. | 15 |
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| D. Educator Appraisal Waiver | 35 |

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7. District Employees and Officers	
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8. Adjourn	67

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

Posted: Friday, February 12, 2021 at 4:30 PM

For the Board of Trustees

**FABENS I.S.D.
BOARD OF TRUSTEES**

Date: 02/17/2021 Presented By: Board President
Subject: Call to Order, Roll Call and Pledge of Allegiance Related Page(s) N/A

Action

**BACKGROUND INFORMATION:
CALL to ORDER, ROLL CALL and
PLEDGE OF ALLEGIANCE**

The February 17, 2021 Regular Meeting is called to order at _____.
Let the minutes show that:

1) all members are in attendance

OR

2) _____ is (are) not in attendance.

Reason: () Illness () Family Emergency
() Out of Town () Other _____

_____(name) will lead us in the reciting of the Pledge of Allegiance

**FABENS ISD
BOARD OF TRUSTEES**

**COMMUNICATION AND VISITORS
Board Agenda Item**

TITLE	Communication & Visitors	Date Requested	02/17/2021
Requested By:	N/A	Approximate Time	Up to 15 minutes
Division Approval:	N/A	Action Needed by:	N/A
Action Requested:	N/A	Information Only:	Yes
People Participating In Presentation:	Community	Who Has Been Involved:	N/A
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

This meeting is being conducted by audio conference in accordance with the governance authorization concerning suspension of certain open meeting law requirements for the COVID-19 disaster.

As we would at any in-person meeting, members of the public who have followed the instructions on the meeting notice for registering to speak during the public comment portion will be recognized. If the speaker submitted written comments to the email provided in advance, the comments will be read into record. If you would like to provide comment at a future meeting conducted via teleconference, please follow the instructions on the meeting notice.

**FABENS ISD
BOARD OF TRUSTEES**

**SUPERINTENDENT REPORT
Board Agenda Item**

TITLE	Superintendent Report	Date Requested	02/17/2021
Requested By:	Dr. Vijil	Approximate Time	45 minutes
Division Approval:		Action Needed:	No
Action Requested:	None	Information Only:	Yes
People Participating In Presentation:	Dr. Vijil	Who Has Been Involved:	N/A
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

TOPICS:

Tx. Dept. of Emergency Management "Thank You"
Claims Administrative Services – Student Scholarship – Lowest Loss Ratio
PTECH Update
COVID-19 Update

**FABENS ISD
BOARD OF TRUSTEES**

**CONSENT AGENDA
Board Agenda Item**

TITLE	Consent Agenda	Date Requested	02/17/2021
Requested By:	Dr. Vijil	Approximate Time	2 minutes
Division Approval:		Action Needed :	Yes
Action Requested:	Make a motion to approve consent agenda items as presented	Information Only:	No
People Participating In Presentation:	Dr. Vijil	Who Has Been Involved:	
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

A.	Minutes of Regular Board Meeting, January 20, 2021 Minutes attached for your review
B.	Fabens ISD 2021 Financial Audit Engagement Letter with Singleton, Clark & Co. Attached for your review
C.	Fabens ISD Monthly Reports Attached for your review
D.	Educator Appraisal Waiver Attached for your review
E.	Revision to Memorandum of Understanding with Texas Tech Health Science Center Attached for your review
F.	Fabens ISD 2021 – 2022 Academic Calendar Attached for your review
G.	Hybrid Instruction During District – Scheduled Testing Days for K – 8th Grade Students Waiver Attached for your review

**Minutes of Regular Meeting
The Board of Trustees
Fabens ISD**

A Regular Meeting of the Board of Trustees of Fabens ISD was held Wednesday, January 20, 2021 beginning at 6:30 PM in the Central Office, Board Room, 821 NE G Avenue, Fabens, TX 79838.

Members Present: Orlando Flores (Central Office)
Sylvia Gonzales (Virtual)
Adan Escobar (Virtual)
Rosamaria Gallo-Avitia (Virtual)
Ben Morales (Central Office)
Greg Spence (Virtual)

Members Absent: Rey Sepulveda

Administrators Present: Dr. Veronica Vijil
Ms. Michele Gonzalez
Mr. Martin Torres

Administrators Present
via Teleconference: Mario Dominguez
Audry Ortegon-Galvan

Maria T. Rodriguez

1. Call to Order, Roll Call and Pledge of Allegiance – 6:37 PM

The meeting was called to order at 6:37 PM by Mr. Ben Morales, Board Vice - President. All members were present except Mr. Rey Sepulveda who was absent due to medical reasons. The Pledge of Allegiance was recited by everyone.

2. January 2021 School Board Recognition Month – 6:38 – 6:53 PM

A. El Paso County Commissioners Court Board Recognition Month Resolution

Dr. Vijil opened the item and read the resolution presented by the El Paso County Commissioners Court on January 11, 2021 recognizing area Board of Trustees.

Dr. Vijil also presented Certificates of Appreciation and a gift to each member from the District Administration. A video from Fabens Elementary was shown and students from each campus "Thanked" the Board for their service. FES student: E

J Alexander Dominguez, ODI student: Alejandro Gallegos, FMS student Felix Flores and FHS Varsity Basketball Team.

After the presentations, the Board members "Thanked" everyone for the tokens of appreciation.

3. Communication and Visitors – 6:53 PM

There were no comments under this portion of the meeting.

4. Superintendent's Report – 6:53 – 7:12 PM

Dr. Vijil opened the item and presented the following:

1. 2020 - 2021 Property Casualty Alliance of Texas (PCAT) Bus Driver of the Year - Mr. Santos Ruiz

Mr. Javier Garay, FISD Transportation Supervisor, presented the item and shared the essay he submitted in nominating Mr. Santos Ruiz. Mr Santos Ruiz spoke and was congratulated by the Board.

2. San Vicente - COVID Testing

Ms. Liz Ramirez, FISD Head Nurse, presented the item and "Thanked" the staff from Centro San Vicente

3. Fabens ISD Testing Team

Ms. Liz Ramirez also thanked the Fabens ISD Testing Team who have administered over 2,000 tests and Dr. Vijil stated that they too would be receiving a "Thank you" pin.

4. COVID - 19 Update

Dr. Vijil spoke on the item and provided updated COVID information and numbers to the Board and community.

The Board thanked all the individuals who have provided a helping hand during the pandemic.

5. Consent Agenda – 7:13 PM

- A. Minutes of Regular Board Meeting, December 16, 2020
- B. 2020 - 2021 Texas Education Agency State Waiver - Maximum Class Size Exception
- C. Fabens ISD Monthly and Quarterly Financial Reports

Ms. Rosamaria Gallo-Aviita motioned and Ms. Sylvia Gonzales seconded to approve the Consent Agenda items as presented.

Motion Carried 6 – 0

6. Board of Trustees Business – 7:13 -

**A. Fabens ISD 2019 - 2020 Annual Financial and Compliance Report
7:13 – 7:30 PM**

Dr. Vijil opened the item and stated that the community could submit questions for the public meetings: Items 6A and 6B. Mr. Robert Gattilia, District Auditor with Singleton, Clark and Company, PC. Mr. Gattilia provided copies to the members of the 2019 -2020 Financial Audit. He reviewed the information in the packet and did state that the district audit was found to be “unmodified”. He reviewed information in the packet and answered questions from the Board. After the presentation, Mr. Orlando Flores motioned and Ms. Gallo-Avitia seconded to approve the 2019 -2020 financial and compliance report as presented.

Motion Carried 6 – 0

**B. Fabens ISD 2019 - 2020 Texas Academic Performance Annual Report -
Public Meeting – 7:49 – 8:12 PM**

Dr. Vijil opened the item and again stated that the site would remain open for questions from the community. Ms. Michele Gonzalez reviewed the Power Point presentation sent to the Board in their packets and answered questions.

**C. Fabens ISD Board of Trustees Continuing Education Credit Report –
8:12 – 8:17 PM**

Board Vice President, Mr. Ben Morales, read off the credit report and read the list with the names of all members that met, exceeded or were deficient in meeting the required hours. **Attached** is the chart provided for the announcement.

**D. Fabens ISD Updates – 7:31 – 7:49 PM
1. Wildcat Den**

Dr. Vijil opened the item and introduced Mr. Robert Martinez with VEMAC. He provided an update to the Board regarding the corrections made to the Wildcat Den. VEMAC spent over \$75,000 in the changes made; all reports have been submitted, received and approved by Texas Department of Licensing and Regulations.

2. Wildcat Brick Project

Mr. Robert Martinez provided background information regarding the brick project at the Wildcat Den. Recommendations were made and questions were asked. After a short discussion Ms. Sylvia Gonzales motioned and Mr. Orlando Flores

seconded to table the item and requested Dr. Vijil research the item and provide further details next month.

Motion Carried 6 – 0

E. Fabens ISD Electric Backup Power Generator Purchase – 8:17 – 8:19 PM

Dr. Vijil opened the item and stated that no outside funding had been secured. Mr. Orlando Flores motioned and Ms. Rosamaria Gallo-Avitia seconded to approve the awarded contract for the Fabens ISD main computer closet back up electric generator to B & M Machinery.

Motion Carried 4 – 2 Voting Against: A. Escobar and G. Spence

F. Fabens ISD 2020 -2021 Budget Amendment for Electric Backup Power Generator – 8:19 – 8:20 PM

With the approval of the purchase of the electric generator, Ms. Sylvia Gonzales motioned and Mr. Orlando Flores seconded to approve the 2020 – 2021 budget amendment for the electric backup power generator.

Motion Carried 4 – 2 – Voting Against: A. Escobar and G. Spence

G. Resolution to Designate \$787,885.00 from Unreserved General Operation Fund Balance to Designated Maintenance/Technology/Transportation Budgets – 8:20 – 8:23 PM

Dr. Vijil opened the item and read the resolution. She explained that a grant would be reimbursing the district for the buses once they are destroyed and the roof amount is the deductible.

Motion Carried 4 – 1 – Voting Against G. Spence – Abstained by A. Escobar

H. Texas Association of School Boards (TASB) Localized Policy Manual Update 116 Affecting Local Policies: 8:23 – 8:24 PM

- 1. CQB - Technology Resources - Cybersecurity**
- 2. DCD - Employment Practices - At-will employment**
- 3. DCE - Employment Practices - Other Types of Contracts**
- 4. FFAC - Wellness and Health Services - Medical Treatment**
- 5. GKA - Community Relations - Conduct on School Premises**

Dr. Vijil opened the item, Mr. Orlando Flores motioned and Ms. Sylvia Gonzales seconded to add, revise or delete (Local) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 116.

