



**Fabens ISD**

**Regular Meeting**

**Wednesday, August 19, 2020 6:30 PM**

**All students of Fabens Independent School District will  
be successful, life-long, global learners.**

# Agenda of Regular Meeting

## The Board of Trustees Fabens ISD

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A Regular Meeting of the Board of Trustees of Fabens ISD will be held August 19, 2020, beginning at 6:30 PM in the Central Office, Board Room, 821 NE G Avenue, Fabens, TX 79838.

**Due to health and safety concerns related to the COVID-19 Coronavirus, this meeting will be conducted by video conference or telephone call. At least a quorum of the Board will be participating by video conference or telephone call in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have been suspended by Order of the Governor.**

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

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| A. To Submit Questions or Comments - please email:<br>boardmeeting@fabensisd.net  |    |
| B. Please click the link below to join the webinar:<br><a href="https://www.youtube.com/channel/UC-x1AKVIN4MC4_bHlShDLdg/videos?view_as=subscriber">https://www.youtube.com/channel/UC-x1AKVIN4MC4_bHlShDLdg/videos?view_as=subscriber</a><br>or at <a href="http://www.fabensisd.net">www.fabensisd.net</a> a link is available under the Fabens ISD Announcements<br>Webinar ID # 945 9964 5777 |    |
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**FABENS I.S.D.  
BOARD OF TRUSTEES**

Date: 08/19/2020 Presented By: Board President  
Subject: Call to Order, Roll Call and Pledge of Allegiance Related Page(s) N/A

**Action**

**BACKGROUND INFORMATION:  
CALL to ORDER, ROLL CALL and  
PLEDGE OF ALLEGIANCE**

The August 19, 2020 Regular Meeting is called to order at \_\_\_\_\_.  
Let the minutes show that:

1) all members are in attendance

OR

2) \_\_\_\_\_ is (are) not in attendance.

Reason: ( ) Illness ( ) Family Emergency  
( ) Out of Town ( ) Other \_\_\_\_\_

\_\_\_\_\_(name) will lead us in the reciting of the Pledge of Allegiance



**FABENS ISD  
BOARD OF TRUSTEES**

**COMMUNICATION AND VISITORS  
Board Agenda Item**

<b>TITLE</b>	<b>Communication &amp; Visitors</b>	<b>Date Requested</b>	08/19/2020
<b>Requested By:</b>	N/A	<b>Approximate Time</b>	Up to 15 minutes
<b>Division Approval:</b>	N/A	<b>Action Needed by:</b>	N/A
<b>Action Requested:</b>	N/A	<b>Information Only:</b>	Yes
<b>People Participating In Presentation:</b>	Community	<b>Who Has Been Involved:</b>	N/A
<b>How Will It Benefit the District's Mission/Goals?</b>		<b>How Will Request Be Financed?</b>	
		<b>Cost to District:</b>	

This meeting is being conducted by audio conference in accordance with the governance authorization concerning suspension of certain open meeting law requirements for the COVID-19 disaster.

As we would at any in-person meeting, members of the public who have followed the instructions on the meeting notice for registering to speak during the public comment portion will be recognized. If the speaker submitted written comments to the email provided in advance, the comments will be read into record. If you would like to provide comment at a future meeting conducted via teleconference, please follow the instructions on the meeting notice.

**FABENS ISD  
BOARD OF TRUSTEES**

**SUPERINTENDENT REPORT  
Board Agenda Item**

<b>TITLE</b>	<b>Superintendent Report – District Updates</b>	<b>Date Requested</b>	08/19/2020
<b>Requested By:</b>	Dr. Vijil	<b>Approximate Time</b>	10 minutes
<b>Division Approval:</b>		<b>Action Needed:</b>	No
<b>Action Requested:</b>	None	<b>Information Only:</b>	Yes
<b>People Participating In Presentation:</b>	Dr. Vijil	<b>Who Has Been Involved:</b>	N/A
<b>How Will It Benefit the District's Mission/Goals?</b>		<b>How Will Request Be Financed?</b>	
		<b>Cost to District:</b>	

**FABENS ISD  
BOARD OF TRUSTEES**

**CONSENT AGENDA  
Board Agenda Item**

<b>TITLE</b>	<b>Consent Agenda</b>	<b>Date Requested</b>	08/19/2020
<b>Requested By:</b>	Dr. Vijil	<b>Approximate Time</b>	2 minutes
<b>Division Approval:</b>		<b>Action Needed :</b>	Yes
<b>Action Requested:</b>	Make a motion to approve consent agenda items as presented	<b>Information Only:</b>	No
<b>People Participating In Presentation:</b>	Dr. Vijil	<b>Who Has Been Involved:</b>	
<b>How Will It Benefit the District's Mission/Goals?</b>		<b>How Will Request Be Financed?</b>	
		<b>Cost to District:</b>	

<b>A.</b>	<b>Approval of Regular Board Meeting Minutes, July 22, 2020</b> Minutes attached for your review
<b>B.</b>	<b>Approval of Workshop Board Meeting Minutes, July 29, 2020</b> Minutes attached for your review
<b>C.</b>	<b>Approval of Special Board Meeting Minutes, August 3, 2020</b> Minutes attached for your review
<b>D.</b>	<b>Resolution of the Fabens ISD Board of Trustees Regarding Review of the Investment Program</b> Attached for your review
<b>E.</b>	<b>Resolution Adopting a List of Qualified Brokers that are Authorized to Engage in Investment Transactions with Fabens ISD</b> Attached for your review
<b>F.</b>	<b>Fabens High School and Cotton Valley Early College High School Program EPCC Fall 2020, Spring 2021 and Summer 2021 Book Purchases and Program Cost</b> Attached for your review
<b>G.</b>	<b>Interlocal Agreement for the Establishment and Operation of El Paso County Juvenile Alternative Education Programs</b> Agreement attached for your review
<b>H.</b>	<b>Fabens ISD Monthly Financial Reports</b> Attached for your review
<b>I.</b>	<b>Fabens ISD 2019 -2020 Budget Amendments</b> Attached for your review

# Minutes of Regular Meeting

## The Board of Trustees Fabens ISD

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A Regular Meeting of the Board of Trustees of Fabens ISD was held Wednesday, July 22, 2020, beginning at 6:30 PM in the Central Office, Board Room, 821 NE G Avenue, Fabens, TX 79838.

**Members Present:** Orlando Flores                      Rey Sepulveda  
Rosamaria Gallo-Avitia

**Members Present  
via Teleconference:** Adan Escobar                      Sylvia Gonzales  
Ben Morales                      Greg Spence

**Members Absent:** None

**Administrators Present:** Dr. Veronica Vijil                      Ms. Michele Gonzalez

**Administrators Present  
via Teleconference:** Yvonne Coupland                      Mario Dominguez

Maria T. Rodriguez

### 1. Call to Order, Roll Call and Pledge of Allegiance

**6:32 PM**

The meeting was called to order at 6:32 PM by Mr. Orlando Flores, Board President. Members present at Central Office: Mr. Flores, Mr. Rey Sepulveda, and Ms. Rosamaria Gallo-Avitia. Members attending via teleconference: Mr. Adan Escobar. Ms. Sylvia Gonzales, Mr. Ben Morales and Mr. Greg Spence. Mr. Morales led everyone in reciting the Pledge of Allegiance.

### 2. Communication and Visitors

**6:32 – 6:46 PM**

A. To Submit Questions or Comments - please email: [boardmeeting@fabensisd.net](mailto:boardmeeting@fabensisd.net)

B. Please click the link below to join the webinar:

[https://www.youtube.com/channel/UC-](https://www.youtube.com/channel/UC-x1AKVIN4MC4_bHIShDLdg/videos?view_as=subscriber)

[x1AKVIN4MC4\\_bHIShDLdg/videos?view\\_as=subscriber](https://www.youtube.com/channel/UC-x1AKVIN4MC4_bHIShDLdg/videos?view_as=subscriber)

or at [www.fabensisd.net](http://www.fabensisd.net) a link is available under the Fabens ISD Announcements  
Webinar ID # 982 7558 4433

Under this portion of the meeting, the following people addressed the Board:

Ms. Karen Martinez – Fabens Middle School teacher, requested clarification on the stipends for middle school. If they taught 6<sup>th</sup> grade, would they also get the stipend?

Does having a Master's degree make a difference? With the overlapping of grades what was the difference?

Ms. Sandra Bonilla – Fabens Middle School teacher requested clarification on certification needed for her middle school stipend to continue. She stated with the overlapping of the grades (4-8 and 7–12) she was not sure which one she needed.

Mr. Marco Martinez – Community Member and Parent thanked the Board for the board packets now posted and available to the community for the meetings and requested past packets be posted. He expressed concerns over the Tax Ratification Election held in 2018 and the funds that would be available if approved by voters; \$825,000.00 and questioned the current state on the district's finances. He stated the concerns he had with the fund balance and low reserves and for the district to run in the red. He stated that for years the community has asked the Board to make good choices and wise decisions in relation to the finances for the district. He asked the Board to conduct a self-evaluation. He requested that the Board members who were deficient in their continuing education credits make it a priority to fulfill their duties. An update of the public hearing scheduled for June 4, 2020 which could affect the finances of the district be provided to the community. He listed Exhibit A that contained several concerns over the opening of the new school year and what the district is doing to ensure the safety of all students, staff, and parents.

Ms. Lilia Garcia – Fabens Middle School teacher addressed the Board over a letter she received stating she will no longer qualify for her \$5,000.00 stipend due to her certification. She stated that she has received the stipend for the past 14 years. She hoped the district would protect its employees and asked for clarification on what exam to challenge.

### **3. Superintendent Report**

**6:46 – 7:23 PM**

#### **A. District Updates**

Dr. Vijil opened the item and addressed the Board on:

- Mentor Program Allotment
- Instructional Model Parent Choice Form
- FISSD Reopening Plan 2020 – 2021
- School Calendar

### **4. Consent Agenda**

**7:23 – 7:26 PM**

- A. Approval of the Regular Board Meeting Minutes, June 17, 2020
- B. Fabens ISD Monthly and Quarterly Financials
- C. 2019 Property Value Study Report
- D. Approval of 2019 - 2020 Budget Amendments
- E. Approval of 2020 - 2021 Property Insurance
- F. Fabens ISD 2020 - 2021 Employee Handbook

- G. Approval of Fabens ISD 2020 -2021 Student Code of Conduct
- H. Fabens ISD 2020 -2021 Student Handbook
  - I. Fabens ISD 2020 -2021 DAEP Handbook
- J. Approval of 2020 -2021 Texas Teacher Evaluation and Support System (T-TESS) Appraisers
- K. Fabens ISD 2020 - 2021 Texas Teachers Evaluation and Support System (T-TESS) Calendar

Dr. Vijil opened the item and read the Consent Agenda list. Ms. Rosamaria Gallo-Avitia motioned and Mr. Rey Sepulveda seconded to approve the Consent Agenda as presented.

Motion Carried: 7 – 0

## **5. Board of Trustees Business**

**7:26 – 8:39 PM**

### **A. Discussion to Approve 2020 - 2021 Proposed Tax Rate and Select Date for Public Hearing on Proposed 2020 -2021 Tax Rate and Budget**

**7:26 – 7:54 PM**

Ms. Yvonne Coupland, Chief Business Officer, presented the item. She presented a Power Point presentation giving a history of the proposed 2020 – 2021 tax rate with TEA assigning the final tax rate by August 31, 2020. A few questions were asked regarding the Board approving the proposed rate for publication and adopting a different rate. After the presentation, Ms. Sylvia Gonzales motioned and Mr. Ben Morales seconded to approve a proposed tax rate of 1.36380 (1.0538 for M & O and .31 for I & S) for publication.

Motion Carried 7 - 0

Mr. Rey Sepulveda motioned and Ms. Rosamaria Gallo-Avitia seconded to have the public meeting on August 26, 2020.

Motion Carried 7 – 0

### **B. Selection of Date for Special August Board Meeting**

**7:54 – 7:56 PM**

Ms. Coupland opened the item and explained that a Special Board meeting would be needed to approve the budget and tax rate after the public meeting. Ms. Rosamaria Gallo-Avitia motioned and Mr. Ben Morales seconded to hold a special meeting to adopt the budget and tax rate on August 26, 2020.

Motion Carried 7 - 0

### **C. November 3, 2020 Fabens ISD Board of Trustees Election**

**7:56 – 7:59 PM**

#### **1. Approval of Fabens ISD Order of Election**

#### **2. Approval of Board of Trustees Election Contract with El Paso County Elections Office**

Dr. Vijil opened the item and read the Order of Election sent to the board members in their packets and stated that the contract for the election provided by the county had

also been sent. Ms. Rosamaria Gallo-Avitia motioned and Mr. Rey Sepulveda seconded to approve the Order of Election and the Election Contract with El Paso county Elections Department as presented.

Motion Carried 7 - 0

**D. Approval of Personal Services Contracts in Excess of \$25,000**

**7:59 – 8:00 PM**

**1. Occupational Therapist**

**2. Visual Impairment Teacher**

Ms. Michele Gonzalez opened the item and explained the need for the above personnel to be contracted through a Personal Services Contract for 2020 -2021. Mr. Greg Spence motioned and Mr. Ben Morales seconded to approve the 2020 - 2021 contracted services for occupational therapist and visual impairment teacher as presented.

Motion Carried 7 - 0

**E. Acceptance of Donation of Portable Digital Devices from Canutillo ISD**

**8:00 – 8:05 PM**

Dr. Vijil opened the item and explained that the surplus digital devices Canutillo ISD has would be donated at no cost to the district prior to the beginning of the new school year to ensure the continuation of instruction. Ms. Rosamaria Gallo-Avitia motioned and Ms. Sylvia Gonzales seconded the acceptance of the donation of at least 1,000 portable digital devices from Canutillo ISD.

Motion Carried 7 – 0

**F. Texas Association of School Boards (TASB) Localized Policy Manual Update  
115 Affecting Local Policies:**

**8:05 – 8:08 PM**

**1. BF - Board Policies**

**2. DIA - Employee Welfare - Freedom From Discrimination, Harassment, and Retaliation**

**3. DMD - Professional Development - Professional Meetings and Visitations**

**4. EI - Academic Achievement**

**5. FB - Equal Educational Opportunity**

**6. FD - Admissions**

**7. FEB - Attendance - Attendance Accounting**

**8. FFG - Student Welfare - Child Abuse and Neglect**

**9. FFH - Student Welfare - Freedom from Discrimination, Harassment, and Retaliation**

**10. FMF - Student Activities - Contests and Competition**

**11. FNG - Student Rights and Responsibilities - Student and Parent Complaints/Greivances**

**12. GF - Public Complaints**

Dr. Vijil opened the item, Mr. Ben Morales motioned and Ms. Sylvia Gonzales seconded to add, revise or delete (Local) policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 115.

Motion Carried 7 – 0

**G. Fabens ISD 2020 -2021 Compensation Plan**

**8:08 – 8:14 PM**

Ms. Audry Ortegon-Galvan, Human Resources Director opened the item and provided a short history of the compensation study done with Ms. Luz Cadena, TASB Compensation Specialist. Ms. Ortegon-Galvan did state that with the current financial situation the district is in and the uncertainty of COVID-19, only those areas below market value (custodians, food service, maintenance, transportation and some in the clerical/paraprofessional category) would be adjusted and teachers would receive their year of credit. She also stated that all employees would receive a \$250.00 flex card. Ms. Ortegon-Galvan answered a few questions from the Board. Mr. Rey Sepulveda motioned and Mr. Ben Morales seconded to approve the pay scales with the revisions presented by Ms. Ortegon-Galvan.

Motion Carried 7 - 0

**H. Elementary and Secondary School Emergency Relief Funding (ESSERF) Application**

**8:14 – 8:15 PM**

Ms. Yvonne Coupland opened the item and explained that a requirement for this application was notification to our Board of the intent to apply.

**I. Fabens ISD Mobile Hot Spots Purchase**

**8:15 – 8:17 PM**

Ms. Michele Gonzalez, Asst. Superintendent, opened the item and explained that the Technology Lending Grant awarded to Fabens ISD was to be used for the expenses related to the purchase of hot spots for students. Ms. Sylvia Gonzales motioned and Ms. Rosamaria Gallo-Avitia seconded to spend the balance of the Technology Lending Grant on hot spots for students.

Motion Carried 7 - 0

**J. SLI Training Sessions: Discussion for School Board Officers with David Keompel and TASB Summer Leadership Institute**

**8:18 – 8:39 PM**

Board Member, Sylvia Gonzales, addressed the Board on recent virtual workshops she recently attended. She explained that they were excellent workshops which covered several topic; including:

- How students are affected by COVID-19
- The need for more structure for all stakeholders
- The importance of the Team of 8
- Staying updated with information
- The need for training
- Being clear and consistent



- The importance of involvement by all
- Being accountable and communicating with all
- Trust and respect on the Team of 8
- Our Mission and Vision
- District Goals

**6. District Employees and Officers**

**8:39 – 8:45 PM**

A. 2020 -2021 New Hires

Ms Audry Ortegon-Galvan opened the item and introduce some of the new recently hired staff members who wished to Thank the Board:

Ms. Maria Becerra – Fabens Elementary

Ms. Maria Contreras – Fabens Elementary

Ms. Valeria Luna – Fabens High School

Ms. Maria Villarreal – Fabens High School

Ms. Alicia Garcia – Fabens Middle School

**7. Lone Star Governance**

**8:46 – 8:53 PM**

**A. Selection of LSG Workshop Date**

Dr. Vijil opened the item and discussed the need for the next Lone Star Governance workshop. Mr. Ben Morales motioned and Ms. Sylvia Gonzales seconded for July 29, 2020 at 5:30 PM.

Motion Carried 7 - 0

**8. Adjourn**

**8:54 PM**

There being no further business, Ms.Rosamaria Gallo-Aviita motioned and Mr. Rey Sepulveda seconded to adjourn at 8:54 PM

Motion Carried 7 – 0

\_\_\_\_\_  
Signature

08/19/2020  
Date

\_\_\_\_\_  
Signature

# Minutes of Workshop

## The Board of Trustees Fabens ISD

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A Workshop of the Board of Trustees of Fabens ISD was held Wednesday, July 29, 2020, beginning at 5:30 PM in the Central Office, Board Room, 821 NE G Avenue, Fabens, TX 79838.

**Members Present:** Orlando Flores                      Rey Sepulveda  
Rosamaria Gallo-Avitia

**Members Present via Teleconference:** Adan Escobar                      Sylvia Gonzales  
Ben Morales                      Greg Spence

**Members Absent:** None

**Administrators Present:** Dr. Veronica Vijil                      Ms. Michele Gonzalez

**Administrators Present via Teleconference:** Mario Dominguez

### 1. Call to Order, Roll Call and Pledge of Allegiance

**5:42 PM**

The meeting was called to order at 5:42 PM by Mr. Orlando Flores, Board President. Members present at Central Office: Mr. Flores, Mr. Rey Sepulveda, and Ms. Rosamaria Gallo-Avitia. Members attending via teleconference: Mr. Adan Escobar. Ms. Sylvia Gonzales, Mr. Ben Morales and Mr. Greg Spence. Ms. Sylvia Gonzales led everyone in reciting the Pledge of Allegiance.

### 2. Communication and Visitors

**5:43 – 5:44 PM**

A. To Submit Questions or Comments - please email:  
boardmeeting@fabensisd.net

B. To View Board Meeting:  
Youtube: [https://www.youtube.com/channel/UC-x1AKVIN4MC4\\_bHlShDLdg](https://www.youtube.com/channel/UC-x1AKVIN4MC4_bHlShDLdg) or go to [www.fabensisd.net](http://www.fabensisd.net) a link is available under Fabens ISD Announcements  
- Webinar ID: 9271052 2432

Under this portion of the meeting, there were no questions or comments from the public/community.

### 3. Lone Star Governance Training - Vision 3

**5:45 – 7:45 PM**

Ms. Monica Jaloma with Region 19 conducted the training. She reviewed with the Board past trainings held, progress measures and goals set.

#### A. Discussion and Development of Tentative Superintendent Constraints

Discussion was held and Ms. Jaloma requested 5 constraints for the Superintendent. She asked that they think “the Superintendent shall not” in setting constraints.

Constraints considered and would be refined/combined or deleted were:

- Superintendent shall not overlook healthy budgets to lead to unwise spending
- Superintendent shall not allow hostile environments of bullying from adults to students, students to students, or from adults to adults
- Shall not move away from student outcome goals that will result in inequities for students
- Shall not allow preference or take priority over the academic progress of students based on campus data performance
- Superintendent shall not keep away school related issues from the Board
- Be influenced by outside districts’ performance

Each constraints were discussed and clarifications and examples were given. Ms. Jaloma provided insights/problems or unintended consequences that were possible with some of the constraints

Dr. Vijil asked for clarification on concerns she had for constraints created by perceptions the Board has.

Merging constraints were also discussed.

Updates/communications were discussed with how and how often the Board wished to be informed.

Ms. Jaloma ended the training with informing the Board that she would meet with Dr. Vijil and email all board members with drafted constraints and requested that they consider how the constraints would be measured.

#### **B. Discussion and Development of Tentative Constraint Progress Measures**

Item Not Discussed

#### **C. Discussion of Possible Board Candidate Training before November Elections led by Board and LSG Coach**

Item Not Discussed

#### **4. Adjourn**

Ms. Rosamaria Gallo-Avitia motioned and Mr. Ben Morales seconded to adjourn the meeting at 7:46 PM.

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Signature

08/19/2020  
Date

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Signature

# Minutes of Special Meeting

## The Board of Trustees Fabens ISD

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A Special Meeting of the Board of Trustees of Fabens ISD was held Monday, August 3, 2020, beginning at 5:30 PM in the Central Office, Board Room, 821 NE G Avenue, Fabens, TX 79838.

**Members Present:** Orlando Flores                      Rey Sepulveda  
Rosamaria Gallo-Avitia

**Members Present  
via Teleconference:** Adan Escobar                      Sylvia Gonzales  
Ben Morales                      Greg Spence

**Members Absent:** None

**Administrators Present:** Dr. Veronica Vijil                      Ms. Michele Gonzalez

**Administrators Present  
via Teleconference:** Mario Dominguez  
  
Maria T. Rodriguez

### 1. Call to Order, Roll Call and Pledge of Allegiance 5:38 PM

The meeting was called to order at 5:38 PM by Mr. Orlando Flores, Board President. Members present at Central Office: Mr. Flores, Mr. Rey Sepulveda, and Ms. Rosamaria Gallo-Avitia. Members attending via teleconference: Mr. Adan Escobar. Ms. Sylvia Gonzales, Mr. Ben Morales and Mr. Greg Spence. Ms. Rosamaria Gallo-Avitia led everyone in reciting the Pledge of Allegiance.

### 2. Communication and Visitors 5:38 – 5:39 PM

A. To Submit Questions or Comments - please email:  
boardmeeting@fabensisd.net

B. To view Board Meeting:  
Youtube: [https://www.youtube.com/channel/UC-x1AKV1N4MC4\\_bHIShDLdg](https://www.youtube.com/channel/UC-x1AKV1N4MC4_bHIShDLdg)  
or go to  
[www.fabensisd.net](http://www.fabensisd.net) a link is available under Fabens ISD Announcements  
Webinar ID: 986 5782 8121

Under this portion of the meeting, no questions/comments were submitted.

**3. Board of Trustees Business**

**5:39 – 5:45 PM**

**A. Operation Connectivity Interlocal Acquisition Agreement with Region 4 Education Service Center for Technology Purchases**

**5:39 – 5:43 PM**

Dr. Vijil opened the item and explained that we anticipate the Texas Education Agency will pay 50% of the devices we have purchased and will purchase for continued instruction during COVID-19. Based on registration numbers new quantities were requested. A new agreement with revised numbers would be sent to Fabens ISD. A motion was made by Mr. Rey Sepulveda and seconded by Ms. Rosamaria Gallo-Avitia to approve the interlocal acquisition agreement with Region 4 ESC for technology purchases.

Motion Carried 7 - 0

**B. Web Based Learning Management Systems Subscription Agreement with Schoology, Inc./Power School Group, LLC**

**5:44 – 5:45 PM**

Dr. Vijil opened and review the agreement provided to the Board in their packet regarding a Texas Education Agency initiative with Schoology Inc. a learning management system at no cost to the district. Mr. Greg Spence motioned and Mr. Ben Morales seconded to approve the web based learning management systems subscription agreement with Schoology Inc.

Motion Carried 7 - 0

**4. Adjourn**

There being no further business, Ms. Rosamaria Gallo-Avitia motioned and Mr. Rey Sepulveda seconded to adjourn at 5:46 PM

Motion Carried 7 – 0

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Signature

08/19/2020  
Date

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Signature

## **Resolution of the Board Regarding Review of the Investment Program**

**WHEREAS**, Section 2256.005 (e) of the Public Funds Investment Act (Texas Government Code Chapter 2256) (the “Act”) requires the Board of Trustees of Fabens Independent School District to:

- Review the District’s investment policy and investment strategies [set forth in CDA (Local)] not less than annually and
- Adopt this resolution reflecting the Board’s review and recording any changes made to the investment policy or strategies;

**WHEREAS**, the District’s investment policy for fiscal year 2019 – 2020 has been presented to the Board for its consideration and approval as required by the Act; and

WHEREAS the District’s investment policy for fiscal year 2019 – 2020 includes no changes from the District’s investment policy for fiscal year 2018 – 2019.

