WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES

Monday, January 22, 2024 – 6:00 P.M. Regular Meeting
Hilliard Administrative Building, 24365 Hilliard Blvd., Westlake, OH 44145

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mrs. Leszynski	Present
Mrs. Pirnat	Present
Mr. Finucane	Present
Mr. Kraft	Present
Mr. Lamb	Present

C. Pledge of Allegiance

D. Westlake City School District Mission Statement

We Educate for Excellence...

Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

E. Westlake City School District Vision Statement

The Westlake City School District will provide a dynamic, student-centered, learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

F. Acknowledgement of Visitors

G. Approval of Agenda

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

2. Recognitions & Informative Reports

A. Excellence Awards

B. Superintendent's Report

C. Treasurer's Report

3. Hearing of the Public (15 Minutes) Agenda Items

A. The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

4. Approval of Minutes

A. Approval of Minutes

Motion to Approve the Following Minutes:

Regular Meeting of December 11, 2023

Voice Vote: 4 – 0 1- Abstain

5. Treasurer's Recommendations

Resolution 24- 33

A. Resolution to Authorize the Execution of Change Orders to the ICON, LLC Contract in an Amount not to Exceed $49,233.02

WHEREAS, the District (under previously granted authority) had initiated changes to the removal of the unused school buildings to address various issues toward the end of the demolition projects which added to the scope of work of ICON, LLC; and

WHEREAS, those changes are being consolidated into eight change order documents; and

WHEREAS, the Administration and ICON, LLC have delayed processing the change orders so that the demolition and site restoration could be finalized to ensure that all changes have been captured; and

WHEREAS, the Administration and the District's legal counsel have reviewed those Change Orders and are supportive of them.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Westlake City School District, that:

Section 1. This Board hereby authorizes the Treasurer to sign, on the District's behalf Change Orders in an amount not to exceed $49,233.02.

Section 2. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 3. This resolution shall be in full force and effect from and immediately upon its adoption.

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 34

B. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
118550	Adapted Fitness & Yoga Plus LLC	Fall Project Link Sessions	$4,700.00
118605	Cirrus Group LLC	Project Link Data Management	$3,011.00
2188	Julie Billiart School, Westlake	IDEA Psych Services Purchased Services at Julie Billiart	$20,000.00
17708	PSI	School Nurse for Students in the Non-Public School	$2,632.00
17712	PSI	Remedial Teacher for Students in the Non-Public School	$3,976.98
118679	ICON, LLC	Change Orders and Close-out of Demolition Projects	$49,233.02

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 35

C. Resolution to Authorize CFO/Treasurer to Transfer Funds

RESOLVED that the Westlake Board of Education authorizes the CFO/Treasurer to transfer the following funds:

From	To	Amount
General Fund (001)	Athletic Fund (300-9563)	$10,000.00

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 36

D. Resolution to Approve Student Activity Purpose Statements and Budgets

RESOLVED that the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets:

2023-24 Purpose Statements and Budgets*

Fund	Object	SCC	Description	Estimated Revenue	Estimated Expenses
200	800	9155	HOSA- Future Health Professionals Club	$960.00	$960.00
			Total 200 Fund	$960.00	$960.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

6. Superintendent's Recommendations

Resolution 24- 37

A. Resolution to Accept Gifts and Donations

RESOLVED that the Westlake Board of Education accepts with gratitude the following gifts and donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Matija Bilic 27710 Royal Forest Drive Westlake, OH 44145	Donated $100.00 to Westside Connections at Westlake High School.
Stanley & Marcia Bullard 1864 Halls Carriage Path Westlake, OH 44145	Donated $300.00 to Westside Connections at Westlake High School.
Choolaah Indian BBQ LeeAnna Flannery, Senior Operations Manager 2207 Crocker Road, Suite A Westlake, OH 44145	Donated dinner, valued at $167.88, in honor of School Board Recognition Month.

