

SUPERINTENDENT'S REPORT AND AGENDA

Regular Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

If you require a reasonable accommodation in order to attend the board meeting or view the livestream, please contact Board Secretary Cassandra Quam at cassandra.quam@rpsmn.org or 612-798-6012 at least 24 hours before the meeting.

Monday, March 18, 2024
7 p.m. School Board Meeting

- I. CALL TO ORDER
- II. REVIEW AND APPROVAL OF THE AGENDA
- III. INFORMATION AND PROPOSALS -- NON-ACTION ITEMS
 - A. Public Comment
 - B. Superintendent Update
 - 1. Special Education Child Count Presentation
 - C. Commendation
- IV. CONSENT AGENDA
 - A. Routine Matters
 - 1. Minutes of the Regular Meeting held March 4, 2024
 - 2. General Disbursements as of 3/8/24 in the Amount of \$1,135,673.39
 - 3. Year-to-Date Finance Update
 - 4. Bid Award - Main Food Vendor 2024-2025
 - B. Personnel Items
- V. OLD BUSINESS
 - A. Policy 105: Tobacco-Free Environment
- VI. NEW BUSINESS
 - A. Policy 655: Family Engagement & Administrative Guidelines 655.1 & 655.2

B. Policy 543: Search of Student Lockers, Desks, Personal Possessions, Student's Person, Motor Vehicles and All Other School Locations & Administrative Guideline 543.1

C. Donations

VII. ADVANCE PLANNING

A. Legislative Update

B. Information and Questions from Board

C. Suggested/Future Agenda Items

D. Future Meeting Dates

4-1-2024	7 p.m.	Regular Board Meeting
4-15-2024	7 p.m.	Regular Board Meeting – Public Comment

VIII. ADJOURN REGULAR MEETING

**INFORMATION AND PROPOSALS –
NON-ACTION ITEMS**

Agenda Item II.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, March 18, 2024

Subject: Ongoing Data Reference List

Acronyms:

This list will be added to for each board meeting whenever acronyms are presented in following items of the board packet.

ABE:	Adult Basic Education
AC:	All Conference
ACHM:	All Conference Honorable Mention
ADA:	Americans with Disabilities Act
ADM:	Average Daily Membership
A.I.:	American Indian
A.I.:	Artificial Intelligence
AIPAC:	American Indian Parent Advisory Committee
ALC:	Area Learning Center
AMSD:	Association of Metropolitan School Districts
AP:	Advanced Placement
AP:	Assistant Principal
APBP:	Association of Pedestrian and Bicycle Professionals
BGC:	Background Check
BGC:	Boys & Girls Club
BIPOC:	Black, Indigenous, and People of Color
BILT or ILT:	(Building) Instructional Leadership Team
BLT:	Beacons Leadership Team
BOLT:	Building Operational Leadership Team
BPH:	Bloomington Public Health
C&A:	Connect & Assess
CAD:	Computer-aided Design
CASEL:	Collaborative for Academic, Social, and Emotional Learning
CAV-X:	Connected and Automated Vehicles Office (MnDOT)
CCR:	Career & College Readiness
CDC:	Centers for Disease Control
CE:	Community Education
CIS:	College in the Schools

CLSD:	Comprehensive Literacy State Development
COL:	Cost of Living
CPR & AED:	Cardiopulmonary Resuscitation & Automated External Defibrillator
DA:	Dream Act
D.O.:	District Office
DSLN:	District Summer Learning Network
EAP:	Employee Assistance Program
ECFE:	Early Childhood Family Education
ECSE:	Early Childhood Special Education
ELA:	English Language Arts
EL or ELL:	English Learner or English Language Learner
ESL:	English as a Second Language
ESY:	Extended School Year
FAFSA:	Free Application for Federal Student Aid
FFVP:	Fresh Fruit and Vegetable Program
F/R or FRP:	Free/Reduced or Free and Reduced Price (usually referring to eligible students)
FTE:	Full-Time Equivalent
FY:	Fiscal Year
GASB:	Governmental Accounting Standards Board
GLOW:	Gay, Lesbian Or Whatever (LGBTQ+/allies student group)
GPA:	Grade Point Average
HHM:	Homeless/Highly Mobile
HR:	Human Resources
HSSC:	Hennepin South Services Collaborative
HVAC:	Heating, Ventilation, & Air Conditioning
IEP:	Individualized Education Plan
IHP:	Individual Healthcare Plan
IT:	Instructional Technology
LAN:	Local Area Network
LETRS:	Language Essentials for Teachers of Reading and Spelling
LGBTQ+ or LGBTQIA+:	Lesbian, Gay, Bisexual, Transgender, Queer, and others or Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual, and others
LOR:	Local Optional Revenue
LTD:	Long Term Disability
LTFM:	Long-Term Facilities Maintenance
LSN:	Licensed School Nurse
MASA:	Minnesota Association of School Administrators
MASMS:	Minnesota Educational Facilities Management Professionals Association
MCA:	Minnesota Comprehensive Assessments
MDE:	Minnesota Department of Education
MDH:	Minnesota Department of Health
MFA:	Multi-Factor Authentication
MIEA:	Minnesota Indian Education Association