**WHEREAS Government Code 2256.025 requires the Board or a designated investment committee to, at least annually, review, revise and adopt a list of qualified brokers that are authorized to engage in investment transactions with the District.**

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of Fabens Independent School District has reviewed the District’s investment policy, and hereby adopts the policy for fiscal year 2019 -2020 in compliance with the Public Funds Investment Act.

**BE IT FURTHER RESOLVED** that, after review of the District’s qualified brokers, the Board of Trustees of Fabens School District adopts the following list of qualified brokers for fiscal year 2019 – 2020.

**ADOPTED** this 19<sup>th</sup> day of August 2020 by the Board of Trustees.

---

Orlando Flores, FISD President

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Sylvia Gonzales, FISD Secretary

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

**Investment Authority**

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

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tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment  
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and  
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market  
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating  
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Funds/Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.



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Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
<b>Safekeeping and Custody</b>	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
<b>Sellers of Investments</b>	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
<b>Soliciting Bids for CDs</b>	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
<b>Interest Rate Risk</b>	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
<b>Internal Controls</b>	A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to

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protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

# Fabens Independent School District

## A RESOLUTION ADOPTING A LIST OF QUALIFIED BROKERS THAT ARE AUTHORIZED TO ENGAGE IN INVESTMENT TRANSACTIONS WITH FABENS INDEPENDENT SCHOOL DISTRICT

WHEREAS, Section 2256.025 of the Public Funds Investment Act (Chapter 2256, Texas Government Code and hereinafter referred to as the "Act") direct the governing body of an investing entity to, at least annually, review, revise and adopt a list of qualified brokers that are authorized to engage in investment activities with the entity;

WHEREAS, the Fabens Independent School District finds it to be in the public interest to review, revise and adopt such a list of qualified brokers in accordance to the Act;

NOW, THEREFORE, BE IT RESOLVED BY THE FABENS INDEPENDENT SCHOOL DISTRICT;

SECTION ONE. The Fabens Independent School District of Fabens, Texas, adopts the Qualified Broker List, attached as Exhibit A to this Resolution.

SECTION TWO. The Resolution shall be effective immediately upon adoption.

PASSED AND APPROVED ON this 19<sup>th</sup> day of August, A.D. 2020

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Dr. Veronica Vijil, Supt. of Schools

APPROVED AS TO FORM:

ATTEST:

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Orlando Flores, Fisd Board President

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Sylvia Gonzales, Fisd Board Secretary

## **Broker / Dealer List August 19, 2020 Exhibit A**

WestStar formerly First National Bank  
500 N Mesa  
El Paso, Texas 79901  
915-779-7100

First Public / Lone Star Investment Pool  
12007 Research Blvd.  
Austin, Texas 78759  
800-558-8875  
[www.firstpublic.com](http://www.firstpublic.com)

Wells Fargo Advisors  
One North Jefferson Avenue  
H0005-064  
St. Louis, MO 63103  
877-723-2577  
[www.wellsfargoadvisors.com](http://www.wellsfargoadvisors.com)

BBVA Compass  
601 North Mesa Street  
El Paso, Texas 79901  
915-485-9200  
[www.bbvacompass.com](http://www.bbvacompass.com)

TexStar  
325 North St. Paul Street Suite 800  
Dallas, Texas 75201-3852  
800-839-7827  
[www.texstar.org](http://www.texstar.org)



## FABENS HIGH SCHOOL

601 NE G Avenue P.O. Box 697 Fabens, Texas, 79838  
915-765-2620 (School) • 915-764-4953 (Fax)

### MEMORANDUM

TO: Yvonne Coupland, Chief Business Officer  
FROM: Tony Prado, Principal, Fabens High School  
DATE: August 10, 2020  
SUBJECT: Fabens HS / Cotton Valley Early College – EPCC Dual Credit Textbooks and Online Enrollment Fee (Fall 2020, Spring 2021, Summer 2021)

The purpose of this memorandum is to document the need for funding to cover the instructional costs for students engaged in online EPCC dual credit coursework as well as required textbooks for all dual credit courses for the 2020-2021 school year.

Fabens HS Cotton Valley Early College program anticipates a much lower fee for enrolling students in online courses than in 2019-2020 due to the increased credentialing of Fabens HS teachers. When enrolling students in online courses through an EPCC Instructor, a fee of \$100 per seat is charged to the campus. The following costs are projected for online dual credit course enrollment:

- Fall 2020: \$15,000 (approx. 150 students)
- Spring 2021: \$15,000 (approx. 150 students)
- Summer 2021: \$3,000 (approx. 30 students)

Total Online Dual Credit Enrollment fee projected: **\$33,000**

To cover required dual credit textbooks for EPCC for the 2020-2021 school year we are projecting the following:

- Fall 2020 textbooks: \$30,000
- Spring 2021 textbooks: \$20,000
- Summer 2021 textbooks: \$5,000

Total Textbook purchase fee projected: **\$55,000**

The funding of online enrollment and textbooks will continue to open pathways of opportunity for the students of Fabens. This not only has a positive impact on our students and families, but also with our district and campus accountability ratings. Thank you for your time and attention to this matter.

Respectfully,

Tony Prado  
Principal  
Fabens High School

**IN THE STATE OF TEXAS**

**COUNTY OF EL PASO**

**INTERLOCAL AGREEMENT  
FOR THE ESTABLISHMENT AND OPERATION OF  
EL PASO COUNTY JUVENILE ALTERNATIVE EDUCATION PROGRAMS  
PURSUANT TO CHAPTER 37 OF THE TEXAS EDUCATION CODE  
MEMORANDUM OF UNDERSTANDING**

This Interlocal Agreement is made by and between the El Paso County Juvenile Board, hereinafter referred to as the "Board", and the Ysleta Independent School District, hereinafter referred to as "YISD", Ysleta Board of Trustees, hereinafter referred to as "YISD Board"; El Paso Independent School District, Anthony Independent School District, Canutillo Independent School District, Socorro Independent School District, Fabens Independent School District, San Elizario Independent School District, Tornillo Independent School District and Clint Independent School District hereinafter collectively referred to as "Districts" and individually as "Participating District" and are joined for purposes of establishing the respective responsibilities of the Board and the Districts. Nothing herein shall create a direct contractual relationship between the Districts and YISD in its capacity as provider agent or provider of Juvenile Justice Alternative Education Program (JJAEP) services.

The purpose of this Agreement is for the establishment by the Board of a JJAEP approved by the Texas Juvenile Justice Department and operated by the YISD, for the Districts' students as permitted by § 37.011(e) of the Tex. Educ. Code. This Agreement will serve to combine into one system the operational, programmatic and educational standards for the JJAEP required by the Tex. Educ. Code, § 37.011(c) and Title 37 of the Tex. Admin. Code, Chapter 348. (37 TAC § 348). The JJAEP shall serve, and the El Paso County Juvenile Probation Department shall be responsible for funding only placements of students enrolled at the Participating Districts who have been expelled from school for conduct for which expulsion is mandatory under Tex. Educ. Code § 37.007(a), (d) and (e). The academic mission of the program is to enable students to perform at grade level. The program shall be located at YISD-Cesar Chavez Academy, 7814 Alameda Ave, El Paso, Texas, 79915.

**DUTIES OF THE JUVENILE BOARD AND JJAEP ADMINISTRATOR**

For provision of JJAEP services as consideration for YISD's operation of the educational component of the JJAEP and acting provider for the JJAEP, the Juvenile Board, by and through the County of El Paso, agrees to pay YISD, the amount approved per day by the Texas Juvenile Justice Department for each YISD or other Participating District student's enrollment in the JJAEP, utilizing state-appropriated funds from the Texas Juvenile Justice Department funds for the applicable school year, and pass-through funding provided by the Participating Districts. It is understood by the YISD that the daily rate of compensation for educational services is determined by the State of Texas and is subject to change throughout the year. Said fee will be paid to the attention of YISD's Chief Financial Officer on a quarterly basis, with the first payment due

December 15th of the applicable school year, with all fees paid no later than 60 days following the conclusion of the respective school year.

The Board and the JJAEP Administrator will monitor compliance and performance and will conduct an annual JJAEP Performance Review between the conclusion of the school year and prior to the next school year to determine JJAEP effectiveness. The JJAEP Administrator will also conduct an annual JJAEP Management review of the overall JJAEP operations before the beginning of the next year. The JJAEP Administrator will provide copies of both reports to the YISD School Board President, Trustees and the Superintendent within 30 days of Juvenile Board review.

## **DUTIES OF YISD AND THE DISTRICTS**

Specifically, YISD shall provide facilities, personnel and services necessary to operate on the Board's behalf, a JJAEP approved by the Texas Juvenile Justice Department as outlined under Chapter 348 as permitted by § 37.011(e) of the Tex. Educ. Code ("JJAEP Services"). The educational components of the JJAEP shall be subject to the policies adopted by the YISD Board of Trustees. YISD shall follow the programmatic and process components of the JJAEP as outlined in the El Paso County JJAEP Policies, Procedures and Texas Administrative Code Standards under Chapter 348.

YISD agrees to continue the provision of personnel and services necessary to operate the JJAEP and implement a Continuity of Operations Plan (C.O.O.P) for online instruction that can provide educational services in accordance with the Texas Education Code, Texas Education Agency, Texas Administrative Code (Chapter 348), the Texas Juvenile Justice Department, Department of Public Health and the Local Health Authority. Such C.O.O.P. must address any changes to the JJAEP educational components in the event of a pandemic or natural disaster. YISD agrees to provide a copy of YISD JJAEP Plan of Action that outlines instructional time (synchronous/asynchronous, traditional, hybrid, online), student and staff safety plan, transportation, meal and searches plans, attendance recording keeping plan, and other matters related to operations before the beginning of SY 2020-2021 and as the plan is revised throughout the school year in relation to JJAEP matters.

With respect to each Participating District, to include YISD, each Participating District agrees to fulfill requirements pursuant to this Agreement and as outlined in the El Paso County JJAEP Policies, Procedures and Texas Administrative Code Standards in order to facilitate a successful transition to and from the JJAEP.

## **TERMS OF PLACEMENT DUE TO EXPULSION**

In order to be expelled for placement in the JJAEP, Participating District must: expel students pursuant to a mandatory expulsion offense listed in § 37.007(a), (d), or (e) of the Texas Education Code. A list of the applicable **MANDATORY EXPULSIONS OFFENSE CODES** is included in **(EXHIBIT "A")** attached hereto. A student must be expelled for a minimum of 75 school days but not to exceed 180 program days, unless special circumstances apply. In the event a student age ten and over is expelled under a mandatory expulsion and is enrolled in an elementary school,

the Participating District will fully consider all mitigating factors, exhaust all appeals and alternative DAEP placement before determination is made to place the student in JJAEP. The Participating District is aware and agrees that such student shall be placed and will receive educational services with middle school students at Cesar Chavez Academy Middle School, placement in JJAEP will not exceed twenty (20) school days, and enrollment of the elementary school student will not require YISD to add or reassign staff to meet teacher to student ratios.

The Participating District must provide a copy of the expulsion notice and all information to the El Paso County Juvenile Probation Department pursuant to § 37.007 of the Texas Education Code and Sec. 52.041 of the Tex. Fam. Code no later than two (2) school days after the final appeal hearing is concluded and decision to expel is upheld. Failure to provide such written notice shall result in the child remaining in the Participating District's educational program. Expulsion packet must include the expulsion notice and parent notification containing the students name, DOB, student's ID #, the TSDS number, LEA report number, expulsion term (specific end date), and any special programs such as SPED or 504 documentation.

Upon JJAEP formal acceptance by JJAEP Administrator, the Participating District agrees to immediately provide all necessary school withdrawal and educational records, to include transcripts and any special education paperwork, to the JJAEP Campus to ensure the development of an appropriate and timely JJAEP entry educational plan within three (3) school days of JJAEP acceptance determination. Required school records are outlined in the **JJAEP SCHOOL RECORDS REQUEST FORM (EXHIBIT "B")**.

The Participating District(s) and JJAEP campus agree to collaboratively facilitate the completion of the JJAEP Intake at the JJAEP campus within five (5) to seven (7) school days of JJAEP acceptance. The aim will be to minimize any delay or lapse in youth's attendance to JJAEP educational services. Any youth placed in DAEP, while waiting for JJAEP placement will be credited those days towards JJAEP term.

Students who are expelled into the JJAEP and are accepted but do not enroll under the JJAEP due to parents withdrawing the student, the student will remain eligible for JJAEP expulsion upon enrolling back into a formal school district. The expelling district would need to hold another expulsion hearing and provide a new expulsion term along with the required expulsion packet.

A Participating District may expelled a student for conduct as provided in TEC Sec. 37.007 (b)(1), specifically terroristic threat under section 22.07 (c-1), (d), or (e) Penal Code. Participating Districts shall adhere to the guidelines established under Texas Education Code 37.302-303, 37.304, 37.305, 37.306, 37.309-310, 37.311 with regard to students placed in a JJAEP due to an offense which requires them to register as a sex offender. Participating Districts must adhere to expulsion term established guidelines aforementioned on this agreement.

## **TERMS OF EXIT**

A JJAEP student must be removed from the JJAEP program upon completion of the earliest of the following: completion of the court ordered supervision or deferred prosecution terms and conditions, completion of the expulsion term which was the basis of the JJAEP placement,



Participating District decision to remove the JJAEP student from JJAEP placement due to 75 day placement review hearing decision: decline or dismissal of the JJAEP felony charge by Court or Prosecutor, withdrawal from JJAEP by student's parent, or withdrawal from JJAEP due to "Inactive" Status of 30 consecutive school days. Except in cases where a parent, guardian, or custodian withdraws a student, the JJAEP must notify the student's parent, guardian, or custodian in writing of the student's withdrawal from the JJAEP prior to the withdrawal date unless the date is not known prior to the withdrawal. The JJAEP must maintain this documentation.

Participating District agrees to attend and cooperate with YISD in the JJAEP Exit Transition Meeting to jointly develop an appropriate written exit plan from the JJAEP and transition plan to the home school. An academic review will be provided to include a review of courses attended, credits earned, credits pending, discipline and behavior progress or follow up areas, state assessment and/or IOWA skills test scores (Pre and Post), and attendance records for JJAEP term. As part of the JJAEP Exit transition meeting, Participating District agrees to initiate the development of the student's return schedule, outline strategies that will be implemented upon the student's return to home school and link the student to the CIS (if applicable), the graduation coach, the at risk coordinator or designated Participating District staff charged with support and reentry services. In order to promote successful transition and long term success, said exit transition meeting will occur prior to a youth's withdrawal from the JJAEP and will include the home school (returning) campus administrator or designee, YISD Campus administrator, assigned probation officer or JPD representative, the student and the student's parent or guardian.

For a student expelled and placed in a JJAEP for a term of 75 school days or more, Participating Districts agree to attend a review upon a student's 75th school day in a JJAEP placement to consider early removal from the JJAEP Program based on youth's progress and/or other factors that may compel an early release from the JJAEP. On a case by case basis, upon the commencement of the school year, the JJAEP will hold, and participating districts will attend a placement review for returning JJAEP students that carried over from prior school year, have met the 75th day placement day in JJAEP and are recommended for early release based on progress and/or other factors. . The JJAEP agrees to facilitate placement review hearings and coordinate with the student's home district/ campus.

## **CURRICULUM AND ATTENDANCE**

YISD shall provide a JJAEP which will serve the YISD and Participating Districts' students, complies with all applicable requirements under Chapter 37, Tex. Education Code, the State Board of Education, Texas Administrative Code (Chapter 348) and the Texas Juvenile Justice Department, including, but not limited to, a curriculum in English Language Arts, Mathematics, Science, Social Studies, Self-Discipline, and a high school equivalency program that meets requirements under 348.206 (b3) and administration of assessment instruments under Subchapter B Chapter 39 (State Assessment). All students enrolled in the JJAEP must take the statewide assessment as required under Section 39.023, Education Code. YISD and participating districts agree to the use of the online version of the Iowa Test of Basic Skills (ITBS) a nationally standardized achievement test and development of an academic plan to best meet a student's educational needs based, in part, on the data gathered from the ITBS. Each student serving a minimum of seventy five (75) school days shall be pre-tested no more than 10 school days after

the student is enrolled into the JJAEP and each student serving a minimum of 65 school days in the JJAEP will be post-tested prior to exit from the JJAEP.

YISD shall work with student and parents to review the student's academic progress at least twice during JJAEP Placement and establish a specific graduation plan for the student (as applicable for high school students). At a minimum, an educational review will occur at the JJAEP intake and at the JJAEP exit transition meeting.

The Program shall operate at least seven hours a day for 180 school calendar days equaling 75,600 minutes of school. These minutes include lunch and passing times; the amount does not include early release, bad weather, or waiver days. A JJAEP student is noted as present if the student attends instructional time for a minimum of 4 hours per day. Attendance days are verified using sign in sheets and attendance records for each enrolled JJAEP student. If a JJAEP student is detained, absent for a minimum of 10 consecutive school days, documented as a runaway, has an extended illness or medical reason, admitted on an inpatient basis into services, the student will be noted as inactive status; the total for the report period and account for each day each student is maintained as enrolled and not counted as absent or present from the JJAEP. A student that is maintained on inactive status for 30 consecutive school days shall be withdrawn on the 31st day.

The JJAEP must provide the juvenile probation department with monthly attendance records of juvenile probationers enrolled in the JJAEP. YISD agrees to complete the **JJAEP MONTHLY ACTIVITY REPORT (MAR) (EXHIBIT "C")** on a monthly basis on or before the third calendar day of each month. If the third calendar day of a month falls on a weekend or holiday, the report is due the next business day. YISD agrees that subsequent payments pursuant to this Agreement shall be paid based upon the information reported on the JJAEP Attendance records and Monthly Activity Report (MAR).

YISD agrees to serve youth up to the compulsory school attendance age, which has been raised to the age of the student's 19th birthday and utilize attendance procedures that encourage campus staff to reach out to families and determine the root causes of failure to attend school. Parents should immediately be notified of any unexplained absence, followed by other interventions such as phone calls and/or home visits to find what the issue behind repeated unexcused absences is. If an issue is identified as preventing a student from attending school, the JJAEP Campus Administrator or designee should determine whether there is any Truancy Prevention Measures (TPM) and adhere, to the extent possible to the El Paso County Truancy Prevention Plan to address the underlying risk factors that lead to truancy. TPM may include a plan to target the specific behavior contributing to the truancy: counseling; mediation; or in school or out-of-school suspension. If truancy measures as outlined in the El Paso County Truancy Prevention Plan fail, the YISD shall refer students to the District Attorney's Office or Truancy Court authorities in accordance with the timelines for JJAEP youth, which is within two school days. YISD must have written policies and procedures that specify which staff member is responsible for reporting absences by email transmission to the sending school and frequency. JJAEP Administrator must be copied on said e-mail transmission.

YISD agrees to provide written notification of school matters to a JJAEP student who is 18 years or older and acknowledges notification is not required to be given to a parent unless 1. Student has

provided written consent, 2. Student has a disability and has provided consent as outlined under Chapter 1357, Estates Code. or 3. Student is a dependent student as defined in Section 152 of Internal Revenue Code, and notification is received under the Individuals with Disabilities Education Act before the student reached 18 years of age.

## **PLACEMENT OF STUDENTS WITH DISABILITIES/ ADMISSIONS, REVIEW AND DISMISSAL**

YISD shall provide educational services to those students eligible under the Individuals with Disabilities Education Act (IDEA), § 504 of the Rehabilitation Act of 1973 and English as a Second Language (ESL). The placement of a student with a disability who receives special education services into the JJAEP must be made in compliance with the Individuals with Disabilities Education Act (20 U.S.C. Section 1400 et seq.). Special Education services must continue to provide any and all related services as outlined in the student's Individualized Education Plan (IEP).

Participating school districts may expel a student for a mandatory expulsion offense(s) involving weapons, illegal drugs, controlled substances, or inflicting serious bodily injury on another person at school, on school premises, or at a school function (20 USC Sec 1415(k); 34 CFR Sec. 300.520) who has been identified as a qualified disabled student under the Individuals with Disabilities Education Act (IDEA) or §504 of the Rehabilitation Act of 1973 (§504) only after a duly constituted Admission Review and Dismissal (ARD) or §504 committee is held. If the ARD or 504 committee determines that the alleged misconduct is not a manifestation of the student's disabilities, the student may be expelled for a minimum of 75 school days, but only **up to 45 days** if the alleged misconduct *is* a manifest of the student's disabilities.

Participating Districts agree to invite a representative of the JJAEP Campus to an incoming JJAEP student's ARD committee meeting as a non-consensus member. The Participating District shall provide reasonable notice of the ARD committee meeting to the administrator of the JJAEP and the JJAEP Administrator. As such, the administrator of the JJAEP or designee, agrees to attend the incoming JJAEP student's ARD committee meeting. Attendance of said meeting is essential in preparation of the incoming students' special education service needs.

If student is enrolled in special education services, the Participating District must provide a copy of the Admission, Review, and Dismissal report (ARD). The ARD committee documentation must be maintained for each special education eligible student to include, the most recent full and complete ARD meeting documentation, the manifestation determination ARD meeting documentation, and the most recent evaluation of eligibility for special education services.

If the JJAEP suspects that a student who has not been previously qualified as a student with disabilities under IDEA may be eligible for services under IDEA in the future, it shall refer the student to his or her school district of residence for possible referral and evaluation in accordance with applicable statutes and regulations.

The JJAEP, in collaboration with the sending participating school district, must ensure that a student who is non-English speaking or who speaks English as a second language is provided ESL

services and instruction appropriate to address his or her needs, as determined by a language proficiency assessment committee (LPAC) and determinations must be documented.

## **TRANSPORTATION SERVICES**

Transportation of students attending the JJAEP will be the responsibility of the student's Participating District. Neither the JJAEP, nor the Educational Fiscal Agent is responsible for transportation of students sent by other Districts attending the JJAEP, including students with disabilities who require transportation as a related service. The Participating District must have a transportation plan in place.

## **POLICY AND PROCEDURES AND STUDENT CODE OF CONDUCT**

YISD shall follow the programmatic and process components of the JJAEP as outlined in the **EL PASO COUNTY JJAEP POLICIES, PROCEDURES AND STANDARDS**, attached hereto as **(EXHIBIT "D")**. YISD shall establish and enforce the **EL PASO COUNTY JJAEP STUDENT CODE OF CONDUCT (EXHIBIT "E")** that will supplement, but not replace the YISD Student Code of Conduct in accordance with Tex. Educ. Code § 37.001 and as required by Tex. Educ. Code § 37.011(c).

YISD, JJAEP Campus, and the JJAEP Administrator agree to engage in collaborative activities and attend quarterly meetings to educate, discuss and problem solve on any areas of concern and update on policy revisions or legislative updates that may impact JJAEP campus operations and services. Said meetings and activities shall be used to enhance or make changes to the El Paso County JJAEP Policies and Procedures, the El Paso County JJAEP Student Code of Conduct, and the El Paso County JJAEP Memorandum of Understanding. Documents must be approved by the El Paso County Juvenile Board, YISD School Board, and Participating District School Board and must be submitted to the Texas Juvenile Justice Department.

## **JJAEP EDUCATIONAL STAFF**

JJAEP educational staff members shall be employees of YISD, and shall be subject to the personnel policies of the YISD and their respective Employee Code of Conduct. YISD shall ensure that all JJAEP staff members, including temporary, seasonal or substitute employees or volunteers have completed and passed a background check **prior to having "direct, unsupervised" contact with JJAEP students**. YISD agrees for all JJAEP employees (including substitutes that will work within a JJAEP for six weeks or more) operating under the JJAEP to attend the JJAEP New Employee Orientation and the JJAEP Annual Refresher as applicable.

YISD agrees to complete the **JJAEP HR RECORDS AND CERTIFICATION FORM (EXHIBIT "F")** for each employee assigned by YISD to work with JJAEP students. YISD will provide verification that any required certifications are current and that the individual has completed all training required by this chapter. YISD shall certify through the signature of the authorized Human Resource representative that their employee meets the required qualification for the position held. For carry-over YISD employees, the **JJAEP HR RECORDS AND**

**CERTIFICATION FORM (EXHIBIT "F")** shall be re-certified yearly and submitted to JPD/County no later than October 15th for each year.

YISD agrees to comply with 348.200(4d) in accordance with Chapter 341, and oversee that all JJAEP employees (including substitutes that will work within a JJAEP for six weeks or more) that do not meet the "professional" (certified teachers/ student aides/ paraprofessionals, nurse, physicians, commissioned law enforcement officers, etc) designation remain current through YISD training on Crisis Prevention Intervention, CPR and First Aid training and meet all requirements for certification as a Community Activities Officer as per TJJD established timelines.

Pursuant to Texas Administrative Code 350.100, the JJAEP is considered a Juvenile Justice Program and thus any YISD employees must adhere to the standards outlined under Chapter 358 (Identifying, Reporting, and Investigating Abuse, Neglect, Exploitation, Death and Serious Incidents) for students served under the JJAEP. YISD must assure that its employees and JJAEP Campus Administrators are familiar and adhere to the Texas Administrative Code § 358, Identifying, Reporting, Investigating Abuse, Neglect, Exploitation, Death and Serious Incidents; and required timelines; and Prison Rape Elimination Act. These statutory provisions require individuals to report physical, sexual and/or mental health child abuse, neglect and exploitation within specific timelines; and require that all JJAEP campus personnel emphasize a zero tolerance policy and campus environment regarding any forms of sexual and physical abuse.

