

ECA Community Schools Leadership Committee Meeting

June 16, 2022, 12pm-1:30pm

Attendees:

Yazmin Guzman Gonzalez, community schools site coordinator

Seth Ryan, director of community engagement

Renee Starr, community schools manager

Karima Dixon, family liaison

Ryan Oto, equity & research coordinator

Andrea Saunders, ECA math teacher

Michael Miller, ECA assistant principal

Time	Agenda Item	Notes & Outcome	Facilitator
12:05pm	Welcome & Introductions	Introductions and ice breaker question	Seth
12:11pm	Overview of the Community Schools Model -Pillars	Background on the design of the community schools model, history in the district of Brooklyn Center <ul style="list-style-type: none"> • The model is an equity strategy with an emphasis on community assets designed to remove barriers for students • BCCS has twelve years as a full service community school district 	Renee

	-Department Org Chart & Roles	<ul style="list-style-type: none"> Renee provided overview of the pillars of the model and implementation in BCCS and community engagement department roles and position responsibilities 	
12:32	Grant Plan	<p>Purpose of the FCSC Leadership Committee</p> <ul style="list-style-type: none"> Have at least 12 members where at least 30 percent of the members are parents, guardians, or students; and 30 percent of the members are educators at the school site; and the team must include the school principal, the full-service community school site coordinator, and representatives from partner organizations. Meet at least monthly and maintain meeting agenda, attendance, and minutes. Oversee a Comprehensive Needs Assessment and Full-Service Community School plan. Align full-service community school planning with Title 1 School Improvement and World's Best Workforce plans. Make the list of Full-Service Community School Leadership Team members, the Full-Service Community School plan, and the site Community School Coordinator available to the public at the school site and the school website. Have ongoing responsibility for monitoring the development and implementation of full-service community school plan, operations, and programming at the school site. 	Renee

		<ul style="list-style-type: none">● Gather and review participation, services, programs, and resources, impacts/outcomes (including qualitative and quantitative), and participant satisfaction data and analysis.● Issue data-based decisions and recommendations to the school on a regular basis.● Contribute to the Annual Report (form will be provided) to the Minnesota Department of Education at the end of each year of the grant award period. <p>Group proposed the following additional members:</p> <ul style="list-style-type: none">● Dr. Constance Robinson, principal● Khadijah Cooper, Annex Teen Clinic● Paul Danicic, Park Nicollet Foundation● Eve Toomey, The Family Partnership● Andrea Guinn, teacher● Katie Kunz, teacher● Rebecca Anderson Fly, social worker - no longer in district● Parents● Scholars <p>Parents and students were actively recruited prior to this meeting with no success.</p> <p>Discussion about offering existing CS services to Insight online students, approved.</p>	
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		FSCS Grant Plan discussion and approval tabled until next meeting in the hopes of greater attendance.	
12:50	Needs Assessment	Topic tabled because all members in attendance are already participating in district wide needs assessment planning meetings	Ryan
12:50	Closing	Next meeting scheduled for August 31, 2022 Y. Guzman & K. Dixon will continue to recruit students and families.	Seth

ECA Community Schools Leadership Committee Meeting

August 31, 2022, 10-11am

Attendees: Yazmin, Andrea, Seth, Renee, Michael, Karima, Paul, & Emily

Note Takers: Renee & Yazmin

Time	Agenda Item	Notes & Outcome	Facilitator
10am	Welcome & Introductions		Yazmin
10:05am	Leadership team <ul style="list-style-type: none"> ● Three additional teachers ● Four students/families 	Strategies determined to get active participation <ul style="list-style-type: none"> ● For students: hosting leadership team meetings during advisory: 1-1:30pm ● For parents / Insight: hybrid meetings, Family Partnership happy to help with logistics of successful hybrid meetings ● For teachers: L. Fairly will return upon BCS science teacher hire, A. Saunders will help recruit colleagues, Y. Guzman will invite restorative practices coordinator to future meetings 	Seth
10:10	Review and approval of grant plan <ul style="list-style-type: none"> ● Review proposed addition ● Feedback ● Additions ● Approval 	Goal 1- Health Services <ul style="list-style-type: none"> ● First dental exam clinic - currently being scheduled ● Eye exams <ul style="list-style-type: none"> ○ Family Partnership can check on capacity to support eye exams 	Renee