MIRA:	Módulo de información recursos y apoyo (CE partner)
MLL:	Multilingual Learning
MnDOT:	Minnesota Department of Transportation
MNEEP:	Minnesota Education Equity Partnership
MOA:	Memorandum of Agreement
MSBA:	Minnesota School Boards' Association
MSHSL:	Minnesota State High School League
MTSS:	Multi-Tiered Systems of Support
MVP:	Most Valuable Player
NA/I:	Native American/Indigenous
NCTM:	National Council of Teachers of Mathematics
NSBA:	National School Boards' Association
NSPRA:	National School Public Relations Association
NWEA-MAP	Northwest Evaluation Association-Measures of Academic Progress
OPEB:	Other Post-Employment Benefits
OSHA:	Occupational Safety and Health Administration
OW:	Outreach Worker
PAG:	Parent Advisory Group
PD:	Professional Development
PICA:	Parents in Community Action (Head Start organization)
PLC:	Professional Learning Community
PRESS:	Path to Reading Excellence in School Sites
PTO or PTSO:	Parent-Teacher Organization or Parent-Teacher-Student Organization
POS:	Point of Sale
POY:	Player of the Year
Q Comp:	Alternative Teacher Professional Pay System
RCEP:	Richfield College Experience Program
RDLS:	Richfield Dual Language School
READY:	Residents Encouraging Asset Development in Youth
RFP:	Request for Proposal
RHRC:	Richfield Health Resource Center
RHS:	Richfield High School
RMS:	Richfield Middle School
RPS:	Richfield Public Schools
SAEBRS:	Social, Academic, and Emotional Behavior Risk Screener
SBG:	Standards-Based Grading
SEC:	South Education Center
SEIU:	Service Employees International Union
SEL:	Social-Emotional Learning
SLA:	Spanish Language Arts
SPED:	Special Education
SRTS:	Safe Routes to School
STAR:	Standardized Test for Assessment of Reading
STAT:	Student and Teacher Assistance Team

STEM:	Science, Technology, Engineering, and Math
SWBE:	School Wide Behavior Expectations
SY:	School Year
T&L:	Teaching & Learning
TCRWP:	Teachers College Reading & Writing Project
TMC:	Tri-Metro Conference
TS GOLD:	Teaching Strategies GOLD® Assessment
UFARS:	Uniform Financial Accounting and Reporting Standards
VEAP:	Volunteers Enlisted to Assist People
VEBA:	Voluntary Employees' Beneficiary Association
VPK:	Voluntary PreKindergarten
WBWF:	World's Best Workforce
WCPM:	Words Correct Per Minute
WIN:	What I Need
YTD:	Year-to-Date

RPS Student Demographic Data 2023-2024:

4,073 Students District-wide

- 3,925 Traditional Count
 - 1,685 Elementary (K-5) Average Class Size = 23.08
 - 797 Middle (6-8) Average Class Size = 23.21
 - 1,304 High (9-12) Average Class Size = 25.2
 - 119 ECSE
 - 20 Transition+
- 148 Voluntary Prekindergarten (VPK)

Student Diversity (based on MDE categories)

- BIPOC: 70.71%
 - American Indian or Alaska Native: 0.88%
 - Asian: 3.66%
 - Hispanic: 44.19%
 - Black or African American: 13.5%
 - Native Hawaiian or Other Pacific Islander: 0.07%
 - 2 or More Races: 8.4%
- White: 29.29%

English Learner

- ELL: 23.67%
- Non-ELL: 76.33%

Free/Reduced Eligible

- Eligible: 57.2%
- Not Eligible: 42.8%

**INFORMATION AND PROPOSALS –
NON-ACTION ITEMS**

Agenda Item II.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, March 18, 2024

Subject: Ongoing Board Calendar

Upcoming Events to Attend:

Monday, April 1: Board Meeting, 7 p.m.

Monday, April 15: Board Meeting, 7 p.m.

Tuesday, April 16: RMS Arts Night, 6 p.m.

