# Board Book



Fabens ISD
Special Meeting
Friday, December 4, 2020 @ 6:30 PM

All students of Fabens Independent School District will be successful, life-long, global learners.

#### Notice of Special Meeting Board of Trustees Friday, December 4, 2020

A Special Meeting of the Board of Trustees will be held on Friday, December 4, 2020, beginning at 6:30 PM, in the 821 NE G Avenue - Central Office Board Room - Fabens, TX, 821 NE G AVENUE, P O BOX 697, FABENS, TX 79838.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order, Roll Call and Pledge of Allegiance	3
2. Communication and Visitors	4
A. Public comments related to this meeting or persons that desire to add	
the board during Communication and Visitors must comply with the following	
procedures; visit the link: https://rb.gy/k1sgj2 to submit your form no late	
1 hour prior to this special meeting. Paper forms of the requested inform	nation
may be obtained at Fabens ISD Central Office. The content of your comments cannot exceed 3 minutes.	
B. Please click the link below to join the webinar:	
https://www.youtube.com/channel/UC-	
x1AKV1N4MC4 bH1ShDLdg/videos?view as=subscriber	
or at	
www.fabensisd.net a link is available under the Fabens ISD Announcem Webinar ID # 986 1456 7411	ent
3. Board of Trustees Business	
A. Exercise Purchase Option of Previous Dell Lease Agreements	5
for Dell Chromebooks	
B. Approval of 2020 - 2021 Coronavirus Relief Fund (CRF)	16
Operation Connectivity Prior Purchase Reimbursement Program	
Application	
C. Approval of Amendment to Fabens ISD Board Policy CH	29
(Local) Purchasing and Acquisition	
4. Adjourn	34

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the

closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

For the Board of Trustees

Due to health and safety concerns related to the COVID-19 Coronavirus, this meeting will be conducted by video conference or telephone call. At lease a quorum of the Board will be participating by video conference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have been suspended by the Order of the Governor.

Posted on December 1, 2020 at 5:30 PM

### **FABENS I.S.D.**BOARD OF TRUSTEES

Date:	12/04/2020	Presented By:	<b>Board President</b>
Subject:	Call to Order, Roll Call and Pledge of Allegiance	_ Related Page(s)	N/A

### Action

# BACKGROUND INFORMATION: CALL to ORDER, ROLL CALL and PLEDGE OF ALLEGIANCE

Let the minu	per 4, 2020 Special l ites show that: all members are in	Meeting is called to order at  attendance
OR		
2)	attendance.	is (are) not in
Reason:	( ) Illness ( ) Out of Town	( ) Family Emergency ( ) Other
Allegiance	(name) v	will lead us in the reciting of the Pledge of

#### FABENS ISD BOARD OF TRUSTEES

# COMMUNICATION AND VISITORS Board Agenda Item

TITLE	Communication &	Date Requested	12/04/2020
	Visitors		
Requested By:	N/A	Approximate Time	Up to 15 minutes
Division Approval:	N/A	Action Needed by:	N/A
Action Requested:	N/A	Information Only:	Yes
People Participating	Community	Who Has Been	N/A
In Presentation:	48.77	Involved:	
How Will It Benefit the		How Will Request Be	
District's		Financed?	
Mission/Goals?			
		Cost to District:	

This meeting is being conducted by audio conference in accordance with the governance authorization concerning suspension of certain open meeting law requirements for the COVID-19 disaster.

As we would at any in-person meeting, members of the public who have followed the instructions on the meeting notice for registering to speak during the public comment portion will be recognized. If the speaker submitted written comments to the email provided in advance, the comments will be read into record. If you would like to provide comment at a future meeting conducted via teleconference, please follow the instructions on the meeting notice.

#### FABENS ISD BOARD OF TRUSTEES

# BOARD OF TRUSTEES BUSINESS Board Agenda Item

TITLE	Exercise Purchase Option of Previous	Date Requested	12/04/2020
	Dell Lease Agreements for Dell		
	Chromebooks		
Requested By:	Dr. Veronica Vijil	Approximate	15 minutes
	500	Time	
Division Approval:		Action Needed:	Yes
Action Requested:	The Administration recommends approval	Information Only:	No
	of the purchase option on the previous Dell	225	
	lease agreements for Dell Chromebooks		
People	Dr. Vijil	Who Has Been	
Participating In	~	Involved:	
Presentation:			
How Will It Benefit		How Will Request	
the District's		Be Financed?	
Mission/Goals?			
		Cost to District:	



FID Number: 74-2616805 For Sales: (888)977-3355 Customer Service: (888)977-3355 Technical Support: (888)977-3355 Dell Online: http://www.dell.com

Receipt

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FABENS ISD 821 NE G AVE PO BOX 697 FABENS, TX 79838-0697 SHIP TO:

FABENS ISD RECEIVING DEPT 610 NE CAMP ST FABENS, TX 79838

PLEASE REVIEW DELL'S TERMS & CONDITIONS OF SALE AND POLICIES, WHICH GOVERN THIS TRANSACTION

If you cannot view the terms and conditions by viewing the link, visit WWW.DELL.COM/terms or call Customer Service at the number shown on this receipt.

VIEW YOUR ORDER DETAILS ONLINE

Customer No: 1472399 Receipt No: 10416013420 Order No: 658875769 Page 1 of 1 Waybill Number: VIRTUAL 27328 Purchase Order: Payment Terms: Order Date: 07/15/2020 Lease Sales Rep: Michael\_Villa\_Jr Receipt Date: 08/14/2020 Customer Agreement No: **DIR-TSO-3763** Shipped Via: C000000006841 Contract Number:

Qty Unit **Unit Price** Amount Number Description 25.00 A7611038 Chrome Education 513 EA 12,825.00 A9070767 Targus Vertical Slipcase 12" Laptop Sleeve - Black 513 EA 11.50 5,899.50

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$6 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT WWW.DFLL.COM/PUBLIC-FCARE TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

Expect your Dell Financial Services (DFS) billing statement in approximately 30 days. If you have questions or need assistance regarding payment remittance, we are here to help. You can reach us at 1-877-663-3355.

