

## Addendum 1: Questions

- Can SFISD please provide what accessories are needed for the devices on Exhibit A?
  - Example: staple finishers, faxes, hole punches, etc.
  - It would be ideal for the copiers to at least have the staple finishers, faxes, & hole punches. Any other accessories useful to the district would be reviewed for their advantages to the district and pricing.
  
- Termination of Contract.
  - Due to equipment leases being non-cancellable with the exception of non-appropriation of funds, is this termination clause referring to service contract only?
  - Yes, the termination refers to both the lease contract and service agreement. Both should be included in the pricing structure and will constitute one price. We will not issue lease contract and service contract separately to competing companies.
  
- Total volume based on the 2022-2023 school year.
  - The total volume for the district is listed in the bid documents, for the 2022-2023 year we had around 14,000,000 copies.
  
- Would the district accept a bid that had annual payments for the lease?
  - You can submit the bid with that type of payment option, as long as there is not any surprise billing at the end of the year, as that would violate the bid.
  
- Is the District interested in exploring Print Management solutions to enhance your fleet's functionality?
  - Examples: Follow-me-print, Departmental/User usage analytics, Central management of all drivers across the District's fleet, including managed and unmanaged devices (like desktop printers).
  - Yes.
  
- Would understanding the challenges each manufacturer faces due to supply chain constraints be beneficial to the District?
  - Yes.

- What faxing solution is currently in use? Will there be a need for fax boards in any of the fleet's devices?
  - SFISD currently uses Faxmaker.
  
- Each manufacturer offers varying levels of features. Is the District interested in exploring cost-saving options by reducing certain features, such as document handling capacity, processing speed, or device security?
  - Yes.
  
- Does proximity of a support dealer to the District add value to your decision-making process?
  - No
  
- Are specific configurations like staple and hole punch finishers required for each device? Are booklet finishers needed?
  - Yes, No to Booklet Finishers
  
- Is your current Print Management software fulfilling all your requirements?
  - Yes.
  
- Have there been any integration challenges with this software in your current setup?
  - No.
  
- Is the district anticipating any significant technological upgrades or demographic changes shortly?
  - No.
  
- Do you have a strategy for adapting your tech infrastructure to accommodate future growth?
  - Yes.
  
- We would appreciate any feedback on your experience with the current equipment. Are there specific gaps or issues with your current setup that you would like to address?
  - No, there have been no issues with our current setup.

- You've currently been on an unlimited copy plan, did you pay that unlimited amount during Covid, in the years of 2021 even though you didn't use all of those copies (prints)?
  - Yes.
  
- How many hard copies of the response would the District like to be included in our Response Package?
  - 2.
  
- If the District is not going to take ownership at any time, an FMV lease must be used. Thus, the ownership will belong to the leasing company. Any leasing company will pass on the property tax to the District unless it is built into the lease. Is the District mandating that the PPT be handled by the leasing company?
  - Yes.
  
- Would you like the winning vendor to return the equipment at the end of the lease at no charge to you?
  - Yes.
  
- Would you like the winning vendor to use only new equipment?
  - Yes.
  
- Would the District like to be exempt from all types of late fees, and return of equipment fees?
  - Yes.
  
- Do users currently authenticate with card readers?
  - Yes.
  
- Does the District currently have Papercut deployed? If so, does the District have end user licenses or unlimited user licenses?
  - Yes.

- With GASB 87 account rules stating that the District must now show as an FMV lease as a Capital lease on their books, will the District reconsider taking ownership of the equipment using a \$1 out municipal lease if it is a better value to the District?
  - No.