Thursday, April 25 – Sunday, April 28: RHS Spring Musical

Upcoming Holidays, Heritage Months, and Appreciation Days:

April 1-5: National Assistant Principals Week

April 4: National Librarian Day

April 24: Administrative Professionals Day

**INFORMATION AND PROPOSALS –
NON-ACTION ITEMS**

Agenda Item III.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, March 18, 2024

Subject: Superintendent Update

Director of Special Education Dr. Alecia Mobley will present the annual special education child count.

Attachments:

Special Education Child Count Presentation

Enriching and accelerating learning



**Special Education
Unduplicated Child Count:
School Board Presentation**

Dr. Alecia Mobley
Special Education Director

March 18, 2024

Enriqueciendo y acelerando el aprendizaje

Special Education: The Big 4



1. To ensure that all children with disabilities have available to them a free and appropriate public education (FAPE) which emphasizes special education and related services designed to meet their unique needs
2. To assure that the rights of children with disabilities and their parents are protected
3. To assist states and localities to provide for the education of all children with disabilities
4. To assess and assure the effectiveness of efforts to educate all children with disabilities



Richfield Unduplicated Child Count

778

Receiving service in Richfield

731

- Non-resident served

121

Resident students served out of District

168

- **Intermediate 287**
 - Special Education Placements
 - Alternative Learning Center