In such event, YISD shall also complete the **TJJD INCIDENT REPORT FORM (EXHIBIT "G")** and the **TJJD INTERNAL INVESTIGATION REPORT FORM (EXHIBIT "G-1")** and transmit this form along with any applicable documentation via e-mail and phone call to: 1.877.786.7263 and abuseneglect@tjtd.texas.gov and to JPD/County. YISD also agrees to report incident to law enforcement as required by Texas Administrative Code Chapters 348, and/or 358 and will also forward report to JJAEP Administrator via email by next work day.

## **RECORDS AND RETENTION**

YISD shall maintain and make available for inspection, audit or reproduction, by an authorized representative of El Paso County or the State of Texas, or Federal government, books, documents and other evidence pertaining to the cost and expenses of the operation of the JJAEP under this Agreement, hereinafter called the "Records. YISD shall maintain Records and documents for a minimum of seven years after the end of the contract period. If any litigation, claim, or audit involving these Records commences before the seven year period expires, the YISD contractor must keep Records and documents for not less than seven years or until all litigation, claims or audit findings are resolved; whichever is later.

## **SUPPLEMENTARY PROGRAM FUNDING**

Each Participating District agrees to allow YISD to submit a grant for eligible JJAEP funds from the State and to reasonably cooperate in submission of such application. Priority of funds obtained from the State will be utilized to off-set educational expenses of Participating District, including YISD, and remaining funds may be used for expansion and improvement of the JJAEP.

## **EFFECTIVE DATE**

This Agreement shall become effective on August 1, 2020, regardless of the date of execution by the parties. The parties agree that the authorized signature of any other Participating District who may join by counterpart creates a binding offer of such Participating District to participate in the establishment and operation of the JJAEP and shall be effective as to all signatories at such time as it is signed by YISD.

## **TERMINATION**

This Agreement shall be in effect until July 31, 2021. The "Board" or "YISD" may give 30 days' written notice of termination. Notice of termination by any Participating District received by the YISD shall constitute effective notice of termination as to such party only, and shall be effective at the end of the then current contract year. The interlocal may be automatically renewed for subsequent one year terms for a minimum of two (2) years upon written agreement by the YISD and the El Paso County Juvenile Board.

YISD, Participating Districts, and the Juvenile Board agree that changes to the JJAEP Policy and Procedures, JJAEP Student Code of Conduct and JJAEP MOU may be approved with written agreement by YISD and the El Paso County Juvenile Board.

## **NOTICE**

Notice to parties under this Agreement shall be sent by certified mail, return receipt requested, to those persons identified below in this agreement attached hereto and incorporated herein for all purposes and such persons as may be identified for purposes of notice by Districts which have joined in the Agreement by counterpart and maybe represented in this agreement. (See attached listing of contacts and address information)  
Severability

If any part of this Agreement is held to be illegal, such part shall be deemed severable and the remaining parts shall nevertheless be binding.

## **ENTIRE AGREEMENT**

This Agreement constitutes the entire Agreement between the parties and any prior understandings, written or oral agreements between them are merged into the Agreement.

## **INSPECTION OF RECORDS**

Upon request by a party, all records of YISD made and kept pursuant to this Agreement are available for inspection at any time mutually convenient to YISD and the party, subject to the requirements of the Family Educational and Privacy Rights Act, 20 U.S.C.A. § 1232g and V.T.C.A., Government Code Chapter 552, Public Information Act. Any cost of such inspection or copying shall be borne by the party requesting said services.

## **EXECUTION**

This Agreement may be executed jointly or in counterpart and the authorized signature upon a counterpart of any Participating District whether or not named above creates the same binding commitment between the parties as if the Participating District had jointly executed this document, provided this Agreement is executed by YISD.

## **EQUAL EMPLOYMENT POLICIES**

YISD affirms that it is an equal opportunity employer and does not discriminate on basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services, programs or activities

## **FAILURE TO PAY**

In the event the Board fails to make payments to YISD under the terms and conditions of this Agreement within the times set forth herein, YISD may terminate this Agreement, but only if the Board has failed to make such payments following thirty (30) days' written notice to cure from YISD. YISD may not terminate this Agreement after giving such notice unless YISD has first made itself available to meet with the Board to attempt in good faith to resolve the matter.

## **IMMUNITY**

Nothing herein shall waive or reduce the sovereign immunity of the parties hereto, or broaden the limited waiver of immunity provided by the Texas Tort Claims Act and the Tex. Educ. Code, § 37.011(o).

## **CHANGE OF CAMPUS LOCATION**

Notice of a change of campus location shall be given 30 days in advance of any intended change or as soon thereafter as is possible and may be given pursuant to section Curriculum and Attendance herein instead of requiring an amendment to the terms of this agreement.

## **CONFLICT RELATED DOCUMENTS**

In the event of a conflict or inconsistency that relates to the subject matter hereof between any of the terms of the following documents, the following order of precedence shall control: The El Paso County Juvenile Probation Department Policies And Procedures For Juvenile Justice Alternative Education Program and exhibits hereto:

### **YISD INTERLOCAL FY 2020**

#### **CONTACTS AND ADDRESS INFORMATION**


School District	Address
Clint Independent School District Arleen Parada, Board President	14521 Horizon Boulevard El Paso, TX 79928
Fabens Independent School District Orlando Flores, Board President	821 NE "G" Avenue Fabens, TX 79838
San Elizario Independent School District Sandra Licon, Board President	1050 Chicken Ranch Road San Elizario, TX 79849
Socorro Independent School District Cynthia A. Najera, Board President	12440 Rojas Drive El Paso, TX 79928
Tornillo Independent School District Marlene Bullard, Board President	19200 Cobb Avenue Tornillo, TX 79835
Ysleta Independent School District Cruz A. Ochoa, Board President	9600 Sims Drive El Paso, TX 79925
El Paso Independent School District Bob Geske, Board President	6531 Boeing El Paso, Tx. 79925
Anthony Independent School District Angel J. Cuellar, Board President	840 6 <sup>th</sup> St Anthony, Tx. 79821
Canutillo Independent School District Sergio Coronado, Board President	7965 Artcraft, El Paso Tx. 79932 PO Box 100, Canutillo, Tx. 79835
El Paso Juvenile Probation Department Roger Martinez, Chief Juvenile Probation Officer	6400 Delta Drive El Paso, Texas 79905
El Paso County Juvenile Board Honorable Yahara Lisa Gutierrez, Chairperson	500 E. San Antonio El Paso, Texas 79901



**IN WITNESS WHEREOF, THE PARTIES EXECUTE THIS AGREEMENT:**

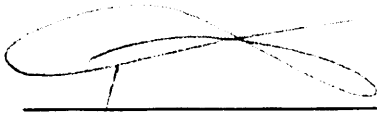
**ATTEST:**

**EL PASO COUNTY JUVENILE BOARD**

  
\_\_\_\_\_  
Honorable Judge Yahara Lisa Gutierrez  
65th District Court

Date: 8-7-2020

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Roger Martinez  
Chief Juvenile Probation Officer

Donnie K. Digitally signed by  
Donnie K. McGilbra  
Date: 2020.08.07  
16:57:47 -06'00'  
McGilbra

\_\_\_\_\_  
Donnie McGilbra  
Assistant County Attorney

Date: 8/7/20

Date: \_\_\_\_\_

**IN WITNESS WHEREOF, THE PARTIES EXECUTE THIS AGREEMENT:**

**ATTEST:**

**FABENS INDEPENDENT SCHOOL DISTRICT**

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Mr. Orlando Flores, Board President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**INVESTMENT REPORT  
JULY 2020**

	<u>Principal</u>	<u>Monthly Interest</u>	<u>Rates</u>
<b>Lone Star Investment Pool</b>			
<b>Government Overnight Fund</b>			
Local Maintenance Fund	\$8,556,200	\$1,028	0.15%
Interest & Sinking Fund	\$784,444	\$100	0.15%
 <b>Corporate Overnight Plus Fund</b>			
Local Maintenance Fund	\$11,928	\$4	0.42%
<b>Total Lone Star Investment Pool</b>	<b>\$9,352,572</b>	<b>\$1,132</b>	
 <b>WestStar Bank</b>			
General Operating Account	\$611,806	\$25	0.08%
Activity Account	\$98,582	\$7	0.08%
Robert F Cook - Savings	\$2,058	\$0	0.25%
Robert F Cook - CD	\$465	\$0	
Robert F Cook - CD	\$4,399	\$0	
Campus Activity Fund	\$22,460	\$0	0.02%
<b>Total WestStar Bank</b>	<b>\$739,771</b>	<b>\$32</b>	
 <b>Wells Fargo Advisors</b>			
T.A. Pollan Money Fund	\$6,396	\$0	
<b>Total Wells Fargo Advisors</b>	<b>\$6,396</b>	<b>\$0</b>	
 Total Monthly Interest Earned	\$1,164		
Total Interest Year to Date 2019-2020	\$73,101		
 Total General Fund Balance	\$3,907,560		

We, the approved Investment Officers of Fabens ISD, hereby certify that the following Investment Report represents the investment position of the district as of July 31, 2020 in compliance with the Board approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and, Generally Accepted Accounting Principles (GAAP).

  
**YVONNE COUPLAND, CHIEF BUSINESS OFFICER**

  
**VERONICA VIJIL, SUPERINTENDENT**

# FOOD SERVICE

## Fund 101

JULY 2020

	<u>ESTIMATED REVENUE</u>	<u>ACTUAL RECEIVED</u>	<u>UNCOLLECTED</u>	<u>PERCENT COLLECTED</u>
Misc Revenue	\$113	\$100	\$13	88.50%
Local Revenue-Catering & Sale Meals	\$28,588	\$23,244	\$5,344	81.31%
State Matching Revenue	\$8,500	\$7,233	\$1,267	85.09%
Federal Revenue-Breakfast	\$200,974	\$167,270	\$33,704	83.23%
Federal Revenue-Lunch	\$954,985	\$738,126	\$216,860	77.29%
USDA Commodities	\$110,270	\$0	\$110,270	0.00%
Fresh Fruit & Vegetable Program	\$45,616	\$43,082	\$2,534	94.45%
Fund Balance Revenue	\$94,168			
<b>TOTAL REVENUE</b>	<b>\$1,443,214</b>	<b>\$979,055</b>	<b>\$464,159</b>	<b>67.84%</b>

	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>	<u>PERCENT EXPENDED</u>
Expenditures				
	\$1,317,801	\$941,403	\$376,398	71.44%
Fund Balance Expenditures	\$94,168	\$94,166		
<b>TOTAL EXPENDITURE</b>	<b>\$1,411,969</b>	<b>\$1,035,569</b>	<b>\$376,400</b>	<b>73.34%</b>

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4/14/2020

# TAX COLLECTIONS REPORT

JULY 2020

2019-2020

	<u>M/O</u>	<u>I/S</u>	<u>TOTAL</u>
<b>Estimated Collections:</b>	1,986,364	502,030	2,488,394
<b><u>Actual Collections:</u></b>			
September	9,876	1,625	11,501
October	33,942	7,371	41,314
November	136,390	33,488	169,878
December	549,175	138,392	687,568
January	1,009,775	254,138	1,263,913
February	281,749	70,863	352,612
March	68,453	16,926	85,379
April	51,018	12,667	63,684
May	34,316	8,082	42,398
June	16,604	4,014	20,618
July	22,760	5,417	28,177
August			0
Due to/from			
Year To Date	2,214,060	552,982	2,767,042
Tax Rates	1.0683000%	+ 0.2700000% =	1.3383000%

**GENERAL OPERATING FUND EXPENDITURES  
REPORT BY FUNCTION- FUND 199**

**JULY 2020**

	<u>BUDGET</u>	<u>COMMITTED</u>	<u>BALANCE</u>	<u>PERCENT COMMITTED</u>
<b>FUNCTION 11</b>	\$13,598,135	\$10,988,790	\$2,609,345	80.81%
Instruction				
<b>FUNCTION 12</b>	\$294,394	\$223,374	\$71,020	75.88%
Instructional Resources/ Media (Library)				
<b>FUNCTION 13</b>	\$196,103	\$182,899	\$13,204	93.27%
Curriculum and Staff Development				
<b>FUNCTION 21</b>	\$183,187	\$159,252	\$23,935	86.93%
Instructional Leadership				
<b>FUNCTION 23</b>	\$1,571,950	\$1,147,418	\$424,532	72.99%
School Leadership				
<b>FUNCTION 31</b>	\$975,649	\$735,772	\$239,877	75.41%
Counseling Guidance Services				
<b>FUNCTION 32</b>	\$39,403	\$29,448	\$9,955	74.74%
Social Work Services				
<b>FUNCTION 33</b>	\$350,286	\$274,579	\$75,707	78.39%
Health Services				
<b>FUNCTION 34</b>	\$473,861	\$413,460	\$60,401	87.25%
Transportation				



<b>FUNCTION 35</b>	\$7,500	\$0	\$7,500	<b>0.00%</b>
Food Service				
<b>FUNCTION 36</b>	\$881,691	\$795,962	\$85,729	<b>90.28%</b>
Co-Curricular Athletics				
<b>FUNCTION 41</b>	\$1,427,147	\$1,111,803	\$315,344	<b>77.90%</b>
General Administration				
<b>FUNCTION 51</b>	\$2,969,738	\$2,041,046	\$928,692	<b>68.73%</b>
Plant Maintenance and Operation				
<b>FUNCTION 52</b>	\$291,856	\$233,554	\$58,302	<b>80.02%</b>
Security/Monitoring Services				
<b>FUNCTION 53</b>	\$290,685	\$203,052	\$87,633	<b>69.85%</b>
Data Processing				
<b>FUNCTION 61</b>	\$33,200	\$28,768	\$4,432	<b>86.65%</b>
Community Services				
<b>FUNCTION 81</b>	\$0	\$0	\$0	
Facilities Acquisition and Construction				
<b>FUNCTION 99</b>	\$36,000	\$35,238	\$762	<b>97.88%</b>
Other Intergovernmental Charges				
<b>ORIGINAL BUDGET</b>	<b>\$23,620,785</b>	<b>\$18,604,414</b>	<b>\$5,016,371</b>	<b>78.76%</b>

**GENERAL FUND REVENUE  
FUND 199**

**JULY 2020**

	<u>ESTIMATED</u>	<u>ACTUAL RECEIVED</u>	<u>UNCOLLECTED</u>	<u>PERCENT COLLECTED</u>
<b>Local Revenue</b>				
Local Revenue- Tax Revenue	\$2,058,344	\$2,214,060	-\$155,716	107.57%
Local Revenue-Interest	\$74,164	\$62,996	\$11,168	84.94%
Local Revenue-Miscellaneous	\$412,555	\$725,971	-\$313,416	175.97%
<b>LOCAL TOTAL</b>	<b>\$2,545,063</b>	<b>\$3,003,027</b>	<b>-\$457,964</b>	<b>117.99%</b>
<b>State Revenue TEA</b>	<b>\$19,450,090</b>	<b>\$19,050,632</b>	<b>\$399,458</b>	<b>97.95%</b>
State Funding - HB1	\$514,560	\$568,149	-\$53,589	110.41%
On Behalf Payment	\$1,077,644	\$948,684	\$128,960	88.03%
Federal Programs Indirect Costs	\$45,388	\$0	\$45,388	0.00%
ROTC	\$88,697	\$77,285	\$11,412	87.13%
<b>STATE TOTAL</b>	<b>\$21,176,379</b>	<b>\$20,644,750</b>	<b>\$531,629</b>	<b>97.49%</b>
<b>TOTAL REVENUE</b>	<b>\$23,721,442</b>	<b>\$23,647,777</b>	<b>\$73,665</b>	<b>99.69%</b>



# DEBT SERVICE FUND

## FUND 599

JULY 2020

	<u>ESTIMATED</u> <u>REVENUE</u>	<u>ACTUAL</u> <u>RECEIVED</u>	<u>UNCOLLECTED</u>	<u>PERCENT</u> <u>COLLECTED</u>
Local Revenue-Taxes	\$516,929	\$552,982	-\$36,053	106.97%
Local Revenue-Interest	\$25,114	\$9,978	\$15,136	39.73%
State Revenue	\$1,577,036	\$1,577,036	\$0	100.00%
Transfer In	\$114,247	\$0	\$114,247	0.00%
<b>TOTAL REVENUE</b>	<b>\$2,233,326</b>	<b>\$2,139,995</b>	<b>\$93,331</b>	<b>95.82%</b>

	<u>BUDGET</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>	<u>PERCENT</u> <u>EXPENDED</u>
Expenditures				
Function 71-Debt Service	\$2,233,326	\$1,753,431	\$479,895	78.51%
<b>TOTAL EXPENDITURE</b>	<b>\$2,233,326</b>	<b>\$1,753,431</b>	<b>\$479,895</b>	<b>78.51%</b>

<b>Check Activity Report</b>					
Bank Account - WestStar Bank(4178696)					
Start Date - 07-01- 2020 End Date - 07-31-2020				Print Date: 08/14/2020 10:16 a	
Issued Checks					
<u>Check Number</u>	<u>Payee</u>		<u>Check Date</u>	<u>Payment Type</u>	<u>Amount</u>
46688	Comptroller Of Public Accounts		07/01/2020	Paper Check	\$4,371.50
46689	ATPE		07/01/2020	Paper Check	\$1,076.50
46690	American Express		07/01/2020	Paper Check	\$1,124.72
46691	American Heritage Life		07/01/2020	Paper Check	\$60.46
46692	Brady Industries of Texas, LLC		07/01/2020	Paper Check	\$2,437.22
46693	El Paso County Water Dist #4		07/01/2020	Paper Check	\$17,695.58
46694	El Paso Electric Co		07/01/2020	Paper Check	\$38,426.30
46695	First Financial Administrators		07/01/2020	Paper Check	\$56,903.50
46696	First Financial Administrators		07/01/2020	Paper Check	\$16,514.50
46697	Matrix Special Systems		07/01/2020	Paper Check	\$85.00
46698	Met Life Insurance Company		07/01/2020	Paper Check	\$73.22
46699	Morse Enterprises		07/01/2020	Paper Check	\$733.14
46700	Pre-Paid Legal Services		07/01/2020	Paper Check	\$15.96
46701	Region XIII Education Service Center		07/01/2020	Paper Check	\$390.00
46702	Sierra Springs		07/01/2020	Paper Check	\$37.88
46703	Stuart C. Cox, Trustee		07/01/2020	Paper Check	\$300.40
46704	TIVA		07/01/2020	Paper Check	\$30.00
46705	TSTA		07/01/2020	Paper Check	\$1,761.02
46706	Texas Aft/Peg		07/01/2020	Paper Check	\$70.00
46707	Texas Department Of Public Safety		07/01/2020	Paper Check	\$18.00
46708	Texas Department Of Public Safety		07/01/2020	Paper Check	\$10.00
46709	Texas Teachers		07/01/2020	Paper Check	\$435.00
46710	USI Southwest, Inc.		07/01/2020	Paper Check	\$122.00
46711	Unum Life Insurance Co Unum/Provident		07/01/2020	Paper Check	\$458.88
46712	Windstream Corporation		07/01/2020	Paper Check	\$2,838.73
46713	Francisco Flores		07/01/2020	Paper Check	\$393.97
46714	Daniel Lopez		07/01/2020	Paper Check	\$24.26
46715	Juana Martinez		07/01/2020	Paper Check	\$27.00
46716	Stacey Nunez		07/01/2020	Paper Check	\$36.00
46717	Efren Orozco		07/01/2020	Paper Check	\$24.99
46718	Elizabeth Ramirez		07/01/2020	Paper Check	\$75.00
46719	David Rueda		07/01/2020	Paper Check	\$299.97
46720	Corina Ruiz		07/01/2020	Paper Check	\$350.00
46721	Lorena Salinas		07/01/2020	Paper Check	\$5.00
46722	Nancy Torres		07/01/2020	Paper Check	\$33.98
46723	Carolyn Wilson		07/01/2020	Paper Check	\$423.60
46724	Frontline Education		07/15/2020	Paper Check	\$875.00
46725	Airline International Luggage		07/20/2020	Paper Check	\$415.65
46726	Charles E. Brown		07/20/2020	Paper Check	\$458.34

46727	Decision Tree Technologies		07/20/2020	Paper Check	\$4,392.00
46728	Dell Computer		07/20/2020	Paper Check	\$161,000.00
46729	Department Of Information Resource		07/20/2020	Paper Check	\$335.06
46730	Eai Eric Armin Inc		07/20/2020	Paper Check	\$5,720.72
46731	El Paso ISD		07/20/2020	Paper Check	\$1,877.93
46732	Far West Services, Inc.		07/20/2020	Paper Check	\$2,808.81
46733	Follett School Solutions, Inc.		07/20/2020	Paper Check	\$4,114.74
46734	Gibson Ruddock Patterson Llc		07/20/2020	Paper Check	\$245.00
46735	Jerry V. Knoepfel		07/20/2020	Paper Check	\$1,183.32
46736	Mounce, Green, Myers, Safi Paxson & Galatzan		07/20/2020	Paper Check	\$11,672.10
46737	Mounce, Green, Myers, Safi Paxson & Galatzan		07/20/2020	Paper Check	\$4,398.75
46738	Mounce, Green, Myers, Safi Paxson & Galatzan		07/20/2020	Paper Check	\$45.00
46739	Office Depot		07/20/2020	Paper Check	\$3,659.91
46740	R. T. C., Inc.		07/20/2020	Paper Check	\$1,392.00
46741	Region Xix Esc		07/20/2020	Paper Check	\$452.40
46742	Sam's Club		07/20/2020	Paper Check	\$1,988.70
46743	School Health Corporation		07/20/2020	Paper Check	\$1,895.05
46744	School Specialty		07/20/2020	Paper Check	\$151.93
46745	Solution Tree		07/20/2020	Paper Check	\$3,445.00
46746	TASB		07/20/2020	Paper Check	\$7,638.39
46747	TASBO		07/20/2020	Paper Check	\$900.00
46748	The Writing Academy		07/20/2020	Paper Check	\$7,560.00
46749	William V. Macgill & Co		07/20/2020	Paper Check	\$748.50
46750	Winsupply S El Paso TX Co.		07/20/2020	Paper Check	\$749.18
46751	College Board		07/20/2020	Paper Check	\$567.00
46752	First Financial Administrators		07/20/2020	Paper Check	\$6,294.50
46753	Southwest Disposal		07/20/2020	Paper Check	\$780.00
46754	Southwest Disposal		07/20/2020	Paper Check	\$700.00
46755	Southwest Disposal		07/20/2020	Paper Check	\$800.00
46756	Stuart C. Cox, Trustee		07/20/2020	Paper Check	\$300.40
46757	C & M Plaque And Trophy		07/22/2020	Paper Check	\$298.20
46758	Ced Credit Office		07/22/2020	Paper Check	\$726.70
46759	Dell Computer		07/22/2020	Paper Check	\$5,053.47
46760	Office Depot		07/22/2020	Paper Check	\$2,814.00
46761	Perez Propane, LLC		07/22/2020	Paper Check	\$131.44
46762	Region Xix Esc		07/22/2020	Paper Check	\$20.00
46763	School Specialty		07/22/2020	Paper Check	\$545.30
46764	TASBO		07/22/2020	Paper Check	\$325.00
46765	Watson Pest Management		07/22/2020	Paper Check	\$1,950.00
46766	Alamo Glass Pros		07/24/2020	Paper Check	\$265.00
46767	Autozone		07/24/2020	Paper Check	\$10,177.79
46768	Cover One, Inc.		07/24/2020	Paper Check	\$501.00
46769	Department Of Information Resource		07/24/2020	Paper Check	\$335.06
46770	ED311		07/24/2020	Paper Check	\$330.00
46771	El Paso Community College		07/24/2020	Paper Check	\$25,075.00
46772	El Paso Electric Co		07/24/2020	Paper Check	\$33,783.23
46773	Gumdrop Books		07/24/2020	Paper Check	\$4,000.00
46774	Mounce, Green, Myers, Safi Paxson & Galatzan		07/24/2020	Paper Check	\$630.00
46775	National Restaurant Supply		07/24/2020	Paper Check	\$1,376.98
46776	Office Depot		07/24/2020	Paper Check	\$2,746.40
46777	Remind101, Inc.		07/24/2020	Paper Check	\$2,800.00
46778	Sonitrol of El Paso		07/24/2020	Paper Check	\$920.00
46779	Sonitrol of El Paso		07/24/2020	Paper Check	\$1,940.00

