WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES

Monday, January 8, 2024 – 6:00 P.M. Organizational Meeting
Hilliard Administrative Building, 24365 Hilliard Blvd., Westlake, OH 44145

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mrs. Pirnat	Present
Mrs. Leszynski	Present
Mr. Finucane	Present
Mr. Kraft	Present
Mr. Lamb	Present

C. Pledge of Allegiance

D. Westlake City School District Mission Statement

We Educate for Excellence...

Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

E. Westlake City School District Vision Statement

The Westlake City School District will provide a dynamic, student-centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

F. Acknowledgement of Visitors

G. Approval of Agenda

Motion to Approve Agenda

Moved by Mr. Kraft Seconded by Mrs. Leszynski

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

2. Election of Officers

Resolution 24- 1

A. Nomination and Election of Officer – Board President (ORC 3313.14)

WHEREAS statutes require the board members to elect one of the board members to be the President of the Board of Education for the calendar year 2024;

WHEREAS nominations for the office of President were made by the board members with the following being nominated:

1st Nominee: Mrs. Barbara Leszynski

WHEREAS the board voted on the first nominee for the position of President of the Board of Education for the calendar year 2024 with the results as follows:

John Finucane	Aye
Joseph Kraft	Aye
Brad Lamb	Aye
Barbara Leszynski	Aye
Elizabeth Pirnat	Aye

NOW, THEREFORE, BE IT RESOLVED under the provisions of Ohio Revised Code 3313.14, the board member herein named received the majority of AYE votes cast by the board and is hereby declared President of the Board of Education for the calendar year 2024.

President: Mrs. Barbara Leszynski

B. President's Oath of Office

I, Barbara Leszynski, do solemnly swear (or affirm) that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as President of the School Board in and for the said Westlake City School District, Westlake, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office and until my successor is elected and qualified.

/s/ *Barbara Leszynski*
Signature of President

Sworn to and subscribed before me, January 8, 2024.

/s/ *Todd L. Hopkins*
Signature of Oath Administrator

Resolution 24- 2

C. Nomination and Election of Officer - Board Vice-President (ORC 3313.14)

WHEREAS statutes require the board members to elect one of the board members to be the Vice-President of the Board of Education for the calendar year 2024.

WHEREAS nominations for the office of Vice-President were made by the board members with the following being nominated:

1st Nominee: Mrs. Liz Pirnat

WHEREAS the board voted on the first nominee for the position of Vice-President of the Board of Education for the calendar year 2024 with the results as follows:

John Finucane	Aye
Joseph Kraft	Aye
Brad Lamb	Aye
Barbara Leszynski	Aye
Elizabeth Pirnat	Aye

NOW, THEREFORE, BE IT RESOLVED under the provisions of Ohio Revised Code 3313.14, the board member herein named received the majority of AYE votes cast by the board and is hereby declared Vice-President of the Board of Education for the calendar year 2024.

Vice President: Mrs. Liz Pirnat

D. Vice-President's Oath of Office

I, Liz Pirnat, do solemnly swear (or affirm) that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as Vice-President of the School Board in and for the said Westlake City School District, Westlake, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office and until my successor is elected and qualified.

/s/ *Liz Pirnat*
Signature of Vice-President

Sworn to and subscribed before me, January 8, 2024.

/s/ *Todd L. Hopkins*
Signature of Oath Administrator

Resolution 24- 3

E. Resolution to Authorize CFO/Treasurer to file Form 904

RESOLVED that the Westlake City Schools Board of Education authorizes the CFO/Treasurer to file Form 904, Certification of Members and Officers of the Board of Education, as follows:

CFO/Treasurer's Office, Westlake City School District, Westlake, Ohio, January 8, 2024

TO THE COUNTY AUDITOR OF CUYAHOGA COUNTY:

It is hereby certified that the following is a correct list of the Members and Officers of the Board of Education of said School District, after the first Monday of January, 2024 and duly qualified, with the post office address of each.