32

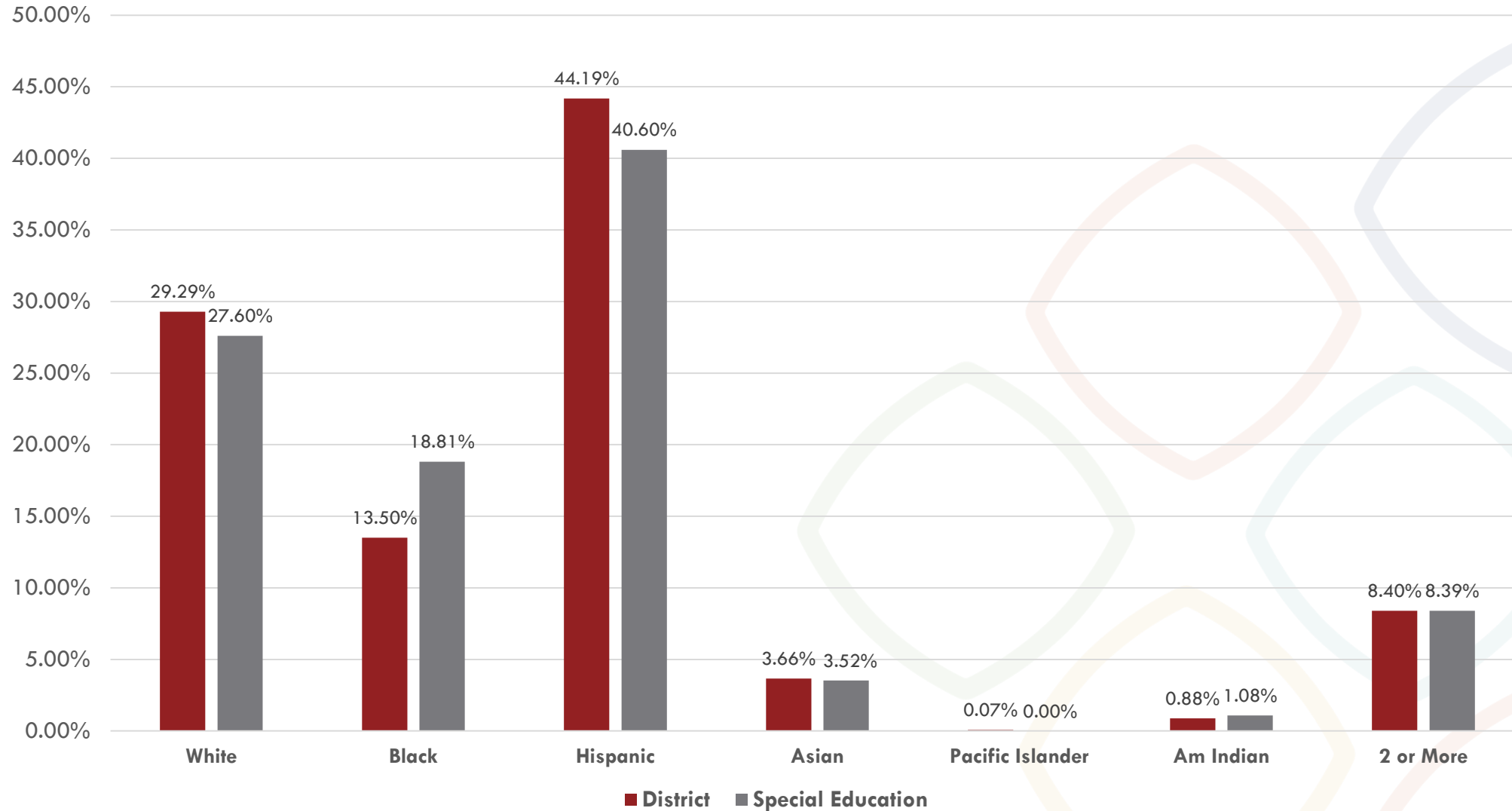
27

5

- **Open Enrolled or Private School**

136

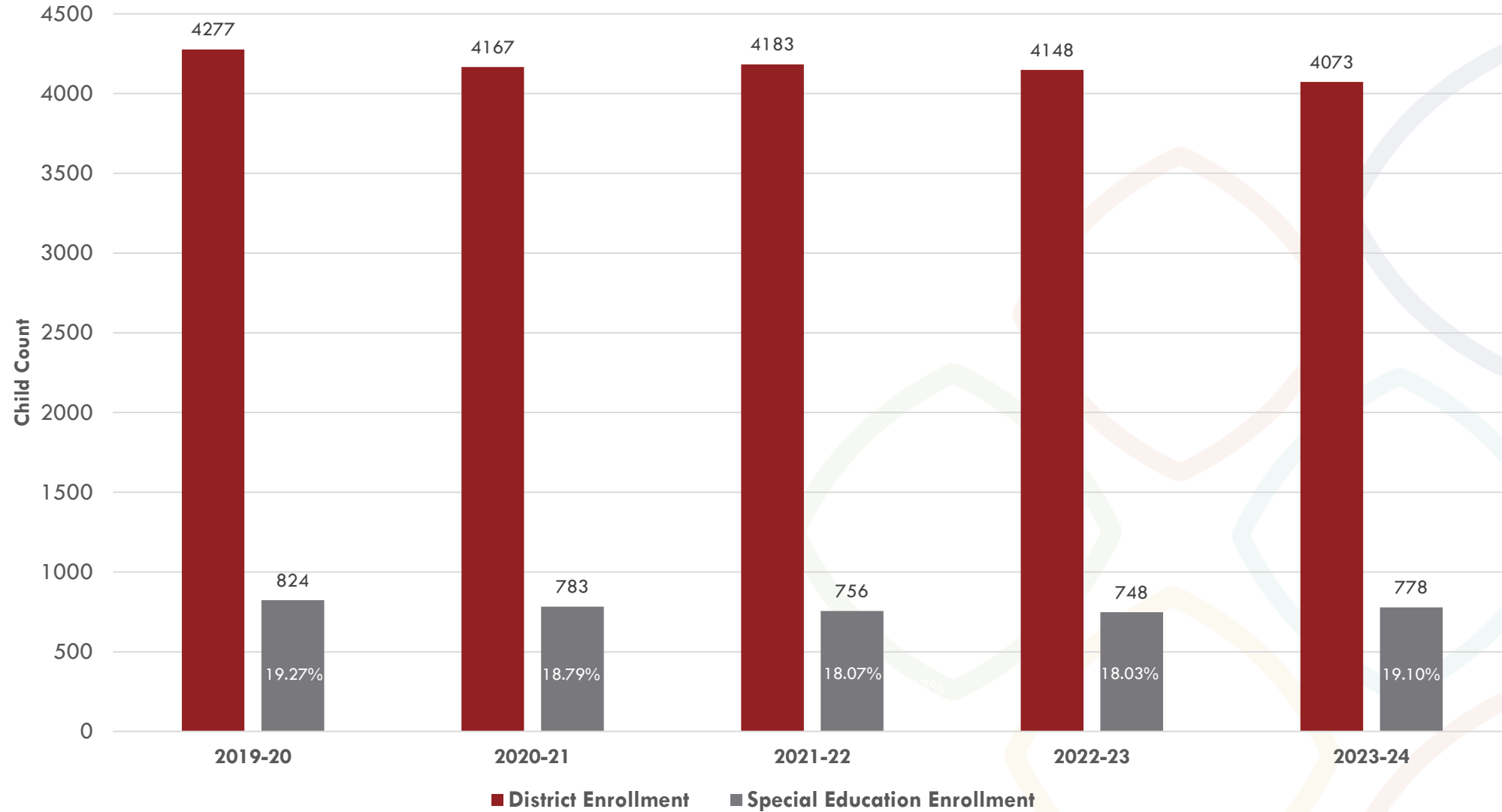