Motion Carried 6 - 0

I. Approval of Fabens ISD Resolutions – 8:24 – 8:38 PM

1. Resolution Regarding Extension of Time to Use Emergency Paid Sick Leave for the 2020 -2021 School Year

After reading the resolution, Mr. Adan Escobar motioned and Ms. Rosamaria Gallo-Avitia seconded to approve the Resolution Regarding Extension of the Time to Use Emergency Paid Sick Leave for the 2020 – 2021 School Year.

Motion Carried 6 – 0

2. Resolution in Support of Teachers as Frontline Workers for COVID-19 Vaccine

Dr. Vijil read the resolution and Ms. Sylvia Gonzales motioned and Ms. Rosamaria Gallo-Avitia seconded to approve the Resolution in Support of Teachers as Frontline workers for COVID-19 Vaccines.

Motion Carried 6 – 0

3. Resolution Against the Events at the US Capitol on Wednesday, January 6, 2021

Dr. Vijil read the resolution and Ms. Rosamaria Gallo-Avitia motioned and Ms. Sylvia Gonzales seconded to approve the Resolution Against the Events at the US Capitol on Wednesday, January 6, 2021.

Motion Carried 6 – 0

J. Alignment of Staff Titles to Job Duties Based on Texas Association of School Boards (TASB) Study – 8:38 - 9:10 PM

Dr. Vijil opened the item and Mr. Ben Morales, Board Vice President announced that this item would be taken into Executive Session per TX. Gov't. Code 551.074 at 8:39 PM.

After reconvening at 9:10 PM, Ms. Sylvia Gonzales motioned and Mr. Orlando Flores seconded to align staff titles to job duties based on the Texas Association of School Boards (TASB) study as discussed in Executive Session.

Motion Carried 5 – 0 – R. Gallo Avitia abstained due to her inability to log in to the Executive Session

7. District Employees and Officers 9:10 – 9:16

A. 2020 - 2021 New Hires

Ms. Audry Ortegon, HR Director announced that we had 3 new hires: Ms. Roseanne Armendariz, Sp. Ed. Director, Mr. Martin Torres, Director of Finance and Mr. Michael Gonzales, Security Officer.

Ms. Armendariz and Mr. Torres spoke to the Board and community and thanked them for the opportunity to serve in Fabens ISD.

8. Adjourn – 9:16 PM

There being no further business, the meeting was adjourned at 9:16 PM.

Board Members Training Requirements

1/1/2020 - 12/31/2020

Updated January 2021

Local District Orientation for New Trustees

No new board members were elected on November 4, 2020.

Orientation to the Texas Education Code

No new board members were elected on November 4, 2020.

Open Government

No new board members were elected on November 4, 2020.

Cybersecurity

The following Board member exceeded the Cybersecurity requirement:

Sylvia Gonzales

The following Board members received and met their Cybersecurity requirement between June 1 - 10, 2020:

Rey Sepulveda
Orlando Flores

Ben Morales
Rosamaria Gallo-Avitia

Adan Escobar
Greg Spence

Post Legislative Update to Texas Education Code – after each legislative session

No legislative session during the time period covered by this announcement.

Child Abuse Prevention – every two (2) years

The following board members have completed the Child Abuse Prevention requirement:

Orlando Flores

Rosamaria Gallo Avitia

Sylvia Gonzales

The following board members are deficient in meeting the required Child Abuse Prevention requirement:

Adan Escobar

Benjamin Morales

Rey Sepulveda

Greg Spence

Evaluating and Improving Student Outcome (formerly Senate Bill 1566) – every two (2)

The following board member completed the Evaluating and Improving Student Outcome requirement on 05/28/2020:

Rosamaria Gallo Avitia

The following board members received and met this requirement on May 16, 2018 and will need to obtain in 2021 to again meet the required Evaluating and Improving Student Outcome requirement:

Adan Escobar	Orlando Flores	Sylvia Gonzales
Benjamin Morales	Rey Sepulveda	Greg Spence

Team Building

All Fabens ISD Board members have received 2 of 3 credit hours in Team Building on July 29, 2020.

All Fabens ISD Board members are deficient in 1 hour of Team Building.

Additional Credit Education

The following board members have exceeded the additional continuing education requirement of at least 5 hours:

Orlando Flores	Rosamaria Gallo-Avitia	Sylvia Gonzales
Rey Sepulveda		

The following board members are deficient in meeting the required Additional Credit Education hours:

Adan Escobar	Benjamin Morales	Greg Spence
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SINGLETON, CLARK
& COMPANY, PC CERTIFIED PUBLIC ACCOUNTANTS

February 1, 2021

To the Board of Trustees and Superintendent
Fabens Independent School District

We are pleased to confirm our understanding of the services we are to provide Fabens Independent School District for the year ended August 31, 2021. We will audit the financial statements of the governmental activities, the business-type activities (if any), each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Fabens Independent School District as of and for the year ended August 31, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Fabens Independent School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Fabens Independent School District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Schedule of the District's Proportionate Share of the Net Pension Liability – Teacher Retirement System
- 3) Schedule of District Contributions – Teacher Retirement System
- 4) Schedule of the District's Proportionate Share of the Net OPEB Liability – Texas Public School Retired Employees Group Insurance Plan
- 5) Schedule of District Contributions – Texas Public School Retired Employees Group Insurance Plan

We have also been engaged to report on supplementary information other than RSI that accompanies Fabens Independent School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining Schedules of Non-Major Funds
- 2) Schedule of Delinquent Taxes Receivable
- 3) Budgetary Schedules for Child Nutrition Fund and Debt Service Fund
- 4) Schedule of Expenditures of Federal Awards (if applicable)

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information:

- 1) Schedule of Required Responses to Selected School First Indicators

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of Fabens Independent School District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs.

However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Fabens Independent School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Fabens Independent School District's major programs. The purpose of these procedures will be to express an opinion on Fabens Independent School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Fabens Independent School District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others.

In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon.

Your responsibilities also include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to Fabens Independent School District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Singleton, Clark & Company, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Texas Education Agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Singleton, Clark & Company, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Texas Education Agency or a federal agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit during the spring or summer months of 2021 from our office and with a preliminary interim fieldwork visit to your office, conduct final fieldwork onsite with you in the summer or fall, and to issue our reports no later than 150 days after your fiscal year end. Robert Gattilia is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services is estimated to be as follows:

Financial Statement Audit	\$ 40,500
Single Audit – Basic Procedures	2,500
Single Audit – Per Major Program	<u>4,000</u>
Total	<u>\$ 47,000</u>

However, given the nature of an audit and the possibility that unexpected circumstances or conditions may be encountered, such as deficient accounting records or indications of fraud or irregularities, professional standards do not allow us to guarantee minimum audit fees. The above fee is also based on anticipated cooperation from your personnel. If we determine that significant additional time will be necessary to complete the audit, we will discuss it with you in advance and arrive at a new fee amount before we incur the additional time and costs.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Our standard progress billing method is as follows: 30% of fee after completion of audit planning and interim fieldwork, additional 50% of fee after completion of final fieldwork, and final 20% of fee after issuance of our audit report. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us through the most recent audit phase completed and any additional time incurred on a phase in progress.

We appreciate the opportunity to be of service to Fabens Independent School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return the letter to us after making a copy for your records.

Sincerely,

Singleton, Clark & Company, PC

Singleton, Clark & Company, PC

RESPONSE:

This letter correctly sets forth the understanding of Fabens Independent School District.

Management signature: *Veronica R F*

Title: Superintendent

Date: 02/03/2021



CPAs • Tax • Audit & Accounting

Empowering Peace of Mind

Report on the Firm's System of Quality Control

To the Partners of Singleton, Clark & Company, PC
and the Peer Review Committee of the Texas Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Singleton, Clark & Company, PC (the firm) in effect for the year ended December 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act.

As part of our review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Singleton, Clark & Company, PC in effect for the year ended December 31, 2019, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Singleton, Clark & Company, PC has received a peer review rating of *pass*.

Bumgardner, Morrison & Company, LLP

BUMGARDNER, MORRISON & COMPANY, LLP
May 7, 2020

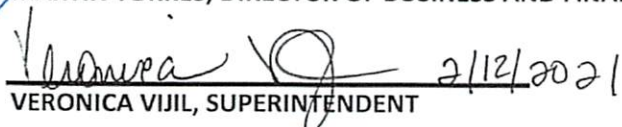
INVESTMENT REPORT

JANUARY 2021

	<u>Principal</u>	<u>Monthly Interest</u>	<u>Rates</u>
Lone Star Investment Pool			
Government Overnight Fund			
Local Maintenance Fund	\$10,886,888	\$448	0.05%
Interest & Sinking Fund	\$2,269,079	\$57	0.05%
 Corporate Overnight Plus Fund			
Local Maintenance Fund	\$11,940	\$2	0.15%
Total Lone Star Investment Pool	\$13,167,908	\$506	
 WestStar Bank			
General Operating Account	\$491,340	\$23	0.08%
Activity Account	\$83,710	\$6	0.08%
Robert F Cook - Savings	\$2,073	\$0	0.15%
Robert F Cook - CD	\$465	\$0	
Robert F Cook - CD	\$4,399	\$0	
Campus Activity Fund	\$17,657	\$0	0.02%
Total WestStar Bank	\$599,644	\$30	
 Wells Fargo Advisors			
T.A. Pollan Money Fund	\$6,221	\$0	
Total Wells Fargo Advisors	\$6,221	\$0	
 Total Monthly Interest Earned	\$536		
Total Interest Year to Date 2020-2021	\$2,736		
 Total General Fund Balance	\$7,531,587		

We, the approved Investment Officers of Fabens ISD, hereby certify that the following Investment Report represents the investment position of the district as of January 31, 2021 in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

 2/12/2021
MARTIN TORRES, DIRECTOR OF BUSINESS AND FINANCE

 2/12/2021
VERONICA VIJIL, SUPERINTENDENT

FOOD SERVICE
Fund 101

JANUARY 2021

	<u>ESTIMATED REVENUE</u>	<u>ACTUAL RECEIVED</u>	<u>UNCOLLECTED</u>	<u>PERCENT COLLECTED</u>
Misc Revenue	\$113	\$0	\$113	0.00%
Local Revenue-Catering & Sale Meals	\$28,588	\$405	\$28,183	1.42%
State Matching Revenue	\$8,500	\$0	\$8,500	0.00%
Federal Revenue-Breakfast	\$200,974	\$128,895	\$72,079	64.13%
Federal Revenue-Lunch	\$954,985	\$207,068	\$747,917	21.68%
USDA Commodities	\$73,070	\$0	\$73,070	0.00%
Fresh Fruit & Vegetable Program	\$45,616	\$0	\$45,616	0.00%
TOTAL REVENUE	\$1,311,846	\$336,368	\$975,478	25.64%