		<ul style="list-style-type: none">○ Park Nicollet chair can be moved over to ECA○ Park Nicollet will explore glasses with Y. Guzman● Physicals<ul style="list-style-type: none">○ P. Danicik continuing to connect with Dr. Swanson, adding a colleague to the leadership team or coordination meeting○ Dr. Swanson hours confirmed, we will see how adding this opportunity for physicals meets existing needs and go from there● Mental Health<ul style="list-style-type: none">○ POR contract has shifted○ Kente Circle no longer a district partner○ TFP can function in hybrid model and offer virtual appointments<ul style="list-style-type: none">■ Have Spanish-speaking therapists○ Team will assess needs and explore partners beyond TFP if necessary● Need to consider community / health services / community schools resources and Early Learning when designing build out of the 5910 building● Y. Guzman will invite D. Yarbrow to leadership team meetings● 350-600 online students enrolling to Insight<ul style="list-style-type: none">○ Some are local and could access onsite	
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		<p>services</p> <p>Goal 2-Family Engagement</p> <ul style="list-style-type: none"> ● Opportunities to explore: <ul style="list-style-type: none"> ○ Events ○ Leadership roles ● Saturday/OST field trips and leadership opportunities for youth and families ● Morning activities ● Overnight camps ● Teachers need to be compensated to participate ● Saturday school! <ul style="list-style-type: none"> ○ Meals could be incentive to participate and meet a need <p>For discussion: Out of School Time Addition to grant plan</p> <ul style="list-style-type: none"> ● Partnering with the YMCA, P. Danicik will connect Y. Guzman with contacts <p>Grant plan unanimously approved</p>	
10:30	<p>Communications plan</p> <ul style="list-style-type: none"> ● Strategies for our departments to work together to fit into ECA communications plan 	<p>Y. Guzman will design to fit within C. Robinson's existing plan in order to avoid too much communication with families.</p>	Renee
10:40	<p>Needs assessment updates</p>	<p>Teachers are currently completing surveys</p>	Renee

	<ul style="list-style-type: none"> Additional needs to be assessed specifically for the ECA? 	<p>Data will be gathered at BCCS Block Party</p> <p>P. Danicik will get North Memorial data</p>	
10:50	Closing and action items		Seth
	Action steps	<ul style="list-style-type: none"> A. Saunders will work on recruiting teachers MM will reach out to Insight teachers Y. Guzman will confirm Health services schedule P Danicik will reach out to YMCA Emily connection for eye health and spanish speaking therapist Y. Guzman will recruiting families/students for the team Y. Guzman will look into out of school time opportunities for students (field trips, workshops, camps, weekends) 	

ECA Community Schools Leadership Committee Meeting

October 3rd, 2022, 3:30-4:30pm

Attendees: Renee Starr, Seth Ryan, Cameron Phillips, Karima Dixon, Deandre Raggs, Paul Danicic, Mona Hadery, Andrea Suanders, Deirdra Yarbro, Constance Robinson, Yazmin Guzman Gonzalez

Note Taker: Renee

Time	Agenda Item	Notes & Outcome	Facilitator
3:30PM`	Welcome & Introductions		Yazmin
3:35pm	Review of and Updates on Leadership Team Goals Goal 1 - Health Services Goal 2 - Family Resource Room Goal 2 - Family Engagement Goal 3 - Out of School Time	First dental clinic scheduled for tomorrow! Annex Teen Clinic scheduled for October 11! First Peer-to-peer support group scheduled for this afternoon!	Yazmin
3:45pm	Review of August/September Action Steps	<ul style="list-style-type: none">● A. Saunders will work on recruiting teachers<ul style="list-style-type: none">○ Mona added to the group● M. Miller will reach out to Insight teachers<ul style="list-style-type: none">○ Renee will check in with Mike● Y. Guzman will confirm Health services schedule<ul style="list-style-type: none">○ Dental clinic 10/4○ Annex Teen Clinic will be in October 11th	Seth

		<ul style="list-style-type: none"> ● P. Danicik will reach out to YMCA <ul style="list-style-type: none"> ○ Yazmin has connected with Paul's contact. ● Emily connection for eye health and spanish speaking therapist <ul style="list-style-type: none"> ○ CS will reach out ● Y. Guzman will recruit families/students for the team <ul style="list-style-type: none"> ○ Only student who expressed interest was absent from school today ● Y. Guzman will look into out of school time opportunities for students (field trips, workshops, camps, weekends) 	
3:50pm	Introduction to the Growing BCCS project, bikes for the ECA	<p>Growing BC is an initiative led by the community schools, curriculum and instruction, and wellness teams that aims to coordinate outdoor learning opportunities for ALL BCCS students.</p> <p>ECA specific needs:</p> <ul style="list-style-type: none"> ● Bikes for gross-motor outings during the school day ● Bikes students can use as transportation <p>White Bear location for free, refurbished bikes, can pick up bikes and we need to transport</p> <ul style="list-style-type: none"> ● M. Hadery will send contact info 	Renee