Receipt Total:	\$	18,724.50
Receipt Total:	\$	18,724.50
Taxable: \$ 0.00 Non-Taxable: \$ 18,724.50	Tax: \$	0.00
ENVIRO FEE:	\$	0.00
Ship. &/or Handling:	\$	0.00
Sub-Total:	\$	18,724.50
		USD



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Technical Support: (888)977-3355 Dell Online: http://www.dell.com

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A9070767 Targus Vertical Slipcase 12" Laptop Sleeve - Black

SHIP TO:

630

EA

11.50

7,245.00

**FABENS ISD** RECEIVING DEPT 610 NE CAMP ST FABENS, TX 79838

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VIEW YOUR ORDER DETAILS ONLINE

Customer No: 1472399 Receipt No: 10416013439 Order No: 658878169 Page 1 of 1 Waybill Number: VIRTUAL Purchase Order: 27327 Order Date: 07/15/2020 Payment Terms: Lease Sales Rep: Michael Villa Jr Receipt Date: 08/14/2020 Shipped Via: DIR-TSO-3763 Customer Agreement No: Contract Number: C000000006841 Item Unit **Unit Price** Number Description Qty Amount A7611038 Chrome Education 630 EΑ 25.00 15,750.00

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$6 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT WWW.DELL.COM/PUBLIC-ECARE TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

Expect your Dell Financial Services (DFS) billing statement in approximately 30 days. If you have questions or need assistance regarding payment remittance, we are here to help. You can reach us at 1-877-663-3355.

		USD
Sub-Total:	\$	22,995.00
Ship. &/or Handling:	\$	0.00
ENVIRO FEE:	\$	0.00
Taxable: \$ 0.00 Non-Taxable: \$ 22,995.00	Tax: \$	0.00
Receipt Total:	\$	22,995.00
Receipt Total:	\$	22,995.00



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VIEW YOUR ORDER DETAILS <u>ONLINE</u>

Receipt No:	10422051904	Customer No: 1472399	Order No: 6	8875751		Page 1 of 4
Purchase Order: Payment Terms: Receipt Date: Customer Agreement Contract Number:	27328 Lease 09/06/2020 No: DIR-TSO-3763 C000000006841	Waybill Number: Order Date: Sales Rep: Shipped Via:	65887: 07/15/: Michae			-
em umber Description			Qty	Unit	Unit Price	Amount

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$6 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT WWW.DFLL.COM/PUBLIC-FCARE TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

Expect your Dell Financial Services (DFS) billing statement in approximately 30 days. If you have questions or need assistance regarding payment remittance, we are here to help. You can reach us at 1-877-663-3355.

		USE
Sub-Total:	\$	194,078.16
Ship. &/or Handling:	\$	0.00
ENVIRO FEE:	\$	0.00
Taxable: \$ 0.00 Non-Taxable: \$ 194,078.16	Tax: \$	0.00
Receipt Total:	\$	194,078.16
Receipt Total:	\$	194,078.16



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Customer Service: (888)977-3355 Technical Support: (888)977-3355 Dell Online: http://www.dell.com

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Customer No: 1472399 Order No: 658875751 Receipt No: 10422051904

Purchase Order:

Page 2 of 4

Payment Terms:

27328 Lease

Waybill Number: Order Date:

658875751

Receipt Date:

09/06/2020

Sales Rep:

07/15/2020

Customer Agreement No: Contract Number:

DIR-TSO-3763 C000000006841 Shipped Via:

Michael Villa Jr

Number Description 210-ARJM Dell Chromebook 3100 2-in-1

**Unit Price** Qty Unit Amount 194,078,16

System Service Tags:JZRD063, 2SZD063, 25SD063, 29QD063, 49LLZ53, 7FLLZ53, 9YPD063, 15S2M53, 3B6FM53, 42GBM53, 656FM53, 836FM53, BWPMZ53, CWPMZ53, G2WNZ53, JJMNZ53, 3NMNZ53, 30XMZ53, 67FPZ53, 9RWMZ53, 9VWMZ53, GD7PZ53, G7JF063, 957CN53, CTPC063, DS3C063, 452D063, 9V3L063, DB3L063, D4QD063, FFPC063, 1Q1PZ53, 37SD063, 7N1PZ53, C1XBM53, GRCFM53, HD0FM53, 12RDM53, 326FM53, 4HV1M53, 78C1N53, 8G8BM53, 8M02M53, 6YHD063, 62WNZ53, 69LPZ53, FJFNZ53, 2RRB063, 2Z7NZ53, 3TVNZ53, 38LPZ53, 48WNZ53, 99BMZ53, CS3C063, JQ7D063, J29C063, 22KD063, 320F063, BVVNZ53, B64MZ53, C92NZ53, GBMNZ53, GYZD063, 498C063, 8CJF063, FY03M53, F4KDM53, GPS0M53, 6VK2M53, 7X91M53, B8JMZ53, CCBMZ53, HMLPZ53, JN4MZ53, 522PZ53, 6K4MZ53, DRFNZ53, JMDPZ53, 1FRB063, 33VD063, 70XMZ53, 9DMNZ53, DKM9N53, 4JWC063, 6DBMZ53, 9N7D063, BLVD063, CSVD063, DRZD063, G4HC063, J7MNZ53, 6WVNZ53, 67VD063, 7PRB063, 8GMNZ53, D8R1N53, FYQDM53, HG0FM53, 2K0FM53, 9WR2M53, B28NZ53, B43C063, HQPC063, JB2NZ53, 7VMNZ53, GMMNZ53, HSPMZ53, J73C063, 1CWNZ53, 1TMNZ53, 122NZ53, 262NZ53, 4PHD063, C6FPZ53, 1W1PZ53, 2VFNZ53, 6XPC063, 8XPMZ53, 9XWMZ53, 94YB063, 97KD063, CF7PZ53, 3WRLZ53, 4K5F063, 5SZD063, 648NZ53, 6SVNZ53, 657PZ53, BNT1M53, 2P8BM53, BP4MZ53, DS4MZ53, 3RMNZ53, 5JFPZ53, 5S1PZ53, 6VPMZ53, 78WNZ53, BB8K063, CHRB063, DNMNZ53, 2JMNZ53, 8RPMZ53, 1LY8N53, FSRB063, FVWMZ53, HT1PZ53, 4QPC063, 81KD063, CX1D063, D3SD063, FVXB063, JTVNZ53, J0WNZ53, 2QRB063, 49BMZ53, 6MVD063, GKR2M53, 1YFCM53, 2FD2M53, 3WV2M53, 4RCFM53, 52D0N53, 6YN1M53, 8J1CM53, 84XDM53, 9WCFM53, 2N2NZ53, 2YLNZ53, 8W8C063, 9RHMZ53, CTFNZ53, C7MNZ53, F47PZ53, 1C7PZ53, 15GNZ53, 6H0L063, 6X7NZ53, 7L1D063, 72FPZ53, 9D7PZ53, GH3C063, GK2NZ53, CPDBM53, CSK3M53, DG8CM53, HV91M53, 1TCFM53, 7DQ1N53, CSFNZ53, JRFNZ53, JZTMZ53, J41L063, 37BMZ53, 96GNZ53, DBMNZ53, FWDPZ53, 2QYLZ53, 7JFNZ53, D29C063, J6JMZ53, 3Q4MZ53, 332D063, 8RVD063, 92KD063, CJDLZ53, G8LPZ53, CKR0N53, CSQDM53, DP5FM53, HVCFM53, HYK0N53, JNY0M53, FJMNZ53, JVPMZ53, 5P7D063, 6L7PZ53, 9T7NZ53, 94JMZ53, 1HMNZ53, 6GMNZ53, 9D3C063, FCMNZ53, 41KD063, 5PPC063, 6QPC063, 9R7D063, CLDLZ53, JJVD063, JSFNZ53, 3K1PZ53, 55FPZ53, 69QD063, 85QD063, 96LLZ53, FMY0M53, F76FM53, GN5DM53, JMXDM53, 2QXDM53, 4PR0N53, 4W5DM53, 7MY0M53, 81L0N53, 88QBM53, CH7K063, DM4MZ53, DWMNZ53, F08NZ53, F2JMZ53, 302D063, 32GNZ53, 8HDPZ53, B5FPZ53, DQMNZ53, 3X0L063, 5V7NZ53, 59MNZ53, 8B3C063, GZRB063, 1BFC063, 1C3C063, 1R7PZ53, 4M3C063, 4M7D063, 4ZPC063, 5GWC063, 7GLPZ53, FXDPZ53, 1F7D063, HP7PZ53, 4M3C063, 4M7D063, 42PC063, 3GWC063, 7GLP233, FXDP233, H7D063, H7F233, H5Y0663, 3PWC063, 5KWC063, 9K3L063, BB7D063, BH7D063, D3JF063, H7F7063, J85F063, 472F063, 9SWMZ53, CTCFM53, C1S2M53, GTR2M53, 20RDM53, 3K2CM53, 3PT1M53, 9X21N53, CLYLZ53, DZPC063, FVMNZ53, 2PWC063, 57GNZ53, 6P7PZ53, 77BMZ53, J0QD063, 4ZZD063, 52GNZ53, 543C063, 7H1PZ53, 1BFPZ53, 79BMZ53, 97YB063, D5JF063, H93L063, 1WZD063, 2W4MZ53, 50WC063, 892NZ53, DKLCM53, DLC2M53, 138CM53, 230DM53, 3G02M53, 5Z1NZ53, 93D0N53, DMWC063, JCWC063, 194MZ53, 36GNZ53, 4MMNZ53, 4NPMZ53, 67GNZ53, 2J1PZ53, 3MZK063, 3QFNZ53, 3QWMZ53, 5RFNZ53, 9MMNZ53, FLLPZ53, FVPC063, FWRB063, HCFPZ53, 1WPC063 4P7PZ53, 9LRB063, C2JD063, D1SD063, FM0L063, J82F063, J83L063, 8VXD063, B7ZCM53, CTWBM53, D7T1M53, F2L0N53, J4KDM53, 1PXDM53, 9BD0N53, H72D063, 10FPZ53, 21YD063, 3YWMZ53, 64JMZ53, CKBMZ53, DLWMZ53, D5JD063, GXPMZ53, HFRB063, JJBMZ53, 1GBMZ53, 4KFNZ53, 72DLZ53, 5J5F063, 9G7PZ53, BG1PZ53, JGMNZ53, J3GNZ53, 39PC063, 5G1PZ53, 89WNZ53, 9FMNZ53, 9JZK063, 996FM53, BXPC063 B7MNZ53, FM7D063, JDWC063, JXMNZ53, 3TFNZ53, BBSD063, CJ7PZ53 CC22D063