	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>	<u>PERCENT EXPENDED</u>
Expenditures				
	\$1,311,846	\$461,554	\$850,292	35.18%
TOTAL EXPENDITURE	\$1,311,846	\$461,554	\$850,292	35.18%

TAX COLLECTIONS REPORT

JANUARY 2021

2020-2021

	<u>M/O</u>	<u>I/S</u>	<u>TOTAL</u>
<u>Estimated Collections:</u>	2,258,769	601,517	2,860,286
<u>Actual Collections:</u>			
September	42,068	9,364	51,431
October	27,685	7,129	34,813
November	128,101	35,161	163,262
December	475,057	125,924	600,981
January	1,054,293	280,300	1,334,593
February			0
March			0
April			0
May			0
June			0
July			0
August			0
Due to/from			
Year To Date	1,727,203	457,877	2,185,081
Tax Rates	1.0547000%	+ 0.2808000%	= 1.3355000%

**GENERAL OPERATING FUND EXPENDITURES
REPORT BY FUNCTION- FUND 199**

JANUARY 2021

	<u>BUDGET</u>	<u>COMMITTED</u>	<u>BALANCE</u>	<u>PERCENT COMMITTED</u>
FUNCTION 11	\$13,361,182	\$5,765,028	\$7,596,154	43.15%
Instruction				
FUNCTION 12	\$295,246	\$108,908	\$186,338	36.89%
Instructional Resources/ Media (Library)				
FUNCTION 13	\$214,203	\$89,595	\$124,608	41.83%
Curriculum and Staff Development				
FUNCTION 21	\$204,902	\$80,419	\$124,483	39.25%
Instructional Leadership				
FUNCTION 23	\$1,440,064	\$533,742	\$906,322	37.06%
School Leadership				
FUNCTION 31	\$896,252	\$327,880	\$568,372	36.58%
Counseling Guidance Services				
FUNCTION 32	\$39,131	\$11,698	\$27,433	29.89%
Social Work Services				
FUNCTION 33	\$318,000	\$123,599	\$194,401	38.87%
Health Services				
		26		
FUNCTION 34	\$465,752	\$185,082	\$280,670	39.74%

Transportation				
FUNCTION 35	\$38,052	\$0	\$38,052	0.00%
Food Service				
FUNCTION 36	\$828,699	\$325,181	\$503,518	39.24%
Co-Curricular Athletics				
FUNCTION 41	\$1,332,790	\$457,234	\$875,556	34.31%
General Administration				
FUNCTION 51	\$2,682,797	\$999,237	\$1,683,560	37.25%
Plant Maintenance and Operation				
FUNCTION 52	\$304,567	\$114,635	\$189,932	37.64%
Security/Monitoring Services				
FUNCTION 53	\$248,075	\$212,915	\$35,160	85.83%
Data Processing				
FUNCTION 61	\$41,020	\$12,650	\$28,370	30.84%
Community Services				
FUNCTION 81	\$12,150	\$0	\$12,150	0.00%
Facilities Acquisition and Construction				
FUNCTION 99	\$36,000	\$20,741	\$15,259	57.61%
Other Intergovernmental Charges				
ORIGINAL BUDGET	\$22,758,882	\$9,368,544	\$13,390,338	41.16%

**GENERAL FUND REVENUE
FUND 199**

JANUARY 2021

	<u>ESTIMATED</u>	<u>ACTUAL RECEIVED</u>	<u>UNCOLLECTED</u>	<u>PERCENT COLLECTED</u>
Local Revenue				
Local Revenue- Tax Revenue	\$2,080,597	\$1,727,203	\$353,394	83.01%
Local Revenue-Interest	\$72,190	\$2,556	\$69,634	3.54%
Local Revenue-Miscellaneous	\$298,632	\$168,643	\$129,989	56.47%
LOCAL TOTAL	\$2,451,419	\$1,898,402	\$553,017	77.44%
State Revenue TEA	\$18,065,347	\$10,029,705	\$8,035,642	55.52%
State Funding - HB1	\$768,802	\$360,554	\$408,248	46.90%
On Behalf Payment	\$1,339,229	\$344,193	\$995,036	25.70%
Federal Programs Indirect Costs	\$45,388	\$0	\$45,388	0.00%
ROTC	\$88,697	\$22,362	\$66,335	25.21%
STATE TOTAL	\$20,307,463	\$10,756,814	\$9,550,649	52.97%
TOTAL REVENUE	\$22,758,882	\$12,655,217	\$10,103,665	55.61%

**DEBT SERVICE FUND
FUND 599**

JANUARY 2020

	<u>ESTIMATED REVENUE</u>	<u>ACTUAL RECEIVED</u>	<u>UNCOLLECTED</u>	<u>PERCENT COLLECTED</u>
Local Revenue-Taxes	\$593,436	\$457,964	\$135,472	77.17%
Local Revenue-Interest	\$9,500	\$146	\$9,354	1.54%
State Revenue	\$1,447,196	\$1,561,014	-\$113,818	107.86%
Transfer In	\$189,171	\$0	\$189,171	0.00%
TOTAL REVENUE	\$2,239,303	\$2,019,124	\$220,179	90.17%

	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>	<u>PERCENT EXPENDED</u>
Expenditures				
Function 71-Debt Service	\$2,239,303	\$0	\$2,239,303	0.00%
TOTAL EXPENDITURE	\$2,239,303	\$0	\$2,239,303	0.00%

Bank Account - WestStar Bank(4178696)					
Start Date - 01-01- 2021 End Date - 01- 31-2021				Print Date: 02/12/2021 9:50 a	
Issued Checks					
<u>Check Number</u>	<u>Payee</u>		<u>Check Date</u>	<u>Payment Type</u>	<u>Amount</u>
47590	ATPE		01/08/2021	Paper Check	\$980.50
47591	American Association of Notaries		01/08/2021	Paper Check	\$96.90
47592	American Express		01/08/2021	Paper Check	\$20.00
47593	American Heritage Life		01/08/2021	Paper Check	\$60.46
47594	American Refrigeration Supplies		01/08/2021	Paper Check	\$615.99
47595	Association Of Texas Small School Bands		01/08/2021	Paper Check	\$275.00
47596	Association Of Texas Small School Bands		01/08/2021	Paper Check	\$262.50
47597	Autozone		01/08/2021	Paper Check	\$397.55
47598	B & H Photo Video		01/08/2021	Paper Check	\$3,388.46
47599	Barnes And Nobles #2744		01/08/2021	Paper Check	\$722.72
47600	Brady Industries of Texas, LLC		01/08/2021	Paper Check	\$1,951.83
47601	Dell Computer		01/08/2021	Paper Check	\$6,471.68
47602	Dunn Edwards Corporation		01/08/2021	Paper Check	\$1,223.84
47603	Edward Saucedo & Son Co Inc		01/08/2021	Paper Check	\$79.50
47604	El Paso County Water Dist #4		01/08/2021	Paper Check	\$7,677.42
47605	Fabens Oil Co.		01/08/2021	Paper Check	\$646.00
47606	First Financial Administrators		01/08/2021	Paper Check	\$59,366.99
47607	First Financial Administrators		01/08/2021	Paper Check	\$6,347.50
47608	Home Depot Credit Services		01/08/2021	Paper Check	\$321.28
47609	IMPAC		01/08/2021	Paper Check	\$20.00
47610	Intl. Board Of Credentialing & Continuing Education Standards, LLC		01/08/2021	Paper Check	\$179.00
47611	Katherine M. Reyes-Brooks		01/08/2021	Paper Check	\$1,750.00
47612	Linebarger Goggan Blair & Sampson, Llp		01/08/2021	Paper Check	\$4,563.00
47613	Met Life Insurance Company		01/08/2021	Paper Check	\$73.22
47614	Mounce, Green, Myers, Safi Paxson &		01/08/2021	Paper Check	\$2,283.75
47615	N2Y		01/08/2021	Paper Check	\$2,549.88
47616	Nasco Arts & Crafts		01/08/2021	Paper Check	\$375.59
47617	O'Reilly Auto Parts		01/08/2021	Paper Check	\$1,015.75
47618	Office Depot		01/08/2021	Paper Check	\$2,703.80
47619	Oriental Trading Co Inc		01/08/2021	Paper Check	\$269.58
47620	Pre-Paid Legal Services		01/08/2021	Paper Check	\$435.00
47621	Pre-Paid Legal Services		01/08/2021	Paper Check	\$15.96
47622	Region Xix Esc		01/08/2021	Paper Check	\$900.00
47623	Remind101, Inc.		01/08/2021	Paper Check	\$201.84
47624	Rio Seco Ag, LLC	30	01/08/2021	Paper Check	\$79.23
47625	Sam's Club		01/08/2021	Paper Check	\$2,710.46
47626	Sierra Springs		01/08/2021	Paper Check	\$558.89

47627	Sonitrol of El Paso		01/08/2021	Paper Check	\$1,940.00
47628	Southwest Disposal		01/08/2021	Paper Check	\$2,280.00
47629	Stoneware, Inc.		01/08/2021	Paper Check	\$945.00
47630	Stuart C. Cox, Trustee		01/08/2021	Paper Check	\$1,277.90
47631	Sun Valley Equipment Sales		01/08/2021	Paper Check	\$196.77
47632	TASA		01/08/2021	Paper Check	\$345.00
47633	TCG Administrators		01/08/2021	Paper Check	\$57.00
47634	TSTA		01/08/2021	Paper Check	\$1,793.48
47635	Texas Gas Service		01/08/2021	Paper Check	\$18,233.03
47636	Texas High School Coaches Association, Inc.		01/08/2021	Paper Check	\$80.00
47637	Time Warner Cable		01/08/2021	Paper Check	\$400.38
47638	Unum Life Insurance Co Unum/Provident		01/08/2021	Paper Check	\$458.88
47639	Valley Equipment		01/08/2021	Paper Check	\$216.90
47640	W.W. Grainger Inc		01/08/2021	Paper Check	\$213.18
47641	West Texas County Courier		01/08/2021	Paper Check	\$240.00
47642	Windstream Communications C/o Bank Of		01/08/2021	Paper Check	\$860.42
47643	Windstream Corporation		01/08/2021	Paper Check	\$3,249.50
47644	Xerox Financial Services, LLC		01/08/2021	Paper Check	\$10,026.05
47649	Texas Teachers		01/12/2021	Paper Check	\$435.00
47650	Association of Texas Small School Bands		01/12/2021	Paper Check	\$262.50
47651	Association of Texas Small School Bands		01/12/2021	Paper Check	\$275.00
47652	American Association of Notaries		01/15/2021	Paper Check	\$179.90
47653	American Refrigeration Supplies		01/15/2021	Paper Check	\$2,858.97
47654	Angelina Fernandez		01/15/2021	Paper Check	\$1,032.50
47655	B & H Photo Video		01/15/2021	Paper Check	\$3,171.59
47656	Beat Stuttering LLC		01/15/2021	Paper Check	\$59.00
47657	Belen Briones		01/15/2021	Paper Check	\$10,918.75
47658	Brady Industries of Texas, LLC		01/15/2021	Paper Check	\$275.61
47659	Caldarella's Restaurant Supply		01/15/2021	Paper Check	\$785.00
47660	Dale Boren's Service Supply, Inc.		01/15/2021	Paper Check	\$949.05
47661	El Paso County Tax Assessor & Collector		01/15/2021	Paper Check	\$8.25
47662	El Paso County Tax Assessor & Collector		01/15/2021	Paper Check	\$53.25
47663	El Paso County Water Dist #1		01/15/2021	Paper Check	\$1,976.40
47664	First Financial Administrators		01/15/2021	Paper Check	\$6,247.50
47665	Gabriel Escandon		01/15/2021	Paper Check	\$125.00
47666	Johnstone Supply		01/15/2021	Paper Check	\$73.97
47667	Labatt Food Service		01/15/2021	Paper Check	\$12,959.23
47668	Mascot Media		01/15/2021	Paper Check	\$3,800.00
47669	Mission Linen & Uniform		01/15/2021	Paper Check	\$631.44
47670	Musician's Friend		01/15/2021	Paper Check	\$59.99
47671	Office Depot		01/15/2021	Paper Check	\$494.67
47672	Price's Creameries		01/15/2021	Paper Check	\$1,477.10
47673	Region Xix Esc	31	01/15/2021	Paper Check	\$540.00
47674	S & S Welding		01/15/2021	Paper Check	\$312.00