<p>3:55pm</p>	<p>Student Involvement Before and/or After-School</p> <p>(LEAP, Student Groups, Activities outside the classroom)</p>	<p>Leadership team ideas for impactful out of school time opportunities</p> <ul style="list-style-type: none"> ● Winter sports - Loppet foundation ● Camps <ul style="list-style-type: none"> ○ Camp Ihduhapi ○ Wolf Ridge ● Peer to peer support group for caretakers ● Need for teen parent support for pregnant/future parent staff ● First aid training for students who are parents ● Food and healthy lifestyle ● Colleges or HBCU tours ● Career fairs ● CNA track opportunities ● VRF - special services, could set up shadowing ● HTC courses ● Anime and other interests ● Cooking clubs ● Sporting events ● Volunteering experiences <p>Transportation to BCS will increase access to LEAP activities</p> <ul style="list-style-type: none"> ● Y. Guzman will coordinate <p>Low access is an issue: how do we promote out of school time opportunities? Potential communications strategies:</p> <ul style="list-style-type: none"> ● Which staff can connect with students to share opportunities? ● Survey students on what they want to do, what would get the to 	<p>Yazmin/Renee</p>
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		<p>come</p> <ul style="list-style-type: none"> ○ Survey ideas: <ul style="list-style-type: none"> ■ Recruiting for leadership group embedded in survey ○ A. Saunders will lead survey design, invite others to participate <p>Parent education:</p> <ul style="list-style-type: none"> ● existing Welcome New Baby class, 6-7pm at BCE, Welde could offer programs at ECA ● Little Moments Count - data, 6 months before delivery for infant parents, brain development, target population ● Family engagement: Lauren with Annex could do a meeting for parents, not just teens ● Need to connect with Ama and Debbie around supports for teen parents 	
4:15pm	Resources Needed for the ECA Students and Families	<p>Needs:</p> <ul style="list-style-type: none"> ● Feminine products ● Clothes washing 	Yazmin
4:25pm	Closing and Action Items	<p>Action Steps for November meeting</p> <ul style="list-style-type: none"> ● A. Saunders will lead a survey design ● Y. Guzman will connect with Ama and Debbie around supports for teen parents, knowing Paul 	Seth

		<ul style="list-style-type: none">• M. Hadery will send info on the refurbished bikes• Y. Guzman will share the open gym schedule at BCS, YG and AS will connect about students going to• S. Ryan will connect about using the CB washer and dryer• Y. Guzman will add Josh Smith to leadership team meetings	
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ECA Community Schools Leadership Committee Meeting

November, 10th 2022, 3:30-4:30pm

Attendees: Andrea, Seth, Karima, Yazmin, Renee

Note Taker: Renee

Time	Agenda Item	Notes & Outcome	Facilitator
3:30-3:35	Welcome & Introductions		Yazmin
3:35-3:45	Review of Leadership Team Goals Goal 1 - Health Services Goal 2 - Family Resource Room Goal 2 - Family Engagement Goal 3 - Out of School Time		Seth
3:45-3:55	Go Over Last Meetings Action Steps	Action Steps for November meeting <ul style="list-style-type: none">● AS will lead a survey design<ul style="list-style-type: none">○ Completed, team reviewed of the feedback● YG will connect with Ama and Debbie around supports for teen parents<ul style="list-style-type: none">○ BCCS Home visiting info. Session Friday (10th)● Mona will send info on the refurbished bikes	Yazmin

		<ul style="list-style-type: none"> ○ Completed ● YG will share the open gym schedule at BCS, YG and AS will connect about students attending <ul style="list-style-type: none"> ○ Y. Guzman to reach out again ● Seth will connect about using the CB washer and dryer <ul style="list-style-type: none"> ○ Washer can be utilized! Y. Guzman will communicate this to teachers in PLCs to open things up to students ● Y. Guzman add Josh Smith to leadership team meetings <ul style="list-style-type: none"> ○ Y. Guzman will add Lydia and Christina instead of Josh 	
3:55-4:20	ECA After School Survey/ OST		Yazmin
4:20-4:30	Closing and Action Items	<ul style="list-style-type: none"> ● A. Saunders to invite Y. Guzman to teacher PLC, connecting weekly with teachers can help get communications out <ul style="list-style-type: none"> ○ Calendar invites will be helpful ● Peer to peer group has been launched ● L. Fairlie looking into Anime convention ● Participation <ul style="list-style-type: none"> ○ Communications - teachers and other staff should do reminders to get kids who are signed up to show up ○ A. Saunders will grant access to attendance sheet so Yazmin can do text reminders ○ Texting helped get students to participate in the dental clinic ● Need updated information in Synergy, including parent emails ● Y. Guzman will connect with Nate about enrolling and recruiting ECA students for athletics and getting info about basketball 	Renee