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Receipt No:	10422051904	Customer No: 1472399	Order No:	658875751		Page 3 c
Purchase Order: 27328 Payment Terms: Lease Receipt Date: 09/06/2020 Customer Agreement No: DIR-TSO-3763 Contract Number: C000000006841			658875751 07/15/2020 Michael_Villa_Jr			
m umber Descript			Qty	Unit	Unit Price	Amount
D9YB063 DVZD063 2JV2M53 2ZRB063 9F7D063, JRMNZ53 GF1PZ53, 40JD063, G3ZLZ53 JZTNZ53, DV7D063 7P4MZ53 GKMNZ53 GKMNZ53	GJBMZ53, HDWC063, 1JLI, FRRB063, F5VMZ53, 19HC 2QCFM53, 3VCFM53, 49XC 4NLPZ53, 6K3C063, 78QDU F7V1M53, GC8BM53, GKB, 152NZ53, 32LLZ53, F58NZ 730F063, 8QPC063, CKRB(F4L2M53, 2SXDM53, 3MOF H4WNZ53, 2JWMZ53, 5TM 2KBMZ53, 2SZD63, 3CMN, D3KD063, 43ZLZ53, BFPM, 8P1PZ53, 9ZRD063, 98JDC 3, GWPMZ53, GYBC063, 2X, G4GNZ53, GYMZ53, 3TWLZ53, 3TW	PZ53, 3CYB063, 8T7D063, 99FC063, BPVD063, 1063, 95SLZ53, CFT1N53, F013M53, J7KDM53, DM53, 7BGBM53, FW8C063, H4YD063, JS7D063, 063, 9J3C063, H2QD063, JYXD063, JS7D063, 063, 9J3C063, H2QD063, JTXD063, 70WNZ53, MNZ53, SW62M53, 6551M53, BRPC063, MNZ53, BLAMZ53, 9ZPMZ53, DRVNZ53, DTMNZ53, 53, H87PZ53, JP7D063, 1L3C063, 18YB063, 3T7D063, 663, D72F063, GKPC063, GL5F063, HQWMZ53, MS53, 689C063, C3VD063, GB3C063, G48NZ53, CYVNZ53, F8BMZ53, GZGNZ53, WZ53, 689C063, 5JPMZ53, 9ZKLZ53, CVPC063, Z53, 4WGC063, 5JPMZ53, 9ZKLZ53, 3SD063, 3SD063, BDZM53, 1NFBM53, 7J8CM53, 82B1M53, WMZ53, 6FFZ53, 7ZFMZ53, G3BMZ53, FGXD063, MMZ53, 628NZ53, 7SFNZ53, BVWMZ53, FJ7PZ53, 663, 46FPZ53, 59SD063, 8SPC063, GQFNZ53, 59SD063, 663, 46FPZ53, 59SD063, 8SPC063, GQFNZ53,		J.III		
GXVNZ53		sor (2 Core, 2.6GHz, 4M cache, 6W)	513	EA		
	OMHz LPDDR4 Non-ECC	Sor (2 Core, 2.00Hz, 4W Cache, 0VV)	513	EA		
0-AWCZ 32GB eM			513	EA	-	
1-BDYD 11.6" HD Micropho		ch with Corning(R) Gorilla(R) Glass NBT, Camera &	513	EA	-	
0-AHSS Internal B			513	EA	-	
0-AADK No Mous	e		513	EA	_	
5-BEVK Intel(R)	oual Band Wireless AC 956	0 (802.11ac) 2x2 + Bluetooth 5.0	513	EA	-	
I-BCNK Primary	3-Cell 42WHr Battery	A CONTROL OF THE PROPERTY OF T	513	EA	-	
2-BCNV 65W AC	Adapter 250V,1M		513	EA		
7-BBBL US Powe	r Cord		513	EA	-	
	rdware Configuration		513	EA	_	
9-BCGW No UPC			513	EA	-	
0-CKWI Quick Sta			513	EA	-	
B-BKKL EAN labe			513	EA	-	
	Smart Selection Shipment	, Chromebook (VS)	513	EA	-	
I-ABBH Not Inclu			513	EA	•	
D-BCUB Touch LC		0.0  - 1	513	EA	2	
	Shipment, Chromebook 310	U 2-IN-1	513	EA	-	
9-BHZJ Intel(R) L 5-BEVJ Palmrest		ora	513 513	EA EA	-	
9-DPUE Label 0X	without World Facing Cam	cia	513	EA	-	
0-BBEX No Carry			513	EA		
	ide (English/Spanish)		513	EA	Ē	
	ed Hardware Warranty Init	al Year	513	EA	-	
	ort Plus: Next Business Da		513	EA	-	
	ort Plus: Accidental Damag		513	EA	2	
				EA		
	ort Plus: Next Business Da	V Onsite, 2 Years Extended	อเอ		-	
3-5427 ProSupp	ort Plus: Next Business Da ort Plus: 7x24 Technical Su		513 513	EA	-	