47675	Sarah Aguilar Perez		01/15/2021	Paper Check	\$3,570.00
47676	School Health Corporation		01/15/2021	Paper Check	\$212.79
47677	Segovia's Distributing		01/15/2021	Paper Check	\$609.57
47678	Sonitrol of El Paso		01/15/2021	Paper Check	\$448.60
47679	Spectrum Technologies		01/15/2021	Paper Check	\$956.00
47680	Sports Supply Group, Inc.		01/15/2021	Paper Check	\$11,347.00
47681	Stuart C. Cox, Trustee		01/15/2021	Paper Check	\$1,277.90
47682	TASBO		01/15/2021	Paper Check	\$550.00
47683	TCG Administrators		01/15/2021	Paper Check	\$67.20
47684	The SLP Solution		01/15/2021	Paper Check	\$59.99
47685	The Sherwin-Williams Co.		01/15/2021	Paper Check	\$253.72
47686	Wholesale Lumber of Fabens LLC		01/15/2021	Paper Check	\$115.99
47687	Xerox Financial Services, LLC		01/15/2021	Paper Check	\$299.08
47691	American Association of Notaries		01/22/2021	Paper Check	\$193.80
47692	American Refrigeration Supplies		01/22/2021	Paper Check	\$166.50
47693	B & H Photo Video		01/22/2021	Paper Check	\$447.70
47694	Barnes & Noble College Booksellers, Inc.		01/22/2021	Paper Check	\$10,482.05
47695	Brady Industries of Texas, LLC		01/22/2021	Paper Check	\$775.87
47696	Ced Credit Office		01/22/2021	Paper Check	\$124.84
47697	Claris International Inc.		01/22/2021	Paper Check	\$6,379.00
47698	Dell Computer		01/22/2021	Paper Check	\$1,484.67
47699	FABENS QUICK LUBE, LLC		01/22/2021	Paper Check	\$55.50
47700	Frontline Education		01/22/2021	Paper Check	\$4,200.00
47701	GM Data Products		01/22/2021	Paper Check	\$340.87
47702	Interstate Battery Systems Of El Paso		01/22/2021	Paper Check	\$500.75
47703	Joe's Land Cleaning		01/22/2021	Paper Check	\$1,100.00
47704	Labatt Food Service		01/22/2021	Paper Check	\$7,621.06
47705	Maria I. Quiroz		01/22/2021	Paper Check	\$1,890.00
47706	Office Depot		01/22/2021	Paper Check	\$48.54
47707	Price's Creameries		01/22/2021	Paper Check	\$1,530.67
47708	R. T. C., Inc.		01/22/2021	Paper Check	\$1,272.00
47709	Riverside Insights		01/22/2021	Paper Check	\$2,271.15
47710	Segovia's Distributing		01/22/2021	Paper Check	\$443.68
47711	Sonitrol of El Paso		01/22/2021	Paper Check	\$1,940.00
47712	Sports Supply Group, Inc.		01/22/2021	Paper Check	\$2,106.00
47713	Sun Valley Equipment Sales		01/22/2021	Paper Check	\$734.44
47714	TASBO		01/22/2021	Paper Check	\$225.00
47715	TASSP		01/22/2021	Paper Check	\$139.00
47716	TASSP		01/22/2021	Paper Check	\$129.00
47717	Tres Pesetas Inc		01/22/2021	Paper Check	\$400.00
47718	Zee Medical		01/22/2021	Paper Check	\$31.04
47721	ATPE		01/29/2021	Paper Check	\$971.50
47722	American Association of Notaries	32	01/29/2021	Paper Check	\$13.90
47723	American Heritage Life		01/29/2021	Paper Check	\$60.46

47724	Apple Computer Inc		01/29/2021	Paper Check	\$8,656.00
47725	Autozone		01/29/2021	Paper Check	\$56.67
47726	Caldarella's Restaurant Supply		01/29/2021	Paper Check	\$394.85
47727	Dale Boren's Service Supply, Inc.		01/29/2021	Paper Check	\$359.58
47728	Dell Computer		01/29/2021	Paper Check	\$4,822.68
47729	Dunn Edwards Corporation		01/29/2021	Paper Check	\$76.49
47730	El Paso County Water Dist #1		01/29/2021	Paper Check	\$12.00
47731	El Paso Electric Co		01/29/2021	Paper Check	\$22,079.02
47732	El Paso ISD		01/29/2021	Paper Check	\$15.67
47733	FTW Robotics		01/29/2021	Paper Check	\$120.95
47734	Fastsigns		01/29/2021	Paper Check	\$154.50
47735	Federal Express		01/29/2021	Paper Check	\$67.46
47736	First Financial Administrators		01/29/2021	Paper Check	\$59,111.42
47737	First Financial Administrators		01/29/2021	Paper Check	\$6,247.50
47738	Friedman Recycling Co., Inc.		01/29/2021	Paper Check	\$494.00
47739	Internal Revenue Service		01/29/2021	Paper Check	\$3,107.50
47740	MCI		01/29/2021	Paper Check	\$30.26
47741	Mci Comm Service		01/29/2021	Paper Check	\$111.78
47742	Met Life Insurance Company		01/29/2021	Paper Check	\$73.22
47743	Mission Linen & Uniform		01/29/2021	Paper Check	\$4,292.72
47744	Mounce, Green, Myers, Safi Paxson &		01/29/2021	Paper Check	\$1,451.25
47745	Nasco Arts & Crafts		01/29/2021	Paper Check	\$85.58
47746	PCAT		01/29/2021	Paper Check	\$881.49
47747	Pitney Bowes Global Financial Services Llc		01/29/2021	Paper Check	\$826.38
47748	Pre-Paid Legal Services		01/29/2021	Paper Check	\$15.96
47749	Region Xix Esc		01/29/2021	Paper Check	\$14,877.96
47750	Richards Lindsay & Martin, LLP Attorneys At		01/29/2021	Paper Check	\$235.00
47751	Rio Seco Ag, LLC		01/29/2021	Paper Check	\$95.18
47752	Rubber Ducky Screenprinting		01/29/2021	Paper Check	\$162.00
47753	School Health Corporation		01/29/2021	Paper Check	\$2,140.37
47754	Sonitrol of El Paso		01/29/2021	Paper Check	\$173.75
47755	Southwest Disposal		01/29/2021	Paper Check	\$1,930.00
47756	Southwest Disposal		01/29/2021	Paper Check	\$2,280.00
47757	Stuart C. Cox, Trustee		01/29/2021	Paper Check	\$1,277.90
47758	TASA		01/29/2021	Paper Check	\$150.00
47759	TASSP		01/29/2021	Paper Check	\$159.00
47760	TCG Administrators		01/29/2021	Paper Check	\$191.40
47761	TSTA		01/29/2021	Paper Check	\$1,793.48
47762	Texas Teachers		01/29/2021	Paper Check	\$435.00
47763	Time Warner Cable		01/29/2021	Paper Check	\$4,959.61
47764	UIL Region 22 Music		01/29/2021	Paper Check	\$18.00
47765	Unum Life Insurance Co Unum/Provident		01/29/2021	Paper Check	\$458.88
47766	Villa Children's Therapy	33	01/29/2021	Paper Check	\$1,000.00
47767	Walsh Gallegos Trevino Russo & Kyle P.C.		01/29/2021	Paper Check	\$3,520.00

47768	Watson Pest Management		01/29/2021	Paper Check	\$975.00
47769	WeVideo, Inc.		01/29/2021	Paper Check	\$299.00
47770	Xerox Financial Services, LLC		01/29/2021	Paper Check	\$299.08
47771	Jacob Belshe		01/29/2021	Paper Check	\$20.99
47772	Joel Dyer		01/29/2021	Paper Check	\$140.00
				Issued Checks SubTotal	\$ 423,349.59
Voided Checks					
<u>Check Number</u>	<u>Payee</u>	<u>Check Date</u>	<u>Void Date</u>	<u>Payment Type</u>	<u>Amount</u>
47204	Association Of Texas Small School Bands	10/14/2020	01/04/2021	Paper Check	\$ 12.50
47479	A & M Awards	12/14/2020	01/13/2021	Paper Check	\$ 35.00
47531	El Paso ISD	12/18/2020	01/20/2021	Paper Check	\$ 405.00
47595	Association Of Texas Small School Bands	01/08/2021	01/08/2021	Paper Check	\$ 275.00
47596	Association Of Texas Small School Bands	01/08/2021	01/08/2021	Paper Check	\$ 262.50
47620	Pre-Paid Legal Services	01/08/2021	01/12/2021	Paper Check	\$ 435.00
				Voided Checks SubTotal	\$ 1,425.00
				Net Amount	\$ 421,924.59

Educator Appraisal Waiver

Fabens ISD intends to seek the Educator Appraiser Waiver with the following limitations:

- The waiver will be used to omit the formal observation and SLO process for teachers for the 2020-2021 school year with the following exception:
 - New teachers not yet appraised with T-TESS in Fabens ISD will receive the formal observation for the 2020-2021.
- All teachers will continue to be rated on Domain 4 of T-TESS to include goal attainment.
- All teachers will participate in a summative conference with their principal or assigned appraiser.
- All principals will participate in the complete T-TESS evaluation process, meaning no waiver will be applied to principal evaluations.