		<ul style="list-style-type: none">● Family engagement, need to get more:<ul style="list-style-type: none">○ Financial literacy night○ Core teachers can call the families to recruit, they have the relationships	
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ECA Community Schools Leadership Committee Meeting

December 15th, 2022, 8:00-9:00 am

Attendees: A. Saunders, R. Starr, C. Robinson, J. Smith, L. Shields, Hurts, S. Ryan, K. Dixon, & Y. Guzman

Note Taker: Renee

Time	Agenda Item	Notes & Outcome	Facilitator
8-8:15	Welcome & Introductions		Yazmin
8:15-25	Review of Leadership Team Goals Goal 1 - Health Services Goal 2 - Family Resource Room Goal 2 - Family Engagement Goal 3 - Out of School Time		Renee
8:25-30	Go Over Last Meetings Action Steps	<ul style="list-style-type: none">● Yazmin invited to teacher PLC, this has been helping as she connects weekly with teachers so they can help get communications out● Calendar invites will be helpful● Peer to peer group launched!● Ms. Fairlie still at BCS, no capacity for Anime club at ECA● Prom support	Seth

		<ul style="list-style-type: none">○ YG working with students on what they want to see happen● Participation<ul style="list-style-type: none">○ Communications - reminder to get kids who are signed up to show up<ul style="list-style-type: none">■ Increase in interest, comms seem successful!○ Access to attendance sheet so Yazmin can do text reminders<ul style="list-style-type: none">■ This has also been helpful!○ Texting helped for the dental clinic!● Need updated information in synergy on parent emails<ul style="list-style-type: none">○ Data from Olivia suggests calls and text work better than email, no need to do a huge push for updated emails● YG will connect with Nate about enrolling and recruiting ECA students for athletics and getting info about basketball<ul style="list-style-type: none">○ Connected with Nate and shared info for students, a few ECA students tried out for the basketball team● Homework help before and after school<ul style="list-style-type: none">○ Still an action item● Family engagement, need to get more:<ul style="list-style-type: none">○ Financial literacy night<ul style="list-style-type: none">■ Two families attended, counselor focused on navigating academics○ Core teachers can call the families to recruit, they have the relationships<ul style="list-style-type: none">■ Advisory teachers made calls, participation still low● Student participation in leadership team meeting<ul style="list-style-type: none">○ YG will reconnect with those who were interested	
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8:30-50	<p>The Workforce Innovation and Opportunity Act</p>	<ul style="list-style-type: none"> ● BrookLynk has summer internships and intensive training. Last year they expanded to have a full workforce development department ● Maddie with BrookLynk: presented to team about the pathway program <ul style="list-style-type: none"> ○ Entrepreneurship program ○ IT career pathway program (Prime Academy) ○ Highway construction program (recruiting for state construction projects) - working with MTA interns and alumni ● WIOA Funding <ul style="list-style-type: none"> ○ Grant that funds wrap around services ○ Can support training, transportation, etc to support highest barrier youth, professional clothing, one time housing stipend, potentially childcare support, support in paying for the trainings ○ Provides case management services to identify the best programs for them, support in finding jobs ○ Workshops, work readiness training ○ New programs coming out continuously ● OST youth: one of the qualifying barriers, not currently enrolled, in and out of school, graduates without solid plans (haven't put more than 2k down) = OST youth <ul style="list-style-type: none"> ○ Once in school they continued to be OST youth ● In school youth eligibility is more strict: low income and have one of the barrier ● Maddie will email the barriers. BrookLynk will screen ECA students <p>Questions/thoughts:</p>	Madison/Catrice
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		<ul style="list-style-type: none"> ● Comms needed to students and families in languages <ul style="list-style-type: none"> ○ Hmong, Somali, Spanish ○ Maddie will get translated ● Video introduction idea <ul style="list-style-type: none"> ○ Alumni ambassadors could create a video for recruitment ● Recruitment <ul style="list-style-type: none"> ○ Maddie and team can come in ○ Staff can introduce students ○ CR will introduce Mr. Raggs ● Maddie will reach out to get an info session and coordinate logistics ● CTE work based learning teacher, Same Neissen, currently conducting workshops, resume support, bringing speakers into the building <ul style="list-style-type: none"> ○ We don't want to duplicate ● BrookLynk can give proof of experience for credits, ect. 	
8:50-8:55	Notes from Dr. Robinson (Principal)	<p>Family and Community involvement:</p> <ul style="list-style-type: none"> ● Ideas: M <ul style="list-style-type: none"> ○ Monthly parent workshops to build on experiences to improve learning and engagement ○ Double up with parent teacher conferences (in-person and remote) ○ Involving families in decision making process to improve communication - how do we do this? ○ Wellness and eating smart snacks ○ Helping parents cope with differences and changes secondary students experience 	Yazmin/Andrea