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 38

B. Resolution to Approve Employment of Classified Staff Members

RESOLVED that the Westlake Board of Education approves employment of the following classified staff members:

Name	Position	Building	Step	Hours	Days	Months	Effective Date
Jacob Barber	Cleaner	Westlake Elementary	3	8	5	12	01/22/2024
Deonna Berry	Special Education Assistant	Westlake Elementary	0	7	5	9	01/08/2024
Keegan Cottom	Bus Driver	Transportation	5	4	5	9	01/08/2024
Felicia DeCesare	Preschool Attendant	Westlake Elementary	1	7	5	9	01/08/2024
Jennifer Ellingsworth	Teacher Assistant	Westlake Elementary	4	7	5	9	01/08/2024
Gehan Farwana	Supervision Assistant	Westlake Elementary	6	2.5	5	9	01/08/2024
Grant Hoffman	Assistant Head Custodian	Westlake Elementary	6	8	5	12	12/27/2023
Chalon Patterson	Supervision Assistant	Westlake Elementary	1	7.5	5	9	01/16/2024
Robert Thomas	Assistant Head Custodian	District Office	8	7	5	12	12/18/2023
Yivielena Torres Ortiz	Special Education Assistant	Westlake Elementary	0	7	5	9	01/10/2024
Keith Urban	Assistant Head Custodian	Dover Intermediate	7	8	5	12	12/15/2023

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 39

C. Resolution to Approve Employment of Classified Substitute

RESOLVED that the Westlake Board of Education approves the following classified substitute for the 2023-2024 school year:

Name
Kelly Primrose

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 40

D. Resolution to Approve Employment of Home Instructor

RESOLVED that the Westlake Board of Education approves the following licensed staff member for home instruction:

Name	**Position**	**Hourly Rate**	**Not to Exceed**	**Effective Date**
Tim Clark	Home Instructor	$27.98	17 hours	12/01/2023

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 41

E. Resolution to Approve Stipend for Certified Staff Members

RESOLVED that the Westlake Board of Education approves the following certified staff members to be paid at the curriculum rate for work outside of the contracted hours:

Name	Not to Exceed	Purpose	Effective Dates
Lisa Broschk	4 Hours	Attending as a Required Team Member for ETR & IEP Meetings	11/10/23, 11/17/23, 12/1/23

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 42

F. Resolution to Approve Stipend for Classified Staff Member

RESOLVED that the Westlake Board of Education approves a stipend to be paid at the hourly rate for the following classified staff member for work performed outside of contracted hours:

Name	Not to Exceed	Purpose	Effective Dates
Andrea Gorski	10 Hours	Required Preschool Trainings	Through 06/05/2024

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 43

G. Resolution to Approve Athletic Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following athletic supplemental contracts for the 2023-2024 school year:

Name	Position	Step	In District
William Bongers	WHS Lacrosse Assistant Girls Coach	20	Y
Ibrahim El-Madhoun	LBMS Basketball 7th Grade Boys Coach	0	N
Sabrina Kelly	WHS Lacrosse Assistant Girls Coach	2	N
William Ready	WHS Lacrosse Head Girls Coach	8	N
Tyler Lane	WHS Volunteer Basketball Assistant Boys Coach	n/a	N
Jeff Whitesell	WHS Volunteer Hockey Assistant Coach	n/a	N

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 44

H. Resolution to Approve Volunteers

RESOLVED that the Westlake Board of Education approves the following BCI/FBI background checked volunteers:

Science Olympiad
Eric Westley
Erin Westley

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 45

I. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake City School District Board of Education approves the following contracts and purchased services:

LeafBridge (January 23, 2024 - May 31, 2025)
ParentSquare

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 46

J. Resolution to Approve Memorandums of Understanding for CCP Partnerships with KSU and LCCC

RESOLVED that the Westlake Board of Education approves the College Credit Plus Memorandums of Understanding with Kent State University and Lorain County Community College & the University Partnership for the 2024-25 academic year.