Richfield Demographics



Five Year Child Count Comparison



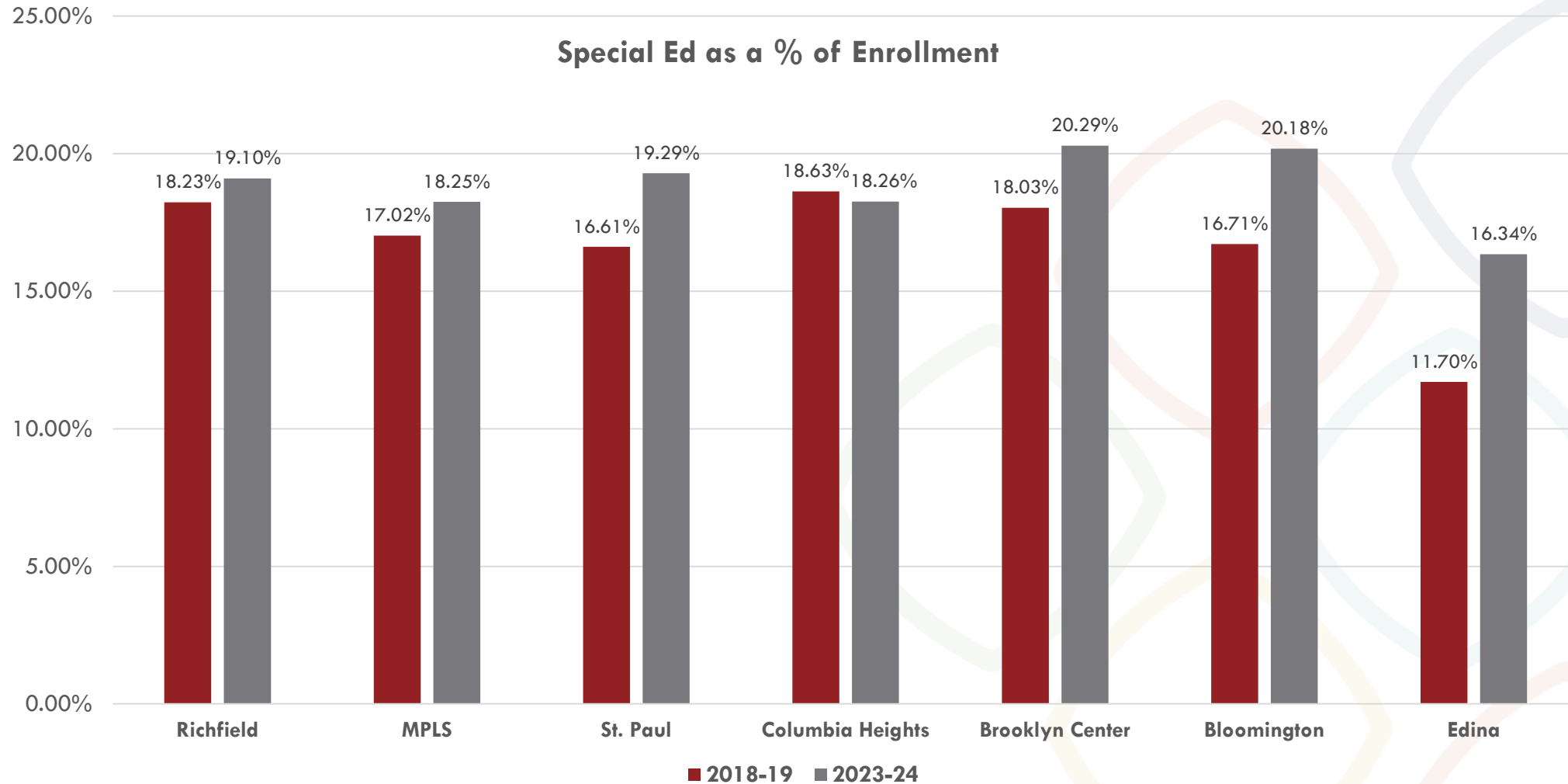