		<ul style="list-style-type: none"> ○ Developing routines and celebrating small victories ○ Inviting parents to share their expertise ○ Monthly celebrations (Hispanic heritage, Indigenous people, Asian heritage, Women's month, etc.) ○ Promoting literacy using easy to implement strategies (reading mail, checking emails, ingredients during meal preparations, etc..) 	
8:55-9:00	Closing and Action Items	<ul style="list-style-type: none"> ● CR will ensure that YG is introduced to families at the time of the welcome tour - CR will encourage direct contact between YG and families as opposed to relaying information ● InTENTions coming in to discuss starting a BSU 	Yazmin

ECA Community Schools Leadership Committee Meeting

January 19th, 2023

8:00-9:00 am

Attendees: Dr.Robinson, Mrs Saunders, Ms.Yazmin, Mr.Smith

Note Taker: Yazmin

Time	Agenda Item	Notes & Outcome	Facilitator
8:00-8:05 am	Welcome & Introductions		Yazmin
8:05-8:15 am	Leadership Team Goals Goal 1 - Health Services Goal 2 - Family Resource Room Goal 2 - Family Engagement Goal 3 - Out of School Time		Seth
8:15-8:30 am	Go Over Last Meeting's Action Steps	All action steps completed.	Yazmin
8:30-8:45 am	Updates	Feb 2nd Broklynk Info Sessions/Sign up scheduled!	Yazmin
8:45-9:00 am	Closing and Action Items	YG to communicate to Madison about additional dates/times	Seth

ECA Community Schools Leadership Committee Meeting

March 1st, 2023

1:00-2:00pm

Attendees: Karima Dixon , Christian Jones, Andrea Saunders , Lydia Shields , Josh Smith, Giselle Martinez Santana , Sabrina Howard , Rhythm Lebel, Yazmin Guzman

Note Taker: Yazmin G.

Time	Agenda Item	Notes & Outcome	Facilitator
1:00-1:10pm	Welcome & Introductions		Yazmin
1:10-1:15 pm	Leadership Team Goals Goal 1 - Health Services Goal 2 - Family Resource Room Goal 2 - Family Engagement Goal 3 - Out of School Time		Seth
1:15-1:35pm	InTENTions	InTENTions will be co-facilitating the Student Union with YG, to run during ECA enrichment time	Yazmin Student Union
1:35-1:45pm	Go Over Last Meetings Action Steps	Communicate to Madison about dates/times = DONE!	Yazmin
1:45-1:55 pm	Any updates HRC/Partners	Next Tuesday the HRC and partners will be back at the ECA	Seth

1:55-2:00pm	Closing Action Steps	<ul style="list-style-type: none">● Weekend field trips/leadership experiences to be explored with students● Lunch with parents could be another family engagement method● Difficult in general to do after school programs due to work, and family● Dresses for Prom are a need: YG to explore partnerships/services<ul style="list-style-type: none">○ Inviting local businesses to help fund those who can't afford Prom○ Donate dresses for Prom● Timber Bay Camp for ECA only: YG to reach out to Paul	Yazmin
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ECA Community Schools Leadership Committee Meeting

April 3rd, 2023

3:30-4:30pm

Attendees: Seth, Christian, Karima, Yaya, Yazmin, Andrea

Note Taker: Yazmin

Time	Agenda Item	Notes & Outcome	Facilitator
3:30pm	Welcome & Introductions		
	Leadership Team Goals Goal 1 - Health Services Goal 2 - Family Resource Room Goal 2 - Family Engagement Goal 3 - Out of School Time		
	Go Over Last Meetings Action Steps	<ul style="list-style-type: none">• Weekend field trips• Lunch with parents• Difficult to do after school programs due to work, and family• Dresses for Prom• Inviting local businesses to help support those	

		<p>who can't afford Prom</p> <ul style="list-style-type: none"> • Donate dresses for Prom • Timber Bay Camp for ECA only 	
	<p>Any updates HRC/Partners</p>	<ul style="list-style-type: none"> • Eye Doctor at HRC based on appointment 9am-2pm every 2nd Wednesday/Friday of the month • YMCA leadership excursion to a one night camp May 22nd-23rd • Newsletter by the Student Union is going out soon • Student Union Welcoming new student rolling in ECA • Student Union now offering students opportunities to go out in the community to feel more comfortable talking and being leaders • Winter donation drop off on Wednesday • Vaccine Clinic 0-5 years old April 27th 4-7pm at Brooklyn Center Library, communications going out from ECA • Working on a mobile eye clinic for BCE, and ECA 	
	<p>Closing Action Steps</p>	<ul style="list-style-type: none"> • YG will work on getting leadership team meeting attendance back up 	