Instructions for Submitting an Educator Appraisal Waiver – December 10, 2020

(512) 463-9000

disasterinfo@tea.texas.gov

tea.texas.gov/coronavirus

1. Please visit TEA's webpage on State Waivers to access general information about the waiver process:
<https://tea.texas.gov/texas-schools/waivers/state-waivers>
2. Please also review Waiver Process FAQ for information on how to access TEAL for the purposes of submitting a waiver request: <https://tea.texas.gov/sites/default/files/Waiver%20Process%20FAQ.pdf>
3. Once in the TEAL waiver application, under the "Create New Waiver" tab, select the waiver type **"Other Waiver"** to create and submit a waiver request for educator appraisal due to the circumstances related to COVID-19.
4. Please complete the LEA contact information, including filling in the date the board approved the waiver request.
5. For the section titled "Waiver Description" please use the language:
"Waiver from the educator appraisal requirements due to COVID-19."
6. For "General Questions #1", please use the language:
"Waiver from the educator appraisal requirements due to COVID-19."
7. For "General Questions #2", please enter: "N/A"
8. For "General Question #3", please use the language:
 - A. If seeking a waiver for just the student growth requirement in teacher appraisal, which would apply to TEC, §21.351(a)(2), §21.352(a)(2)(B), and the applicable rules in Title 19, Texas Administrative Code, Chapter 150, please use:
"Seeking a waiver under Scenario A in the Educator Appraisal submission instructions"
 - B. If seeking a waiver for all general teacher appraisal requirements, including the student growth requirement, which would apply to TEC, §21.351, §21.352, and the applicable rules in Title 19, Texas Administrative Code, Chapter 150, please use:
"Seeking a waiver under Scenario B in the Educator Appraisal submission instructions"
 - C. If seeking a waiver for the student growth requirement in the Texas Principal Evaluation and Support System (T-PESS) for those LEAs using T-PESS as their principal appraisal system, which would apply to Title 19, Texas Administrative Code, Chapter 150.1022 (c),(d),(f), and (g) and 150.1023(b)(1) and 150.1023(b)(4)(c), please use:
"Seeking a waiver under Scenario C in the Educator Appraisal submission instructions"
 - D. If seeking a waiver for the student growth requirement in teacher appraisal and the student growth requirement in T-PESS, which would apply to the sections of TEC, 21.351, 21.352 and Title 19, TAC, Ch. 150 related to student growth in teacher appraisal and in T-PESS, please use:
"Seeking a waiver under Scenario D in the Educator Appraisal submission instructions"

- E. If seeking a waiver for all general teacher appraisal requirements, including the student growth requirement and the student growth requirement in the Texas Principal Evaluation and Support System (T-PESS), which would apply to TEC, 21.351, 21.352, and the applicable rules in Title 19, TAC, Ch. 150 related to teacher appraisal and student growth in T-PESS, please use:

"Seeking a waiver under Scenario E in the Educator Appraisal submission instructions"

9. For "General Question #4", please enter:

- A. If seeking a waiver for **Scenario A** or **Scenario B** above, please ensure you include the following attestation:

"The LEA commits to providing teachers with instructional support through observation of teaching and feedback to teachers on pedagogical refinements and support with analysis and adjustment to pedagogy based on student learning data throughout the remainder of the 2020-2021 school year."

- B. If seeking a waiver for **Scenario C** above, please ensure you include the following attestation:

"The LEA commits to providing principals with support on analysis of student learning data and aligned adjustments to instructional leadership practices throughout the remainder of the 2020-2021 school year."

- C. If seeking a waiver for **Scenario D** or **Scenario E** above, please ensure you include the following attestations:

"The LEA commits to providing teachers with instructional support through observation of teaching and feedback to teachers on pedagogical refinements and support with analysis and adjustment to pedagogy based on student learning data, and the LEA commits to providing principals with support on analysis of student learning data and aligned adjustments to instructional leadership practices throughout the remainder of the 2020-2021 school year."

10. For "General Question #5", please enter: "N/A"

11. For "General Question #6", please enter: "N/A"

12. For "Requested Years", please select only "2020-2021"

13. For "LEA Attachments", please include the Board agenda from meeting in which the waiver application request was approved.

14. Please submit your completed waiver. For a *District Editor*, at the end of the waiver application you will find a **Complete & Route** button. This will route the application to your Superintendent for review and approval. For a *District Superintendent*, at the end of the waiver application you will find a **Review and Submit** button. This will take you to a review and submit details page. If the application is complete and ready for submission, select the **Submit to TEA** button.

DUE NO LATER THAN APRIL 1, 2021

MEMORANDUM OF UNDERSTANDING TO PROVIDE CHILD AND ADOLESCENT BEHAVIORAL HEALTH SERVICES VIA TELEHEALTH

This Memorandum of Understanding (MOU) to provide pediatric and adolescent behavioral health services via telehealth is made and entered into by and between Texas Tech University Health Sciences Center, El Paso (TTUHSC EP), located at 800 N. Mesa St. El Paso, TX 79905, and Fabens Independent School District, located at 821 NE G Avenue, Fabens Texas 79838, for the provision and administration of telemedicine services associated with the Texas Child Health Access Through Telemedicine (TCHAT) component of the Texas Children's Mental Health Care Consortium (TCMHCC).

WITNESSETH

WHEREAS, TTUHSC EP is a Health-Related Institution (HRI) member of the TCMHCC and has been funded by Senate Bill 11 to provide access to limited behavioral health services via telehealth into the schools;

WHEREAS, the component of the TCMHCC for delivering school-based behavioral health services via telehealth is named TCHAT;

WHEREAS, the TCHAT initiative is designed to provide short-term (approximately up to two months) school-based access to a limited number (2-4) of visits with a mental health professional for high-risk children and adolescents;

WHEREAS, the role of the TCHAT project is the initial intervention and assessment of these students and referral, if necessary;

WHEREAS, Fabens ISD desires to participate in carrying out the objectives associated with the TCHAT;

WHEREAS, TTUHSC EP maintains a Department of Psychiatry (Department) capable of managing the delivery of services required by Site, and experience in telemedicine encounters for such services;

AND WHEREAS, Fabens ISD desires to engage the services of TTUHSC EP; and TTUHSC EP desires to provide such services to ISD;

NOW THEREFORE, TTUHSC EP and ISD mutually agree as follows:

Article 1 - Purpose

Fabens ISD is ready, willing and able to undertake the efforts described herein associated with the TCHAT Project as described in "Exhibit A," which is attached hereto and incorporated by reference herein.

Article 2 - Description of Work

Fabens ISD will cooperate and will exert its best efforts to carry out the specific objectives set out in the Statement of Work, which is attached hereto as Exhibit B and incorporated by reference herein, during the Period of Performance set forth below.

Article 3 - Period of Performance

- A. This MOU will begin on November 1, 2020 (Effective Date) and will continue in full force and effect through June 30, 2024 ~~2025~~.
- B. If no action is taken by either party by June 30, 2024 ~~2025~~ the MOU will automatically renew for an additional year to end June 30, 2026.

Article 4 - Compensation

Both parties expressly acknowledge that nothing in this MOU will be construed as establishing an obligation of payment to either Party by the other Party. ~~Payment to TTUHSC EP under the Participating Institution Agreement (PIA) will not be allowed and /or required based on the stipulation, funding to provide service is provided by the Texas State Legislature through TCMHCC.~~

Article 5 - TTUHSC EP Project Director

TTUHSC EP Medical Director identified in Article 14 will be responsible for the general guidance and technical direction of all work under this MOU.

Article 6 - ISD Key Personnel

The key personnel cited below are considered to be essential to the work being performed hereunder. In the event that the identified Key Personnel leaves Fabens ISD's employ or becomes unable or unwilling to continue the project, Fabens ISD will notify TTUHSC EP in writing reasonably in advance and may propose an individual to replace such Key Personnel. Any replacement of a Key Personnel must be approved in writing by TTUHSC EP. In the event a mutually acceptable replacement is not available, TTUHSC EP will have the option to immediately terminate this MOU upon written notice to ISD. The thirty calendar day prior notice required under Article 12 of this MOU is not required for termination by TTUHSC EP under this Article.

Key Personnel:	Name:	Maria G. Contreras Fabens Elementary Counselor
	Address:	1200 Mike Maros P.O. Box 697 Fabens, Texas 79838

(Ph): (915) 765-2650
Email: mcontreras@fabensisd.net

Name: Laura Avalos
O'Donnell Intermediate Counselor

Address: 300 NE Camp Street
P.O. Box 697
Fabens, Texas 79838
(Ph): (915) 765-2640
Email: lavalos@fabensisd.net

Name: Alicia Garcia
Fabens Middle School Counselor

Address: 800 Walker
P.O. Box 697
Fabens, Texas 79838
(Ph): (915) 765-2630
Email: acgarcia@fabensisd.net

Name: Pedro Gonzalez
Fabens High School Counselor

Address: 601 NE G Avenue
P.O. Box 697
Fabens, Texas 79838
(Ph): (915) 765-2620
Email: pgonzal@fabensisd.net

Name: Susana Jones
Fabens High School Counselor

Address: 601 NE G Avenue
P.O. Box 697
Fabens, Texas 79838
(Ph): (915) 765-2620
Email: sjonesl@fabensisd.net

Alternate Key Personnel:

Name: David Saucedo
Special Education Counselor

Address: 603 NE Camp Street
P.O. Box 697
Fabens, Texas 79838
(Ph): (915)765-2690
Email: dsauce@fabensisd.net

Name: Melissa Rodriguez
Fabens High School Counselor

Address: 821 NE G Avenue
P.O. Box 697
Fabens, Texas 79838
(Ph): (915) 765-2620
Email: sjonesl@fabensisd.net

Article 7 - Assurances

Fabens ISD agrees to obtain the appropriate consent(s) to share information it obtains during the course of performance of the work with the TTUHSC EP staff, as well as maintain the confidentiality of such information, including, but not limited to, personal information subject to Family Educational Rights and Privacy Act (FERPA) regulations and/or or protected health information subject to Health Insurance Portability and Accountability (HIPAA) regulations. **Copies of all consents will be provided to TTUHSC EP prior to performance of work.**

Article 8 - Reports & Records Inspection

Fabens ISD agrees to furnish in a timely manner and appropriate format, such progress reports, schedules, and other information required for the TCHAT Project to TTUHSC EP for its reporting requirements to the TCMHCC. Reports will be sent to the TTUHSC EP Medical Director at the address shown in Article 14. Furthermore, Fabens ISD agrees to retain all progress reports, statistical records, and all other records pertinent to this MOU until the child is 21 years of age or 10 years past the last date of service, whichever is longer (page 80 SLR 105).