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 47

K. Resolution to Approve Overnight Field Trips

RESOLVED that the Westlake Board of Education approves the following overnight field trips: :

Westlake High School
Hockey

POD High School Hockey Tournament
NTPRD Chiller Rink, Springfield, OH

Depart: Friday, February 23, 2024 at approximately 10:00 am
Return: Sunday, February 25, 2024 at approximately 9:00 pm

Estimated cost is $520 per player. All costs ($120 entry fee, $400 meals & accommodations) will be paid by parents.
Transportation provided by parents.

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 48

L. Resolution to Amend Resolution 23- 325

RESOLVED that the Westlake Board of Education amends Resolution 23- 325, changing the effective date of Elizabeth Noren's salary increase to 09/01/2023 from 11/01/2023:

Resolution as Amended

Name	From Education Level	To Education Level	Step	Effective Date
Kathryn Beachler	MA+10	MA+20	15	09/01/2023
Jennifer Campbell	MA+10	MA+20	10	09/01/2023
Katelyn Chajon	BA+30	MA	3	09/01/2023
Laurie Demchak	MA+10	MA+20	8	09/01/2023
Lisa Forshey	MA+20	MA+30	19	09/01/2023
Abby Heller	BA+20	BA+30	9	09/01/2023
Katie Manilla	MA	MA+10	6	09/01/2023
Abby Nixon	BA+30	MA	4	09/01/2023
Sarah Philpot	MA	MA+10	7	09/01/2023
Bridget Royce	MA+20	MA+30	11	09/01/2023
Erin Blahnik	MA+20	MA+30	19	10/01/2023
Laurie Demchak	MA+20	MA+30	8	10/01/2023
Cheryl Piktel	MA+20	MA+30	16	10/01/2023
Alyssa Schwedt	MA	MA+10	8	10/01/2023
Les Szekely	MA	MA+10	12	10/01/2023
Peyton Frankovich	BA+20	MA	2	11/01/2023
Samantha Lahoud	BA+10	BA+20	2	11/01/2023
Daniel LaRocco	MA	MA+10	10	11/01/2023
Shaley Lintner	BA	MA	5	11/01/2023
Elizabeth Noren	**MA+10**	**MA+20**	**13**	**09/01/2023**

Original Resolution 23-325

Name	From Education Level	To Education Level	Step	Effective Date
Kathryn Beachler	MA+10	MA+20	15	09/01/2023
Jennifer Campbell	MA+10	MA+20	10	09/01/2023
Katelyn Chajon	BA+30	MA	3	09/01/2023
Laurie Demchak	MA+10	MA+20	8	09/01/2023
Lisa Forshey	MA+20	MA+30	19	09/01/2023
Abby Heller	BA+20	BA+30	9	09/01/2023
Katie Manilla	MA	MA+10	6	09/01/2023
Abby Nixon	BA+30	MA	4	09/01/2023
Sarah Philpot	MA	MA+10	7	09/01/2023
Bridget Royce	MA+20	MA+30	11	09/01/2023
Erin Blahnik	MA+20	MA+30	19	10/01/2023
Laurie Demchak	MA+20	MA+30	8	10/01/2023
Cheryl Piktel	MA+20	MA+30	16	10/01/2023
Alyssa Schwedt	MA	MA+10	8	10/01/2023
Les Szekely	MA	MA+10	12	10/01/2023
Peyton Frankovich	BA+20	MA	2	11/01/2023
Samantha Lahoud	BA+10	BA+20	2	11/01/2023
Daniel LaRocco	MA	MA+10	10	11/01/2023
Shaley Lintner	BA	MA	5	11/01/2023
Elizabeth Noren	MA+10	MA+20	13	11/01/2023

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

7. Hearing of Public (15 Minutes)

A. Hearing of Public (15 Minutes) Agenda Items

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

8. Board Comments

9. Board Items

10. Closing

A. Adjournment

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Meeting Adjourned at 7:18 P.M.

_____
President

_____
Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.