ECA Community Schools Leadership Committee Meeting (In Person at ECA)

May 1st, 2023

3:30-4:30pm

Attendees: Christian, Renee, Josh, Andrea, Giselle, Karmia,

Note Taker: Renee

Time	Agenda Item	Notes & Outcome	Facilitator
	<p>Leadership Team Goals</p> <p>Goal 1 - Health Services</p> <p>Goal 2 - Family Resource Room</p> <p>Goal 2 - Family Engagement</p> <p>Goal 3 - Out of School Time</p>		
	<p>Go Over Last Meetings Action Steps</p>	<ul style="list-style-type: none"> ● Pivoted to Day Camp with YMCA May 22nd 9am-7pm, driven by conversations around students difficulties to attend after school programs due to work, and family ● YG coordinating invites to Timber Bay Family Camp ● Attendance for our meeting, all can work on ● Student Union Members practice leadership skills learned from community experiences by presenting in front of their classmates and staff 	

		<ul style="list-style-type: none"> ● SU will be doing a ECA Family Night this Thursday 5-7pm! ● SU will be getting out May 10th to play some kickball across the street and clean the along the way for service learning project 	
	Any Updates HRC/Partners	<ul style="list-style-type: none"> ● Transportation is a barrier for eye clinic - DE and HRC staff to problem solve ● New Mom info flier for ECA and Centaur Beginnings - all to distribute ● City update: Rec on the go Fire House Park every Tuesday 3:15-5:00pm - all to promote 	
	Closing Action Steps	<ul style="list-style-type: none"> ● Senior Presentation June 1st 4:30-6:30pm - all are welcome ● Family Night 5-7pm, Thursday - calls should be made to recruit ● Public Speaking connection with partners - all partners to think about connecting YG with the right folks ● Working with Three Rivers to design the empty lot next to ECA - Renee will look into this for Growing BC ● Where will the Family Resource be next year? <ul style="list-style-type: none"> ○ Yes, Renee and Seth will keep everyone in the loop 	

ECA Community Schools Leadership Committee Meeting

August 29th, 2023

2:00-3:30pm

Attendee: Layne Benton ,Christian Jones, Andrea Saunders , Karima Dixon , Gaby S., Renee Starr, Seth Ryan, Michael Miller

Time	Agenda Item	Notes & Outcome	Facilitator
2:05-2:15 pm	Welcome & Introductions	Introductions and ice breaker question	Yazmin
2:15-2:25 pm	Overview of the Community Schools Model	<ul style="list-style-type: none">● Integrated Student Supports● Collaborative Leadership & Practice● Expanded & Enriched Learning Time & Opportunities<ul style="list-style-type: none">○ To explore for the ECA:<ul style="list-style-type: none">■ LEAP Programs and sports for ECA students at the high school■ Bridging the gap with the BCS■ Inviting Toni and Savanna to connect with our students on HS events/programs	Renee

		<ul style="list-style-type: none"> ■ Get Ready with ECA/BCS ● Active Family & Community Engagement <ul style="list-style-type: none"> ○ Family Night possibly in October to bring in Rec On the Go ○ Student Union discussing dates for events future dates ○ Conference combine with family night **November 2nd 	
2:25-2:35 pm	<p>Purpose of the FCSC Leadership Committee</p>	<p>Purpose of the FCSC Leadership Committee</p> <ul style="list-style-type: none"> ● Have at least 12 members where at least 30 percent of the members are parents, guardians, or students; and 30 percent of the members are educators at the school site; and the team must include the school principal, the full-service community school site coordinator, and representatives from partner organizations. ● Meet at least monthly and maintain meeting agenda, attendance, and minutes. 	Seth/ Renee

		<ul style="list-style-type: none"> ● Align full-service community school planning with Title 1 School Improvement and World's Best Workforce plans. ● Make the list of Full-Service Community School Leadership Team members, the Full-Service Community School plan, and the site Community School Coordinator available to the public at the school site and the school website. ● Have ongoing responsibility for monitoring the development and implementation of full-service community school plan, operations, and programming at the school site. ● Gather and review participation, services, programs, and resources, impacts/outcomes (including qualitative and quantitative), and participant satisfaction data and analysis. ● Issue data-based decisions and recommendations to the school on a regular basis. ● Contribute to the Annual Report (form will be provided) to the Minnesota Department of Education at the end of each year of the grant award period. 	
2:35-3:00 pm	SY 2022-2023 Review	Leadership Team Goals	Yazmin/