46780	Sonitrol of El Paso		07/24/2020	Paper Check	\$2,192.00
46781	Sports Supply Group, Inc.		07/24/2020	Paper Check	\$3,040.00
46782	Sun Valley Equipment Sales		07/24/2020	Paper Check	\$325.10
46783	Texas Gas Service		07/24/2020	Paper Check	\$8,433.76
46784	Xerox Financial Services, LLC		07/24/2020	Paper Check	\$10,026.05
46785	Debbie's Bloomers		07/24/2020	Paper Check	\$149.99
46786	El Paso ISD		07/24/2020	Paper Check	\$10,080.00
46787	Mci Comm Service		07/24/2020	Paper Check	\$34.72
46788	National Restaurant Supply		07/24/2020	Paper Check	\$24,393.22
46789	Purchase Power		07/24/2020	Paper Check	\$2,098.69
46790	Verizon Business		07/24/2020	Paper Check	\$77.65
46791	Verizon Wireless		07/24/2020	Paper Check	\$170.03
46792	Verizon Wireless		07/24/2020	Paper Check	\$166.32
46793	Verizon Wireless		07/24/2020	Paper Check	\$2,070.28
46794	Xerox Financial Services, LLC		07/24/2020	Paper Check	\$299.08
46795	Maria Rodriguez		07/24/2020	Paper Check	\$178.00
46796	Alert Services, Inc		07/30/2020	Paper Check	\$155.00
46797	Amsterdam Printing And Litho		07/30/2020	Paper Check	\$386.70
46798	B & H Photo Video		07/30/2020	Paper Check	\$11,528.51
46799	Brady Industries of Texas, LLC		07/30/2020	Paper Check	\$290.79
46800	Cdw Government, Inc		07/30/2020	Paper Check	\$2,174.63
46801	EduGuide		07/30/2020	Paper Check	\$13,745.00
46802	Fabens Oil Co.		07/30/2020	Paper Check	\$1,194.23
46803	Far West Services, Inc.		07/30/2020	Paper Check	\$80.00
46804	Follett School Solutions, Inc.		07/30/2020	Paper Check	\$5,856.33
46805	Follett School Solutions, Inc.		07/30/2020	Paper Check	\$5,999.89
46806	Home Depot Credit Services		07/30/2020	Paper Check	\$826.21
46807	Labatt Food Service		07/30/2020	Paper Check	\$13,696.75
46808	Mounce, Green, Myers, Safi Paxson & Galatzan		07/30/2020	Paper Check	\$2,899.50
46809	Office Depot		07/30/2020	Paper Check	\$4,309.27
46810	Piedmont Plastics		07/30/2020	Paper Check	\$798.60
46811	Price's Creameries		07/30/2020	Paper Check	\$1,776.87
46812	Region Xix Esc		07/30/2020	Paper Check	\$3,859.00
46813	Safeguard Business Systems, Inc.		07/30/2020	Paper Check	\$609.29
46814	Sam's Club		07/30/2020	Paper Check	\$299.88
46815	School Specialty		07/30/2020	Paper Check	\$5,674.90
46816	Sports Supply Group, Inc.		07/30/2020	Paper Check	\$237.25
46817	TASB		07/30/2020	Paper Check	\$34.00
46818	TASBO		07/30/2020	Paper Check	\$470.00
46819	TASPA		07/30/2020	Paper Check	\$110.00
46820	Xerox Financial Services, LLC		07/30/2020	Paper Check	\$299.08
46821	Xerox Financial Services, LLC		07/30/2020	Paper Check	\$10,026.05
46822	Xerox Financial Services, LLC		07/30/2020	Paper Check	\$299.08
46823	Brady Industries of Texas, LLC		07/31/2020	Paper Check	\$721.29
46824	Spectrum Technologies		07/31/2020	Paper Check	\$956.00
46825	Tracy A. Lutich		07/31/2020	Paper Check	\$55,900.00
46832	ATPE		07/31/2020	Paper Check	\$1,059.25
46833	American Express		07/31/2020	Paper Check	\$583.68
46834	American Heritage Life		07/31/2020	Paper Check	\$60.46
46835	First Financial Administrators		07/31/2020	Paper Check	\$6,294.50
46836	Met Life Insurance Company		07/31/2020	Paper Check	\$73.22
46837	Pre-Paid Legal Services		07/31/2020	Paper Check	\$15.96
46838	Sierra Springs		07/31/2020	Paper Check	\$37.88

46839	Stuart C. Cox, Trustee		07/31/2020	Paper Check	\$300.40
46840	TSTA		07/31/2020	Paper Check	\$1,736.28
46841	Texas Teachers		07/31/2020	Paper Check	\$435.00
46845	Brady Industries of Texas, LLC		07/31/2020	Paper Check	\$20,483.20
46846	First Financial Administrators		07/31/2020	Paper Check	\$55,391.80
46847	Unum Life Insurance Co Unum/Provident		07/31/2020	Paper Check	\$458.88
				Issued Checks SubTotal	\$ 779,872.73
Voided Checks					
<u>Check Number</u>	<u>Payee</u>	<u>Check Date</u>	<u>Void Date</u>	<u>Payment Type</u>	<u>Amount</u>
46150	Irasema Ramirez	03/12/2020	07/28/2020	Paper Check	\$ 26.00
46494	El Paso ISD	05/14/2020	07/15/2020	Paper Check	\$ 2,475.91
46525	Verizon Wireless	05/21/2020	07/24/2020	Paper Check	\$ 199.32
46527	Xerox Financial Services, LLC	05/21/2020	07/24/2020	Paper Check	\$ 299.06
				Voided Checks SubTotal	\$ 3,000.29
				Net Amount	\$ 776,872.44

**GENERAL OPERATING FUND EXPENDITURES**

**REPORT BY FUNCTION- FUND 199**

**BUDGET AMENDMENT REDUCING FUND 199 ADDING FUND 266**

**August 1, 2020**

	<b>Reduction</b>	<b>Budget</b>	<b>Total General</b>
	<b>199</b>	<b>266 (ESSERF) and (ESSERF)</b>	
	<b>BUDGET</b>	<b>BUDGET</b>	
<b>REVENUE</b>			
Local Revenue- Tax Revenue	\$2,058,344		\$2,058,344
Local Revenue-Interest	\$74,164		\$74,164
Local Revenue-Miscellaneous	\$412,555		\$412,555
State Revenue TEA	\$18,112,379	1,337,711	\$19,450,090
State Funding - HB1	\$514,560		\$514,560
On Behalf Payment	\$1,077,644		\$1,077,644
Federal Programs Indirect Costs	\$45,388		\$45,388
ROTC	\$88,697		\$88,697
<b>TOTAL REVENUE</b>	<b>\$22,383,731</b>	<b>1,337,711</b>	<b>\$23,721,442</b>

<b>FUNCTION 11</b>	\$12,604,456	993,679	\$13,598,135
Instruction			
<b>FUNCTION 12</b>	\$294,394	0	\$294,394
Instructional Resources/			
Media (Library)			
<b>FUNCTION 13</b>	\$184,617	11,486	196,102.8
Curriculum and Staff			
Development			
<b>FUNCTION 21</b>	\$182,137	10,050	192,186.50
Instructional Leadership			
<b>FUNCTION 23</b>	\$1,499,518	72,432	1,571,949.79
School Leadership			
<b>FUNCTION 31</b>	\$899,388	76,261	975,649.00
Counseling Guidance			
Services			
<b>FUNCTION 32</b>	\$39,403	0	39,403.00
Social Work Services			
<b>FUNCTION 33</b>	\$327,913	22,373	350,286.00
Health Services			
<b>FUNCTION 34</b>	\$473,861	0	473,861.00
Transportation			
<b>FUNCTION 35</b>	\$7,500	0	7,500.00
Food Service			
<b>FUNCTION 36</b>	\$881,691	0	881,691.00
Co-Curricular Athletics			

**GENERAL OPERATING FUND EXPENDITURES**

**REPORT BY FUNCTION- FUND 199**

**BUDGET AMENDMENT REDUCING FUND 199 ADDING FUND 266**

**August 1, 2020**

	<b>Reduction</b>	<b>Budget</b>	<b>Total General</b>
	<b>199</b>	<b>266 (ESSERF) and (ESSERF)</b>	
	<b>BUDGET</b>	<b>BUDGET</b>	
<b>FUNCTION 41</b>	\$1,395,925	31,222	1,427,147.00
General Administration			
<b>FUNCTION 51</b>	\$2,865,094	104,644	2,969,737.88
Plant Maintenance and			
Operation			
<b>FUNCTION 52</b>	\$291,856	0	291,856.00
Security/Monitoring			
Services			
<b>FUNCTION 53</b>	\$275,119	15,566	290,684.50
Data Processing			
<b>FUNCTION 61</b>	\$33,200	0	33,200.00
Community Services			
<b>FUNCTION 81</b>	\$0	0	0.00
Facilities Acquisition			
and Construction			
<b>FUNCTION 99</b>	\$36,000	0	36,000.00
Other Intergovernmental			
Charges			
<b>ORIGINAL BUDGET</b>	<b>\$22,292,072</b>	<b>1,337,711</b>	<b>\$23,629,783</b>

Budget Amendment is reducing the General Fund FSP Revenue by \$1,337,711.

Expenses will be transferred from Fund 199 to Fund 266 (ESSER) Fund as preliminary awarded by TEA as listed on the attached Notification of Grant Award (NOGA).

## Texas Education Agency

NOGA ID: 20521001071903

Organization: FABENS ISD

County-District: 071903

Vendor ID: 1- 746000829

Campus/School: Not Applicable

ESC Region: 19

School Year: 2020

## Notice of Grant Award


SAS # A490-20

Amendment Number:

Name of Grant Program	Far Fund Code	Far Rev Code	Fed Awd # /CFDA #	Federal Aid Agency	TEA USE only	Begin Date	End Date	Increase (Decrease)	Amount
ESSER GRANT	266	5929	S425D200042 84.425D	USDE	52102001	08/07/2020	09/30/2021	\$0.00	\$1,337,711.00
								NOGA Total:	\$1,337,711.00

An amount of 52 ~~(\$1,070,168.80)~~ has been reserved for the Notice of Grant Award. For more information, please contact the funding contact listed on the TEA Grant Opportunities page.

Application and any amendment thereto identified above, Received Date/ Document Control Number/ Application ID{08/07/2020}as revised or negotiated by the Texas Education Agency (TEA), is hereby incorporated by reference and, therefore, made a part of this grant award. Also incorporated by reference into this grant award are the Provisions and Assurances contained in the incorporated application, the Request for Application (if applicable), the instructions to completing the Standard Application System (SAS), any guidelines which accompany the application, including program and fiscal guidelines, and any and all attachments or appendices submitted by the applicant or included by TEA. This grant is made contingent upon the availability of funds from the funding entity to the Texas Education Agency for distribution to the sub grantee named above. If funding is not received, TEA assumes no liability for costs incurred by the grant recipient.

Offer Accepted by Grantee	Approval ID of the Commissioner of Education or Designee Texas Education Agency	Date
The signature of the applicant's authorized officer contained on the applicant's application or amended application referred to above, is hereby incorporated by reference and made a part of this grant/award.		08/07/2020



## Expenditure Report Details

## NOGA Information

For questions or problems regarding this NOGA, please contact the Division of Grants Admin. at 512/463-8525

Noga ID: 20521001071903      ESSER GRANT      Status: Approved  
 FABENS ISD      Region: 19      Begin Date: 08/07/2020      End Date: 09/30/2021  
 DUNS: 012555868      CCR: 4D9K8      Congressional District: TX-016      [Print Noga](#)

## NOGA Balance Summary

Approved Budget: 1,337,711.00      Cumulative Expenditure: 0.00  
 Total Amount Paid: 0.00      Eligible Remaining: 1,337,711.00

## Enter a new Expenditure Report below

Enter reporting period date range

This report type is a

Enter cumulative expenditure amount

From: 08/07/2020 To: 

Periodic

☐ Check if final report[Return to Search](#)[Certify/Submit](#)[Save Transaction](#)[Calculate Indirect Cost](#)[View TEA Payment Report](#)

## Expenditure Report Details

Class Object Code	Description	Program Cost	Total
6100	Payroll Costs	<input type="text"/>	0.00
6200	Professional & Contracted Services	<input type="text"/>	0.00
6300	Supplies & Materials		0.00
6400	Other Operating costs		0.00
6600	Capital Outlay (exclusive of 6619 & 6629)		0.00
	Total Direct Costs		0.00
	Indirect Costs( FY 2021 - 12.244 %)	<input type="text"/>	0.00
	Total Project Costs		0.00
6493	Payments to Member Districts of Shared Service Arrangements		<input type="text"/> 0.00

## Detail Budget

Class	Description	Program Cost	Budgeted Total
6100	Payroll Costs	1,243,846.00	1,243,846.00
6200	Professional & Contracted Services	93,865.00	93,865.00
6300	Supplies & Materials		
6400	Other Operating costs		
6600	Capital Outlay (exclusive of 6619 & 6629)		
	Total Direct Costs	1,337,711.00	1,337,711.00
	Indirect Costs		
	Total Project Costs	1,337,711.00	1,337,711.00

(SI) Function.

## Payment History

Transaction Date	Report Type	Payment Status	Cumulative	Amount	Reserve Pending	Refund Amount	Payment Date	1 of 1
1			0.00	0.00	0.00	0.00		<a href="#">Details</a>

[Refresh](#)

Enter Criteria then click the Search Button

Yvonne Coupland

Welcome to TEA Expenditure Reporting

**NOTICE: There are other NOGAs with messages to be viewed. Click the "View all NOGA Messages" button.**

School Year 2019-2020  
✓ = A payment request still requires certification.

Search for NOGAs View all NOGA Messages

Search Results (Click on NOGA ID to go to Expenditure Page)

Download to Excel 1 - 11 of 11 NOGAs in list

Balances		Messages					
Title	NOGA_ID	SchoolYear	Award Amount	Amount Paid	Remaining Amount	Amount Pending	Due Dates
SCHOOL SAFETY AND SECURITY GRANT	*19055301071903	2019-2020	36,229.00	35,967.47	261.53	0.00	Final:6/30/2021 Rev:7/30/2021
2020-2021 TECHNOLOGY LENDING GRANT	*20250005710034	2019-2020	49,594.00	9,380.62	40,213.38	0.00	Final:9/30/2021 Rev:11/1/2021
CARL D. PERKINS BASIC FORMULA GRANT	*20420006071903	2019-2020	52,872.00	37,771.80	15,100.20	0.00	Final:9/14/2020 Rev:10/14/2020
ESSER GRANT	*20521001071903	2019-2020	1,337,711.00	0.00	1,337,711.00	0.00	Final:11/1/2021 Rev:11/1/2021
TITLE I, PART A- IMPROVING BASIC PROGRAMS	*20610101071903	2019-2020	2,054,537.00	1,497,062.77	557,474.23	0.00	Final:11/1/2021 Rev:11/1/2021
TITLE I, PART C-MIGRANT	*20615001071903	2019-2020	332,030.00	132,282.85	199,747.35	0.00	Final:11/1/2021 Rev:11/1/2021
IDEAB Formula	*206500010719036600	2019-2020	413,067.00	329,759.71	83,307.29	0.00	Final:10/30/2020 Rev:10/30/2020
IDEAB Preschool	*206510010719038610	2019-2020	9,918.00	4,007.50	5,910.50	0.00	Final:10/30/2020 Rev:10/30/2020
TITLE III, PART A-ELA	*20671001071903	2019-2020	100,137.00	20,511.28	79,625.72	0.00	Final:11/1/2021 Rev:11/1/2021
TITLE IV, PART A, SUBPART 1	*20680101071903	2019-2020	121,321.00	88,728.81	32,592.19	0.00	Final:11/1/2021 Rev:11/1/2021
TITLE II, PART A- SUPPORTING EFFECTIVE INSTRUCTION	*20694501071903	2019-2020	156,937.00	103,985.59	52,951.41	0.00	Final:11/1/2021 Rev:11/1/2021

**Fabens ISD 2020-2021 ESSER Grant Preliminary Award**

5 messages

TEA.NOGA.ACTIONS &lt;TEA.NOGA.ACTIONS@tea.texas.gov&gt;

To: "vvijil@fabensisd.net" &lt;vvijil@fabensisd.net&gt;, "ycoupland@fabensisd.net" &lt;ycoupland@fabensisd.net&gt;, "jsaenz@fabensisd.net" &lt;jsaenz@fabensisd.net&gt;

Mon, Aug 10, 2020 at 6:31 PM



This letter contains important information pertaining to your Texas Education Agency (TEA) grant application, expenditure reporting requirements for the above-mentioned grant, and the use of the expenditure reporting (ER) system to request grant payments.

TEA, as the pass-through entity, is the grantee from the U.S. Department of Education (USDE) and TEA awards subgrants to non-federal entities such as local educational agencies (LEAs), including school districts, charter schools, and education service centers, and to a lesser degree institutions of higher education (IHEs), and nonprofit organizations (NPOs) who are the agency's subgrantees. These guidelines apply to all subgrantees of TEA, regardless of whether referenced herein as subgrantee or grantee. For purposes of this NOGA transmittal letter, TEA may use the terms grantee and subgrantee synonymously for its subrecipients.

**Notice of Grant Award (NOGA)**

Awarded NOGAs for PDF grant applications can be viewed and printed from the ER system. The approved application and Supplement to NOGA will be emailed to your organization upon completion of negotiation and when 100% of funds are released. Once you receive the approved application, all pages of the application should be reviewed for any changes made during negotiation to ensure all funds are expended and all activities are conducted according to the terms and conditions of the approved grant.

**Specific Conditions for Subgrantees of the Grant Application**

Upon receipt of this email subgrantees have access to 20% of the total award amount before the negotiation process is complete. The remaining 80% of the funds will be released when negotiations are concluded.

Grantees are responsible for ensuring that any expenditures paid prior to the conclusion of the negotiation process were allowable under the terms and conditions of the grant program. TEA is not responsible for, and will not make reimbursements for any activities or line items deleted during negotiations. Any refunds incurred during negotiations must be paid before further reimbursements will be made.

TEA also reserves the right to manually review all draw down requests made during the negotiation process.

**Project Period**

The project period for the above-mentioned grant is stated on your NOGA. All encumbrances/obligations must occur on or between the beginning and ending dates of the subaward unless pre-award costs are expressly permitted for the individual grant program.

In general, goods or services delivered near the end of the grant period may be viewed by TEA as not necessary to accomplish the objectives of the current grant program; however, TEA will evaluate such expenditures on a case-by-case basis. A TEA monitor or an auditor may disallow those expenditures if the subgrantee is unable to (1) document the need for the expenditures, (2) demonstrate that program beneficiaries receive benefit from the late expenditures, or (3) negate the appearance of "stockpiling" supplies or equipment.

The subrecipient must receive the benefit and liquidate (record as an expenditure) all obligations incurred under the subaward no later than the revised final expenditure report due date. An encumbrance cannot be considered an expenditure or accounts payable until the goods have been received and the services have been rendered. Obligations that are liquidated and recognized as expenditures must meet the allowable cost principles in 2 CFR Part 200 of EDGAR (as applicable) and program rules, regulations, and guidelines contained elsewhere. This provision applies to all grant programs, including state and federal, discretionary and formula.

**Fingerprinting Requirement**

Per Section 22.0834 of the Texas Education Code (TEC), any person offered employment by any entity that contracts with TEA or receives grant funds administered by TEA (i.e., a subgrantee or a contractor of the subgrantee) is subject to the fingerprinting requirement. TEA is prohibited from awarding grant funds to any entity, including nonprofit organizations, that fails to comply with this requirement. For details, refer to the [General and Fiscal Guidelines](#), Fingerprinting Requirement.

**Amendments**

If the subgrantee needs to amend the application to request authorization for changes that require approval, the subgrantee must obtain approval from TEA by submitting an amendment prior to the date the subgrantee encumbers such funds and/or such services are rendered. Refer to the [When to Amend the Application](#) document posted in the Amendment Submission Guidance section of the Training and Other Resources page. An amendment is effective on the day it is received by TEA in substantially approvable form yet is subject to negotiation.

The last day to submit an amendment to TEA is stated on the [TEA Grant Opportunities](#) page.

**25% Budget Variation Cannot Be Exceeded**

A budget amendment is required when cumulative transfers among direct cost categories exceed or are expected to exceed 25% of the *total current approved budget*. A subgrantee may transfer funds among existing budgeted categories without submitting an amendment as long as the total amount of funds transferred is 25% or less of the total current approved budget. This provision does not allow for the purchase of additional units of equipment, but it does allow for the purchase of previously approved items that cost more than budgeted amounts. The total expenditures for programs budgeted cannot exceed the total amount approved for each program budget.



**Cash Management Requirements**

The subgrantee must account for and expend federal funds in accordance with federal statute, state laws, and the terms and conditions of the award.

There are two methods available to a subgrantee to request payments. These include: reimbursement and cash advances.

**Reimbursement:** In a reimbursement method, a subgrantee draws down funds from the ER system after the subgrantee has already paid the funds. In an effort to allow subgrantees with additional flexibility, TEA has defined reimbursement as drawing down funds on, or after, the day the subgrantee has mailed, delivered, or submitted an electronic payment. For audit purposes, the subgrantee must track the date it mailed, delivered, or submitted an electronic payment as proof for reimbursement method. Under the reimbursement method, a subgrantee is not required to deposit funds in an interest bearing account.

**Cash Advance:** Under the cash advance method, a subgrantee draws down funds in advance of when the funds will be paid out. The use of this payment method requires the subgrantee to have written procedures that minimizes the time elapsing between when the subgrantee requests a draw down and when the subgrantee will issue the payment for the program purpose.

Advance payments must be limited to the minimum amounts needed and be timed to be in accordance with the actual, immediate cash requirements in carrying out the purpose of the approved program or project. The timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements for direct program or project costs and the proportionate share of any allowable indirect costs.

Subgrantees must have written procedures and internal controls for cash management to ensure that only the actual amount of cash needed will be requested, and that the cash received will be paid out. Procedures should show that the subgrantee plans carefully for cash flows for grant projects and reviews cash requirements before each request for payment. Cash management procedures are monitored during monitoring visits and during the annual independent audit.

**Requesting Payment through the Expenditure Reporting (ER) System**

Subgrantees in good standing are required to use the ER system to record expenditures and request payment. Subgrantees may generally enter total expenditures by class/object code into the ER system up to 30 days following the ending date of the grant. The subrecipient is responsible for ensuring the Grantee Manager and/or Grantee Official, or such person using the Grantee Manager or Grantee Official's credentials, has been authorized by the subrecipient organization to enter the organization into legally binding agreements for grant payment purposes prior to the Grantee Manager or Grantee Official certifying and submitting expenditure payment requests in the ER system. This authorized official must certify each request for payment as described in 2 CFR §200.415.

**Accessing ER**

To access ER, all individuals reporting and certifying expenditures are required to have a TEA Login (TEAL) account and access to the ER application. For security purposes, the TEAL username and password are not to be shared with any other user. The ER system is designed to accommodate a segregation of duties between the staff member who enters the drawdown into the ER system and the authorized official who certifies and submits the request. Failure to have such segregation of duties could be a sign of insufficient internal controls indicating risk of inadequate fund management. TEA strongly recommends the segregation of duties and may impose additional specific conditions on subgrant awards when risk is identified.

If you do not have access to TEAL, you must request a user ID. On the [TEA Login \(TEAL\)](#) screen, click [Request New User Account](#) and complete the steps provided. A username and temporary password will be emailed to you, so you can logon and finalize your account. Once your TEAL account is finalized, you will logon to [TEAL](#), click on My Application Accounts, and follow the instructions to request access to the Expenditure Reporting application.

If you already have a TEAL account and access to ER, login directly to [TEAL](#). In your list of applications, look for the Expenditure Reporting heading and click on your role/link, under the heading, to access the ER system.

**Expenditure Reporting by Class/Object Code in ER**

Expenditures must be reported in the ER system by class/object code. TEA implements this process to demonstrate compliance with federal monitoring expectations/auditing standards and to mitigate the need for subgrantees that are not identified as high-risk by TEA to submit supporting expenditure documentation for payment requests that exceed grant threshold requirements. High-risk subgrantees are required to submit requested supporting documentation to TEA.

**Documentation of Expenditures**

For any payment request in ER, TEA reserves the right to request additional supporting documentation including but not limited to the general ledger, payroll ledger, and copies of payroll checks, invoices, receipts, and travel vouchers before authorizing payment. TEA may request you to upload any such document to your payment request in ER. Payment will not be approved or processed until the requested documentation is received and determined to be allowable under the grant.

**Denial of Expenditure Reports**

When reporting expenditures by class/object code, the ER system will not permit the subgrantee to submit an expenditure report with the following criteria:

- Where the subgrantee is claiming expenditures in a class/object code not budgeted in the approved application
- When the total amount exceeds the total amount of the grant

**ER Requests Requiring Manual Review and Approval**

Thresholds are established for each grant program to allow for the automatic approval of payments as long as the payments are within the established thresholds. The ER system will automatically forward any request for payment that exceeds the established thresholds to TEA staff for review and approval. TEA staff will consider each request to exceed the established thresholds on a case-by-case basis.

In addition, the ER system has various system criteria that allow TEA staff to monitor requests for payment. If a draw down request violates an ER system criteria or is randomly selected for monitoring, TEA staff will manually review the draw down request and contact the subgrantee for a narrative payment justification.

Payments that do not violate thresholds and/or ER system criteria will be approved automatically.

**Due Date of Expenditure Report**

The deadline for reporting total final expenditures by class/object code is stated on the [TEA Grant Opportunities](#) page.

**Refunds for Excess Payments**

All refunds for excess payments received (*not for interest earned on federal funds*) must be submitted to:

Texas Education Agency-MSA  
P. O. Box 13717  
Austin TX 78711-3717

Write the name of the grant program, NOGA ID number, and reason for refund ID on the refund check. The refund will be credited to the NOGA ID from which the excess funds were drawn down.

**Reason for Refund**

- R.1. Correction of an administrative error
- R.2. Correction of an unallowable cost
- R.3. Correction for a cost incurred outside the period of availability
- R.4. Return of funds associated with an excessive drawdown
- R.5. Return of funds associated with termination (voluntary or involuntary)
- R.6. Return associated with a failure to meet maintenance of effort
- R.7. Other (provide brief explanation on separate page)

**Return of Interest Earned from Federal Grant Payments**

This section applies to federal grants only.