RICHFIELD
PUBLIC SCHOOLS



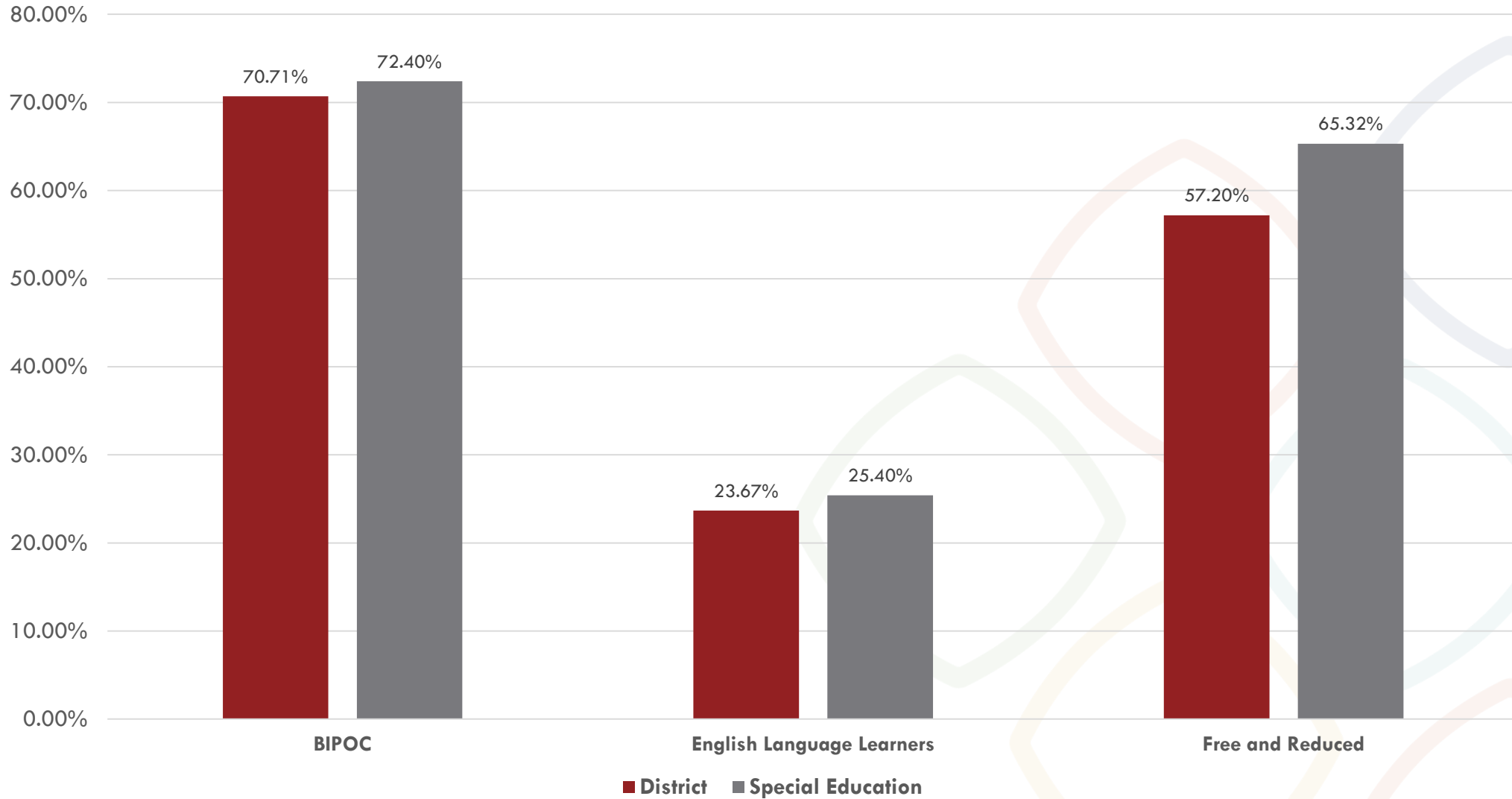
District Special Education Child Count Comparison