FID Number: 74-2616805 For Sales: (888)977-3355 Customer Service: (888)977-3355

Technical Support: (888)977-3355
Dell Online: http://www.dell.com

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Customer No: 1472399 Order No: 658875751 Page 4 of 4 Receipt No: 10422051904 Waybill Number: 658875751 27328 Purchase Order: Order Date: Payment Terms: Lease 07/15/2020 Receipt Date: 09/06/2020 Sales Rep: Michael\_Villa\_Jr Shipped Via: DIR-TSO-3763 Customer Agreement No: Contract Number: C000000006841 Item Qty 513 Number Unit **Unit Price** Amount Description Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115 EA 997-8367



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Receipt No:	10422828980	Customer No: 1472399	Order No	: 686754671		Page 1 of 4
Purchase Order: Payment Terms: Receipt Date: Customer Agreement Contract Number:	27327 Lease 09/09/2020 No: DIR-TSO-3763 C000000006841	Waybill Number: Order Date: Sales Rep: Shipped Via:	09	6754671 /01/2020 chael_Villa_Jr		
tem lumber Description			Qty	Unit	Unit Price	Amount

FOR SHIPMENTS TO CALIFORNIA, A STATE ENVIRONMENTAL FEE OF UP TO \$6 PER ITEM WILL BE ADDED TO INVOICES FOR ALL ORDERS CONTAINING A DISPLAY GREATER THAN 4 INCHES. PLEASE KEEP ORIGINAL BOX FOR ALL RETURNS. COMPREHENSIVE ONLINE CUSTOMER CARE INFORMATION AND ASSISTANCE IS A CLICK AWAY AT WWW.DELL.COMPUBLIC-FCARE TO ANSWER A VARIETY OF QUESTIONS REGARDING YOUR DELL ORDER.

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		USD
Sub-Total:	\$	219,158.10
Ship. &/or Handling:	\$	0.00
ENVIRO FEE:	\$	0.00
Taxable: \$ 0.00 Non-Taxable: \$ 219,158.10	<i>Tax:</i> \$	0.00
Receipt Total:	\$	219,158.10
Receipt Total:	s	219.158.10



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Customer No: 1472399 Order No: 686754671 Page 2 of 4 Receipt No: 10422828980 Waybill Number: 686754671 Purchase Order: 27327 Order Date: Payment Terms: 09/01/2020 Lease 09/09/2020 Sales Rep: Michael Villa Jr Receipt Date: Customer Agreement No: DIR-TSO-3763 Shipped Via: Contract Number: C000000006841 Item **Unit Price** Number Description Qtv Unit Amount 219,158.10 210-ARJM Dell Chromebook 3100 2-in-1 347.87