Name	PO Address	Term Expires
Mr. John Finucane	31024 Bellerive Court, Westlake, OH 44145	12/31/2025
Mr. Joseph Kraft	3606 Blackberry Lane, Westlake, OH 44145	12/31/2027
Mr. Brad Lamb	31167 Muirfield Way, Westlake, OH 44145	12/31/2027
Mrs. Barbara Leszynski	26967 Courtland Meadows, Westlake, OH 44145	12/31/2025
Mrs. Elizabeth Pirnat	1815 Settlers Reserve Way, Westlake, OH 44145	12/31/2027

_____

CFO/Treasurer, Westlake City Schools Board of Education

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

3. Board Organizational Matters

Resolution 24- 4

A. Resolution to Adopt Board Meeting Calendar for 2024

RESOLVED that the Westlake City Schools Board of Education adopts the Board meeting calendar for 2024 as follows:

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 5

B. Resolution to Establish a Board Service Fund (IRC 3315.15)

WITNESS our hands, this 8th day of January, 2024.

WHEREAS, the Westlake City Schools Board of Education may, as prescribed in ORC 3315.15, set aside each year from the general fund a sum not to exceed seventy-five cents for each child so enrolled, or seven thousand five hundred dollars, whichever is greater, and,

WHEREAS, the amount set aside shall be placed in a fund known as the "service fund," and,

WHEREAS, the amount shall be used only in paying the expenses of members of such Board of Education actually incurred in the performance of their duties.

BE IT RESOLVED, now, that such "service fund" be established in the amount of $4,000 for the calendar year beginning January 1, 2024.

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 6

C. Resolution to Appoint Board Members as OSBA Delegate, Legislative Liaison and Student Achievement Liaison

RESOLVED that the Westlake City Schools Board of Education appoints the following Board Member as the 2024 OSBA Delegate to the annual conference for the Westlake City Schools:

Mr. Brad Lamb
Delegate

Mrs. Liz Pirnat
Alternate

RESOLVED that the Westlake City Schools Board of Education appoints the following Board Member as the 2024 OSBA Legislative Liaison for the Westlake City Schools:

Mrs. Liz Pirnat
Liaison

Mr. Brad Lamb
Alternate

RESOLVED that the Westlake City Schools Board of Education appoints the following Board Member as the 2024 OSBA Student Achievement Liaison for the Westlake City Schools:

Mr. John Finucane

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24-7

D. Resolution to Appoint Board Member as the Westlake Business Advisory Liaison

RESOLVED that the Westlake City Schools Board of Education appoints the following Board Member as the 2024 Westlake Business Advisory Liaison for the Westlake City Schools:

Mr. Joe Kraft

Mr. John Finucane

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 8

E. Resolution to Appoint Board Member as the District Safety Council Liaison

RESOLVED that the Westlake City Schools Board of Education appoints the following Board Member as the 2024 District Safety Council Liaison the Westlake City Schools:

Mrs. Barb Leszynski

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 9

F. Resolution to Appoint Board Member as the West Shore Career-Technical District Liaison

RESOLVED that the Westlake City Schools Board of Education appoints the following Board Member as the 2024 West Shore Career-Technical District Liaison for the Westlake City Schools:

Mr. John Finucane

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 10

G. Resolution to Appoint Board Member to the Tax Incentive Review Council

RESOLVED that the Westlake City Schools Board of Education appoints the following Board Member to serve on the 2024 Tax Incentive Review Council for the Westlake City Schools:

Mr. Brad Lamb

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 11

H. Resolution to Designate Official Newspapers for Publication of Notices Required by Law

RESOLVED that the Westlake City Schools Board of Education designates the following as official newspapers for publication of notices required by law (R.C. 7.12):

Sun News (West Shore Sun)

West Life

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

4. Other Organization Matters

Resolution 24- 12

A. Resolution to Authorize CFO/Treasurer to Secure Advances from Auditor for Funds Lawfully Due the School District

WITNESS, our hands this 8th day of January, 2024.