Subgrantees are not required to maintain separate bank accounts for federal grants. However, subgrantees must comply with the applicable standards for financial management in maintaining accounting records by fund source. (See 2 CFR §§200.302 and 200.305) Subgrantees receiving federal grant payments may be required to return interest earned to the appropriate federal agency.

Subgrantees shall not draw down more cash than is necessary to meet immediate cash needs. If a subgrantee draws a federal cash advance from the ER system and keeps cash on hand, the subgrantee may be required to return to the federal government any interest accrued beginning with the day the draw down is received in the organization's bank account.

In accordance with the requirements of 2 CFR §200.305, all organizations must deposit federal grant payments into an interest-bearing account. The subgrantee may retain up to \$500 annually in interest earned for administrative expenses.

The requirements of 2 CFR §200.305 are waived if any of the following conditions applies:

- The subgrantee receives less than \$120,000 in total federal awards per fiscal year.
- The best reasonably available interest-bearing account would not be expected to earn interest in excess of \$500 per fiscal year on total federal cash balances.
- The average or minimum balance required by the depository bank is too high for the subgrantee to meet with expected federal and non-federal cash resources.
- A foreign government or banking system prohibits or precludes interest bearing accounts.

In addition, on at least an annual basis, any interest in excess of \$500 accrued on advances of federal grant funds must be remitted to the Department of Health and Human Services Payment Management System (PMS) through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment following the process described in 2 CFR §200.305.

**Noncompliance with Cash Management Requirements**

This section applies to federal grants only.

Pursuant to 2 CFR §200.207, if TEA identifies, in its sole determination, a subgrantee as posing a level of risk identified by the agency's risk criteria, the subgrantee has a history of failure to comply with the terms and conditions of the grant award, the subgrantee fails to meet performance goals, or is not otherwise responsible then TEA may impose additional specific award conditions on any subgrant award. TEA may, in appropriate circumstances, designate the specific conditions established under 2 CFR §200.207 as "high-risk conditions" and designate a non-federal entity subject to specific conditions established under §200.207 as a high-risk subgrantee per 2 CFR §3474.10.

If TEA determines that noncompliance cannot be corrected by imposing the specific conditions, TEA may take one or more remedies for noncompliance actions, as appropriate in the circumstances pursuant to 2 CFR §200.338. For details, refer to the High-Risk Status, Specific Conditions, and Remedies for Noncompliance section of the [General and Fiscal Guidelines](#).

**Contact Information**

For questions related to this grant, please contact the appropriate person or division as listed in the Contact Information section of the [TEA Grant Opportunities](#) page.

Thank you,  
Texas Education Agency

Veronica Vijil <vvijil@fabensisd.net>  
To: Yvonne Coupland <ycoupland@fabensisd.net>, Jorge Saenz <jsaenz@fabensisd.net>

Mon, Aug 10, 2020 at 10:10 PM

Yvonne and Jorge,  
Can one of you give me our vendor number? I wasn't able to complete the form for access. This is good news isn't it?

[Quoted text hidden]

—  
Sincerely,  
Veronica Vijil

Jorge Saenz <jsaenz@fabensisd.net>  
To: Veronica Vijil <vvijil@fabensisd.net>  
Cc: Yvonne Coupland <ycoupland@fabensisd.net>

Tue, Aug 11, 2020 at 7:43 AM

GM!

Our vendor ID is 746000829.



8/13/2020

Fabens Independent School District Mail - Fabens ISD 2020-2021 ESSER Grant Preliminary Award

[Quoted text hidden]

-

Jorge Saenz, M.Ed.  
Executive Director of Special Programs  
Fabens ISD

"All children are gifted. It just takes some longer to open the package." -Unknown

Jorge Saenz <[jsaenz@fabensisd.net](mailto:jsaenz@fabensisd.net)>  
To: Veronica Vijil <[vvijil@fabensisd.net](mailto:vvijil@fabensisd.net)>  
Cc: Yvonne Coupland <[ycoupland@fabensisd.net](mailto:ycoupland@fabensisd.net)>

Tue, Aug 11, 2020 at 7:45 AM

Wow! TEA moved fast on this one, and it's definitely good news.



Sender notified by  
[Mailtrack](#)

[Quoted text hidden]

Yvonne Coupland <[ycoupland@fabensisd.net](mailto:ycoupland@fabensisd.net)>  
To: Jorge Saenz <[jsaenz@fabensisd.net](mailto:jsaenz@fabensisd.net)>  
Cc: Veronica Vijil <[vvijil@fabensisd.net](mailto:vvijil@fabensisd.net)>

Tue, Aug 11, 2020 at 8:44 AM

They have to move fast on this one as they are getting ready to take our FSP funding in the same amount. (from my understanding).

[Quoted text hidden]

-

**Yvonne B. Coupland**  
**Chief Business Officer**  
**Fabens ISD**  
**Phone (915) 765-2600**  
**Fax (915) 764-3347**  
[ycoupland@fabensisd.net](mailto:ycoupland@fabensisd.net)

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**FABENS ISD  
BOARD OF TRUSTEES**

**BOARD OF TRUSTEES BUSINESS  
Board Agenda Item**

<b>TITLE</b>	<b>Designation of Texas Association of School Boards (TASB) Delegate and Alternate</b>	<b>Date Requested</b>	08/19/2020
<b>Requested By:</b>	Dr. Veronica Vijil	<b>Approximate Time</b>	5 minutes
<b>Division Approval:</b>		<b>Action Needed:</b>	Yes
<b>Action Requested:</b>	The administration recommends selection of a delegate and alternate for the virtual assembly on October 3, 2020.	<b>Information Only:</b>	No
<b>People Participating In Presentation:</b>		<b>Who Has Been Involved:</b>	
<b>How Will It Benefit the District's Mission/Goals?</b>		<b>How Will Request Be Financed?</b>	
		<b>Cost to District:</b>	

TASB buildings are temporarily closed. Staff members are working remotely and are available by email or phone.

x



(/Home.aspx) **Texas Association of  
School Boards**

(<https://www.facebook.com/tasbpage/>)

(<https://twitter.com/tasbnews>)

(<https://www.instagram.com/tasbphotos/>)

Contact TASB

(/About-TASB/Contact-Us.aspx) | Help (/Help.aspx)

**Delegate Assembly** [delegate.tasb.org](https://www.tasb.org/About-TASB/Governance/Delegate-Assembly.aspx)

Delegate

Assembly

(<https://www.tasb.org/About-TASB/Governance/Delegate-Assembly.aspx>)

Delegate

Assembly Videos

(<https://www.tasb.org/About-TASB/Governance/Delegate-Assembly/Delegate-Assembly-Videos.aspx>)

Delegate

Assembly

Resources

(<https://www.tasb.org/About-TASB/Governance/Delegate-Assembly-Resources.aspx>)

## The 2020 Delegate Assembly will be virtual!

Just like the TASA | TASB Convention, the 2020 Delegate Assembly is making the move to a **virtual platform**. The online event will be held **October 3**. Make sure your board has a voice! submit to TASB.

Your board may appoint one delegate and one alternate to serve as your representatives during the Assembly.

## Register your delegate.

Superintendents and administrative assistants can access registration in myTASB (<https://www.tasb.org/apps/memberprofile/index.aspx>). Or complete the delegate registration form ([/about-tasb/governance/delegate-assembly/documents/designation\\_form-pdf.pdf](#)) (pdf) and

Remember to follow the TASB Board of Directors nominations ([/about-tasb/governance/tasb-director-nomination-information.aspx](#)). Twelve positions are open this year. Candidate endorsements are now being accepted. The endorsement period ends August 31.

## Highlights from 2019

Check out the videos and *Handbook* from the 2019 Delegate Assembly:

- Keynote speaker: Ross Ramsey ([/about-tasb/governance/delegate-assembly/delegate-assembly-videos.aspx](#))
- 2019 Report to Delegates ([/about-tasb/governance/delegate-assembly/delegate-assembly-videos.aspx](#))
- [Delegate Assembly Handbook](#) ([/about-tasb/governance/delegate-assembly/delegate-assembly-resources.aspx](#))

## 10 Things to Know about Being a Delegate

Delegates play an important role in TASB's governance—helping develop the vision for the Association. Watch "10 Things to Know about the TASB Delegate Assembly" ([/about-tasb/governance/delegate-assembly/delegate-assembly-resources.aspx](#)) to learn more about serving as delegate.

### TASB and Member Highlights

[Membership Benefits](#)  
([/About-TASB/Membership/Membership-Benefits.aspx](#))

### About Schools and School Boards

[Fundamental Role of Texas Public Schools](#) ([/About-TASB/Supporting-Texas-Public-Schools/Role-of-Public-Schools.aspx](#))

### News and Media

[TASB News Releases](#)  
([/About-TASB/News-and-Media/News-Releases.aspx](#))  
[Events Calendar](#)  
(<https://events.tasb.org/>)

### Related Entities

[TASB Risk Management Fund](#)  
(<https://www.tasbrmf.org/>)  
[TASB Energy Cooperative](#)  
([/Services/TASB-Energy-Cooperative.aspx](#))





## Member Profile

Labens ISD

[Board/Officers](#)
[Administrative Staff](#)
[Delegate Registration](#)
[District Information](#)

### Delegate Registration

Only board members of TASB Active members (public schools and ESCs) may serve as delegates or alternates. TASB Directors are delegates by virtue of their position. If one of your board members is also a TASB Director, **do not** designate this member, he or she will already be participating as a voting delegate in the Assembly. If you choose, you may register an additional delegate.

**This year the handbook will be distributed electronically at least 20 days prior to the Delegate Assembly. Hard copies of the handbooks will be available in advance by request and onsite. After August 19, credential materials will need to be picked up onsite at Delegate Assembly.**

Board Member	Position	Delegate	Alternate
Mr. Adan Escobar	Board Member		
Mr. Orlando Flores	Board President		
Mrs. Rosamaria Gallo-Avitia	Board Member		
Mrs. Sylvia Gonzales	Board Secretary		
Mr. Benjamin Morales	Board Member		
Mr. Reymundo Sepulveda	Board Vice President		
Mr. Greg Spence	Board Member		

By clicking the Save button, I hereby certify that the above person(s) were chosen by our board as our official voting delegate and alternate to the 2019 TASB Delegate Assembly in Dallas, Texas on September 21, 2019 (as provided by the TASB Bylaws).

[SAVE](#) [CANCEL](#)

July 17, 2019

## Official Delegate Designation Form

**Please note:**

- Only board members of TASB Active Members (public school districts and ESCs) may serve as delegates or alternates.
- TASB Directors and the four Legislative Advisory Council (LAC) members serving on the TASB Legislative Committee are delegates by virtue of their positions. If one of your board members is also a TASB Director or one of the four LAC representatives, do not designate this member; he or she will already be participating as a voting delegate in the Assembly.
- If you are designating an individual newly elected to your board, please update your district's membership information in myTASB. The update form is available under the Member Profile link (<https://www.tasb.org/apps/memberprofile/index.aspx>). If you have any questions about updating your membership information, contact Michael Pennant (contact information located at bottom of page).
- You also may submit your designation online. The online form is available in myTASB under the Member Profile link (<https://www.tasb.org/apps/memberprofile/index.aspx>).
- The *Delegate Assembly Handbook* will be distributed electronically at least 20 days prior to Delegate Assembly. Hard copies of the *Handbook* will be available on site. (Mailed copies will be available by request.)
- Credentials (ribbon and button) will be mailed to delegates and alternates who are registered by August 21. After that date, credentials must be picked up on site at Delegate Assembly.

**Delegate:** \_\_\_\_\_

Board position: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing address (if NOT the district address) for Delegate Assembly materials:

\_\_\_\_\_

**Alternate:** \_\_\_\_\_

Board position: \_\_\_\_\_ E-mail: \_\_\_\_\_

Mailing address (if NOT the district address) for Delegate Assembly materials:

\_\_\_\_\_

**Name of school district:** \_\_\_\_\_

**County-district number:** \_\_\_\_\_ **TASB (ESC) region number:** \_\_\_\_\_

I hereby certify that the above persons were chosen by our board as our official voting delegate and alternate to the 2020 TASB Delegate Assembly scheduled for October 3 in Dallas (as provided by the TASB Bylaws).

Board president's signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please return your board's designations online or to the address below by August 21, 2020, to receive Delegate Assembly credentials by mail. Delegates submitted after August 21 will need to pick up credentials (button and ribbon) on site.*

Texas Association of School Boards  
Attn: Michael Pennant  
Fax: 512.467.3554  
Email: [michael.pennant@tasb.org](mailto:michael.pennant@tasb.org)



Questions? Contact Michael Pennant at 800.580.8272 or [michael.pennant@tasb.org](mailto:michael.pennant@tasb.org).

**FABENS ISD  
BOARD OF TRUSTEES**

**BOARD OF TRUSTEES BUSINESS  
Board Agenda Item**

<b>TITLE</b>	Asynchronous Plan	<b>Date Requested</b>	8/12/20
<b>Requested By:</b>	Michele Gonzalez	<b>Approximate Time</b>	20 Minutes
<b>Division Approval:</b>		<b>Action Needed by:</b>	
<b>Action Requested:</b>	The Administration recommends approval of the Asynchronous Plan as presented to submit to TEA for final approval or revision.	<b>Information Only:</b>	
<b>People Participating In Presentation:</b>	Michele Gonzalez	<b>Who Has Been Involved:</b>	Michele Gonzalez Principals
<b>How Will It Benefit the District's Mission/Goals?</b>	This is a detailed plan that provides a schedule for students participating in the online and hybrid models of instruction and lists the available resources for use in remote instruction.	<b>How Will Request Be Financed?</b>	
		<b>Cost to District:</b>	

**Attachment: Asynchronous Plan**



## **Fabens Independent School District 2020-2021 Asynchronous Plan**



# Introduction

Fabens ISD will welcome students back for the 2020-2021 school year in phases.

**Phase I** will consist of 100% virtual/remote instruction for all students beginning **August 10, 2020 through September 4, 2020**. For Phase 1, Fabens ISD will provide students with Chromebooks in order to engage in online instruction. Fabens ISD will also work with students who need internet service to provide connectivity solutions. As a back-up, paper packets will be ready for students experiencing internet access or device delays.

**Phase II** will consist of an option for parents to choose an online or on-campus instructional model. In both models, Chromebooks will be provided, and instruction will be the same. A parent survey was sent out to select the preferred model. It is the goal of Fabens ISD to work with families to connect students to vibrant, engaging instruction during all phases of instruction. Parents will have the opportunity to change their selected learning model at the end of each 9 week grading period. Intercessions are scheduled into our district calendar to allow for these transitions as well as interventions and enrichments for students.

The Fabens ISD Leadership Team has developed health and safety guidelines for the return of students and staff to on-campus instruction. More details of this plan can be accessed on the district's website at [www.fabensisd.net](http://www.fabensisd.net). These include Frequently Asked Questions and will be updated throughout the school year as best practices are refined.

The Fabens Independent School District will closely monitor all Center for Disease Control and Prevention (CDC), State, City, County and Texas Education Agency (TEA) guidelines as it transitions students and teachers between phases. This plan is subject to change based on Center for Disease Control and Prevention (CDC), State, City, County and Texas Education Agency (TEA) guidelines.

***Plan is subject to revision pending additional guidance from TEA***

# Reopening Plan Phases

## Phase I

**August 10, 2020 - September 4, 2020**

**100% Online/Remote Instruction  
All Students**

## Phase II

**\*September 8, 2020 - June 4, 2021**

**PK - 8th Grade - Parent Choice of:  
100% Traditional (On-Campus) Instruction  
100% Online/Remote Instruction  
Or Hybrid Option**

-----  
**Grades 9-12 - Parent Choice of:  
100% Online/Remote Instruction  
Or Hybrid Option**

*\*Start date for Phase II subject to change based on pending waiver/ health conditions.*

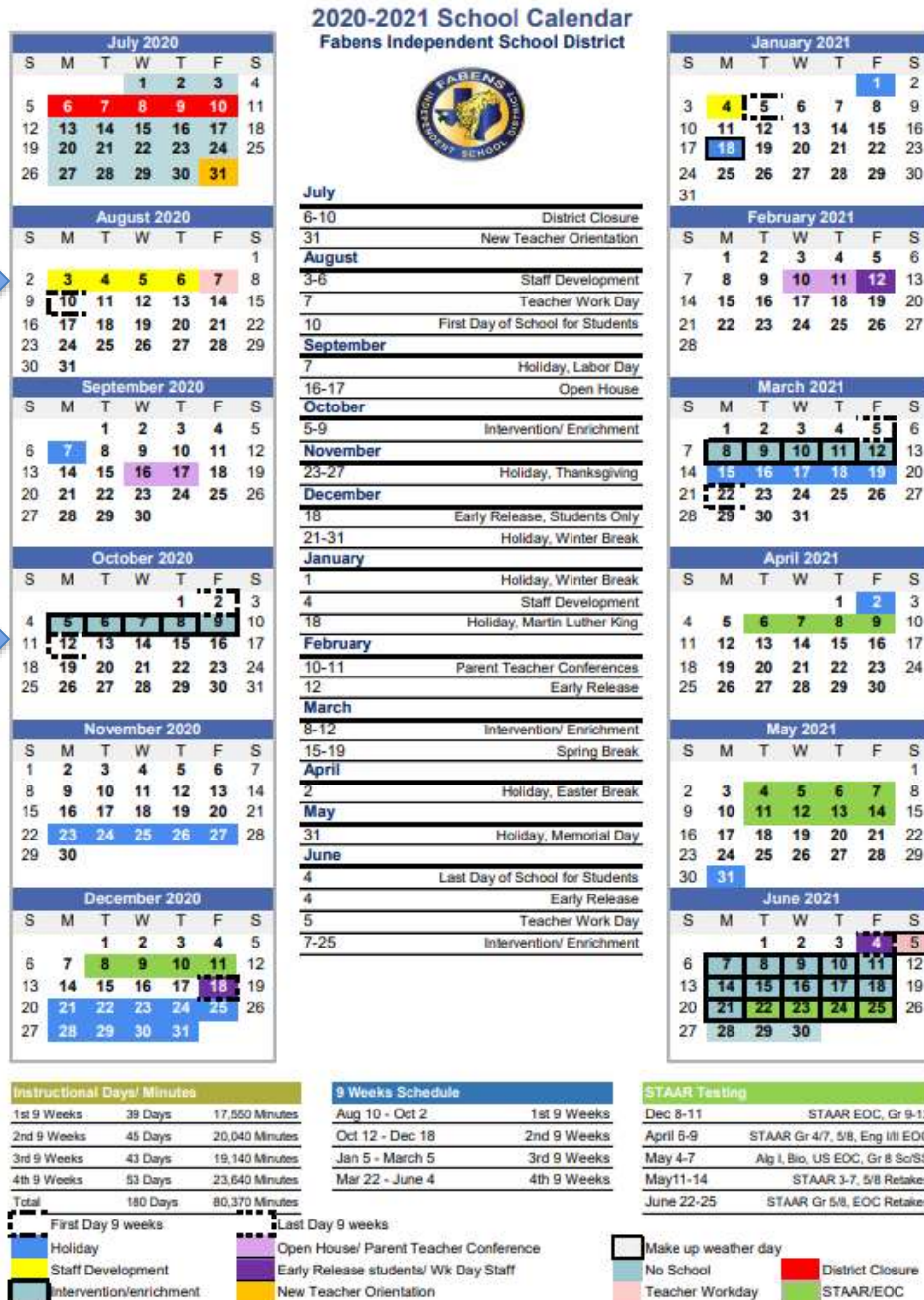


## **INSTRUCTIONAL MODEL PARENT CHOICE FORM**

***A parent may switch their choice at the end of each grading period. The Parent Choice Form will be made available at those times.***

# District Calendar

Fabens ISD had adopted a balanced calendar that allows for a fall and spring intercession during which students can participate in intervention and enrichment programs with the option of remote or on-campus instruction. This timely intervention will allow students who are in need of intervention or absence recovery instruction in a small group setting to accelerate learning.



## GUIDING PRINCIPLES

1. Fabens ISD will provide the technology and access to resources (including paper packets) necessary to provide vibrant and rigorous instruction.
2. Educators will be empowered with professional development opportunities and resources to enable the delivery of instruction that meets the needs of all students.
3. Students will be supported with an array of services designed to ensure access to instruction and interventions to support progress toward learning goals.
4. Educators will communicate and collaborate to ensure continued professional growth and aligned instruction.

There are two models of instruction as defined by The Texas Education Agency. They include:

**Asynchronous** instruction refers to self-paced instruction where students engage in the learning materials on their own time, interacting intermittently with the teacher via the computer or other electronic devices or over the phone. For students engaged in the day, they would be marked as present. Engagement is defined as progress in the Learning Management System (LMS) made that day; Progress from teacher to student interaction made that day; Evaluating the completion and understanding of assignments that day.

**Synchronous** instruction is similar to on-campus learning. It is two-way, real-time, live instruction between students and teachers through the computer or other electronic devices or over the phone.

Fabens ISD will implement the model of **Asynchronous Instruction**. This model will include a designated portion of the day and week for synchronous instruction and interaction with peers according to the schedules included in this document. Our Learning Management System (LMS) in Fabens ISD is Google Classroom for grades Pre-K-12. Schoology, another type of LMS, will be provided to the district by TEA and the transition will take place by the second 9-week grading period. Students taking Dual Credit Courses offered through our partnership with EPCC will use Blackboard as their LMS.

## METHODS OF IMPLEMENTATION FOR CONSIDERATION

Fabens ISD teachers will conduct both virtual and in-person classes. Schedules will allow for time for teachers to connect with remote learners and plan for **Asynchronous** lessons during the school day. As students potentially flow from remote to on-campus or on-campus to remote, our goal is to maintain consistency in learning so students will maintain growth.

### Attendance Requirements – All Levels

Teachers will take attendance daily for all models of instruction. Students are required to attend at least 90% of the course to receive credit and be promoted. Students will sign in to their Google classroom daily to take attendance and participate in instruction. Fabens ISD will ensure an engaging and rigorous curriculum to prepare students for state assessments, the next grade level, and college and career opportunities.

Each campus will implement Attendance Recovery Teams to reach out to students and remove obstacles that may prevent them from engaging with instruction. This may include the temporary use of paper packets aligned to the learning objectives for students who experience connectivity challenges but are not able to come to the campus. Completion of daily assignments will constitute credit for attendance. Fabens ISD recognizes that good attendance means the student is more likely to keep up with instruction, develop academic language and literacy skills and participate in the school community.



## INSTRUCTIONAL SCHEDULES

Students and teachers will have time to interact and build a community of learners in both on-campus and remote pathways. Students in remote settings will have schedules provided that equal the instructional minutes of students attending in person. The following are the **Asynchronous** schedules for students participating in remote or hybrid models of instruction.