System Service Tags:C5YC063, FTKC063, GVRF063, GY3D063, 2K5C063, 56SF063, 6PRC063, 74BNZ53, 9Z3D063, DLHGN53, GY6NN53, HCYLN53, H71NN53, JKDNN53, 1M9LN53, 44YLN53, 61PLN53, 8SVFN53, B6TLN53, JL0SN53, 1YJLN53, 2JZDN53, 5Z4FN53, 2L9FN53, 391SN53, 4Q5DN53, 6ZQCN53, 9LCDN53, FR0L063, 2BFNZ53, 2BYD063, 2NDK063, 3X3L063, 4WSLZ53, 6ZLLZ53, 8YBMZ53, BM6MZ53, CQ0MZ53 DNRMZ53, HYTLZ53, JWXNZ53, 7G9PZ53, 9SJF063, CMBC063, DQQF063, GKQF063, GQKC063, GZXNZ53, H60C063, 2Y3D063, 54HPZ53, 7QBC063, 79JC063, 8KRC063, BNRLN53, FMVMN53, 49HLN53, 54PMN53, 6NVMN53, 65YLN53, BL7FN53, BWSDN53, CKQLN53, C4KFN53, J3KLN53, 3MCFN53, 4ZJLN53, 5DCLN53, 6VVPN53, 60RGN53, 76QDN53, 87SMN53, BVXCN53, DR2RN53, D69MN53, GLVRN53, HH3FN53, HSXDN53, 2QXDN53, 4TXCN53, 91RCN53, BVZLZ53, GZFK063, J3QC063, 26RB063, 32MLZ53, 57YD063, 808D063, C5NLZ53, J6RF063, 2MRMZ53, 3QRMZ53, 4SKF063, 6Y0MZ53 CFRC063, GJRC063, 2PQF063, 2W3D063, 5S3D063, 6W3D063, DDRLN53, J1HLN53 1MRLN53, 53WGN53, 8F3FN53, 8NGRN53, F75FN53, JZQGN53, 2CKGN53, 3LLMN53, 4CZDN53, 6PBFN53, 9SQLN53, CZ8RN53, GTDSN53, GYDSN53, HNVNN53, 2DHFN53, 9FHFN53, 7NB0N53, J19C063, FP3C063, JJ3C063, BLZLZ53, GFWD063, 4KGNZ53, 9T7PZ53, BDLK063, CWKMZ53, DMMF063, F84NZ53, G9RF063, JNRMZ53, J8NF063, 47NF063, 8LRMZ53, BPBC063, C3SF063, JPRC063, 4TKC063, DXVGN53, HPRLN53, 19RLN53, 291NN53, 3LRLN53, 6N9LN53, 61WGN53, 8GRLN53, 9M9LN53, CGNPN53, CJCGN53, 1DKGN53, 2J4PN53, 52RGN53, 1SMLN53, 2GCDN53, 7FCDN53, 907SN53, GK3C063, F0KFN53, 3KYNN53, 6WQLN53, 7ZQGN53, 89KNN53, 90KLN53, JDHFN53, 3XQDN53, 89KDN53, 809C063, BH3C063, BRDK063, CTJMZ53, DRSLZ53, HNJMZ53, JJZLZ53, 6VJMZ53, 6Z3C063, BK6MZ53, D9NF063, HBRF063, 33NF063, 34BNZ53, 9C6MZ53, HPBF063, JZFC063, 18KF063, 2QBC063, 204D063, 31LC063, FCRLN53 3NRLN53, 4L8LN53, 4P9LN53, 501NN53, 7VVMN53, 9BLNN53, CMSLZ53, CWDK063, HHXMZ53, FFRMZ53, F7DMZ53, HZKMZ53, 1LYMZ53, 1QYMZ53, 3P0MZ53, 52NLZ53, 6J6MZ53, 6WKMZ53, D6KF063, 1BJC063, 1SBF063, 2CYC063, 3ZFC063, 8BJC063, CS9FN53, DPVMN53, F8KDN53, 69YLN53, 7FRLN53, 7LDNN53, 9RVFN53, B7ZMN53, CK7PN53, C9KGN53, JDKGN53, 1TGMN53, 19TLN53, 3RCGN53, 40KLN53, 9MCFN53, FJ9LN53, FSXCN53, GP5DN53, G7NLN53, H3PFN53, 1GHFN53, 4SXDN53, 7J3FN53, CPLPZ53, D4FLZ53, 43GK063, 6QBK063, GT0MZ53, JQTLZ53, 1KRMZ53, 3ZTLZ53, 4DQF063, 4XTLZ53, 6B4NZ53, 7RYMZ53, 7T0MZ53, BFRMZ53, B8KF063, C50C063, DD5C063, DX3D063, FYKF063, 98YC063, JKRLN53, GFRLN53, GGRLN53, GSNLN53, 4X3MN53, 85PFN53, C9TLN53, 3CPNN53, 3KZCN53, 7KKGN53, 8HZDN53, 9LCGN53, BJVGN53, D2PFN53, FNXDN53, G0RDN53, HTXCN53, J98LN53, 1P9FN53, G6YB063, FQ3C063, FRDK063, HHYD063, J7FK063, 39WC063, 4TSLZ53, 8QVNZ53, 81GK063, 89GK063, DR0MZ53, D3LK063, HJYMZ53, 7J6MZ53, BK5C063, HWHNZ53, 30SF063, H07NN53, 151NN53, 5KRLN53, 54HLN53, 58HLN53, 86HLN53, 92PLN53, DBZPN53, 6KZDN53, 9QCGN53, G56NN53, H63FN53, 1S9FN53, 86HFN53, 883RN53, 46YB063 B8GK063, C1CMZ53, 4NSLZ53, 64WNZ53, F5KK063, HJ9PZ53, JD6MZ53, JRRMZ53, J4DMZ53, 86DMZ53, 9SKMZ53, BWFC063, F6JC063, G54F063, J6BNZ53, 5Z3F063, 97YC063, B91NN53, D9HLN53, GVNLN53, 1DYLN53, 2JRLN53, 3FYLN53, 6F9MN53, 7DDNN53, CJZDN53, GFCFN53, JQVGN53, FQGLN53, JW8RN53, 1YQDN53, 2BHFN53, 2SGRN53, 5P5DN53, 916F063, DCCK063, 1R1PZ53, 86GK063, D2QF063, H0DMZ53, 1J6MZ53, 4RKF063, 54QF063, 7M6MZ53, 94BNZ53, G14D063, JFYC063, 2QBF063, 4NBF063, 60LC063, 7NBF063, 9NBC063, BZ6NN53, 224MN53, 671NN53, 9KRLN53, D8KGN53, 6JKGN53, 69ZDN53, 9QHPN53, 95TLN53, BKCDN53, DLXDN53, J93FN53, 12KDN53, 4DCDN53, 9VDSN53, BTCK063, HLSLZ53, 1RBK063, 2QJMZ53, \$\( \)\$SLZ53,



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Receipt No:	: 1042	2828980	Customer No: 1472399	Order No:	686754671		Page 3 of 4
Purchase Orde Payment Term Receipt Date: Customer Agre Contract Numb	ns: eement No:	27327 Lease 09/09/2020 DIR-TSO-3763 C000000006841	Waybill Number Order Date: Sales Rep: Shipped Via:	09/0	754671 1/2020 nael_Villa_Jr		
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umber Desc	cription			Qty	Unit	Unit Price	Amount
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70-AADK No N				630	EA	•	-
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40-CKWI Quid		1		630	EA	-	-
89-BKKL EAN	label			630	EA	-	-
		Selection Shipment,	Chromebook (VS)	630	EA	-	-
31-ABBH Not	Included		14	630	EA	-	-



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Receipt No:	10422828980	Customer No: 1472	2399	Order No:	686754671		Page 4 of 4
Purchase Order: Payment Terms: Receipt Date: Customer Agreem Contract Number:	27327 Lease 09/09/2020 ent No: DIR-TSO-3763 C000000006841		Waybill Number: Order Date: Sales Rep: Shipped Via:	09/0	54671 1/2020 ael_Villa_Jr		
tem lumber Descript	on			Qty	Unit	Unit Price	Amount
20-BCUB Touch LC				630	EA	-	-
	hipment, Chromebook 3100	2-in-1		630	EA	-	-
89-BHZJ Intel(R) L				630	EA	-	_
	without World Facing Camera	1		630	EA	-	-
89-DPUE Label 0X	21			630	EA	-	-
60-BBEX No Carry	ing Case			630	EA	-	-
	de (English/Spanish)			630	EA	-	-
323-5386 Dell Limit	ed Hardware Warranty Initial	Year		630	EA	-	-
323-5415 ProSupp	ort Plus: Next Business Day C	Insite, 1 Year		630	EA	-	-
323-5426 ProSupp	ort Plus: Accidental Damage S	Service, 3 Years		630	EA	-	-
323-5427 ProSupp	ort Plus: Next Business Day C	Insite, 2 Years Extended		630	EA	-	-
323-5428 ProSupp	ort Plus: 7x24 Technical Supp	ort, 3 Years		630	EA	-	-
	ed Hardware Warranty Exten			630	EA	-	-
	u for choosing Dell ProSuppo .com/contactdell or call 1-866	rt Plus. For tech support, visit -516-3115		630	EA	-	-