WHEREAS, the Westlake City School District Board of Education, Cuyahoga County finds it necessary to make use of the funds now in the County Treasury to the accounts of said school district and lawfully applicable to the purpose of the current fiscal year,

THEREFORE, BE IT RESOLVED, the Westlake City Schools Board of Education requests the auditor of Cuyahoga County, Ohio, to issue an order to the Cuyahoga County Treasurer to pay to the CFO/Treasurer of this Board of Education such funds of the current collection of taxes assessed and collected for and in behalf of said school district, which shall be held and treated as an advance payment on the current collection of taxes due said school district at the ensuing settlement date as provided by law;

BE IT FURTHER RESOLVED, that the CFO/Treasurer of the Westlake City Schools Board of Education be hereby authorized and directed to certify a copy of this resolution to the Cuyahoga County Auditor and make such other certifications and reports to the Cuyahoga County Auditor as may be necessary to make this resolution effective.

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 13

B. Resolution to Authorize Transfer of Funds:

WITNESS, our hands this 8th day of January, 2024.

WHEREAS, Ohio Revised Code, Section 5705.40, provides that excess funds appropriated to a certain classification within each fund may be transferred to any other appropriation classification within such fund; and

WHEREAS, Board Policy states that the Board may, by resolution, grant permission to the fiscal officer the right to transfer funds from one appropriation line item to another within limits prescribed by law; and

WHEREAS, it is the intent of the Board to permit the transfer of excess funds appropriated to a certain classification within each fund to any other appropriation within such fund;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District that the Board of Education delegates to its president the authority to approve on a monthly basis transfer of excess funds appropriated to a certain classification within each fund to any other appropriation classification within such fund as initiated and recommended by the district CFO/Treasurer and approved by the Superintendent.

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 14

C. Resolution to Approve Standing Authorizations

WHEREAS, the Westlake City Schools Board of Education places responsibility for the financial management of the district on the CFO/Treasurer and Superintendent and,

WHEREAS, the Board is ever mindful of its obligation to the citizens and taxpayers of the City of Westlake to exercise sound fiscal practices, and,

WHEREAS, the Board recognizes that sound fiscal practices include the ideal of efficiency and the continuous effort to maximize the value of all resources for the education of all pupils and,

WHEREAS, the Board acknowledges that in order to meet its obligation to the community, achieve efficiency and maximize the return on its resources, the CFO/Treasurer and Superintendent must be able to make certain decisions in a timely and forthright manner within the constraints of applicable statutes and Board policy, and,

BE IT RESOLVED, that the Westlake City Schools Board of Education hereby approves the following standing authorizations for the calendar year 2024 to be exercised by the CFO/Treasurer and Superintendent only when, in their judgment, such exercise meets the specifications so cited, herein:

- to invest interim funds at the most productive interest rate whenever such funds are available;
- to pay all bills within the limits of the appropriations resolution as bills are received and when the goods and/or services have been received as ordered;
- to employ and set the salary of such temporary personnel as may be required for emergency conditions, with such employment to be submitted to the Board for action at its next regular meeting.
- to employ and set the salary of such personnel as may be required with such employment to be submitted to the Board for action at its next regular meeting.
- to accept resignations on behalf of the Board of Education.
- to provide to members of the professional and support staff as perquisites plaques and other similar memorials to recognize exemplary and extended service to the school district and appropriate refreshments for curriculum, professional development, orientation, in-service and other similar meetings that are held outside of the normal school day or outside of the normal workplace.
- to apply for monies under the guidelines of each grant application and authorize the district's participation, and the acceptance of funds, in the programs including but not limited to: Federal, State & Local grants.
- to sign all contracts of employment approved by the Board of Education.
- to authorize releases for the purpose of interscholastic athletic eligibility.
- to approve reimbursement of commercial driving license fees for transportation employees consistent with negotiated contract.
- to authorize the payment of reasonable taxes for approved purchases or expenses when a tax exemption certificate cannot be used or its use is impractical under the circumstances.

Effective: January 1, 2024

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 15

D. Resolution to Attend Seminars and Conferences

WHEREAS, the Board of Education Members, Superintendent, and CFO/Treasurer are charged with the responsibility of operating the school district; and,

WHEREAS, the Board members are responsible for formulating policies that govern the school district; and,

WHEREAS, the CFO/Treasurer and Superintendent are responsible for the management of the school district; and,

WHEREAS, the Board of Education encourages attendance at seminars and conferences for its management team,

BE IT RESOLVED that Board Members, the CFO/Treasurer, and the Superintendent may attend local, state, and national seminars/conferences that are deemed necessary to carry out their job requirements and that are within the appropriation levels approved by the Board of Education.

