



# LAGUNA BEACH UNIFIED SCHOOL DISTRICT

949.497.7700  
949.497.7710  
www.lbusd.org

## PROPERTY CLAIM FORM

### DISTRICT INFORMATION

550 Blumont Street  
Laguna Beach, CA 92651

Date of Loss: \_\_\_\_\_

Time: \_\_\_\_\_  am  pm

### LOSS LOCATION

Site Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Type of Loss:  Fire  Theft  Lightening  Hail  Flood  Wind  Water/Weather

Water/Non-Weather  Other (Explain) : \_\_\_\_\_

Description of Loss or Damage: \_\_\_\_\_

\_\_\_\_\_

Describe Measures Taken to Minimize Loss/Damage: \_\_\_\_\_

\_\_\_\_\_

Police or Fire Department to which Loss/Damage was reported (include for theft or vandalism:

\_\_\_\_\_ Report #: \_\_\_\_\_

Suspect(s) Apprehended  Yes  No  Unknown

Area Canvassed  Yes  No  Unknown

Completed by: \_\_\_\_\_

Date: \_\_\_\_\_

Submit form to LBUSD Facilities, 550 Blumont St, Laguna Beach, CA 92651

<b>DISTRICT USE ONLY</b>	DATE RECVD / /	SCANNED / /	DRIVE UPLOAD / /
DATE SUBMITTED TO KEENAN / /	KEENAN CONTACT alacoste@keenan.com		