#### FABENS ISD BOARD OF TRUSTEES

# BOARD OF TRUSTEES BUSINESS Board Agenda Item

TITLE	Approval of 2020 – 2021 Coronavirus Relief Fund (CRF) Operation Connectivity Prior Purchase Reimbursement Program Application	Date Requested	12/04/2020
Requested By:	Dr. Veronica Vijil	Approximate Time	15 minutes
Division Approval:		Action Needed:	Yes
Action Requested:	The Administration recommends approval of 2020 – 2021 Coronavirus Relief Fund (CRF) Operation Connectivity Prior Purchase Reimbursement Program Application as presented	Information Only:	No
People Participating In Presentation:	Dr. Vijil	Who Has Been Involved:	
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

### REQUEST FOR REIMBURSEMENT

# Program Guidelines

# 2020–2021 Coronavirus Relief Fund (CRF) Operation Connectivity Prior Purchase Reimbursement Program

Authorized by Coronavirus Aid, Relief, and Economic Security (CARES) Act, Section 5001, Coronavirus Relief Fund (CRF)

Application Closing Date—11:59 p.m., Central Time December 11, 2020

PROGRAM GUIDELINES	
TEXAS EDUCATION AGENCY	
Department of Grant Compliance and Administration 1701 North Congress Avenue Austin, Texas 78701	
Ausun, 1exas 70701	

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PROGRAM GUIDELINES		
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		No Proposal
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# Introduction to the Program Guidelines

TEA, as the pass-through entity<sup>1</sup>, is the grantee<sup>2</sup> from the Office of the Governor of the State of Texas, of CRF funding received from the U. S. Department of Treasury. TEA is awarding reimbursements to non-federal entities<sup>3</sup> such as local educational agencies (LEAs), including school districts and charter schools, who are the agency's subawardees<sup>4</sup>. These guidelines apply to all subawardees of TEA under this program. For purposes of this document, TEA may use the terms grantee and subgrantee synonymously for its reimbursement subaward subrecipients.

This part of the request for application (RFA), Program Guidelines, is to be used in conjunction with the <u>General and Fiscal Guidelines</u> and any application instructions. The reimbursement application must be completed for the applicant to be eligible for funding.

#### Reference to the General and Fiscal Guidelines

The Program Guidelines provide information specifically relevant to this reimbursement program. The <u>General and Fiscal Guidelines</u> provide information relevant to all TEA grant programs. Throughout the Program Guidelines, cross-references are given to applicable sections of the <u>General and Fiscal Guidelines</u>. It is critical that you review all referenced sections of the <u>General and Fiscal Guidelines</u> when preparing your application.

# Contact for Clarifying Information

<sup>&</sup>lt;sup>1</sup> Pass-through entity is defined as a non-Federal entity that provides a subaward to a subrecipient to carry out part of a federal program. (2 CFR 200.74)

<sup>&</sup>lt;sup>2</sup> Grantee is defined as the legal entity to which a grant is awarded and that is accountable to the federal government for the use of the funds provided. The term "grantee" does not include any secondary recipients, such as subgrantees and contractors that may receive funds from a grantee. (34 CFR 77)

<sup>3</sup> Non-federal entity is defined as a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient. (2 CFR 200.69)

<sup>4</sup> Subawardee is defined by TEA to be the same as a subrecipient which is defined as a non-federal entity that receives a subaward from a pass-through entity to carry out part of a federal program; but does not include an individual that is a beneficiary of such program. (2 CFR 200.93) Subgrantee is defined in 34 CFR 77 as the legal entity to which a subgrant is awarded and that is accountable to the grantee for the use of the funds provided.

#### **TEA Contact**

Tamie Frierson, CRF Reimbursement Coordinator Chelsei Culmer, CRF Reimbursement Coordinator Department of Grant Compliance and Administration

tamie.frierson@tea.texas.gov chelsei.culmer@tea.texas.gov Phone: (512) 463-8992

# Federal and/or State Appropriations

Category	Amount
Total funds available for this project	Approximately \$420,000,000
Percentage to be financed with federal funds	100%
Amount of federal funds	Approximately \$420,000,000
Percentage to be financed from nonfederal sources	0%
Amount of nonfederal funds	\$0

### **Reimbursement Timeline**

For all dates related to the reimbursement program, see the <u>CRF Prior Purchase Reimbursement</u> <u>Program</u> web page. If a due date falls on a weekend or holiday, the due date will be considered the following business day. All dates except the reimbursement ending date may vary slightly as conditions require.

### Reimbursement at a Glance

This section provides detailed information about the reimbursement program.

#### Program Purpose, Goals, and Objectives

The purpose of this reimbursement program is to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions and for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures and safely reopening schools.

#### **Eligible Applicants**

Local Educational Agencies (LEAs), including Public School Districts and Open-Enrollment Charter Schools, that expended funds from May 21, 2020, to December 11, 2020, for technology purchases (laptops, tablets, and/or hotspots) due to the COVID-19 pandemic.

#### Supplement, Not Supplant

The supplement, not supplant provision applies to this reimbursement program.

#### Limitation of Administrative Funds

NOTE: Administrative funds include **both** direct administrative costs **and** allowable indirect costs.

TEA prohibits applicants from budgeting any administrative costs (both direct and indirect) for this reimbursement program.

#### Application Requirements and Assurances

This section identifies the two types of requirements in which applicants must comply to be eligible for funding:

- Statutory requirements (requirements defined in the authorizing statute)
- TEA program requirements (requirements defined by TEA program staff)

#### Statutory Requirements

Per Section 22.0834 of the Texas Education Code (TEC), any person offered employment by any entity that contracts with TEA or receives reimbursement funds administered by TEA (i.e., a grantee or subgrantee) is subject to the fingerprinting requirement. TEA is prohibited from awarding reimbursement funds to any entity, including nonprofit organizations, that fails to comply with this requirement. For details, refer to the <u>General and Fiscal Guidelines</u>, Fingerprinting Requirement.

The following requirements are defined in the statute that authorizes this program. The applicant must comply with each of these requirements in the application to be considered for funding:

- 1. The applicant assures that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
- 2. The applicant assures that it will only use CRF funds for activities allowable under Section 5001 of the CARES Act.
- 3. The applicant assures that CRF funds will only be used for supplemental activities allowable by statute that are:
  - Necessary expenditures incurred due to COVID-19 pandemic,
  - Allowable costs that were not accounted for in the most recently approved budget as of March 27, 2020, and
  - Allowable costs incurred May 21, 2020, through December 11, 2020.
- 4. The applicant assures that CRF funds will not be expended for:
  - Expenses for the State share of Medicaid
  - Damages covered by insurance
  - Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency (general LEA employees)
  - Expenses that have been or will be reimbursed under any federal program, such as the 2020–2021 CRF Operation Connectivity Local Match Reimbursement Program or the 2020–2021 Elementary and Secondary School Emergency Relief (ESSER) Grant
  - Reimbursement to donors for donated items or services
  - Workforce bonuses other than hazard pay or overtime
  - Severance pay
  - Legal settlements
- 5. The applicant assures that it will comply with all reporting requirements, including submitting required quarterly and/or final reports in the time and manner required by TEA.
- 6. The applicant assures that it will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (a) TEA, (b) the Department of Treasury and/or its Inspector General; and/or (c) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority.
- 7. The applicant assures that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making or renewal of Federal grants under this program.
- 8. The applicant assures that any CRF reimbursement funds received for devices that are not received by the LEA prior to December 30, 2020, will be refunded back to TEA in the time and manner requested by TEA.
- 9. The applicant assures that it will provide required documentation for expenditure validation in the manner requested by TEA.
- 10. The applicant assures that CRF reimbursement funds for any expenditures determined to be noncompliant through TEA reimbursement validation monitoring or for which documentation is not provided by the LEA will be refunded back to TEA in the time and manner requested by TEA.