		<p>Goal 1 - Health Services</p> <p>Goal 2 - Family Resource Room</p> <p>Goal 2 - Family Engagement</p> <p>Goal 3 - Out of School Time</p>	Renee
3:00-3:10pm	<p>Communications plan</p> <ul style="list-style-type: none"> • Strategies for our departments to work together to fit into ECA communications plan 	<ul style="list-style-type: none"> • YG working with the city • Continue family engagement events from last year • Working as a team to get community engaged • Tiny House/Health on the Go should be aligned for the ECA/Health Fair 	Yazmin
3:10-3:30 pm	Feedback/ Action Plan	<ul style="list-style-type: none"> • To do: check in with the Family Partnership for new Josh/therapist 	Yazmin/ Renee

ECA Community Schools Leadership Committee Meeting

September 28th, 2023

3:00-43:30pm

Attendees: Andrea Saunders , Christian Jones, Albert Mcgee, Karima Dixon, Carissa Stevens, Yazmin Guzman Gonzalez

Time	Agenda Item	Notes & Outcome	Facilitator
	Welcome & Introductions		Yazmin
Last Meeting Notes	<ul style="list-style-type: none"> ● Integrated Student Supports ● Collaborative Leadership & Practice ● Expanded & Enriched Learning Time & Opportunities ● Active Family & Community Engagement 	<ul style="list-style-type: none"> ○ LEAP Programs and sports for ECA students at the high school ○ Bridging the gap with the BCS and the city ○ Inviting Toni and Savanna to connect with our students on HS events/programs ○ Get Ready with ECA/BCS hosting FAFSA Night together ○ Student Union discussing dates for events future dates ○ Conference combine with family night **November 2nd ○ Enrichment at ECA 	

SY 2023-2024 Goals- Review	Leadership Team Goals Goal 1 - Health Services Goal 2 - Family Resource Room Goal 2 - Family Engagement Goal 3 - Out of School Time	<ul style="list-style-type: none"> ● Dental Clinic October 5th <ul style="list-style-type: none"> ○ 6 students signed-up ● FRR is continuing to be used daily for clothes, food, blankets, and work space by students ● Family Night Nov. 2nd ● 3 ECA students signed up for LEAP and 5 joined a sport 	
Feedback/ Action Plan		<ul style="list-style-type: none"> ● Yazmin: Will invite Charles Walker to ECA Resource Fair on May 16th to provide opportunities for hands on experience with pay during the summer for our student ready to go out in the workforce ● Carissa :Connection with Trina Pearson from annex to start the STI and other testing here at ECA ● YG working with Annex to create a enrichment opportunity for students in the future and then move to working with parents who would like to learn more ● YG: Will invite Housing Link to speak with students and staff about housing since it's a big struggle and a difficult process to navigate for our students as well as family ● YG: Will ask teachers to support with calling students families in their advisory class to join us for Family Night November 2nd as well as conferences on the same day ● Student Union will work these next few weeks on planning family night, future events to invite partners to join ahead of 	

		<p>time</p> <ul style="list-style-type: none">● CJ: Will check in with the City of Brooklyn Center and Rec On the Go about being a part of Family Night as well as Resource Fair in May● We are all working on getting parents and students to join our meetings	
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Oct 30, 2023 | 📅 ECA- FSCS Leadership Team SY 2023-2024

Attendees: Andrea Saunders Albert Mcgee Armando Oster Carissa Stevens Christina Jones Lydia Shields Raquel Goutierez
Renee Starr Seth Ryan Yazmin Guzman Gonzalez

Attached files: 📎 Early College Academy FSCS Plan Final.pdf

Notes

- Homeline- YG will connect on a presenter
- Nov 2 Family Night plans:
 - City to table: Fridays and Saturdays night free for community to use pool, Lifeguards guidelines for Family Night
 - Annex will do a raffle
 - YG Rechecking with Charles Walker
 - Tiny house for the resource fair/med-pods
- HR Jimmy for resource fair with the Brooklyn Center
- Public works director Liz Hamen hired in winter/spring as well as YMCA

Action items

- Talk to InTENTions
- Passport for Family Night

ECA Community Schools Leadership Committee Meeting

December 14th, 2023

11:00-12:00 pm

Attendee: Kayla Kroger , Yazmin Guzman, Christian Jones, Renee Starr , Seth Ryan ,
Andrea Saunders ,