BE IT FURTHER RESOLVED, the Westlake City Schools Board of Education feels that payment of expenses for such training sessions for the management team is both appropriate and prudent.

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 16

E. Resolution to Approve School Attorneys (ORC 3313.203 & 3317.171)

WHEREAS, specialized legal services are necessary from time to time for the management, control, defense, or other purposes of the school district's schools, employees, and assets; and,

WHEREAS, statutes and the board's discretionary powers permit employment or retention of temporary, as needed, on-call, on-demand legal counsel in addition to the council appointed by statute,

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.203, ORC 3317.171, and ORC 3313.47, the legal services herein named are retained on an as-needed, on-demand, on-call basis to assist with the management, control, and defense of this school district and its employees and board members;

BE IT FURTHER RESOLVED that the fees and costs for such services shall be at the usual and customary rates for the professional services rendered upon receipt of an itemized statement by the school district CFO/Treasurer; and

BE IT FINALLY RESOLVED such legal services shall be available, on-demand, and at the request of the board president (or other members of the board upon verbal approval by the president) and the Superintendent (or other district administrators upon verbal approval by the Superintendent).

Legal Firm/Attorney

Brindza, McIntyre & Seed LLP
2001 Crocker Rd., Suite 280
Westlake, OH 44145

Chester L. Sumpter & Assoc. LLC
16929 Detroit Ave.
Lakewood, OH 44107

Pepple & Waggoner
5005 Rockside Road, Suite 260
Independence, OH 44144

Squire Patton Boggs LLP
4900 Key Tower
127 Public Square
Cleveland, OH 44114-1304

The Riley Law Firm
24502 Cornerstone
Westlake, OH 44145

Weston Hurd LLP
1300 East 9th Street
Suite 1400
Cleveland, Ohio 44114

Effective date: January 1, 2024

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 17

F. Resolution to Approve Board of Education Memberships

RESOLVED that the Westlake City Schools Board of Education approves continued membership in the Ohio School Boards Association, OSBA Legal Assistance Fund, Greater Cleveland Schools Superintendents Association, The Alliance for High Quality Education, and West Shore Chamber of Commerce for calendar year 2024 as indicated below:

Ohio School Boards Association		$10,641
	Basic Membership	$10,491
	Briefcase (free electronic subscription)	$0
	School Management News	$150
OSBA Legal Assistance Fund		$250
Greater Cleveland School Superintendents Association		$250
The Alliance for High Quality Education		$4,000
West Shore Chamber of Commerce		$100

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 18

G. Resolution to Appoint Purchasing Agent/Authority (ORC 3319.01)

WHEREAS, the Superintendent is the Chief Executive Officer for the Board of Education; and,

WHEREAS, the acquisition of supplies, equipment, and services is centralized in the Superintendent's office and through whose office all purchasing transactions are conducted.

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the board assigns the Superintendent and/or the Director of Business Affairs the responsibility for the quality and quantity of purchases; and,

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the Superintendent and/or the Director of Business Affairs is hereby designated purchasing agent and authorized to approve purchases within the appropriated amounts, subject to all other pertinent Board policies, rules and regulations, insofar as such purchases are consistent with the approved educational goals and programs of the district.