Article 9 – Party Responsibilities

- A. TTUHSC EP will conduct the following tasks:
 - 1. Work with Fabens ISD to ensure Fabens ISD has the staffing and technical resources necessary to serve as a TCHAT campus site.
 - 2. Develop the staffing and technical infrastructure needed to offer TCHAT

- services at Fabens ISD.
 - 3. Provide training to Fabens ISD, as required.
 - 4. Ensure on-going community and Fabens ISD awareness of services available through TCHATT.
 - 5. Assure Compliance with HIPAA requirements.
 - 6. Document the approval used to rollout the initiative, and any lesson learned.
- B. TTUHSC EP will provide mental health professionals to provide psychiatric evaluation, short term therapy, and referrals for continuing care, as appropriate, education to school staff on mental health topics, and assistance with writing, implementing and changing policies for the TCHAAT Program. For each student referred to TCHATT, a treatment plan will be generated and forwarded (with parental permission) to the medical and mental health care professionals who will provide ongoing care for the student.
- C. Fabens ISD will identify students for this program, obtain initial parental consent, facilitate completion of screening instruments (questionnaires about symptoms), coordinate appointments in conjunction with TTUHSC EP, develop appropriate policies for the program, take students' vital signs on the day of the appointment if student is being prescribed medication through this program, provide the following information about each student referred to the program:
- 1. IEP/ARD or 504 paperwork
 - 2. Psychiatric history form completed by parents
 - 3. Grades
 - 4. Disciplinary history
 - 5. Attendance record

Article 10 - Amendment and Modification

This MOU, or any portion hereof, may be amended or modified in writing at any time as mutually agreed upon by the Parties, or as required by Texas Child Mental Health Care Consortium, ~~subject to approval of Fabens ISD.~~

Article 11 - Independent Relationship

Nothing in this MOU is intended nor will be construed to create an employer/employee relationship or joint venture relationship between the contracting Parties. The sole interest and responsibility of the Parties is to ensure that the services covered by this MOU will be performed and rendered in a competent, efficient, and satisfactory manner.

Article 12- Termination of MOU

- A. Either TTUHSC EP or Fabens ISD may terminate this MOU, with or without cause, upon thirty calendar days written notification to the other Party. Notice of termination will be given by prepaid certified or registered mail and will be deemed to be given on the date so delivered.

B. TTUHSC EP may terminate this MOU immediately with written notice in the event the TCMHCC terminates the funding under Rule § 3.2519 of the Texas Administrative Code.

Article 13 - Governing Law and Venue

This MOU will be governed by and construed and enforced in accordance with the laws of the State of Texas. Venue will be in El Paso County, Texas.

Article 14 - Communications

Communications between the Parties will be sent via prepaid certified mail or registered mail to the following and will be deemed to be given on the date so delivered unless otherwise provided herein:

TTUHSC EP

Medical Director:

Name: Sarah Martin

E-mail: TCHATT.ELP@TTUHSC.EDU

Phone: 915-215-6185

Fax : 915-215-5869

Administrative:

Name: Loretta Arredondo, Raul Gomez

E-mail: TCHATT.EP@TTUHSC.EDU

Phone: 915-215-6185

Fax : 915-215-5869

Fabens ISD

Programmatic and Administrative:

Name: Michele Gonzalez

Address:

PO Box 697

Fabens, Texas, 79838

E-mail: mbgonzal@fabensisd.net

Phone: 915-765-2600

Fax: 915-764-3115

Article 15 - Compliance

The Parties acknowledge that each is subject to applicable federal and state laws and regulations. Accordingly, each Party will enforce compliance with all applicable laws,

regulations, and requirements, and will make available such information and records as may be reasonably requested in writing by the other Party to facilitate its compliance, except for records that are confidential and privileged by law.

Article 16 - Indemnity

Inasmuch as both TTUHSC and the Fabens ISD are governmental entities created and operating pursuant to the Constitution and laws of the State of Texas, neither party shall have any obligation to indemnify the other hereunder. Neither party waives its governmental or sovereign immunity by entering into this MOU. **Fabens ISD is responsible for its own negligence, gross negligence, willful misconduct or legal wrongdoing in any way connected with the performance of any work under this Agreement which results in claims or liabilities, penalties, costs or expenses. TTUHSC is responsible for its own negligence, gross negligence, willful misconduct or legal wrongdoing in any way connected with the performance of any work under this Agreement which results in claims or liabilities, penalties, costs or expenses.**

Article 17 - Warranty of Authority

The person(s) executing this MOU on behalf of the Parties, or representing themselves as executing this MOU on behalf of a Party, warrant and guarantee that each has been duly authorized by the appropriate Party to execute this MOU on behalf of the Party and to validly and legally bind the Party to all of its terms, performances, and provisions. IN WITNESS WHEREOF, the undersigned contracting Parties bind themselves to the faithful performance of this MOU.

TTUHSC EP

ISD

Signature

Ricahrd A. Lange, M.D., M.B.A.

Name

President

Title

Date

Signature

Dr. Veronica Vijil

Name

Superintendent

Title

Date

EXHIBIT A: DESCRIPTION OF TCHAT PROJECT

Vision Statement –

Every child receiving public education in the State of Texas has access to school-based crisis prevention, intervention, and stabilization.

Definition of TCHAT –

- The TCHAT initiative is designed to provide short-term (approximately up to two month) school-based access to a limited number (2-4) of visits with a mental health professional for high-risk children and adolescents.

The role of TCHAT is the initial intervention and assessment of these students and referral, if necessary. TCHAT funds may not be used for ongoing management of the student's mental health needs.

Key Components of a Successful TCHAT Program –

•**Telemedicine or telehealth** – Programs should leverage the use of technology to ensure prompt access to a mental health professional. Technology should be located at both the originating site in the school and at the location of the mental health professional. Zoom will be the software used, thus Information Technology staff from both the site and TTUHSC EP will work together to ensure the software is compatible with each site.

•**Identify mental health needs** – Schools should be trained/educated on how to identify children who may have need for TCHAT services. This initial identification may be done by a variety of school personnel, including teachers, counselors, nurses, or school administrators. The goal is to quickly identify a child who is experiencing a mental health challenge.

•**Assess mental health needs** – Programs must use a mental health professional (LPC, CAP, etc.) to provide an appropriate assessment of the mental health needs of the child who is identified and referred by school personnel.

•**Provide access to mental health services** – Utilizing technology, a program will provide initial mental health services to an identified child. These services should include a diagnostic evaluation and up to 4 total visits with a behavioral health professional with primary goals of assessment and stabilization. The duration of these services should not exceed two months. If ongoing care is needed, the child will be referred to a separately funded resource (e.g, public or private insurance, indigent-funded services) for longer term care.

- **Prioritize needs of at-risk children and adolescents** – Programs should have a triage system for prompt review of school referral and appropriate triage of symptom severity. High risk signifies those at risk for illegal behavior. Some indications of future illegal behavior are:
 - Legal problems
 - Alternative school placements
 - Suspensions
 - Absenteeism especially if at risk of not graduating
 - Psychiatric problems contributing to behavior problems

Policies and Procedures

Both parties agree to follow the policies and procedures and administrative directives or other documents as collaboratively developed by parties, and as required by each party under their respective oversight bodies.

Parental Consent

Parental consent must be obtained prior to TTUHSC EP receiving any protected information from a student. **Copies of consents will be provided to TTUHSC EP prior to provision of any mental health services.**

EXHIBIT B – STATEMENT OF WORK

TTUHSC EP will provide mental health professionals to provide psychiatric evaluation, short term therapy, and referrals for continuing care, as appropriate, education to school staff on mental health topics, and assistance with writing, implementing and changing policies for the TCHAAT Program. For each student referred to TCHATT, a treatment plan will be generated and forwarded (with parental permission) to the medical and mental health care professionals who will provide ongoing care for the student.

ISD will identify students for this program, obtain initial parental consent, facilitate completion of screening instruments (questionnaires about symptoms), coordinate appointments in conjunction with TTUHSC EP, develop appropriate policies for the program, take students' vital signs on the day of the appointment if student is being prescribed medication through this program, provide the following information about each student referred to the program:

1. IEP/ARD or 504 paperwork
2. Psychiatric history form completed by parents
3. Grades
4. Disciplinary history
5. Attendance record

2021-2022 School Calendar

Fabens Independent School District



July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July	5-9	District Closure
	26	New Teacher Orientation
	27-29	Staff Development
	30	Teacher Work Day

August	2	First Day of School
	25-26	Open House
	27	Early Release

September	6	Holiday, Labor Day
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October	4	Staff Development
	5-15	Intervention/ Enrichment

November	22-26	Holiday, Thanksgiving
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December	17	Early Release Students
	20-31	Holiday, Winter Break

January	3	Staff Development
	17	Holiday, Martin Luther King

February	16-17	Parent/Teacher Conferences
		Early Release

March	7-11	Intervention/ Enrichment
	14-18	Spring Break

April	15	Holiday, Easter Break
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May	30	Holiday, Memorial Day
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June	3	Last Day of School Students
	3	Early Release Students
	4	Teacher Work Day
	6-24	Intervention/ Enrichment

January 2022						
S	M	T	W	T	F	S
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23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	T	F	S
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27	28	29	30	31		

April 2022						
S	M	T	W	T	F	S
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24	25	26	27	28	29	30

May 2022						
S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Instructional Days/ Minutes		
1st 9 Weeks	44 Days	18,945 Minutes
2nd 9 Weeks	40 Days	17,205 Minutes
3rd 9 Weeks	43 Days	18,510 Minutes
4th 9 Weeks	53 Days	22,860 Minutes
Total	180 Days	77,520 Minutes

Grading Periods	
Aug 2 - Oct 1	1st 9 Weeks
Oct 18 - Dec 17	2nd 9 Weeks
Jan 4 - Mar 4	3rd 9 Weeks
Mar 21 - Jun 3	4th 9 Weeks

Holiday	Open House/ Parent Teacher Conference
Staff Development	Early Release (Students only 12/17, 6/3)
Intervention/enrichment	New Teacher Orientation

Weather day	Start 9 Weeks
No School	End 9 Weeks
Teacher Workday	STAAR/EOC



Hybrid Instruction During District-Scheduled Testing Days for K – 8th Grade Students Waiver

For students in Kindergarten through grade 8, districts may require students who are not scheduled to take an assessment to learn remotely on district-scheduled testing days in order to reduce the number of individuals on a campus at any one time and increase the number of remote students that come on campus to take the assessment.