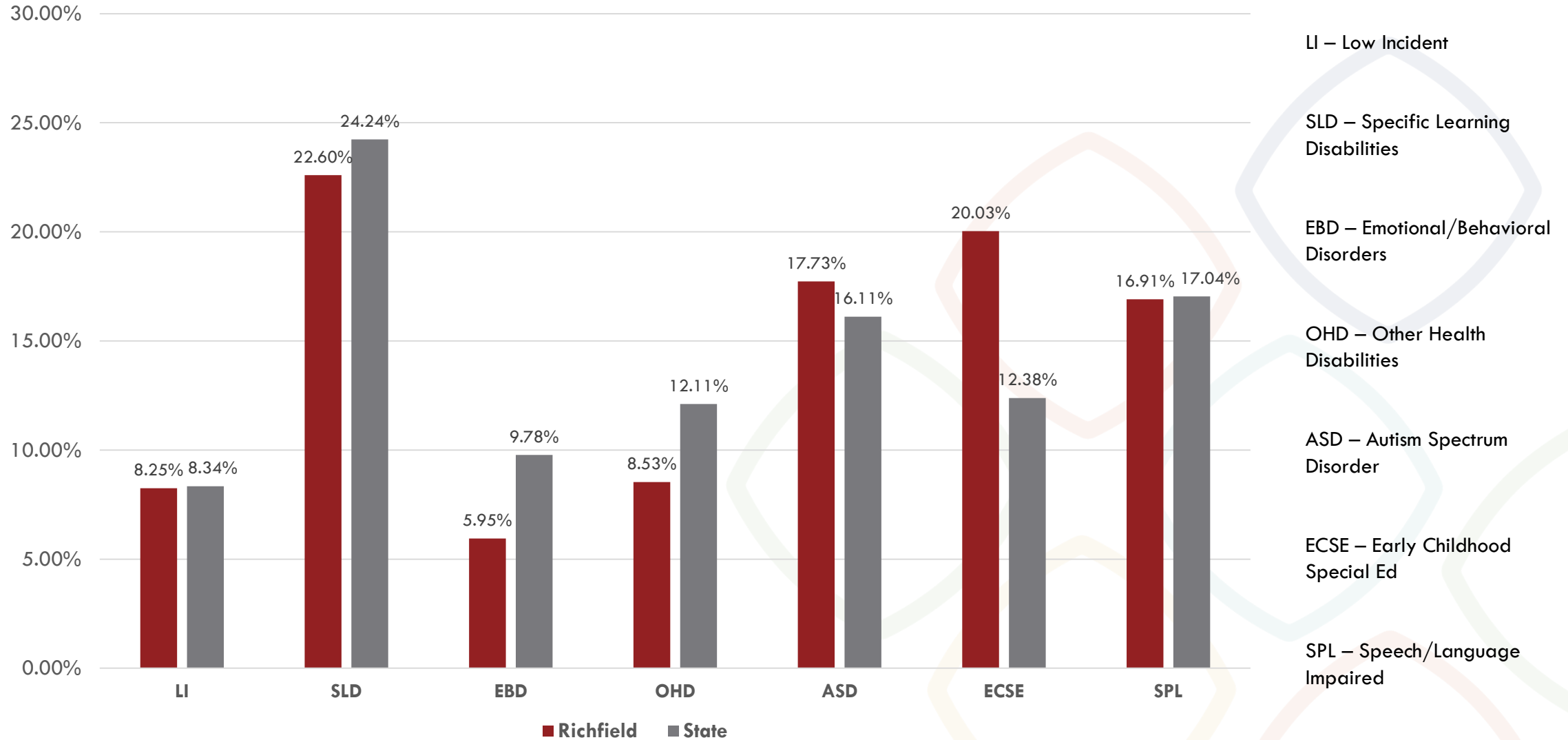
RICHFIELD
PUBLIC SCHOOLS



Special Education Demographics Compared to District



State Disability Comparisons





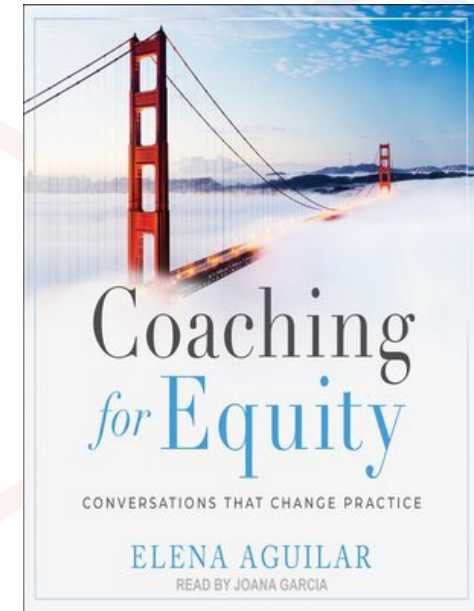
- Our Hispanic scholars make up the largest percentage of our students in the district, and are also the largest percentage of students receiving special education services.
- We are below the state average in the disability categories of Specific Learning Disabilities, Emotional/Behavioral Disabilities and Other Health Disabilities.
- We are above the state average in the disability areas of Developmental Delay and Autism Spectrum Disorder.
- Our Emotional/Behavioral Disability category decreased 0.92% from last year and Other Health Disabilities decreased 0.73% from last year.
- Our Autism Spectrum Disorder category increased 1.04% from last year (state increased 0.71%), and our Developmental Delay category increased 1.24% from last year (state increased 0.05%).



- Of the students who qualify for Specific Learning Disability (SLD), 54.5% are Hispanic – this is down from 57.5% last year.
 - 38% of English Language Learners (ELL) in special education receive services in the category of SLD – down from 41% last year.
- Of the students who qualify for Emotional Behavioral Disorder (EBD), 34% are Black or African American – down from 35% last year.
 - Of the students who qualify for EBD, 22% are students who identify as “two or more races” – down from 25% last year.

We Got This: Starting How We Want to Finish

- Behavior Support Plans
- ECSE: TS Gold Data
- Progress Monitoring and Reporting
- Federal Setting 3 / 4: Access and Inclusion
- Transition: Graduation
- Paraprofessional Professional Development



Enriching and accelerating learning

R

RICHFIELD
PUBLIC SCHOOLS

Thank you!