Superintendent: Scott Goggin

Director of Business Affairs: Dave Kocevar

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 19

H. Resolution to Appoint Prevailing Wage Coordinator, Asbestos Coordinator, ADA Compliance Officer, Safety Coordinator, and Records Retention Officer

RESOLVED that the Westlake City Schools Board of Education appoints Scott Goggin or his designee as the following for the District for 2024:

- Prevailing Wage Coordinator
- Asbestos Management Designated Person per Code of Federal Regulations CFR 763.84 of the Asbestos Hazard Emergency Response Act (AHERA)
- ADA (Americans with Disabilities Act) Compliance Officer (36 CFR Part 1191)
- Safety Coordinator (ORC 4167.04)
- Records Retention Officer (ORC 149.41)

Moved by Mr. Finucane Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 20

I. Resolution to Appoint Title IX Hearing Officer, Nondiscrimination Hearing Officer, Sexual Harassment Hearing Officer, Suspension Hearing Officer and Expulsion Hearing Officer

RESOLVED that the Westlake City Schools Board of Education approves Scott Goggin or his designee as the following for the District for 2024:

Board Policy 3362 - Anti-Harassment

Board Policy 4362 - Anti-Harassment

Board Policy 1662 - Anti-Harassment

Board Policy 5517 - Anti-Harassment

Suspension Hearing Officer (3313.66-3313.661)

Expulsion Hearing Officer (3313.66-3313.661)

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 21

J. Resolution to Reaffirm Vision Statement and Mission Statement of the Westlake City Schools

RESOLVED that the Westlake Board of Education reaffirms the Vision Statement and Mission Statement of the Westlake City Schools as follows:

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement through our strategic planning process, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE…

Empowering all students to achieve their educational goals,
to direct their lives, and to contribute to society.

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 22

K. Resolution to Reaffirm Board of Education Belief Statements

RESOLVED that the Westlake Board of Education reaffirms the Board of Education Belief Statements as follows:

1. Leadership in Education is not about our District being number one, it is about striving to make our students number one. We must develop their skills, we must harness our resources, from the outside as well as inside. We must employ the best and brightest and focus on taking care of students. The rest flows from that point forward. (Leadership in Education)

2. We believe that the Westlake City School District is a superior performing student-focused district. (Academic)

3. Our primary responsibility is to insure that every student is challenged to excel and to achieve at one's maximum potential. (Academic)

4. The support of the community is critical to our District's success and will be earned through effective, open, and honest communication and demonstrated results. (Communication)

5. We have an obligation to preserve the community's assets and to provide a safe, well-maintained environment for learning. (Facilities)

6. The administration, staff, and Board are partners in the entire educational process for our students and are responsible for removing those barriers, which could impact upon the achievement of our students. (Road Blocks) (Administration/Staff)

7. The administration, staff and Board have a responsibility to work collaboratively in a climate of mutual respect, focusing on student achievement. (Climate)

8. Extracurricular and co-curricular programs and activities are an integral part of the educational process and can significantly contribute positively to the character of our students while bringing significant recognition, pride and support from the community. (Extracurricular/Co-curricular)

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 23

L. Resolution to Reaffirm Framework for Board Operations

RESOLVED that the Westlake Board of Education reaffirms the framework for Board operations as adopted February 24, 2000 as follows:

1. This Board's first and foremost responsibility is to be the trustee for the education of our students, within the financial parameters determined by our taxpayers.

2. This Board delegates the responsibility of the daily management of the District to the Superintendent and the CFO/Treasurer in accordance with the Ohio Revised Code.

3. This Board, the Superintendent and the CFO/Treasurer will work together as a team for the betterment of the students, district, and entire community.

4. This Board is a single unit with five contributing members.

5. The strength of this Board is in the diversity of its members.

6. Members of this Board vote individually but act as one as determined by the majority of the Board, including providing support for the decisions made.

7. The president of this Board acts as the spokesperson for this Board.

8. Members of this Board must realize that we cannot be all things to all people.

9. This Board believes that all people should be treated with dignity and respect.

Moved by Mrs. Pirnat Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 24

M. Resolution to Reaffirm Board/Superintendent/CFO/Treasurer Guidelines

The Board of Education, the Superintendent and the CFO/Treasurer of the Westlake City Schools ("the Team") have collaboratively developed these guidelines to facilitate their work.

Because an academically excellent and fiscally responsible school district is important to the community of Westlake, we agree that the Team should be focused on supporting the community's interests as identified in the Strategic Plan, in combination with being fiscally responsible to the community as a whole.