**Fabens Elementary  
School  
PRE-K - Grade 3  
Phase I and II**

PreK – 3 <sup>rd</sup> Grade			Notes
	Time		
⇔	8:00-9:30	Reading Block	Daily schedules are provided to parents and students.
⇔	9:30-10:30	Math Concept and Problem Solving	Content for core subject areas will be provided through the state adopted and supplemental resources aligned to the TEKS Resource System Scope and Sequence and supplemented by Texas Home Learning 3.0 instructional resources.
⇔	10:30-11:00	Guided Writing	Office hours will be available for one-on-one conferences during the day and after school for parent and student assistance.
	11:00 - 11:30	Lunch	Attendance will be taken daily through Google Classroom or as determined through engagement/progress.
⇔	11:30 - 12:15	PE/ Enrichment/ Art Music	Grading will be the same as on-campus learning as outlined in our Fisd District and campus policy.
⇒	12:15-1:00	Science	The Learning Management System (LMS) for this grade level is Google Classroom. Transition to Schoology will take place for implementation in the 2nd 9 week grading period.
⇒	1:00 - 1:30	Math Basic Facts and Skills Practice	Physical Education, Art, and Music Classes will be provided on a rotating basis.
⇒	1:30 - 2:15	Social Studies	GT, Special Education, Dyslexia, and interventions will be scheduled during the asynchronous portion of the day. Adjustments to schedules will be provided to accommodate these classes.
⇒	2:15 - 2:45	Independent Reading	
⇒	2:45 - 3:15	Independent Writing	
⇒Asynchronous      ⇔Synchronous  Teacher Day: 7:30AM-4:00PM			Each class will include the Fundamental Five strategies for engagement, adapted for virtual instruction, to include: <ol style="list-style-type: none"> <li>1. Lesson Frame: Content and language objectives and exit ticket.</li> <li>2. Work in the Power Zone</li> <li>3. Purposeful Talk</li> <li>4. Recognize and Reinforce</li> <li>5. Write Critically</li> </ol>

**O'Donnell Intermediate**  
**Grades 4-5**  
**Phase I and II**

Grade 4 - Grade 5			Notes
	Time		Daily schedules are provided to parents and students.
⇔	8:00 - 9:00	Math	Content for core subject areas will be provided through the state adopted and supplemental resources aligned to the TEKS Resource System Scope and Sequence and supplemented by Texas Home Learning 3.0 instructional resources.
⇔	9:00 - 9:30	Specials (Art, PE, Science Lab)	
⇔	9:30-11:00	Reading/ Writing Block	
⇔	11:00-11:30	Science	Office hours will be available for one-on-one conferences during the day and after school for parent and student assistance.
	11:30-12:00	Lunch	Attendance will be taken daily as determined through engagement.
⇒	12:00-12:45	Math	Grading will be the same as on-campus learning and outlined in our Fisd District and campus policy.
⇒	12:45-1:30	Reading/ Writing	The Learning Management System (LMS) is Google Classroom for grades 4-5. Transition to Schoology will take place for implementation in the 2nd 9 week grading period.
⇒	1:30-2:00	Intervention/ Enrichment	
⇒	2:00-2:30	Social Studies	
⇒	2:30 - 3:15	Science	Physical Education, Art, Music- a bank of exercises, physical activities, and resources will be provided.
⇒Asynchronous      ⇔Synchronous			GT, Special Education, Dyslexia, and interventions will be scheduled during the asynchronous portion of the day and will be aligned. Adjustments to schedules will be provided to accommodate these classes.
Teacher Day: 7:30AM-4:00PM			Each class will include the Fundamental Five strategies for engagement, adapted for virtual instruction, to include: <ul style="list-style-type: none"> <li>1. Lesson Frame: Content and language objectives and exit ticket.</li> <li>2. Work in the Power Zone</li> <li>3. Purposeful Talk</li> <li>4. Recognize and Reinforce</li> <li>5. Write Critically</li> </ul>

# Fabens Middle School

## Grades 6-8

### Phase I

Grades 6-8				Notes
	Time	Mondays and Wednesdays	Tuesdays and Thursdays	Daily schedules are provided to parents and students.
	8:00 – 8:30	Breakfast and Chromebook Setup		Content for core subject areas will be provided through the State adopted resources aligned to the TEKS Resource System Scope and Sequence and supplemented by Texas Home Learning 3.0 instructional resources.
⇔	8:30 – 9:30	1 <sup>st</sup> Period	2 <sup>nd</sup> Period	
	9:30 – 9:40	Transition virtually to next class		
⇔	9:40 – 10:40	3 <sup>rd</sup> Period	4 <sup>th</sup> Period	In grades 6-8, content and instruction is provided by departmentalized teachers. These teachers are the point of contact for their prospective subject areas.
	10:40 - 10:50	Transition virtually to next class		Office hours will be available for one-on-one conferences during the afternoon after school for parent and student assistance.
⇔	10:50 – 11:50	5 <sup>th</sup> Period	6 <sup>th</sup> Period	Attendance will be taken daily as determined through engagement.
	11:50 - 12:00	Transition virtually to next class		Grading will be the same as on-campus learning and outlined in our FISD District and campus policy.
⇔	12:00 – 1:00	7 <sup>th</sup> Period	8 <sup>th</sup> Period	
	1:00 - 1:30	LUNCH		The Learning Management System (LMS) for grades 6- 8 is Google Classroom. Transition to Schoology will take place for implementation in the 2nd 9 week grading period.
⇒	1:30 – 3:30	Students complete assigned instruction and access Asynchronous instruction from all core areas.  Synchronous interventions and tutoring will be scheduled during this time as per individual student plans.		Each class will include the Fundamental Five strategies for engagement, adapted for virtual instruction, to include: 1. Lesson Frame: Content and language objectives and exit ticket. 2. Work in the Power Zone 3. Purposeful Talk 4. Recognize and Reinforce 5. Write Critically
⇒Asynchronous                      ⇔Synchronous				
Teacher Day: 7:30AM-4:00PM				

**Fabens Middle School  
Phase I Continued**

## Fridays

	8:00 – 8:30	Breakfast & Chromebook Setup	
⇕	8:30 – 9:30	Alternate 1st and 2nd period each Friday	
		<u>1st period</u> Friday, August 14, 2020 Friday, August 28, 2020	<u>2nd period</u> Friday, August 21 2020 Friday, Sept. 4, 2020
⇕	9:40 – 10:40	Alternate 3rd and 4th period each Friday	
		<u>3rd period</u> Friday, August 14, 2020 Friday, August 28, 2020	<u>4th period</u> Friday, August 21 2020 Friday, Sept. 4, 2020
⇕	10:50 – 11:50	Alternate 5th and 6th period each Friday	
		<u>5th period</u> Friday, August 14, 2020 Friday, August 28, 2020	<u>6th period</u> Friday, August 21 2020 Friday, Sept. 4, 2020
⇕	12:00 – 1:00	Alternate 7th and 8th period each Friday	
		<u>7th period</u> Friday, August 14, 2020 Friday, August 28, 2020	<u>8th period</u> Friday, August 21 2020 Friday, Sept. 4, 2020
	1:00-1:30	<b>LUNCH</b>	
⇒	1:30 – 3:30	Students complete assigned instruction and access Asynchronous instruction from all core areas. Synchronous interventions and tutoring will be scheduled during this time as per individual student plans.	

**Fabens Middle School**  
**Grades 6-8**  
**Phase II**

Grades 6-8				Notes
	Time	Monday / Wednesday (A Day)	Tuesday / Thursday (B Day)	<p>Daily schedules are provided to parents and students.</p> <p>Content for core subject areas will be provided through the State adopted resources aligned to the TEKS Resource System Scope and Sequence and supplemented by Texas Home Learning 3.0 instructional resources.</p> <p>In grades 6-8, content and instruction is provided by departmentalized teachers. These teachers are the point of contact for their prospective subject areas.</p> <p>Office hours will be available for one-on-one conferences during the afternoon after school for parent and student assistance.</p> <p>Attendance will be taken daily as determined through engagement.</p> <p>Grading will be the same as on-campus learning and outlined in our FISD District and campus policy.</p> <p>The Learning Management System (LMS) for grades 6- 8 is Google Classroom. Transition to Schoology will take place for implementation in the 2nd 9 week grading period.</p> <p>Each class will include the Fundamental Five strategies for engagement, adapted for virtual instruction, to include:</p> <ol style="list-style-type: none"><li>1. Lesson Frame: Content and language objectives and exit ticket.</li><li>2. Work in the Power Zone</li><li>3. Purposeful Talk</li><li>4. Recognize and Reinforce</li><li>5. Write Critically</li></ol>
⇔	8:30 - 9:18	Period 1	Period 2	
⇒	9:21 - 10:09	Period 2	Period 1	
⇔	10:12- 11:00	Period 3	Period 4	
⇒	11:03 - 11:51	Period 4	Period 3	
	11:54 – 12:26	Lunch		
⇔	12:29 - 1:17	Period 5	Period 6	
⇒	1:20 - 2:08	Period 6	Period 5	
⇔	2:11 - 2:59	Period 7	Period 8	
⇒	3:02 - 3:50	Period 8	Period 7	
	⇒Asynchronous                      ⇔Synchronous  Teacher Day: 8:00AM – 4:30 PM			

**Fabens Middle School  
Phase II Continued**

## Fridays

All classes are available on Fridays for students working remotely or in person for intervention and extended learning activities at the student or teacher's request. This is provided through synchronous meetings at the times below. All other students will engage in asynchronous instruction through the learning management system.

Time	Synchronous for students who choose or need intervention or lesson extensions.	
8:30 – 9:18	<b>48 min</b>	<b>1<sup>st</sup> Period</b>
9:21 – 10:09	<b>48 min</b>	<b>2<sup>nd</sup> Period</b>
10:12 – 11:00	<b>48 min</b>	<b>3<sup>rd</sup> Period</b>
11:03 – 11:51	<b>48 min</b>	<b>4<sup>th</sup> Period</b>
11:54 – 12:26	<b>33 min</b>	<b>LUNCH</b>
12:29 – 1:17	<b>48 min</b>	<b>5<sup>th</sup> Period</b>
1:20 – 2:08	<b>48 min</b>	<b>6<sup>th</sup> Period</b>
2:11 – 2:59	<b>48 min</b>	<b>7<sup>th</sup> Period</b>
3:02 – 3:50	<b>48 min</b>	<b>8<sup>th</sup> Period</b>

Students will frequently and consistently use the LMS (Google Classroom transitioning to Schoology) provided. The expectation will be a full day of instruction via asynchronous learning activities collected through teacher assigned lessons while engaging with and supporting students through classroom discussions, online lessons, and the completion of assignments. Engagement (attendance) will be collected through these methods of lesson delivery on a daily basis. Students will be expected to complete and turn in daily work to receive credit for the day.

Teachers will arrange regular check-ins with students - either one-on-one, small or large groups settings. At a minimum, students and teachers will check-in at least once a day with classes assigned.

# Fabens High School

## Grades 9-12

### Phase I

Grades 9-12				Notes
	Time	Mondays and Wednesdays	Tuesdays and Thursdays	Daily schedules are provided to parents and students.
	8:00 – 8:30	Breakfast and Chromebook Setup		Content for core subject areas will be provided through the State adopted resources aligned to the TEKS Resource System Scope and Sequence and supplemented by Texas Home Learning 3.0 instructional resources.
⇌	8:30 – 9:30	1st Period	3rd Period	In grades 9-12, content and instruction is provided by departmentalized teachers. These teachers are the point of contact for their prospective subject areas.
	9:30 – 9:40	Transition virtually to next class		Office hours will be available for one-on-one conferences during the afternoon after school for parent and student assistance.
⇌	9:40 – 10:40	2nd Period	5th Period	Attendance will be taken daily as determined through engagement.
	10:40 - 10:50	Transition virtually to next class		Grading will be the same as on-campus learning and outlined in our Fisd District and campus policy.
⇌	10:50– 11:50	4th Period	7th Period	The Learning Management System (LMS) for grades 9-12 is Google Classroom.
	11:50 - 12:00	Transition virtually to next class		Each class will include the Fundamental Five strategies for engagement, adapted for virtual instruction, to include:
⇌	12:00 – 1:00	6th Period	8th Period	1. Lesson Frame: Content and language objectives and exit ticket.
	1:00 - 1:30	LUNCH		2. Work in the Power Zone
⇒	1:30 – 3:30	Advisory Period Daily Check-in Interventions/Enrichment Direct Individualized Instruction as needed Students complete assigned virtual classwork		3. Purposeful Talk
				4. Recognize and Reinforce
				5. Write Critically
				Zero Period is offered for Band and will take place during the asynchronous portion of the day.
⇒Asynchronous      ⇌Synchronous				
Teacher Day: 7:30AM-4:00PM				

**Fabens High School  
Phase I Continued**

**Fridays**

<b>8:00 – 8:30</b>		<b>Breakfast &amp; Chromebook Setup</b>			
<b>8:30 – 9:30</b>	⇄	<b>1st</b>	Friday, August 14, 2020 Friday, August 28, 2020	<b>3rd</b>	Friday, August 21, 2020 Friday, Sept. 4, 2020
<b>9:40 – 10:40</b>	⇄	<b>2nd</b>	Friday, September 11, 2020 Friday, September 25, 2020 Friday, October 9, 2020	<b>5th</b>	Friday, Sept. 18, 2020 Friday, October 2, 2020 Friday, October 16, 2020
<b>10:50 – 11:50</b>	⇄	<b>4th</b>	Friday, October 23, 2020 Friday, November 6, 2020 Friday, November 20, 2020	<b>7th</b>	Friday, October 30, 2020 Friday, November 13, 2020 Friday, December 4, 2020
<b>12:00 – 1:00</b>	⇄	<b>6th</b>	Friday, December 11, 2020	<b>8th</b>	
<b>1:00 – 1:30 Lunch</b>					
<b>1:30 – 3:30</b>		<b>Asynchronous Remote Instruction</b>			
		<ul style="list-style-type: none"> <li>- Advisory Period daily check in</li> <li>- Interventions</li> <li>- Enrichment</li> <li>- Direct Instruction as needed</li> <li>- Students complete assigned virtual classwork</li> </ul>			



## Fabens High School

### Grades 9-12

### Phase II

Grade 9-12			Notes
Time	Mondays and Wednesdays (A Days)	Tuesdays and Thursdays (B Days)	<p><b>Students attend Synchronous Instruction through Remote Synchronous or In-Person Hybrid on Monday and Tuesdays or Wednesdays and Thursdays. Students are divided into two groups for a Hybrid model to reduce the number of students on campus at one time. Students participate in remote asynchronous instruction on the two days they are not on campus or online for live instruction. Students without internet access may attend in person on days not regularly scheduled.</b></p> <p>Daily schedules are provided to parents and students. Content for core subject areas will be provided through the State adopted resources aligned to the TEKS Resource System Scope and Sequence and supplemented by Texas Home Learning 3.0 instructional resources.</p> <p>In grades 9-12, content and instruction is provided by departmentalized teachers. These teachers are the point of contact for their prospective subject areas.</p> <p>Office hours will be available for one-on-one conferences during the afternoon after school for parent and student assistance.</p> <p>Attendance will be taken daily as determined through engagement.</p> <p>Grading will be the same as on-campus learning and outlined in our FISD District and campus policy.</p> <p>The Learning Management System (LMS) for grades 9-12 is Google Classroom.</p> <p>Each class will include the Fundamental Five strategies for engagement, adapted for virtual instruction, to include:</p> <ol style="list-style-type: none"><li>1. Lesson Frame: Content and language objectives and exit ticket.</li><li>2. Work in the Power Zone</li><li>3. Purposeful Talk</li><li>4. Recognize and Reinforce</li><li>5. Write Critically</li></ol> <p>Zero Period is offered for Band and will take place during the asynchronous portion of the day.</p>
8:00 – 8:30	Breakfast and Chromebook Setup and Tech Support		
8:30 – 9:25	1st Period		
	Transition virtually to next class		
9:30 - 11:00	2nd Period	3rd Period	
	Transition virtually to next class		
11:05 - 12:35	4th Period	5th Period	
	LUNCH		
1:10 - 2:40	6th Period	7th Period	
	Transition virtually to next class		
2:45 - 3:45	8th Period		

**Fabens High School  
Phase II Continued**

**Fridays**

All classes are available on Fridays for students working remotely or in person for intervention and extended learning activities at the student or teacher's request. This is provided through synchronous meetings at the times below. All other students will engage in asynchronous instruction through the learning management system.

Time	Synchronous for students who choose or need intervention or lesson extensions.	
8:30 – 9:15	<b>45 min</b>	<b>1<sup>st</sup> Period</b>
9:20 – 10:05	<b>45 min</b>	<b>2<sup>nd</sup> Period</b>
10:10 – 10:55	<b>45 min</b>	<b>3<sup>rd</sup> Period</b>
11:00 – 11:45	<b>45 min</b>	<b>4<sup>th</sup> Period</b>
11:45 – 12:15	<b>30 min</b>	<b>LUNCH</b>
12:20 – 1:05	<b>45 min</b>	<b>5<sup>th</sup> Period</b>
1:10 – 1:55	<b>45 min</b>	<b>6<sup>th</sup> Period</b>
2:00 – 2:45	<b>45 min</b>	<b>7<sup>th</sup> Period</b>
2:50 – 3:45	<b>55 min</b>	<b>8<sup>th</sup> Period</b>

Students will frequently and consistently use the LMS (Google Classroom transitioning to Schoology) provided. The expectation will be a full day of instruction via asynchronous learning activities collected through teacher assigned lessons while engaging with and supporting students through classroom discussions, online lessons, and the completion of assignments. This may include the temporary use of paper packets aligned to the learning objectives for students who experience connectivity challenges but are not able to come to the campus. Engagement (attendance) will be collected through these methods of lesson delivery on a daily basis. Students will be expected to complete and turn in daily work to receive credit for the day. Teachers will arrange regular check-ins with students - either one-on-one, small or large groups settings. At a minimum, students and teachers will check-in at least once a day with classes assigned.

## MATERIAL DESIGN

**Description:** Fabens ISD educators will follow the scope and sequence of the TEKS Resource System for all core areas. TEKS-based, state-adopted and supplemental instructional materials will be used to ensure lessons are supported by up-to-date resources. These resources will ensure vertical alignment is maintained and teachers are adhering to the standards. Students' understanding of the content will be monitored in accordance with the campus assessment calendars to check for mastery of the standards. Teachers will reinforce any concepts that are below proficiency standards. Feedback to students and parents will follow to allow for parent, student, and teacher to be engaged in the learning process throughout the school year. Specifically, to ensure coherence and continuity, FISD will leverage each resource in the following way:

Resource	Primary Use in Material Design
TEKS Resource System	<p>FISD will use the Gap Implementation Tool from TRS to identify potential unfinished learning gaps that can be addressed and insert additional prerequisite lessons into the beginning of each unit.</p> <p>FISD will use the TRS Year at a Glance and Instructional Focus documents for all core content areas with the following exceptions: Math in grades K-5 will follow Pearlized or Sharon Wells Math Scope and Sequence which is 100% TEKS aligned.</p>
Other TEKS-based, state- adopted and supplemental instructional materials	<p>FISD will leverage TEKS-based, state-adopted and supplemental instructional materials, for which the district has purchased the online textbook versions, to carry out the objectives outlined in the TEKS Resource System.</p> <p>In addition, FISD follows the Fundamental Five instructional strategies for engagement which will be adapted for online instruction. Each lesson will have a lesson frame which will include a content objective and closing task. Opportunities for developing skills in listening, speaking, reading, and writing will be provided in all lessons.</p> <p>PK- 5 Materials are available in English and Spanish to support the 50/50 Dual Language Program.</p>
Texas Home Learning 3.0	Fabens ISD will leverage THL 3.0 resources to supplement instruction and/or assessment.
Edgenuity	Fabens ISD has acquired Edgenuity for online credit recovery and intercession intervention.
Nearpod	Distance Learning resources for all core subjects with TEKS aligned Digital Citizenship and English Learner supports.

## **FEEDBACK TIMELINES**

Weekly feedback will be provided through the LMS for student work and assignment completion. Every three weeks, progress reports will be provided and shared with the parents/guardians. At the end of every grading period, feedback and grade reports will be provided. Intermittent feedback is provided to students as needs arise.

Contact logs will be provided to all teachers to document daily/weekly contact.

The school district will work with stakeholders to identify a remote educational delivery approach that accommodates, as much as practicable, the unique situations of each child. It is possible that our most vulnerable students will face multiple challenges. During this time, we will seek to maintain meaningful relationships and connections through personal contact with on-campus meetings, one on one virtual meetings or phone calls to ensure student success.

The instructional materials provided by the teacher for on-campus learning will be attached in Google classroom with adaptations as needed for individual students.

Fabens ISD provides ESL support through the English classes with ESL certified teachers in grades 6-12. In grades PK-5, Fabens ISD implements a 50/50 Dual Language Instruction model delivered by Bilingual Certified teachers. English language skills will be developed best during the synchronous portion of the day with Spanish language support for the asynchronous instruction.

## **COHERENCE IN INSTRUCTION: Phase II**

Teachers are expected to teach in-class students and remote learners simultaneously. Live and recorded classroom instruction will facilitate the alignment of virtual and in-person instruction. Scheduling considerations will be made to ensure teachers have dedicated time for synchronous instruction and planning for virtual learning. The option of a hybrid model will be made available if the numbers of students attending on-campus instruction increases, with the option for full day, on-campus instruction for parents who choose or need that model in grades PreK – 8. Instructional materials and activities in both options will cover the same content as provided in the classroom. When students return from remote settings, they will be able to adapt quickly to the classroom instruction with the same teacher team they worked with online.

## **LESSON PREPARATIONS**

Professional Learning Communities (PLCs) will be scheduled to allow grade level, department, or strategic cohorts of teachers to meet virtually to plan instruction, review data, and design interventions for students. Additional time in the weekly teacher schedule will be allotted for continued professional development and the design of engaging asynchronous and face-to-face instruction.

## **Students with Disabilities**

For students with disabilities, FISD special education teachers will work with general education teachers, students, and families to minimize barriers the students may experience in a remote setting. Our goal is to create multiple means of engagement through Individual Education Plans (IEPs) and IAP's (Individual Accommodation Plans) to generate student interest and motivation for learning, represent the information and content differently by providing leveled and personalized learning, and provide more affirmative and corrective feedback.

Instructional Materials/ Assessment	Grade Level(s)	TEKS aligned	What resources are included to support students with disabilities?	What resources are included to support ELs?	Print or Online Instructional or Data Tool
<b>MATH INSTRUCTIONAL MATERIALS</b>					
Texas Home Learning 3.0	Elementary Intermediate Middle School High School	Yes	The product includes built-in supports for students with disabilities in each lesson.	The product includes built-in supports for ELs in each lesson. For elementary, the product is in both English and Spanish.	Print and Online, Instructional Tool
TEKS Resource System: Gap Implementation Tool	Elementary Intermediate Middle School High School	Yes	This tool helps teachers identify gaps and adjust based on student needs.	This tool helps teachers identify gaps and adjust based on student needs.	Teacher planning tool only)
State Adopted text: Go Math	Middle School	Yes	Progress monitoring for IEP attainment. Teachers can modify or accommodate assignments.	Has a math vocabulary review.	Online, Print, Instructional and Data Tool
Connect Ed	High School	Yes	Note Taking assistance. Accommodate and modify assignments and assessments.	Provides extra practice in areas of need.	Print and Online tools available
Pearlized Math K-1 Sharon Wells Math Program 2-5	Elementary Intermediate Middle School High School	Yes	Spiraled reviews and access to pre-requisite skills allows teacher to tailor instruction to the needs of the student. Manipulative packets are provided for home use as indicated on the IEP.	These math programs are available in Spanish and English to support the 50/50 Dual Language model and to provide a side by side reference during tests and independent work.	Print and Online Instructional Tool
Galaxy Math	Intermediate	Yes	Intervention program for math with tiered supports	These math programs are available in Spanish and English to support the 50/50 Dual Language model and to provide a side by side reference during tests and independent work.	Online Instructional and Data tool

Instructional Materials/ Assessment	Grade Level(s)	TEKS aligned	What resources are included to support students with disabilities?	What resources are included to support ELs?	Print or Online Instructional or Data Tool
<b>READING LANGUAGE ARTS INSTRUCTIONAL MATERIALS</b>					
Texas Home Learning 3.0 (As a resource once available)	Elementary Intermediate Middle School High School	Yes	The product includes built-in supports for students with disabilities in each lesson.	The product includes built-in supports for ELs in each lesson. For elementary, the product is in both English and Spanish.	Print and Online, Instructional Tool
TEKS Resource System with Gap Implementation Tool	Elementary Intermediate Middle School High School	Yes	This tool helps teachers identify gaps and adjust based on student needs.	This tool helps teachers identify gaps and adjust based on student needs.	Teacher Planning Tool
Renaissance STAR Accelerated Reader	Elementary Intermediate Middle School High School	Yes	Progress monitoring for IEP attainment Can be used as universal screener for Dyslexia	Vocabulary, Growth measure Both English and Spanish	Online, Data Tool
Amplify/Mclass	Elementary K-3	Yes	BOY-EOY Reading Assessment for all students. With progress monitoring between intervals.	This Reading instrument includes built-in supports for ELs in each lesson. For elementary, the product is in both English and Spanish	Online, Data Tool
State Adopted text: Study Sync	Middle School	Yes	The product includes built-in supports for students with disabilities in each lesson.	Has a reading vocabulary review.	Online, Print, Data Tool
HMH Into Reading/ Into Literature	Elementary Intermediate High School	Yes	BOY-MOY-EOY Assessments for all students. Progress monitoring with available checkpoint assessments for teachers to utilize. Built in accommodations for all sub-pops	K-5 in English and Spanish ELPS & writing embedded within lesson format. E-book availability to provide audio of text and reading content.	Print, Online Instructional and Data Tool

Instructional Materials/ Assessment	Grade Level(s)	TEKS aligned	What resources are included to support students with disabilities?	What resources are included to support ELs?	Print or Online Instructional or Data Tool
<b>SOCIAL STUDIES INSTRUCTIONAL MATERIALS</b>					
Texas Home Learning 3.0 (As a resource when available)	Elementary Intermediate	Yes	The product includes built-in supports for students with disabilities in each lesson.	The product includes built-in supports for ELs in each lesson. For elementary, the product is in both English and Spanish.	Print and Online, Instructional Tool
TEKS Resource System: with Gap Implementation Tool	Elementary Intermediate Middle School High School	Yes	This tool helps teachers identify gaps and adjust based on student needs.	This tool helps teachers identify gaps and adjust based on student needs.	N/A (teacher planning tool only)
State Adopted text: Pearson My World	Middle School	Yes	Progress monitoring for IEP attainment.	Has a reading vocabulary review  Note taking study guide for each unit	Online, Print, Data Tool
Pearson/Scott Foresman Social Studies The United States	Intermediate	Yes	Teachers adapt and modify content	Study guide/summary of each unit	Print Instructional Tool
Studies Weekly	Intermediate	Yes	Modifying provided through a sequential and scaffolded curriculum.	Adaptive material to accommodate language needs.	Print, Online Instructional Tool
Pearson My World	Elementary	Yes	Modifying provided through a sequential and scaffolded curriculum.	Available in English and Spanish	Print Consumables
McGraw Hill Social Studies Text	High School	Yes	Teachers adapt and modify content	Study guide/summary of each unit	Print and Online Tools Available

Instructional Materials/ Assessment	Grade Level(s)	TEKS aligned	What resources are included to support students with disabilities?	What resources are included to support ELs?	Print or Online Instructional or Data Tool
<b>SCIENCE INSTRUCTIONAL MATERIALS</b>					
Texas Home Learning 3.0	K-5	Yes	The product includes built-in supports for students with disabilities in each lesson.	The product includes built-in supports for ELs in each lesson. For elementary, the product is in both English and Spanish.	Print and Online, Instructional Tool
TEKS Resource System: Year at a Glance, Instructional Focus Documents	Elementary Intermediate Middle School High School	Yes	Adopted instructional materials include teacher guidance for differentiation.	Adopted instructional materials include teacher guidance for differentiated linguistic supports.	N/A (teacher planning tool only)
State Adopted text: Science Fusion	Elementary Middle School	Yes	Teachers can modify or accommodate assignments.	Includes a science vocabulary review	Online, Print, Instructional and Data Tool
Education Galaxy	Intermediate	Yes	BOY-EOY assessments. Progress monitoring throughout.	Individualize content - provided support in both English and Spanish	Online Instructional Tool and Data Tool
STEMScopes	Intermediate	Yes	Intervention and acceleration resources for teachers to accommodate and modify for students.	Differentiation guidance provided through lesson creation. Teachers are able to individualize content per student.	Online Instructional Tool
McGraw Hill Social Science Text	High School	Yes	Teachers adapt and modify content	Study guide/summary of each unit	Print and Online Tools Available



## STUDENT PROGRESS

**Description:** Fabens ISD will establish baseline data for students utilizing a variety of formative assessments to include, MClass in grades K-3, Dibbles 4-5, TALA 6-8, content area pre-tests, online program pre-tests and STAAR BOY Assessments provided by TEA.