This waiver applies for district-scheduled testing days of STAAR, TELPAS online assessments, PSAT-8, and ACT Aspire, and should be limited to a maximum of five days per administration. Districts should use other flexibility (e.g., extended windows) to ensure that this impacts the minimum number of students possible. Districts should have a communication plan in place to encourage as many remote students as possible to participate in the assessment.

Fabens ISD intends to apply for this waiver to ensure social distancing during testing with minimal disruption to face-to-face instruction. Ms. Gonzalez will work with each campus testing coordinator to schedule testing in a manner that promotes safety and a positive testing environment. This waiver does not apply to FHS grades 9-12 because they already have an approved hybrid waiver that allows for students to work remotely when necessary to reduce the number of students on campus each day through a rotation schedule when needed.

The purpose of this Frequently Asked Questions (FAQ) guidance is to provide Texas school districts and open-enrollment charter schools with information related to the spring and summer 2021 state assessments, including the April, May, and June administrations of the State of Texas Assessments of Academic Readiness (STAAR®), the administration of STAAR Alternate 2, the administration of the Texas English Language Proficiency Assessment System (TELPAS), and the administration of TELPAS Alternate.

The Texas Education Agency (TEA) will continue to evaluate the effect of the COVID-19 pandemic across the state and provide additional guidance for 2021 state assessments, if needed. Although state assessments will not be used for state or federal accountability purposes for the 2020–2021 school year, the state assessments will provide equitable baseline data necessary to determine actual learning loss during the COVID-19 crisis and areas to address for the benefit of all Texas students.

GENERAL

1. How long are the extended testing windows for spring and summer 2021?

STAAR: The online testing window is extended for both STAAR 3–8 assessments and STAAR end-of-course (EOC) assessments:

- five weeks for the April 2021 STAAR grades 3–8 and EOC assessments (April 6–May 7),
- five weeks for the May 2021 STAAR EOC assessments (May 4–June 4),
- five weeks for the May 2021 STAAR grades 3–8 assessments (May 11–June 11), and
- two weeks for the June 2021 STAAR EOC assessments (June 22–July 2).

TEA is not able to extend STAAR paper testing windows because of the time required to ship, process, and score paper testing materials and maintain reporting dates.

STAAR Alternate 2: The STAAR Alternate 2 testing window has been extended to include:

- a two-week preview window (March 15–26) and
- a six-week test administration window (March 29–May 7).

TELPAS: The testing window for TELPAS online grades 2–12 reading has been extended by one week for a total of seven weeks (February 22–April 9). The testing window for the remaining TELPAS tests is six weeks (February 22–April 2).

TELPAS Alternate: The testing window for TELPAS Alternate has been extended by one week for a total of seven weeks (February 22–April 9).

2. How can a student who receives remote instruction be administered a STAAR, STAAR Alternate 2, TELPAS, or TELPAS Alternate assessment during the spring and summer 2021 administration windows?

STAAR, STAAR Alternate 2, TELPAS online assessments (grades 2–12 listening, speaking, and reading): To ensure equity for all students, a student must be present at a monitored testing session and must be supervised by a trained test administrator. Most administrations for the 2020–2021 school year have been extended to give districts more flexibility in scheduling assessments and more opportunity to test all eligible students. Districts should continue to follow appropriate public health protocols during any administration.

TELPAS holistic assessments (K–1 and 2–12 writing) and TELPAS Alternate: Teachers must provide multiple opportunities throughout the assessment window for students to demonstrate their level of English language proficiency. This can be done remotely as long as raters gather sufficient information to designate an accurate rating. If permitted, districts must determine locally if electronic tools (e.g., text, email, video conferencing software, etc.) will be allowed to complete the holistic rating process. Districts must ensure that the holistic rating process is valid and that FERPA regulations are maintained.

3. What type of testing sites are allowed for STAAR, STAAR Alternate 2, and TELPAS online assessments?

To accommodate testing while maintaining strong public health practices, districts may set up alternative testing sites other than the home campus (e.g., performing arts centers, recreational centers, hotels, other “learning centers” the district may have already established, or any other location supervised by a trained test administrator where the district can ensure equitable access and maintain test security). Remember that all test administration guidelines **MUST** still be followed:

- There must be at least one test administrator for every 30 students.
- Sufficient time to complete the test must be ensured for every student (especially for students receiving extra time accommodations).
- Sufficient bandwidth must be ensured for all students who are testing online.
- Answer documents should be grouped under the correct *Campus and Group Identification Sheets* to ensure test results are attributed to the home campus.

4. Who can be a test administrator for the Texas assessment program?

Any district personnel may serve as a test administrator if they hold valid education credentials (such as a Texas educator certificate or permit), or if they are supervised by a district professional who holds the appropriate credentials. All district and campus personnel who participate in state-mandated testing or handle or have access to secure test materials must be trained in proper testing procedures and have signed an *Oath of Test Security and Confidentiality*.

STAAR Alternate 2 and TELPAS Alternate test administrators must have a high level of familiarity with the student so that testing accommodations can be delivered appropriately and the student’s typical mode of response can be understood.

5. How many testing opportunities during the STAAR, STAAR Alternate 2, and TELPAS online testing windows do I need to offer students?

Districts should plan their test administrations based on the allowed testing dates provided in the [TEA Testing Calendar](#). For students who do not test during the district scheduled assessment day, districts may offer additional testing days within the allowed testing window to ensure students have an opportunity to test. Additional testing days are optional and at the discretion of the district. However, districts should consider the potential impact of not having the assessment data to better understand how well students have mastered knowledge and skills in various grades and subjects. Districts should also consider the potential impact of missed test opportunities, specifically for assessments that are required for high school graduation. English learners (ELs) may be missing an opportunity to potentially be reclassified as English proficient. It remains critical that parents, educators, and policymakers have assessment data to understand the impact of the pandemic on student learning.

6. Can a student who is receiving homebound services participate in the spring or summer 2021 administrations?

Yes, just as with any other state administration, districts must make an attempt to test students who are receiving homebound services and instruction. If the student is unable to receive sufficient or consistent homebound services due to medical issues (this means that the student is currently receiving homebound services; however, the homebound teacher is unable to provide services for the majority of the documented time due to the medical issues), the student's test should be marked as followed for each program:

- *STAAR*: "A" for absent (the district may request a medical exclusion for its participation rate at the end of the testing window)
- *STAAR Alternate 2*: "M" for medical exception (this decision should have been made prior to attempting to administer the assessment and requires documentation in the student's individualized education program)
- *TELPAS*: "A" for absent for online tests and "E" for extenuating circumstances for holistic assessments
- *TELPAS Alternate*: "M" for medical exception (this decision should have been made prior to attempting to administer the assessment and requires documentation in the student's individualized education program)

7. What do I do if a student who is receiving remote instruction does not participate in the spring 2021 administrations?

For any eligible student receiving remote instruction who does not go to the campus or designated testing site to take a STAAR, STAAR Alternate 2, or TELPAS online assessment in spring 2021, the district should indicate "O" for other in the SCORE CODE field and "0" under column D in the AGENCY USE field. Students who are scheduled to take EOC assessments for STAAR or STAAR Alternate 2 will be missing an opportunity to meet assessment graduation requirements. ELs will be missing an opportunity to potentially be reclassified as English proficient.

8. What do I do if a student is required to quarantine during the district scheduled assessment day and is not able to test during the remainder of the testing window?

If a student is not able to take a STAAR, STAAR Alternate 2, TELPAS, or TELPAS Alternate assessment during the allowable testing window due to COVID-19 quarantine, then the student's test should be marked "A" for absent. There are extended testing windows this year to help

reduce the likelihood that this situation occurs. For *TELPAS Alternate*, this would mean a student is not able to complete all 40 Observable Behaviors. For *STAAR* assessments only, the district may request a medical exclusion (for the district participation rate) at the end of the testing window.

Updated
1/20

9. I want to ensure social distancing on campuses during test administration, and as such believe I need to reduce the total number of students on campuses on scheduled testing days. Does my district have the ability to require students who are not scheduled to take an assessment to learn remotely on testing days?

For specific assessments, including *STAAR*, *TELPAS online* assessments, and certain college readiness assessments (SAT, PSAT, ACT, ACT Aspire, and TSIA), if a district cannot assess all students during the district-scheduled assessment days and comply with local health protocols, the district can submit a waiver to require students who are not scheduled to take that assessment to learn remotely on a scheduled testing day. Districts should use other flexibility (e.g., extended windows) to ensure that this impacts the minimum number of students possible. Districts should have a communication plan in place to encourage as many students who are normally remote as possible to participate in the assessment.

For students in grades 9–12, school systems already have access to this flexibility through the [40% Campus Hybrid Instruction for 9th–12th Grade Students Waiver](#). For students in kindergarten through grade 8, school systems may apply for the [Hybrid Instruction During District-Scheduled Testing Days for K–8th Grade Students Waiver](#). These waivers are intended to allow school systems to establish a less-than-daily on-campus attendance schedule as the sole offering for students in one or more campuses of the district in order to reduce the number of individuals on a campus at any one time and increase the total number of students served in an on-campus setting in the district on testing days. This should be limited to a maximum of five days per administration. All waivers will be conditionally approved upon receipt but may be subject to further review by TEA. In the event one of these testing days has already occurred, waivers can be submitted now and approvals can be granted retroactively.

This does not apply to *STAAR Alternate 2* or *TELPAS Alternate*, which have six- and seven-week testing windows, respectfully, and involve individualized administration protocols.

SPRING AND SUMMER 2021 STAAR ADMINISTRATIONS

10. Will there be a STAAR testing window extension for students who do not have the option to test online due to a particular accommodation needed?

Yes, students who cannot access the STAAR online test because of a required accommodation (e.g., a Braille administration or an approved paper administration of STAAR with embedded supports) may also receive the flexibility associated with the testing window extension. Contact the testing vendor regarding return dates for scoreable materials for these cases.

11. What do I do if my district cannot follow the current TEA one-day STAAR paper administration schedule and follow appropriate public health protocols?

If a district cannot follow the current one-day paper administration for STAAR while following appropriate public health protocols, then the district will need to administer some of these assessments online during the extended testing window.

SPRING 2021 TELPAS ADMINISTRATION

12. Can the online basic training be completed in a remote setting?

Yes, the online basic training may be completed in a remote setting and should be completed independently. Completion of the online basic training is required for new raters and for raters who have not completed calibration activities within the last three years. This course is divided into modules so that it can be completed in more than one sitting, if necessary.

13. Can TELPAS raters calibrate from home?

Yes, due to the state's current health situation, the agency is allowing districts the option to conduct monitored calibration activities in a virtual or remote setting (e.g., Zoom, TEAMS meeting, Google Meet, etc.). Calibration must still be completed in one sitting and be monitored by a proctor.