In support of this, Team members will work to:

- Interact together in good faith and share information in order to promote understanding and avoid surprise among the members of the Team.
- Allow reasonable time for other Team members to review, and discuss information and data before a decision is to be made.
- Encourage and enhance orderly and meaningful public discussion by reading pre-meeting materials and asking questions prior to the meeting if items are not understood or if clarity is needed.
- Be prepared to discuss matters and make decisions in a timely manner when data and information have been provided.
- Demonstrate professionalism and civility at all times through respectful interactions with all Team members.
- Keep an open mind and focus on resolving issues.
- Articulate how decisions or suggestions impact both academic excellence and fiscal responsibility.
- Encourage opportunities for questions and meaningful dialogue among the Team members before final decisions are reached.
- Consider and discuss different points of view before a final decision is made.
- Set collective goals, evaluate the Team's performance, and be open to on-going learning about leading practices in governance and team-based leadership.

Moved by Mrs. Pirnat Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 25

N. Resolution to Appoint Representative for Board of Education Public Records Training

RESOLVED that the Westlake City Schools Board of Education appoints Scott Goggin or his designee as the 2024 Board of Education Public Records Training Representative for the Westlake City Schools.

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24-26

O. Bond of Board of Education Members, Superintendent of Schools and Director of Business Affairs

Know all individuals by these present, that we, the Westlake City Schools Board of Education as principal, and individual Board members, Superintendent of Schools and Director of Business Affairs as sureties, are held and firmly bound unto the State of Ohio in the penal sum of $20,000 each, to the payment of which, well and truly to be made, we jointly and severally bind ourselves and our successors, heirs, executors and administrators, firmly by these present.

WITNESS our hands, this 8th day of January, 2024.

NOW, if the said individual Board members, Superintendent of Schools and Director of Business Affairs shall faithfully, diligently and impartially perform their duties as said Board of Education members, Superintendent of Schools and Director of Business Affairs according to law, then this obligation shall be void and of no effect; otherwise to be and remain in full force and virtue of law.

Mrs. Barbara Leszynski Board President	Mrs. Liz Pirnat Board Vice-President
Mr. John Finucane Board Member	Mr. Joseph Kraft Board Member
Mr. Brad Lamb Board Member	
Dr. Scott Goggin Superintendent of Schools	Mr. David Kocevar Director of Business Affairs

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 27

P. Resolution to Appoint Liability Insurance Amounts

WITNESS our hands, this 8th day of January, 2024.

WHEREAS, the Westlake City Schools Board of Education may, as prescribed in ORC 3313.203, purchase liability insurance for its employees, and,

WHEREAS, the Westlake City Schools Board of Education contends such an expenditure is both appropriate and prudent.

BE IT RESOLVED, now, that the administration secure liability insurance in the amount of $5,000,000 each claim/$7,000,000 aggregate of liability insurance for following individuals/groups:

Board of Education Members	Superintendent
CFO/Treasurer	Business Manager
Administrative Staff	Teaching Staff
Support Staff	Volunteers

BE IT FURTHER RESOLVED, now, that the administration expedites such contracts upon receipt of written quotations, making said award based upon administrative judgment.

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24- 28

Q. Resolution to Approve Petty Cash Funds

RESOLVED that the Westlake City Schools Board of Education approves the following petty cash funds:

Board of Education/ Central Office	$250.00
Transportation	$200.00

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Resolution 24 -29

R. Resolution to Approve Change Funds

RESOLVED that the Westlake City Schools Board of Education approves the following change funds (not to exceed the amounts listed):

School

School	**Amount**
Westlake High School	$100.00

Food Service

School	**Amount**
Westlake Elementary	$30.00
Dover Intermediate Schools	$100.00
Lee Burneson Middle School	$80.00
Westlake High School	$520.00
Total	**$730.00**

Athletics

School	**Amount**
Lee Burneson Middle School	$200.00
Westlake High School	$3,000.00
Total	**$3,200.00**

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

5. Closing

A. Adjournment

Moved by Mr. Kraft Seconded by Mrs. Pirnat

Mr. Finucane	AYE
Mr. Kraft	AYE
Mr. Lamb	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE

Meeting Adjourned at 6:47 P.M.

_____
President

_____
Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.