Time	Agenda Item	Notes & Outcome	Facilitator
11:00pm	Welcome/ Check-in		
11:10pm	SY 2023-2024 Goals- Review	Leadership Team Goals Goal 1 - Health Services Goal 2 - Family Resource Room Goal 2 - Family Engagement Goal 3 - Out of School Time	
11:15pm	Last Meeting Notes	<ul style="list-style-type: none">● Connected with Homeline looking to book for JAN. 31ST● Family Night Check in - successful event, always looking to increase traffic● Resource Fair May 16th 3:00-4:30 pm<ul style="list-style-type: none">○ YG will start a google doc. For organizations who are join○ YG emailed Jim with the city of Brooklyn Center for Resource Fair● January 18th Get Ready will be doing a info session for the students then on Feb 1st they'll be doing the required training for those who are interested● Student Union will be going through some changes as well as enrichment at ECA	

		<ul style="list-style-type: none"> ● FAFSA/ Dreamer Night after break depending on how many students are interested (Feb.21st) ● Annex conducted 2 STI testing days 5-8 student got tested each day ● ECA Health Mentor will start her enrichment session surrounding mental health and healthy relationships term 4 ● Question for Christian-RecOnTheGo for enrichment time? 	
<p>11:40 pm</p>	<p>Action Notes</p>	<p>Connect with Dianne/SOUP Group about therapy - Debbie</p> <p>Homeline booked for Jan 31 - presentation on renter responsibilities, renter legal issues. Will be hosted during enrichment for students and will invite families as well.</p> <p>Family Night reflection</p> <p>CJ: turnout seemed good for the size of the school</p> <p>K: One of my first times tabling at ECA, got to speak to a lot of students, spoke to roughly three parents, felt like the event was a success</p> <p>YG: Attendance was up from the last family night, we tend to see the same family each time, also seems like parents of students who are doing well attend, how can we continue to expand outreach</p> <p>AS: agreement with YG, not a bad thing that families return, but we need to consider ways to reach out to ensure new students' families are feeling connected.</p> <p>YG: Feb will bring the family breakfast, last year there was great conversation with families at the event, hopefully we get more engagement, maybe we can bring them all the way into the commons to facilitate deeper engagement</p>	

		<p>Resource Fair: scheduled for May 16, 2024. YG will start planning and coordinating this, and will follow up with the group. This will be an opportunity to further engage with families. The City of BC is already lined up to participate. Will take place in the commons. Feedback received last year was that it was more of a job fair and orgs/companies in attendance weren't ready to hire, so this year will be more of a resource fair. We will push attendance from parents for this event as well.</p> <p>Get Ready coming in Jan and Feb for students.</p> <p>Student union will pivot to the Advisory period, Enrichment time will be devoted to additional community engagement and guest presentations from Annex, etc. YG working with Early Learning to pair Student Union participants buddied up with early learners to read, etc.</p> <p>KK: will be present at the ECA two, sometimes three days per week. Will offer sexual health curriculum and connect with ECA students. Will also facilitate enrichment around mental health and healthy relationships.</p> <p>Fafsa Update: Hoping to set up FAFSA and Dreamer night after break. Depending on student and family interest, 1:1 time to complete FAFSA. Event design will depend on student interest.</p> <p>November Annex STI testing took place.</p>	
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		<p>Miss Kunz is wondering about getting Rec on the Go during enrichment time to get the students more active. CJ will contact Yazmin.</p> <p>Update from HRC: now have a shuttle for students to go from the ECA to the HRC and receive health care. If students have needs, reach out to Debbie Erickson to get them set up with transportation.</p> <p>Action item: YG will update Debbie on when STI testing will take place.</p>	
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ECA Community Schools Leadership Committee Meeting

January 23rd, 2024

2:00-3:00 pm

Attendees: Yazmin, Christina, Kayla, Lydia, Madeline, Nichole, Raquel, Seth

Time	Agenda Item	Notes & Outcome	Facilitator
2:00pm	Welcome/ Check-in	What is something you want a refresher on?	Yazmin
	SY 2023-2024 Goals- Review	Leadership Team Goals Goal 1 - Health Services Goal 2 - Family Resource Room Goal 2 - Family Engagement Goal 3 - Out of School Time	
		<ul style="list-style-type: none"> ● Resource Fair May 16th 3:00-4:30 pm ● January 18th Get Ready info session, signed up 5 students ● Homeline Presentation Jan. 31st after lunch ● FAFSA/ Dreamer Night (Feb.21st), 15 students signed up! ● Preparing for Breakfast for Parents/Guardians Feb.15th, 8:00-9:00 am ● Annex Outreach Specialist at ECA February 27th ● Annex Health Mentor conduct 1st enrichment session, 8 students 	

		participated in great conversation about healthy relationships	
	Needs and Action Items	<ul style="list-style-type: none">● Students struggling with housing<ul style="list-style-type: none">○ Long waiting lists for resources we have○ Many options are out of the BC area○ Housing a therapist and Nurse at ECA○ Struggling with getting students therapy○ YG to connect with KD and DY around housing and therapy supports, will report back in March	