Ongoing progress monitoring will take place every three weeks. Data will be used to drive instruction and interventions according to established RTI frameworks.

## STUDENT ACCESS

Students will access assignments, including assessments, projects, and communication through links in Google Classroom. Fabens ISD will transition to Schoology for the second nine weeks. For synchronous teaching, the district will use Google Meets. Students are expected to complete assignments on a daily basis to receive attendance for the day. Students will not be allowed to complete all of their assignments on one given day. Assignments are to be submitted daily for completion and credit for enrolled courses. Larger projects will be broken down into daily steps.

The temporary use of paper packets aligned to the learning objectives for students who experience connectivity challenges but are not able to come to the campus will be provided to ensure technical challenges do not delay instruction.

## DATA COLLECTION

Fabens ISD teachers will administer standards-aligned, leveled pre-assessments to collect data to be used as a starting point. We will use formative assessments to gauge student progress and to adapt curriculum to support student learning.

**Resources: Dibbles, MClass, Renaissance Learning STAR, TALS, LASLinks, TELPAS Data, Adopted materials assessments, TEKS Resource System Performance Assessment and Unit Tests, Texas Education Agency assessments, LMS assessments, DMAC**

## ACTIVE ENGAGEMENT

Active engagement means a student is active in his/her coursework. The student is marked present in each course they are enrolled when the one or more of following items have been achieved.

1. Completion of lessons- activities, assessments, projects on a daily basis
2. Attending synchronous (live lessons) for tutoring, intervention, enrichment
3. Daily contact with the teacher.

A teacher or campus representative will input the student's attendance into Frontline, based on the student's engagement. Course completion is based on demonstration of academic proficiency with passing grades equivalent of 70% or above on a 100-point scale.

## ASSESSMENT FRAMEWORK

1. IEP's, IAP's, and SAT Committee accommodations and supports will be adhered to in all testing environments.
2. Teachers and school testing coordinators will be trained on how to deliver online assessments.
3. Test security protocols will be put in place in school and remotely.
4. Teacher-designed authentic assessments will be delivered online through a variety of modalities including teacher-created questions or performance tasks placed in the Learning Management System.

## LESSON DESIGN

Lesson design should incorporate the Fundamental Five Lesson Frame and engaging activities that promote opportunities for discussion and writing. Campus principals will approve all lesson plan formats and collaborative planning will be facilitated through PLCs.

**Resources: TEKS Resource System, Lead4ward Resources, PLC common planning, Scope and Sequence, Fundamental Five strategies for engagement.**

## ACADEMIC INTERVENTIONS AND ENRICHMENTS

Fabens ISD will serve students in daily small group instruction to provide students with interventions and services. Data will determine the level of support and placement in the groupings.

Differentiation by the teachers will be enhanced with small group instruction for GT, Dyslexia, Resource, and SPED related services.

Credit Recovery will be provided through Edgenuity according to guidelines in place for grades 9-12 and students in alternative settings.

Edgenuity will also be used after each 9 weeks grading period for students who have not demonstrated mastery. A Fall and Spring Intersession week will be used to provide this intervention and promote passing rates. Intersession interventions and enrichments will be provided for all grade levels to ensure students stay on track for passing and graduation.

## EDUCATOR, PARENT, AND STUDENT SUPPORT

Ongoing support and professional development will ensure teachers have time to plan and learn through a collaborative approach. Each campus and PLC will have a Google Classroom set up to roll out staff development and share resources and knowledge. Weekly "Tech-spurts" sessions will allow teachers to voluntarily present distance learning expertise with one another. A bank of Google and other distance learning training will be accessible on-demand to earn educator badges in a self-paced manner. Though intended for educators, these will be made available to students and parents to grow their distance learning skills and leverage G-suite resources.

Fabens ISD will implement SEL lessons through an online resource, Eduguide, in grades 4-12, which will provide short, weekly lessons that students can access online or on their phones. Eduguide designate coaches, teachers, and counselors will be able to provide individual feedback on student responses and this tool will be used as one way to determine if emotional interventions are needed. For grades PreK-3, Counselor classes and parent meetings will help meet the social emotional needs of younger students. In addition, social and emotional well-being will be provided by campus counselors to students, staff, and families. We will maintain strong communication with the families of students in special populations, continuing to gather feedback and to support students and their families.

Professional Learning Community (PLC) practices will provide teachers in different settings (on-campus and remote) with a forum for sharing best practices and support for their peers and students.

The technology department will be open from 8:00 AM – 5:00 PM daily to handle repairs or troubleshoot Chromebooks and Hotspots. They will be open for walk-ins and by phone for remote support. In addition to teacher and technology staff support, how-to videos for accessing components of remote instruction, tech support line, and password recovery features will be available on the district website.

**Resources: Technology Training, Trauma-Sensitive Training, Researched Best Practices, and Professional Learning Communities (PLC), Eduguide, Campus Counselors**

## **IMPLEMENTATION**

**Fabens ISD has purchased Chromebooks for all students and HotSpots for those in need. Additionally, ongoing efforts to improve internet connectivity in the Fabens community will improve the distance learning experience for students. The temporary use of paper packets aligned to the learning objectives for students who experience connectivity challenges but are not able to come to the campus will be provided to ensure technical challenges do not delay instruction.**

## **PARENTS/GUARDIANS**

Fabens ISD has utilized several methods to communicate with parents about their options and opportunities for input. Blackboard communication systems allow the district and individual campuses to send out announcements and survey links via email, text message, and voicemails. Our District website has dedicated pages for reopening plans, FAQs, and distance learning hubs with training videos for parents, students, and educators. Mailings, phone calls, and home visits are used to supplement these systems to ensure a connection with all families.

A fully online registration system was updated for the 2020-2021 school year to include questions about connectivity in order to map out the areas of Fabens that would benefit from additional wireless access points in an ongoing effort to improve internet access for the entire community.

Parents were provided a survey online to select the model of instruction for their children. Calls were made to any parent who did not respond and paper survey options were made available at all campuses.

Prior to the start of the school year, principals will conduct virtual parent meetings to explain the asynchronous plan, distribution of technology, and how to access Google classroom. Meet the Teacher events will be held virtually and by phone. Recordings of meetings will be posted on the district website, with links sent out to all parents.

Communication will be provided to clarify the focus on coherence between on-campus and asynchronous instruction. It is our expectation for staff, students, and families to maintain strong partnerships to allow students to easily transition between these delivery methods.

Administrators and non-teaching staff will be dedicated to parent and students outreach during the critical first weeks of the new school year. They will visit homes to deliver technology, assist in connecting to Google Classroom, following all safety protocols to ensure all students are engaged and connected. The temporary use of paper packets aligned to the learning objectives for students who experience connectivity challenges but are not able to come to the campus will be provided to ensure technical challenges do not delay instruction.

## TEACHERS/INSTRUCTIONAL PARAPROFESSIONALS

During the spring and summer months, FISD staff were participating in professional learning technology-related sessions. These sessions were designed to meet the needs of educators with limited distance learning experience to those advanced practitioners who were able to assist and participate in the delivery of professional development.

Topics designed were:

**Google Classroom for Beginners, Google Classroom Advanced, Nearpod, LPAC, TELPAS**

Summer school and camps provided additional learning and practice opportunities for teachers from each campus who will now be able to mentor other teachers on distance learning.

The August Staff Development Schedule can be found in the appendix.

In addition, FISD teachers will engage in ongoing professional learning that is specific to their content area and instructional materials.

Each session was provided in a distance learning format so teachers could experience learning from the student perspective in Google Classroom.

## PRINCIPALS AND OTHER ADMINISTRATORS

FISD administrators will participate in the following professional learning sessions in order to develop a stronger understanding of remote learning:

- **Excellence in Remote Instructional Delivery** conducted by the Texas Education Agency July 20-Aug 7
- **Designing Remote School Modules 1-3** conducted by the Texas Education Agency July 29-31

FISD will work closely with our Educational Service Center- Region 19 and other partners to plan support for remote learning.

Principals will be provided with updated training on the application of TTESS in remote settings. In preparation for the Teacher Incentive Allotment, FISD will revise its walkthrough and observation calendar to ensure consistency in frequency and calibrate ratings across all learning formats. Principals will ensure the following accountability processes are in place: Adherence to the Schedule, Attendance is Monitored, Implementation of the Curriculum, Grades Submitted in a Timely Manner, Communication with Families- Attendance, Family Engagement, and Progress Monitoring Data Reviews and Interventions.

## ONGOING COMMUNICATION/LEARNING

Surveys of staff will contribute to topics for ongoing professional development. Weekly PLC's will provide support as teachers share data and plan for instruction. Weekly Tech-sports will provide timely and accessible mini-trainings as well as a library of training videos and Google Badge challenges for ongoing support.

Reading coaches and secondary department heads will participate in a L.E.T.S. (Lead Educator for TRS) Learn Series provided by Region 19 to support the use of the TEKS Resource System throughout the school year.

Fabens ISD received the Mentor Program Allotment and will partner with the New Teacher Center to train our mentors to provide ongoing support to teachers with 0-2 years of experience.

Campus and PLC Google Classrooms will be set up to promote communication and sharing of resources as well as the submission of lesson plans and attendance and monitoring forms.

## **RESOURCES TO MAXIMIZE REMOTE LEARNING**

The following are resources provided by FISD to help teachers implement a more thoughtful remote learning opportunity.

- **TEKS Resource System**
- **Texas Home Learning (THL) 3.0**
- **Lead4ward school@home**
- **PD Video Library**
- **Coaching support**
- **Google Education Training and Badges Classroom**

The following are digital resources that enable our teachers to upload or select lessons, create videos or hold virtual classes.

- **Laptops**
- **Google Classroom**
- **Class Dojo**
- **Nearpod**
- **Edgenuity (6-12)**
- **Digital textbooks and Test Prep**
- **DMAC**
- **Google Suites**

### **Identifying Internet Providers and Getting Connected**

The district is working with the Texas Education Agency to partner with internet providers to assist in providing free or a reduced-priced service during the pandemic crisis. Family surveys have been conducted to determine families in need of assistance. During online registration, families completed a Connectivity Survey to determine more individualized information to the district in order to deploy devices and possible internet access to homes. The district has purchased Hotspots and Smart buses and is exploring additional methods of increasing connectivity in the community.

### **Deployment of Student Devices**

Fabens ISD has purchased Chromebooks for all students, PreK-12<sup>th</sup> grade, with a touchscreen feature for all elementary students. Meet-the-Teacher sessions and principal virtual parent sessions and mailed welcome letters will explain the procedures for picking up Chromebooks, requesting hotspots, and connecting with Google Classroom. Additionally, virtual and face-to-face office hours for counselors and administrators will ensure access to staff who can address parent and student needs.

### Student Roles and Responsibilities

- Establish daily routines for engaging in the learning process.
- Identify a space in home where you can learn and study comfortably.
- Regularly check the Google Classroom for assignments.
- Complete assignments with integrity and academic honesty.
- Communicate with the school when you need assistance. We are here to help.
- Submit assignments daily. Assignments cannot be completed all in one day. They must be completed and turned in each day for attendance and credit for the day.
- Attend live instruction appropriately dressed in accordance to FISD dress code.
- Present yourself on screen while in the virtual classroom.

### Parent/Learning Coach Roles and Responsibilities

- Establish partnership with classroom teachers to ensure a smooth transition with on-campus and remote learning.
- Establish routines and expectations.
- Assist your student in locating a space in the home that is ideal for learning.
- Monitor communication from teachers and school.
- Monitor completion and submission of class assignments daily.
- Take an active role in helping your child process their learning.
- Attend district/campus training for implementation support.
- Use teacher office hours to help strength asynchronous learning.
- Contact teacher, administrators, and counselor for additional needs and supports for student learning.

### Contact Us/Who to Contact

**For assistance regarding a course, assignment, or resource:**

Grade level teachers, Counselors, Administration, & Instructional teams

**For assistance regarding a technology-related problem or issue:**

The FISD technology department

**For a personal, academic or social emotional concern:**

School Counselors

**For other issues related to distance learning:**

Administration, Campus Instructional Team, Counselor.

# Appendix

- **School Model Parent Choice Survey**
- **Teacher Conference/ Office Hours by Campus**
- **Staff Development Schedules**

DRAFT



**Instructional Model Parent Choice Form / Formulario de elección de padres del modelo educativo**

We are excited to welcome our students and staff back to school for the 2020-2021 school year. The Fabens Independent School District is working diligently to abide by the guidelines from the Texas Education Agency (TEA), and our local government and health officials to safely reopen our schools. *Estamos emocionados de dar la bienvenida a nuestros estudiantes y al personal de regreso a la escuela para el año escolar 2020-2021. El Distrito Escolar Independiente de Fabens está trabajando diligentemente para cumplir con las pautas de la Agencia de Educación de Texas (TEA) y nuestros funcionarios de gobierno y salud locales para reabrir nuestras escuelas de manera segura.*

**Two learning options for students / Dos opciones de aprendizaje para estudiantes.**

**Option 1: Traditional: In-person instruction on campuses with increased disinfection protocols.**  
*Opción 1: Tradicional: Instrucción en persona en campus con protocolos de desinfección aumentados.*

**Option 2: Full-time Virtual Learning / Opción 2: aprendizaje virtual a tiempo completo**

To complete our next phase of planning, we are asking parents to fill out a separate form for each child in their household to provide campus administration with the information they need to schedule classes for our students. Please refer to the Frequently Asked Questions posted on our website for more information about your choices. *Para completar nuestra próxima fase de planificación, les pedimos a los padres que completen un formulario por separado para cada niño en su hogar para proporcionar a la administración del campus la información que necesitan para programar las clases de nuestros estudiantes. Consulte las Preguntas frecuentes publicadas en nuestro sitio web para obtener más información sobre sus opciones.*

\* 1. Student First Name: / Nombre del estudiante:

\* 2. Student Last Name: / Apellido del estudiante:

\* 3. Student Grade Level for 2020-2021 School Year: / Nivel de grado del estudiante para el año escolar 2020-2021:

\* 4. Choose one: / Elige uno:

- ☐ Option 1: Traditional Learning Model (students learn at school) / Opción 1: Modelo de aprendizaje tradicional (los estudiantes aprenden en la escuela)
- ☐ Option 2: Full-time Virtual Learning Model (students learn at home) / Opción 2: Modelo de aprendizaje virtual a tiempo completo (los estudiantes aprenden en casa)

\* 5. Parent or guardians Electronic Signature: / Firma electrónica del padre o tutor:

Type your name / Escriba su nombre

6. Best phone number to be reached at: / El mejor número de teléfono para contactar:

\* 7. Please enter today's date: / Por favor, introduzca la fecha de hoy:

Date: / Fecha:

8. Completed by if other than a parent / Completado por si no es un padre.



**FABENS INDEPENDENT SCHOOL DISTRICT**  
**Teacher Conferences and Office Hours**  
**Fabens Elementary**

<b><u>Teacher Name</u></b>	<b><u>Role/Grade level</u></b>	<b><u>Conference Period/Time</u></b>	<b><u>Office Hours</u></b>
Ms. Cortinas	PK	1:00- 1:45 PM	3:15 - 4:00 PM
Mrs. Garcia	PK	1:00 - 1:45 PM	3:15 - 4:00 PM
Mrs. Mischen	PK	1:00- 1:45 PM	3:15 - 4:00 PM
Mrs. Warren	PK	1:00- 1:45 PM	3:15 - 4:00 PM
Ms. Chavez	K	9:20 - 10:05 AM	3:15 - 4:00 PM
Ms. Dominguez	K	9:20 - 10:05 AM	3:15 - 4:00 PM
Ms. Eisenberg	K	9:20 - 10:05 AM	3:15 - 4:00 PM
Mr. Jacquez	K	9:20 - 10:05 AM	3:15 - 4:00 PM
Ms. Ramirez	K	9:20 - 10:05 AM	3:15 - 4:00 PM
Mrs. Vidana	K	9:20 - 10:05 AM	3:15 - 4:00 PM
Mrs. Calzadiaz	1st	1:00 - 1: 45 PM	3:15 - 4:00 PM
Ms. Clary	1st	1:00 - 1: 45 PM	3:15 - 4:00 PM
Mrs. Montanez	1st	1:00 - 1: 45 PM	3:15 - 4:00 PM
Mrs. Nieto	1st	1:00 - 1: 45 PM	3:15 - 4:00 PM
Mrs. E. Rodriguez	1st	1:00 - 1: 45 PM	3:15 - 4:00 PM
Ms. Solis	1st	1:00 - 1: 45 PM	3:15 - 4:00 PM
Mrs. Torres	1st	1:00 - 1: 45 PM	3:15 - 4:00 PM
Mrs. Amaya	2nd	1:45 - 2:30 PM	3:15 - 4:00 PM
Mrs. Balderrama	2nd	1:45 - 2:30 PM	3:15 - 4:00 PM
Ms. Banez	2nd	1:45 - 2:30 PM	3:15 - 4:00 PM



**FABENS INDEPENDENT SCHOOL DISTRICT**  
**Teacher Conferences and Office Hours**  
**Fabens Elementary**

<b><u>Teacher Name</u></b>	<b><u>Role/Grade level</u></b>	<b><u>Conference Period/Time</u></b>	<b><u>Office Hours</u></b>
Mrs. Becerra	2nd	1:45 - 2:30 PM	3:15 - 4:00 PM
Ms. Espinoza	2nd	1:45 - 2:30 PM	3:15 - 4:00 PM
Ms. Martinez	2nd	1:45 - 2:30 PM	3:15 - 4:00 PM
Mrs. Reveles	2nd	1:45 - 2:30 PM	3:15 - 4:00 PM
Ms. Alarcon	3rd	12:00 - 12:45 PM	3:15 - 4:00 PM
Mrs. Cardona	3rd	12:00 - 12:45 PM	3:15 - 4:00 PM
Mrs. Dominguez	3rd	12:00 - 12:45 PM	3:15 - 4:00 PM
Ms. Guzman	3rd	12:00 - 12:45 PM	3:15 - 4:00 PM
Ms. Lara	3rd	12:00 - 12:45 PM	3:15 - 4:00 PM
Mrs. Martinez	3rd	12:00 - 12:45 PM	3:15 - 4:00 PM
Mrs. Perez	3rd	12:00 - 12:45 PM	3:15 - 4:00 PM
Mr. Frias- PE	PK-3rd	8:00 - 8:45 AM	3:15 - 4:00 PM
Mr. Gomez- PE	PK-3rd	8:00 - 8:45 AM	3:15 - 4:00 PM
Ms. Macias- Music	PK-3rd	8:00 - 8:45 AM	3:15 - 4:00 PM



**FABENS INDEPENDENT SCHOOL DISTRICT**  
**Teacher Conferences and Office Hours**  
**O'Donnell Intermediate**

<u>Teacher Name</u>	<u>Role/Grade level</u>	<u>Conference Period/Time</u>	<u>Office Hours</u>
Ms. Amaya	4th	8:30 - 9:00 AM	3:15 - 4:00 PM
Ms. Cano	4th	8:30 - 9:00 AM	3:15 - 4:00 PM
Ms. E. Chavira	4th	9:30 - 10:00 AM	3:15 - 4:00 PM
Ms. Molina	4th	9:30 - 10:00 AM	3:15 - 4:00 PM
Ms. Orozco	4th	8:30 - 9:00 AM	3:15 - 4:00 PM
Ms. Palacios	4th	9:30 - 10:00 AM	3:15 - 4:00 PM
Ms. F. Chavira	5th	9:30 - 10:00 AM	3:15 - 4:00 PM
Ms. N. Chavira	5th	10:30 - 11:00 AM	3:15 - 4:00 PM
Ms. Lorio	5th	10:00 - 10:30 AM	3:15 - 4:00 PM
Ms. Madrid	5th	11:00 - 11:30 AM	3:15 - 4:00 PM
Ms. Munoz	5th	10:30 - 11:00 AM	3:15 - 4:00 PM
Ms. Pineda	5th	10:00 - 10:30 AM	3:15 - 4:00 PM
Ms. Rodriguez	5th	9:30 - 10:00 AM	3:15 - 4:00 PM
Ms. Romero	5th	11:00 - 11:30 AM	3:15 - 4:00 PM
Ms. Hernandez Art/Music	4th-5th	8:00 - 8:30 AM	3:15 - 4:00 PM
Mr. Fraire- P.E.	4th - 5th	8:00 - 8:30 AM	3:15 - 4:00 AM



# Fabens Middle School

## Teacher Conferences and Office Hours

### Phase II- September 8, 2020-June 2020

<u>Teacher Name</u>	<u>Grade Level</u>	<u>Conference Period &amp;</u>	<u>Office Hours</u>
<b>ELAR</b>			
Yolanda Corral	6 <sup>th</sup>	7 <sup>th</sup> (2:11 pm -2:59 pm)	3:50 – 4:30
Manuela Gutierrez	6 <sup>th</sup>	7 <sup>th</sup> (2:11 pm -2:59 pm)	3:50 – 4:30
David Garcia	7 <sup>th</sup>	1 <sup>st</sup> (8:30 am -9:18 am)	3:50 – 4:30
Leticia Beltran	7 <sup>th</sup>	1 <sup>st</sup> (8:30 am -9:18 am)	3:50 – 4:30
Jessica Becerra	8 <sup>th</sup>	7 <sup>th</sup> (2:11 pm -2:59 pm)	3:50 – 4:30
Cynthia Franco	8 <sup>th</sup>	7 <sup>th</sup> (2:11 pm -2:59 pm)	3:50 – 4:30
<b>Math</b>			3:50 – 4:30
Lilia Garcia	6 <sup>th</sup>	3 <sup>rd</sup> (10:12 pm -11:00 pm)	3:50 – 4:30
Karen Trautman	6 <sup>th</sup>	3 <sup>rd</sup> (10:12 pm -11:00 pm)	3:50 – 4:30
Jaime Montelongo	7 <sup>th</sup>	3 <sup>rd</sup> (10:12 pm -11:00 pm)	3:50 – 4:30
Ricardo Pacheco	7 <sup>th</sup>	3 <sup>rd</sup> (10:12 pm -11:00 pm)	3:50 – 4:30
Maria Apodaca	8 <sup>th</sup>	3 <sup>rd</sup> (10:12 pm -11:00 pm)	3:50 – 4:30
Karen Martinez	8 <sup>th</sup>	3 <sup>rd</sup> (10:12 pm -11:00 pm)	3:50 – 4:30

<b><u>Teacher Name</u></b>	<b><u>Grade Level</u></b>	<b><u>Conference Period &amp; Office Hours</u></b>	
<b>Science</b>			
Daniel Lopez	6 <sup>th</sup>	6 <sup>th</sup> (1:20 pm -2:08 pm)	3:50 – 4:30
Sandra Bonilla	6 <sup>th</sup> /7 <sup>th</sup>	6 <sup>th</sup> (1:20 pm -2:08 pm)	3:50 – 4:30
Ted Capka	7 <sup>th</sup>	6 <sup>th</sup> (1:20 pm -2:08 pm)	3:50 – 4:30
Jackie Avila	8 <sup>th</sup>	6 <sup>th</sup> (1:20 pm -2:08 pm)	3:50 – 4:30
<b>Social Studies</b>			3:50 – 4:30
Joel Dyer	6 <sup>th</sup>	4 <sup>th</sup> (11:03 pm-11:51 pm)	3:50 – 4:30
Emil Chaparro	7 <sup>th</sup>	4 <sup>th</sup> (11:03 pm-11:51 pm)	3:50 – 4:30
Bryan Peden	7 <sup>th</sup>	4 <sup>th</sup> (11:03 pm-11:51 pm)	3:50 – 4:30
Javier Alvarez	7 <sup>th</sup>	4 <sup>th</sup> (11:03 pm-11:51 pm)	3:50 – 4:30
<b>Electives</b>			3:50 – 4:30
Pearl Holguin	Band	5 <sup>th</sup> period (11:54 am-12:42)	3:50 – 4:30
Jonathan Lozoya	Guitar	5 <sup>th</sup> period (11:54 am-12:42)	3:50 – 4:30
Diana Montes	Art	2 <sup>nd</sup> period (9:21 am-10:09 am)	3:50 – 4:30
Alejandra Macias	Spanish	6 <sup>th</sup> (1:20 pm -2:08 pm)	3:50 – 4:30
Gracie Sierra	Nutrition	2 <sup>nd</sup> period (9:21 am-10:09 am)	3:50 – 4:30
Monica Rubio	Career	2 <sup>nd</sup> period (9:21 am-10:09 am)	3:50 – 4:30
Ana Luna	STEM	5 <sup>th</sup> period (12:29 pm-1:17 pm)	3:50 – 4:30
Alexys Candelaria	PE	2 <sup>nd</sup> period (9:21 am-10:09 am)	3:50 – 4:30
Manuel Hernandez	PE	4 <sup>th</sup> (11:03 pm-11:51 pm)	3:50 – 4:30
Manuel Limon	Support Teachers	4 <sup>th</sup> period (11:03 pm-11:51 pm)	3:50 – 4:30
Abigail Monge	Support Teachers	5 <sup>th</sup> period (12:29 pm-1:17 pm)	3:50 – 4:30
Ana Montoya	Support Teachers	8 <sup>th</sup> period (3:02 pm-3:50 pm)	3:50 – 4:30
Minerva Velez	Support Teachers	5 <sup>th</sup> period (11:54 am-12:42)	3:50 – 4:30