#### **TEA Program Requirements**

See the General and Fiscal Guidelines, TEA Program Requirements.

LEAs may request reimbursement up to the Total Maximum Reimbursement Cap for Eligible Devices included in Section 3A of the application. LEAs must complete Section 3B. Requested Reimbursement Amounts for Eligible Devices in the application. The total amount requested in Section 3B cannot exceed the Total Maximum Reimbursement Cap for Eligible Devices in Section 3A. TEA will reimburse each LEA for 75% of eligible expenditures in the TOTAL REQUESTED REIMBURSEMENT - ALL DEVICES in Section 3B.

However, TEA reserves the right to ratably reduce or increase the 75% reimbursement rate to ensure all CRF funds are allocated and expended, depending on the statewide total request for reimbursement received from all eligible LEAs that apply.

The Total Maximum Reimbursement Cap for Eligible Devices per LEA is calculated at \$300 per Economically Disadvantaged Student or \$50,000, whichever is greater. To receive reimbursement based on the \$50,000 minimum, the LEA must include a sufficient amount of expenditures in Section 3B, with appropriate documentation. Eligible Devices are defined as laptops/Chromebooks, tablets, and hotspots. All other devices are NOT eligible for reimbursement under the Prior Purchase Reimbursement Program.

The PPRP Application will open on Wednesday November 18th, 2020. Complete applications will be prioritized and processed for payment in three rounds:

- Round #1 Due Date: Tuesday, December 1, 2020
- Round #2 Due Date: Monday, December 7, 2020
- Round #3 Due Date: Friday, December 11, 2020

In addition to the statutory requirements, TEA has established the following program requirements. The applicant must comply with each of these requirements in the application to be considered for funding:

- 1. The applicant assures that it will adhere to all Statutory Requirements and TEA Program Requirements as noted in the 2020–2021 Coronavirus Relief Fund (CRF) Operation Connectivity Prior Purchase Reimbursement Program Guidelines.
- 2. The applicant assures that it will adhere to the General and Fiscal Guidelines, where applicable to this type of TEA subaward.
- 3. The applicant assures that it will adhere to the Office of the Governor CRF Terms and Conditions, where applicable to this type of TEA subaward.

#### **Program-Specific Assurances**

The program-specific assurances for this reimbursement program, aligned to the statutory and TEA program requirements, are listed in the Application.

#### Statutorily Allowable Activities

1. Reclassification of all eligible expenses originally charged to state/local funds, to these federal reimbursement funds. (This is the preferable use of this reimbursement funding.)

If, due to the timing of the reimbursement, the LEA cannot reclassify the original expenditures, then the LEA must use this reimbursement funding for one of the following CRF allowable activities:

- 2. Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions, including safely reopening schools.
- Other eligible expenditures, including payroll and benefit costs of educational support staff or
  faculty responsible for developing online learning capabilities necessary to continue educational
  instruction in response to COVID-19-related school closures. (This does not include general
  LEA staff.)

#### **Unallowable Activities and Use of Funds**

In general, refer to the Budgeting Cost Guidance Handbook on the <u>Administering a Grant</u> page for general unallowable costs.

The following are specifically unallowable for this reimbursement program.

- · Expenses for the State share of Medicaid
- Damages covered by insurance
- Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency (general LEA employees)
- Expenses that have been or will be reimbursed under any federal program, such as the 2020–2021 CRF Operation Connectivity Local Match Reimbursement Program or the 2020–2021 Elementary and Secondary School Emergency Relief (ESSER) Grant
- Reimbursement to donors for donated items or services
- · Workforce bonuses other than hazard pay or overtime
- Severance pay
- · Legal settlements

#### Performance Measures

There are currently no performance measures for this reimbursement program. However, the applicant agrees to collect data and report on any performance measures defined by TEA in a time and manner as determined by TEA.

#### **Compliance Monitoring**

TEA will conduct compliance monitoring in spring 2021. Documentation to be validated may include, but may not be limited to:

- original and complete itemized third-party documents such as invoices, receipts, and billing statements.
- purchase orders; and

general ledger.

Documentation should identify the dates and the specific devices or services received.

Any CRF reimbursement funds for any expenditures 1) determined to be noncompliant through TEA reimbursement validation monitoring, 2) for which documentation is not provided by the LEA, or 3) determined to be duplicated benefit (double dipping) of federal funds will be refunded back to TEA in the time and manner requested by TEA.

### **Attachments**

As part of the application process, the LEA will be required to upload documentation of the purchase(s) of additional allowable devices not included in TDEM reimbursements prior to May 20, 2020 or as part of the Operation Connectivity Bulk Purchase Order Program.

The documentation must include invoice(s) or billing statement(s) which includes the date, number of devices, and amount per device.

The applicant will receive instructions and a unique hyperlink to upload required documentation during the application process.

## **Potential Future Funding**

Applicants should document other COVID-19 related expenditures for safely reopening schools (both remote and in-person instruction) in the event that additional funding becomes available. If this funding were to become available, the application and documentation upload period would be extremely short.



We ordered early, but due to the total cost we agreed to a lease purchase payment plan over multiple years. Can we apply?

There appear to be only two options to apply.

- 1. Submit only the current year amount of payments that have been made by the date you apply for PPRP
- 2. Pay off the lease purchase now and apply for 75% reimbursement of the full amount of the purchase

Contact customer service and we will call you to discuss your situation.

## Do you really expect to ratably reduce the reimbursement percentage down to less than 75%?

Yes, we expect more requests than the \$420M appropriated for this program if the whole state applies and our survey data are accurate.