A district, at their discretion, may require face-to-face monitored calibration activities. However, they must still adhere to appropriate public health protocols. Individuals are not authorized to serve as TELPAS raters until they complete the state-required training and calibration activities.

14. How should calibration activities conducted in a remote setting be monitored?

Calibration proctors must be able to view all participants in a session on one screen as they complete their calibration activity. Participants should remain in the proctor's view at all times. A calibration proctor may not have a session with breakout groups and should not need to scroll to see all the participants at one time. In addition, the chat or message feature should be disabled since raters are required to calibrate independently.

Consider the following if you plan to allow remote calibration:

- Before participating in a calibration session, ensure that participants have logged in to their Online Training Center account and have updated their profile (district, email address, etc.).
- Schedule calibration sessions and notify educators of date and time.
- Have rosters readily available for each session.
- Take attendance to keep track of participants.
- Ensure that the chat or message feature for remote, monitored calibration sessions have been disabled.
- Advise raters that K–1 and 2–12 listening and speaking modules may have audio clips and they will need to mute their microphones during training to not disturb others.

- Raters should only have the remote platform (e.g., Zoom, TEAMS meeting, Google Meet, etc.), the Online Training Center, and the rater manual open on their computers as they calibrate.
- Raters should have access to the applicable proficiency level descriptors (PLDs), either from the electronic rater manual or as a hard copy.
- Remind educators that rater calibration must be done individually to ensure that raters are able to apply the PLDs accurately and consistently. Any notes taken during the calibration activity must be destroyed immediately after the session.

15. Can TELPAS writing samples be collected for students who are receiving remote instruction?

Yes, writing samples should reflect authentic classroom instruction, and that includes remote or digital learning in the current environment. Teachers assembling writing samples should select writing samples that are reflective of the student's current level of proficiency. Writing samples in which students relied heavily on a dictionary or thesaurus or used editing tools (e.g., spell check, spell prediction, or grammar check) should not be used. Writing samples should not be collected for the sole purpose of assembling TELPAS writing collections. Districts must ensure that the holistic rating process is valid and that FERPA regulations are maintained.

As a reminder, it is a requirement for writing collections to be complete. If a student has an incomplete writing collection towards the end of the assessment window, contact the Student Assessment Division for guidance.

**FABENS ISD
BOARD OF TRUSTEES**

**LONE STAR GOVERNANCE
Board Agenda Item**

TITLE	Invitation to Continue LSG Exemplar Cohort	Date Requested	02/17/2021
Requested By:	Dr. Veronica Vijil	Approximate Time	10 minutes
Division Approval:		Action Needed:	No
Action Requested:		Information Only:	Yes
People Participating In Presentation:		Who Has Been Involved:	
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

The email received from TEA/Lone Star Governance extending an invitation for the 2020 – 2021 school year is attached for your review.
Confirmation of participation and commitment is requested from the Board.

On Wed, Feb 3, 2021 at 5:36 PM Lone Star Governance <lsg@tea.texas.gov> wrote:
Board Chair Sepulveda and Superintendent Vijil:

The Texas Education Agency (TEA) would like to formally invite Fabens ISD to continue as a member of the first Lone Star Governance (LSG) Exemplar Cohort in the 2020–21 school year. We are excited to continue to work with your governance team to support your continued journey improving student outcomes.

As a member of the continuing cohort, your governing team will receive the following services and benefits:

- Monthly board, board chair, superintendent, and staff implementation support
- Quarterly self-evaluation support
- Statutorily required board-member trainings in teambuilding, assessed needs based on the framework for governance leadership, and evaluating and improving student performance
- Collaboration with, learning from, and learning with other high-performing governing teams
- Reimbursement for up to \$5,000 for approved LSG-related expenses

As a cohort member, Fabens ISD is expected to participate in each of these areas.

To receive reimbursements for LSG-related expenses, your governing team must commit to the following:

- Continued, frequent engagement with a certified LSG coach
- Timely submission of the quarterly self-evaluation report (QR)
- Active promotion of and advocacy for the LSG initiative, including presenting about the LSG philosophy and practices at meetings and conferences

Please confirm your intent to participate and your commitment to engage with an LSG coach, timely submit the QR, and advocate for LSG by responding via email to lsg@tea.texas.gov.

We look forward to working with you again this year.

Sincerely,

Morris Lyon
Senior Governance Advisor, Governance and Accountability
Texas Education Agency
morris.lyon@tea.texas.gov

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Sincerely,
Veronica Vijil

**FABENS ISD
BOARD OF TRUSTEES**

**LONE STAR GOVERNANCE
Board Agenda Item**

TITLE	Discussion and Selection of Date for Next Board Self Constraints Workshop	Date Requested	02/17/2021
Requested By:	Dr. Veronica Vijil	Approximate Time	10 minutes
Division Approval:		Action Needed:	Yes
Action Requested:	Board Recommendation	Information Only:	No
People Participating In Presentation:	Dr. Vijil and Board	Who Has Been Involved:	
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

In order to continue the work on development of board constraints , please have personal calendars available in order to set a board workshop with LSG Coach, Monica Jaloma.

**FABENS ISD
BOARD OF TRUSTEES**

**BOARD OF TRUSTEES BUSINESS
Board Agenda Item**

TITLE	Fabens Alumni Association Scholarship Check Presentation	Date Requested	02/17/2021
Requested By:	Mr. David Sublasky	Approximate Time	15 minutes
Division Approval:		Action Needed:	No
Action Requested:	N/A	Information Only:	Yes
People Participating In Presentation:	Mr. David Sublasky	Who Has Been Involved:	Fabens Alunmi Assocaiton
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

Mr. David Sublasky will be presenting the 2021 Senior Scholarship and campus donations

**FABENS ISD
BOARD OF TRUSTEES**

**BOARD OF TRUSTEES BUSINESS
Board Agenda Item**

TITLE	Fabens ISD Budget Amendments: 1. \$550,000 Transportation Budget Amendment – Buses 2. \$150,000 Maintenance Budget Amendment - Roofs	Date Requested	02/17/2021
Requested By:	Mr. Martin Torres	Approximate Time	10 minutes
Division Approval:		Action Needed:	Yes
Action Requested:	The Administration recommends approval of the transportation and maintenance budget amendments as presented	Information Only:	No
People Participating In Presentation:	Mr. Martin Torres and Dr. Veronica Vijil	Who Has Been Involved:	
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

With the Fund Balance Designations last month, the following budget amendments are needed:

1. \$550,000 Transportation Budget Amendment – Buses
2. \$150,000 Maintenance Budget Amendment - Roofs

FABENS ISD
BUDGET AMENDMENTS
MONTH OF FEBRUARY 2021

	Increase	Function	Justification
	\$ 550,000.00	Function 34	Amount required for purchased of 1 Special Ed and 4
	\$ 150,000.00	Function 51	Amount required for Roof repairs distrct wide

TOTAL BUDGET AMENDN \$ - \$ 700,000.00

NOTES:

**impact to budget is zero dollars.

PURPOSE OF AMENDMENTS:

This Increase on funtion 34 and 51 is based on the resolution adopted on January 20, 2021

**FABENS ISD
BOARD OF TRUSTEES**

**BOARD OF TRUSTEES BUSINESS
Board Agenda Item**

TITLE	Discussion and Selection of March 2021 Regular Board Meeting Date	Date Requested	02/17/2021
Requested By:	Dr. Veronica Vijil	Approximate Time	10 minutes
Division Approval:		Action Needed:	Yes
Action Requested:	Board Recommendation/Board Decision	Information Only:	No
People Participating In Presentation:	Dr. Veronica Vijil and Board	Who Has Been Involved:	
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

Our Spring Break will fall during the 3rd Wed. of the Month. The administration is requesting a change for our regularly scheduled Board meeting of March 17, 2021.

Please bring personal calendars to select a new date – possibly March 31, 2021.

**FABENS ISD
BOARD OF TRUSTEES**

**BOARD OF TRUSTEES BUSINESS
Board Agenda Item**

TITLE	Update on Fabens ISD Brick Project	Date Requested	02/17/2021
Requested By:	Dr .Veronica Vijil	Approximate Time	20 minutes
Division Approval:		Action Needed:	Yes
Action Requested:	Board Recommendation	Information Only:	No
People Participating In Presentation:	Dr. Veronica Vijil, Mr. Ruben Carrillo and Board	Who Has Been Involved:	
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

**FABENS ISD
BOARD OF TRUSTEES**

**BOARD OF TRUSTEES BUSINESS
Board Agenda Item**

TITLE	Alignment of Staff Titles/Salaries to Job Duties Based on Texas Association of School Boards (TASB) Study	Date Requested	02/17/2021
Requested By:	Dr. Veronica Vijil	Approximate Time	20 minutes
Division Approval:		Action Needed:	Yes
Action Requested:	The Board recommends alignment of Staff Titles/Salaries to Job Duties Based on Texas Association of School Boards (TASB) Study	Information Only:	No
People Participating In Presentation:	Ms. Audry Ortegon-Galvan	Who Has Been Involved:	Dr .Vijil Ms. Ortegon-Galvna TASB Personnel
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

This item may be taken into Executive Session per Tx. Gov't. Code 551.074 at: _____
(State time closed)

Session reconvened at: _____
(Stater time opened)

Action Taken: _____

**FABENS ISD
BOARD OF TRUSTEES**

**BOARD OF TRUSTEES BUSINESS
Board Agenda Item**

TITLE	Fabens ISD Superintendent Employment Contract and Compensation	Date Requested	02/17/2021
Requested By:	Dr. Veronica Vijil	Approximate Time	1 hour
Division Approval:		Action Needed:	
Action Requested:		Information Only:	
People Participating In Presentation:		Who Has Been Involved:	
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

Separate packet of information was sent for your review.

**This item may be taken into Executive Session per Tx.
Gov't. Code 551.074 at:** _____
(State time closed)

Session reconvened at: _____
(Stater time opened)

Action Taken: _____

**FABENS ISD
BOARD OF TRUSTEES**

**DISTRICT EMPLOYEES AND OFFICERS
Board Agenda Item**

TITLE	District Employees and Officers – 2020 – 2021 New Hires	Date Requested	02/17/2021
Requested By:	Ms. Audry Ortegon-Galvan	Approximate Time	10 minutes
Division Approval:	N/A	Action Needed:	No
Action Requested:	None	Information Only:	Yes
People Participating In Presentation:	Ms. Audry Ortegon – Galvan and new hires	Who Has Been Involved:	
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

FABENS ISD
BOARD OF TRUSTEES

Date: 02/17/2021 Presented By: Presiding Officer

Subject: Adjourn Related Page(s) N/A

Action

BACKGROUND INFORMATION:
ADJOURN

If there is no further business the meeting is adjourned at _____ p.m.