**FABENS INDEPENDENT SCHOOL DISTRICT**  
**Teacher Conferences and Office Hours**  
**Fabens High School**

<b><u>Teacher Name</u></b>	<b><u>Role/Grade level</u></b>	<b><u>Conference Period/Time</u></b>	<b><u>Office Hours</u></b>
Avalos, C	PAP ENG 2/ CRT WRT	2:45 – 3:45 PM	3:45 – 4:30 PM
Flores, L	ESL NEW/ Reading 1/2/3 ESL 1/ CRT WRT	2:45 – 3:45 PM	3:45 – 4:30 PM
Johnson, E	ENG 2/ ESL 2	2:45 – 3:45 PM	3:45 – 4:30 PM
Lara, V	CRT WRT/ ENG 1	2:45 – 3:45 PM	3:45 – 4:30 PM
Pena, D	College Prep ELA/ AP ENG 4 TECH WRT/ AP ENG 3	8:30 – 9:25 AM	3:45 – 4:30 PM
Ramirez, J	DC ENG 3/ ENG 3	8:30 – 9:25 AM	3:45 – 4:30 PM
Stone, J	ENG 4/ DC ENG 4	8:30 – 9:25 AM	3:45 – 4:30 PM
Abujawayed, F	College Prep MATH ALG 2/PAP ALG 2	1:10 – 2:40 PM	3:45 – 4:30 PM
Cobos, M	ALG 2/PAP GEOM/ GEOM	1:10 – 2:40 PM	3:45 – 4:30 PM
Flores, S	PAP ALG 1/ ALG 1	9:30 – 11:00 AM	3:45 – 4:30 PM
Gonzales, S	PRE CAL/ DC PRE CAL/ BUSINESS MATH/ DC MATH	2:45 – 3:45 PM	3:45 – 4:30 PM
Gonzalez, B	College PREP Math/ALG 1	1:10 – 2:40 PM	3:45 – 4:30 PM
Rodriguez, J	AP Calculus/ ALG 1/ PAP GEOM/ ALG 1 Intervention	11:05 – 12:35 PM	3:45 – 4:30 PM
Roman, B	ALG 1 Intervention/ GEOM/ALG 2	11:05 – 12: 35 PM	3:45 – 4:30 PM
Aguirre, M	BIO/ PA BIO/ PAP BIO/ PLC	2:45 – 3:45 PM	3:45 – 4:30 PM
Banuelas, J	ENG DES/PRES, PRIN APP ENG/AP ENV SCI/ STEM Coord	1:10 – 2:40 PM	3:45 – 4:30 PM
Luevano, J	PAP BIO/DC BIO/PLC	2:45 – 3:45 PM	3:45 – 4:30 PM
Medrano, E	PHYSICS/ IPC/ CHEMISTRY	11:05 – 12: 35 PM	3:45 – 4:30 PM





# FABENS INDEPENDENT SCHOOL DISTRICT

## Teacher Conferences and Office Hours

### Fabens High School

<u>Teacher Name</u>	<u>Role/Grade level</u>	<u>Conference Period/Time</u>	<u>Office Hours</u>
Moreno, M	AP PHYSICS/ PHYSICS/RES DES 1	11:05- 12:35 PM	3:45 – 4:30 PM
Pearson, R	PAP PHYSICS/DC ASTRO	11:05- 12:35 PM	3:45 – 4:30 PM
Robles, R	BIO/AP COMP SCI PRINC/BIO/ COMP SCI 1/ROBOTICS	2:45 – 3:45 PM	3:45 – 4:30 PM
Salinas, L	CHEM/ PAP CHEM/ UIL MATH/SCI	11:05 – 12:35 PM	3:45 – 4:30 PM
Torres, S	PAP CHEM/ ENV SYS	11:05 – 12:35 PM	3:45 – 4:30 PM
Basil, C	US HIST/ AP US HIST/ CATS	9:30 – 11:00 AM	3:45 – 4:30 PM
Dennis, N	W HIST/ DC US HIST	9:30 – 11:00 AM	3:45 – 4:30 PM
Flores, D	GOVT ECON/ GOVT AP ECON/AP W HIS	11:05 – 12:35 PM	3:45 – 4:30 PM
Navar, J	W HIST/ PSYCH/SOCI	11:05 – 12:35 PM	3:45 – 4:30 PM
Prince, D	W GEO	11:05 – 12:35 PM	3:45 – 4:30 PM
Alferez-Ortiz, A	READING/ ENG M/ CMC	8:30 – 9:25 AM	3:45 – 4:30 PM
Delgado, J	BIO M/CHEM/IPC M/ 4 <sup>th</sup> YR SCI M/ CMC/ BOYS ATHL	1:10 – 2:40 PM	3:45 – 4:30 PM
Estrada, C	ALG 2 M/ ALG 1 M/CMC/ PAAL/ GEOM M	1:10 – 2:40 PM	3:45 – 4:30 PM
Hernandez, C	CMC/ DAEP/ ENG INC/ SSM	2:45 – 3:45 PM	3:45 – 4:30 PM
Moreno, O	LIVING SKILLS	11:05 – 12:35 PM	3:45 – 4:30 PM
Cedillo, S	PAP SPAN 1/ PAP SPAN 2/ AP SPAN 1/ AP SPAN 2	11:05 – 12:35 PM	3:45 – 4:30 PM
Martinez, A	PAP SPAN 2/ AP SPAN 3	11:05 – 12:35 PM	3:45 – 4:30 PM
Netos, F	FRENCH 1/ FRENCH 2/3 PRIN HUM SVC	11:05 – 12:35 PM	3:45 – 4:30 PM



# FABENS INDEPENDENT SCHOOL DISTRICT

## Teacher Conferences and Office Hours

### Fabens High School

<u>Teacher Name</u>	<u>Role/Grade level</u>	<u>Conference Period/Time</u>	<u>Office Hours</u>
Soto, M	BAND/ AP MUS THEORY/BRASS/WOODWIND	None	3:45 – 4:30 PM
Lozoya, J	AT FMS/GUITAR	2:45 – 3:45 PM	3:45 – 4:30 PM
Melendez, K	EDUC 1300/ AP ART/3 ART 2/ ART 1	9:30 – 11:00 AM	3:45 – 4:30 PM
Pacheco, C	ART 1/ CATS/ ART 2	9:30 – 11:00 AM	3:45 – 4:30 PM
Natividad, D	NEWSPAPER/ THEATRE ARTS/ YEARBOOK/ CATS	9:30 – 11: 00 AM	3:45 – 4:30 PM
Brown, D	PHYS ED/ CATS/ BOYS ATHL	11:05 – 12: 35 PM	3:45 – 4:30 PM
Hertel, M	ROTC 2/4	1:10 – 2:40 PM	3:45 – 4:30 PM
Tarango, R	DC BCIS/ AT FMS/ ROTC 1	1:10 – 2:40 PM	3:45 – 4:30 PM
Bates, L	SPORTS MED/ ATHLETICS	None	3:45 – 4:30 PM
Jaime, C	HEALTH/ CATS	1:10 – 2:40 PM	3:45 – 4:30 PM
Martinez, J	COMM APPS/ Student Leadership	1:10 – 2:40 PM	3:45 – 4:30 PM
Lopez, T	BIM 1/ CATS	1:10 – 2:40 PM	3:45 – 4:30 PM
Gonzales, R	MED TERM/ HEALTH SCI/ ANAT & PHYS	11:05 – 12:35 PM 1:10 – 2:40 PM	3:45 – 4:30 PM
Gonzalez, D	AUTO 1/2, SM ENG TECH/PRIN OF TRANS	11:05 – 12:35 PM	3:45 – 4:30 PM
Martinez, E	PRINT IMAG TECH 1/2	11:05 – 12:35 PM 1:10 – 2:40 PM	3:45 – 4:30 PM
Pence, B	INTER STU/ FASH DES/ ADV FASH DES/ INTER STU/ CHILD DEV	1:10 – 2:40 PM	3:45 – 4:30 PM
Salas, I	CTE COORD/ ANIMATION/ DIGITAL MEDIA/ GIRLS ATHL	9:30 – 11: 00 AM	3:45 – 4:30 PM
Stiles, S	BIM 1/ PRIN BUS MKT FIN/ MONEY MATTERS	9:30 – 11:00 AM	3:45 – 4:30 PM



## Fabens ISD Virtual Staff Development Plan August 2020

July 31	August 3	August 4	August 5	August 6	August 7
8:00 – 12:00	8:00 – 9:00	8:00 – 12:00	8:00 – 12:00	8:00 – 12:00	8:00 – 4:00
<a href="#">New Teacher Orientation</a>	<a href="#">District Welcome</a>	<a href="#">Google Education</a>			Work Day
	All Staff				All Teachers
	9:30 – 12:00				
	Campus Welcome Reopening Plans				
	<a href="#">FES</a> <a href="#">ODI</a> <a href="#">FMS</a> <a href="#">FHS</a>	All Teachers, Campus Administrators, and Instructional Aides			
New Teachers	All Campus Staff				
Lunch Break					
1:00 – 4:00	1:00 – 4:00	1:00 – 4:00	1:00 – 4:00	1:00 – 4:00	
<a href="#">New Teacher Orientation</a>	Campus-Based Staff Development	Department and Grade Level Planning for Virtual Instruction – 1 <sup>st</sup> 2 weeks (with breakout sessions as applicable – see below)			
	<a href="#">FES</a> TEKS Resource Campus Planning	All Teachers and staff			
	<a href="#">PK, K, 1st, 2nd, 3rd</a>	Afternoon Breakout Sessions			
	<a href="#">ODI</a>  Sharon Wells <a href="#">4th Grade Link</a> <a href="#">5th Grade Link</a>	8/4 1:00 – 2:00 <a href="#">Nearpod</a> “Tech-spurt” FMS Teachers 6-8	8/4 1:00 – 2:30 <a href="#">Reflex Math</a> ODI Teachers	8/6 1:00 – 3:00 <a href="#">Reading Academy Launch - FES K-3</a>	
	<a href="#">FMS</a>  Campus Procedures	8/4 2:00 – 4:00 <a href="#">Study Sync</a> , <a href="#">Go Math</a> , <a href="#">Science Fusion</a> FMS Teachers	8/4 2:45 – 3:30 <a href="#">Education Galaxy</a> ODI Teachers	8/6 1:00 – 3:00 <a href="#">HMH ELAR</a> Overview of Online Resources ELA Teachers 9-12 Go Math-FMS	Lessons for the first 2 weeks of school are due by 4:00 PM to your Principal.
1:00 <a href="#">FHS</a> Procedures Campus Procedures 2:00 Dept. Planning: <a href="#">CTE</a> , <a href="#">Elective</a> , <a href="#">Math</a> , <a href="#">SPED</a> , <a href="#">English</a> , <a href="#">SS</a> , <a href="#">Science</a> , <a href="#">FL/FA</a>	8/4 1:00 – 4:00 Sharon Wells 2 <sup>nd</sup> -3 <sup>rd</sup> FES	8/5 2:00 – 4:00 Blackboard For Campus Webmasters	8/6 2:00 – 4:00 Lesson Sharing By Campus/ Departments	Thank you for all your hard work!	
Follow-Up Training					
<ul style="list-style-type: none"><li>Teacher “Tech-spurts” – Weekly Training on Distance Learning Tools and Tips – Links will be sent out Weekly</li><li>Coaching and Mentoring Follow-Up</li><li>Fabens Training Site will be available to obtain Google Badges and Google Level I and II Certification Support</li></ul>					
Watch your email for links to virtual training as well as training protocols.					

Lessons for the first 2 weeks of school are due by 4:00 PM to your Principal.

Thank you for all your hard work!

# Sanitizing Chemical Used by FISD





# Temperature Check Stations





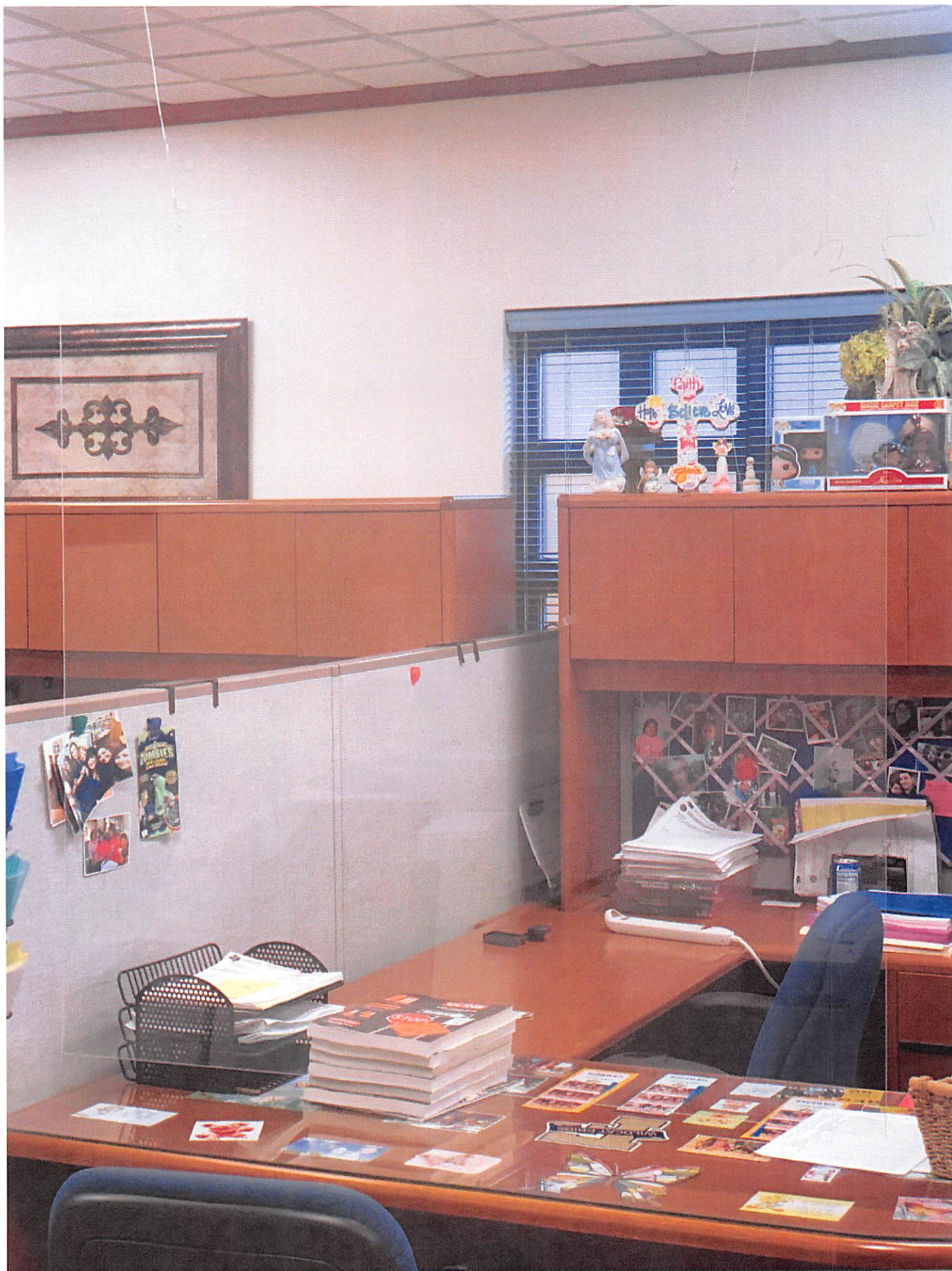
# Hand Sanitizer Stations in buildings





# Plexiglass Barriers









# Social Distancing Waiting Area Signage





# Social Distancing Signage









# Different Signage











# Computer Lab





# Classrooms













**FABENS ISD  
BOARD OF TRUSTEES**

**BOARD OF TRUSTEES BUSINESS  
Board Agenda Item**

<b>TITLE</b>	Texas Education Agency Waivers: 1. Request to Extend the Start of the 2020 -2021 School Year Transition Beyond the Four-Week Limit. 2. Request for 40% Campus Hybrid Instruction for 9 <sup>th</sup> – 12 <sup>th</sup> Grade Students.	<b>Date Requested</b>	8/12/20
<b>Requested By:</b>	Michele Gonzalez	<b>Approximate Time</b>	7 minutes
<b>Division Approval:</b>		<b>Action Needed:</b>	Yes
<b>Action Requested:</b>	The Administration recommends approval of the TEA Waivers - Request to extend the start of the 2020-2021 school year transition beyond the four week limit and the Request for hybrid instruction for grades 9 – 12 as presented	<b>Information Only:</b>	No
<b>People Participating In Presentation:</b>	Veronica Vijil Michele Gonzalez	<b>Who Has Been Involved:</b>	Veronica Vijil Michele Gonzalez
<b>How Will It Benefit the District's Mission/Goals?</b>	<b>Waiver #1</b> - This waiver allows the district time to transition to on-campus instruction for up to an additional four weeks.  <b>Waiver #2</b> – This waiver allows the high school campus to provide a hybrid schedule for students to reduce the number of students on campus at one time.	<b>How Will Request Be Financed?</b>	
		<b>Cost to District:</b>	

**Attachment: Waivers**



# REQUEST TO EXTEND THE START OF THE 2020-2021 SCHOOL YEAR TRANSITION BEYOND THE FOUR-WEEK LIMIT

## SECTION I: Requirements

If a school system believes it is best for the health and safety of students and staff to continue to restrict access to on-campus instruction beyond the first four weeks of their 2020-21 instructional calendar, they must submit a board approved waiver request to TEA to extend that transition window, up to four additional weeks. The board must take action to authorize this waiver by specific vote, and cannot otherwise delegate the waiver application to the superintendent. The waiver application must include an indication as to the local public health conditions that the LEA believes would warrant a faster end to the transition period. Teachers, staff, and parents should be consulted about the transition plan before the waiver is submitted. During this transition period, LEAs are still required to allow all students to access on-campus instruction who come from households without internet access or appropriate remote learning devices. During the extended period being requested with this waiver, at least some on-campus instruction must be provided each day. The procedures used by the LEA to limit access to on-campus attendance during this period should be clearly communicated to families in advance.

## SECTION II: Request

**District Name:** Fabens ISD

**First Day of School:** 8/10/20

**Total Additional Weeks Requested (beyond the initial four weeks for transition):** 4

**Explain what local public health conditions that would cause you to end the transition period faster, so that all students have access to on-campus instruction. As an example: the most recent weekly count of COVID-19 cases is lower than the prior week in the county, and test positivity rate in the county is under 10%.**

For El Paso County:

- 7-day Rolling Average Cases Per Capita: Less than 25 cases per 100,000
- Testing Positivity Rate by CDC Week: Less than 7.5%
- 14-day Steady Decline in the 7-day rolling average of positive cases

## SECTION III: Attestation/Signatures

District Name	Board Approval Date
Fabens ISD	8/19/20
Board President Name	Superintendent Name
Orlando Flores	Dr. Veronica Vijil
Board President Signature	Superintendent Signature

*With the submission of this form, the district attests that teachers, staff, and parents were consulted about the transition plan before the waiver was submitted.*

**Submit completed request forms to: [waivers@tea.texas.gov](mailto:waivers@tea.texas.gov)**

**Request must be submitted prior to the end of the initial four-week transition**



# Department of Public Health

## MAYOR

Dee Margo

## CITY COUNCIL

### District 1

Peter Svarzbein

### District 2

Alexandra Anello

### District 3

Cassandra Hernandez

### District 4

Dr. Sam Morgan

### District 5

Isabel Salcido

### District 6

Claudia L. Rodriguez

### District 7

Henry Rivera

### District 8

Cissy Lizarraga

## CITY MANAGER

Tommy Gonzalez

## School Re-opening Thresholds for school year 2020-2021

The City of El Paso Department of Public Health (DPH) is committed to providing public health support to all school districts, public and private, and to all unincorporated schools in El Paso County, in addition to providing guidance for the upcoming 2020-2021 school year as in-person instruction starts after September 8, 2020.

While there is not a single parameter, that with high degree of certainty could tell the right time to safely return to school for in-person instruction, few indicators will shed some light as how the pandemic is evolving in our community.

The following parameters are objective indications of how fast the pandemic is spreading in the community and may serve as official guide for ISDs to request waivers through the Texas Education Agency for the continuation of proper funding for school activities:

- 7-day Rolling Average Cases Per Capita: Less than 25 cases per 100,000
- Testing Positivity Rate by CDC Week: Less than 7.5%
- 14-day Steady Decline in the 7-day rolling average of positive cases

While these three indicators do not provide a complete picture of the COVID-19 situation in El Paso County, it is important to emphasize that declining numbers on the parameters aforementioned provide an objective way to determine that the pandemic is not worsening in our community and that it is safe to bring our children back to school for in-person instruction.

More evidence-based guidance and recommendations will be provided as they become available. Rest assured that the DPH will stand by its commitment to preserve health by partnering with institutions like yours.

Respectfully,

Hector I. Ocaranza, MD, MPH, FAAP  
Health Authority City and County of El Paso, TX

**Angela Mora – Interim Public Health Director**

Department of Public Health | 5115 El Paso Dr. | El Paso, TX 79905  
O: (915) 212-6564 | Email: Angela.Mora@elpasotexas.gov



DELIVERING EXCEPTIONAL SERVICES



## REQUEST FOR 40% CAMPUS HYBRID INSTRUCTION FOR 9<sup>TH</sup>-12<sup>TH</sup> GRADE STUDENTS

### SECTION I: Requirements

For students in grades 9-12, school systems may establish a less-than-daily on-campus attendance schedule as the sole offering for students in one or more high school campuses of the LEA in order to reduce the number of individuals on a campus at any one time and increase the total number of students served in an on-campus setting in the LEA. In the event there is not a daily on-campus attendance option in one or more of these grade levels, the LEA must ensure that on-campus attendance is offered as part of the hybrid schedule at least 40% of the days in each grading cycle (typically 6-or 9-weeks periods). Any LEA that pursues this hybrid option while not providing a daily on-campus offering for students who otherwise wish to attend on campus may do so after submitting a waiver request to TEA. All waivers will be conditionally approved upon receipt but may be subject to further review by TEA.

### SECTION II: Request

**District Name:**

**First Day School:**

**Explain the hybrid schedule(s) for the eligible students:**

### SECTION III: Signature

District Name	Board Approval Date
Superintendent Name	Superintendent Signature

Submit completed request forms to: [waivers@tea.texas.gov](mailto:waivers@tea.texas.gov)

**Request must be submitted no later than  
two weeks prior to the first day of on-campus instruction**

**FABENS ISD  
BOARD OF TRUSTEES**

**Lone Star Governance  
Board Agenda Item**

<b>TITLE</b>	<b>Selection of LSG Workshop Date</b>	<b>Date Requested</b>	08/19/2020
<b>Requested By:</b>	Dr. Veronica Vijil	<b>Approximate Time</b>	5 minutes
<b>Division Approval:</b>		<b>Action Needed:</b>	Yes
<b>Action Requested:</b>	The Administration recommends selection of a date for the next Lone Star Governance workshop	<b>Information Only:</b>	No
<b>People Participating In Presentation:</b>		<b>Who Has Been Involved:</b>	
<b>How Will It Benefit the District's Mission/Goals?</b>		<b>How Will Request Be Financed?</b>	
		<b>Cost to District:</b>	



**FABENS ISD  
BOARD OF TRUSTEES**

**DISTRICT EMPLOYEES AND OFFICERS  
Board Agenda Item**

<b>TITLE</b>	<b>2020 – 2021 New Hires</b>	<b>Date Requested</b>	08/19/2020
<b>Requested By:</b>	Ms. Audry Ortegon-Galvan	<b>Approximate Time</b>	10 minutes
<b>Division Approval:</b>		<b>Action Needed:</b>	No
<b>Action Requested:</b>	None	<b>Information Only:</b>	Yes
<b>People Participating In Presentation:</b>	Ms. Audry Ortegon-Galvan	<b>Who Has Been Involved:</b>	
<b>How Will It Benefit the District's Mission/Goals?</b>		<b>How Will Request Be Financed?</b>	
		<b>Cost to District:</b>	

## **Fabens ISD**

### **New Hires**

**Presented: August 2020 Board Meeting**

<b>New Employee</b>	<b>Assignment</b>	<b>Campus</b>
Steven Olivas	Assistant Principal	FES
Anthony Ramirez	Music/Guitar Teacher	FMS
Nicole Dennis	Dual Credit Social Studies	FHS

**FABENS ISD  
BOARD OF TRUSTEES**

Date: 08/19/2020 Presented By: Board President

Subject: Adjourn Related Page(s) N/A

**Action**

**BACKGROUND INFORMATION:  
ADJOURN**

If there is no further business the meeting is adjourned at \_\_\_\_\_ p.m.