We hope to fully fund the first application period (11/20-12/1) at 75%, but expect to ratably reduce the reimbursement percentage in either the second and/or third application period

#### FABENS ISD BOARD OF TRUSTEES

# BOARD OF TRUSTEES BUSINESS Board Agenda Item

TITLE	Approval of Amendment to Fabens ISD Board Policy CH (Local) Purchasing and Acquisition	Date Requested	12/04/2020
Requested By:	Dr. Veronica Vijil	Approximate Time	10 minutes
Division Approval:		Action Needed:	Yes
Action Requested:	The Administration recommends approval the Amendment to Fabens ISD Board Policy CH (Local) Purchasing and Acquisition as presented	Information Only:	No
People Participating In Presentation:	Dr. Vijil	Who Has Been Involved:	
How Will It Benefit the District's Mission/Goals?		How Will Request Be Financed?	
		Cost to District:	

#### Coronavirus Relief Fund (CRF)

Operation Connectivity Prior Purchase Reimbursement Program (PPRP)

If you pay off the lease early, you need to be able to show that your local policy allows for early payoff of contracts/lease purchases.

### HOW CAN THE LEA AMEND OTHER FEDERAL GRANTS TO REMOVE DEVICES TO BE CLAIMED UNDER PPRP?

If the eligible technology devices were originally purchased by a 2019-2020 federal grant that has closed, the LEA must submit a refund of the expenditure back to TEA. The LEA then can submit the PPRP application and include the eligible devices for reimbursement. However, because the grant is closed, the LEA does not get the original federal funding back. If carryover is available, the LEA receives the refunded amount as carryover in the following grant year following standard carryover policy and procedures. If the eligible technology devices were originally purchased by a 2019-2020 federal grant that had the end date extended and/or is still an open grant, the LEA must submit a budget amendment to remove the eligible devices from the original federal grant budget before submitting an application for PPRP reimbursement for those eligible devices. The LEA must also do one of the following:

- 1. If the LEA has not requested payment for the expenditure in the Expenditure Reporting (ER) system, then the LEA may adjust their general ledger and accounting documentation system locally to move the expense from the original federal grant.
- 2. If the LEA has received payment from TEA after submitting a payment request through the ER system, the LEA must submit a refund to TEA for the expense. As long as the refund is received while the grant is open, TEA will process the refund and replace the refunded money back into the LEA's open grant account. The LEA is not required to wait for the refund to process before applying for PPRP.

If the eligible technology devices were purchased by a 2020-2021 federal grant that is currently an open grant, the LEA must submit a budget amendment to remove the eligible devices from the original federal grant budget before submitting an application for PPRP reimbursement for those eligible devices. The LEA must also do one of the following:

- If the LEA has not requested payment for the expenditure in the Expenditure Reporting (ER) system, then the LEA may adjust their general ledger and accounting documentation system locally to move the expense from the original federal grant.
- 2. If the LEA has received payment from TEA after submitting a payment request through the ER system, the LEA must submit a refund to TEA for the expense. As long as the refund is received while the grant is open, TEA will process the refund and replace the refunded money back into the LEA's open grant

account. The LEA is not required to wait for the refund to process before applying for PPRP.

When an amendment is required and the eligible devices are not clearly identified in the federal grant application, the LEA must still submit an amendment for documentation purposes. In those instances, in the "Reason for Amendment" section, the LEA should enter "To remove eligible devices to be reimbursed by PPRP CRF funds." For questions on how to submit a refund for a federal grant program, contact the Grants Administration Division's Cash Management Unit at <a href="mailto:TEAExpenditures@tea.texas.gov">TEAExpenditures@tea.texas.gov</a>.

CH (LOCAL)

#### Purchasing Authority

The Board delegates to the Superintendent the authority to make budgeted purchases for goods or services, including exercise of Purchase Option in Lease Purchase Agreement(s). However, any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.

#### Purchasing Procedures

The Superintendent shall develop purchasing procedures to implement the requirements of state and federal law. [See also CB, CBB, CH(LEGAL), and COA]

#### Purchasing Method

The Board delegates to the Superintendent the authority to determine the method of purchasing in accordance with CH(LEGAL) or CBB(LEGAL), as appropriate.

#### Competitive Bidding

If competitive bidding is chosen as the purchasing method, the Superintendent shall prepare bid specifications. All bids shall be in accordance with administrative regulations, and the submission of any electronic bids shall also be in accordance with Board-adopted rules. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

The District may reject any and all bids in accordance with state or federal law, as applicable.

#### Competitive Sealed Proposals

If competitive sealed proposals are chosen as the purchasing method, the Superintendent shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be in accordance with administrative regulations, and the submission of any electronic proposals shall also be in accordance with Board-adopted rules. Proposals received after the specified time shall not be considered. Proposals shall be opened at the time specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

The District may reject any and all proposals in accordance with state or federal law, as applicable.

#### Electronic Bids or Proposals

Bids or proposals that the District has chosen to accept through electronic transmission shall be administered in accordance with Board-adopted rules. Such rules shall safeguard the integrity of the competitive procurement process; ensure the identification, security, and confidentiality of electronic bids or proposals; and ensure that the electronic bids or proposals remain effectively unopened until the proper time.

DATE ISSUED: 9/25/2020

LDU 2020.05 CH(LOCAL)-X

#### **PURCHASING AND ACQUISITION**

CH (LOCAL)

#### Prohibition Regarding Substantial Interest

The District shall not do business with any business entity in which any Board member, or any person related to a Board member within the first or second degree of consanguinity or affinity, has a substantial interest as defined by state law. [See DBE]

#### **Exceptions**

The Board may approve an exception to this prohibition if the Board determines that the business entity:

- After a full competitive solicitation, offers the best value to the District; or
- 2. Is the sole-source provider for a product or service.

Any business to be conducted by the District with a business entity under this exception must be approved by the Board, regardless of the amount of the transaction. Under no circumstances shall any District administrator be authorized to do business or enter into any contract on behalf of the District with any business under this exception without prior Board approval of the specific transaction.

This local prohibition related to substantial interest shall not apply to any business entity with which the District has a continuous and ongoing vendor/purchaser relationship for at least six months prior to the date the Board member involved is elected or appointed to the Board. Nevertheless, all Board members shall be subject to the requirements of state law regarding substantial interest. [See BBFA]

[See also CV]

### Responsibility for Debts

The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy, and the District's purchasing procedures. [See CE] The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. Persons making unauthorized purchases shall assume full responsibility for all such debts.

### Purchase Commitments

All purchase commitments shall be made by the Superintendent in accordance with administrative procedures, including the District's purchasing procedures.

#### **Personal Purchases**

District employees shall not be permitted to make purchases for personal use through the District's business office.

DATE ISSUED: 9/25/2020

LDU 2020.05 CH(LOCAL)-X

#### FABENS ISD BOARD OF TRUSTEES

Date:	12/04/2020	Presented By:	Board President			
Subject:	Adjourn	Related Page(s)	N/A			
	Action					
	BACKGROUND INFORMATION: <u>ADJOURN</u>					
If there is	no further business the meeting is adjo	urned at	p.m.			
Motion M	lade By:					
Second E	Ву:					