Enriqueciendo y acelerando el aprendizaje

**INFORMATION AND PROPOSALS –
NON-ACTION ITEMS**

Agenda Item III.C.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, March 18, 2024

Subject: Commendation

RPS would like to commend the Richfield Basketball Association 8th Grade Boys Traveling team that recently won the state championship for their level! The team is coached by Dr. Robert Peterson, and a majority of the players attend Richfield Middle School. The trophy won by the team will be housed at RMS. Congratulations to this Richfield team on their hard work!

**P-CARD,CHECK RUNS, E-PAYS & WIRES FOR
03/04/2024 BOARD REPORTS**

BANK 05	DATE	AMOUNT
Checks	2/14/2024	215,793.97
	2/15/2024	93,805.77
	2/16/2024	2,597.00
	2/20/2024	3,688.00
	2/21/2024	159,056.48
	2/22/2024	100,624.09
	2/23/2024	63,509.56
E-Pays	2/15/2024	4,644.93
	2/27/2024	777.18

CHECK REGISTER BANK 05 TOTAL =	644,496.98
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BREAKDOWN	
01-206-00	454,940.73
02-206-00	93,383.35
03-206-00	20,953.52
04-206-00	14,262.42
06-206-00	-
07-206-00	4,525.00
18-206-00	-
20-206-00	56,346.84
21-206-00	85.12
47-206-00	-
BANK TOTAL =	644,496.98

FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	310610	02/14/2024	ADVANCED COMMERCIAL KITCHENS	R	593.36
01	310611	02/14/2024	ALTMAN ADAM	R	420.00
01	310612	02/14/2024	APPRIZE TECHNOLOGIES	R	240.00
01	310613	02/14/2024	BIX FRUIT COMPANY	R	11,137.30
01	310614	02/14/2024	BCBS OF MINNESOTA & BLUE PLUS	R	9,384.00
01	310615	02/14/2024	BRAND FARMS	R	2,650.00
01	310616	02/14/2024	CEP ART & DESIGN	R	589.50
01	310617	02/14/2024	COMCAST BUSINESS	R	549.80
01	310618	02/14/2024	CUB FOODS	R	563.14
01	310619	02/14/2024	ECOLAB INC	R	269.60
01	310620	02/14/2024	GALLUP INC.	R	7,650.00
01	310621	02/14/2024	HENRY GINA	R	90.00
01	310622	02/14/2024	HR SIMPLIFIED INC.	R	532.00
01	310623	02/14/2024	INTERMEDIATE DISTRICT 287	R	129,224.48
01	310625	02/14/2024	KEMPS LLC	R	3,926.62
01	310626	02/14/2024	LOFFLER	R	994.64
01	310627	02/14/2024	LOFFLER COMPANIES	R	71.80
01	310628	02/14/2024	NCS PEARSON INC	R	1,418.75
01	310629	02/14/2024	PAN O GOLD BAKING CO	R	824.12
01	310630	02/14/2024	PHOENIX SCHOOL COUNSELING	R	8,587.50
01	310631	02/14/2024	PITNEY BOWES BANK PURCHASE POWER	R	4,100.00
01	310632	02/14/2024	PROPIO LS, LLC	R	13.43
01	310633	02/14/2024	SAFEWAY DRIVING SCHOOL	R	4,200.00
01	310634	02/14/2024	TECHNOLOGY MANAGEMENT CORPORATION	R	150.00
01	310635	02/14/2024	TRAFERA, LLC	R	85.00
01	310636	02/14/2024	TRIO SUPPLY COMPANY	R	933.02
01	310638	02/14/2024	UPPER LAKES FOODS	R	26,595.91
01	310639	02/15/2024	ALL STATE COMMUNICATIONS INC	R	1,037.20
01	310640	02/15/2024	CINTAS CORPORATION NO 2	R	271.34
01	310641	02/15/2024	ECOLAB INC	R	264.77
01	310642	02/15/2024	FASTENAL INDUSTRIAL	R	184.70
01	310643	02/15/2024	WW GRAINGER INC	R	168.92
01	310644	02/15/2024	HAWKINS INC	R	4,703.25
01	310645	02/15/2024	HILLYARD MINNEAPOLIS	R	8,983.34
01	310646	02/15/2024	LUBE TECH & PARTNERS LLC	R	6,092.23
01	310647	02/15/2024	MARKS TOWING	R	596.25
01	310648	02/15/2024	MAXORPLUS, LTD	R	34,605.13
01	310649	02/15/2024	NAPA AUTO PARTS	R	267.79
01	310650	02/15/2024	NEI ELECTRIC, INC.	R	1,757.24
01	310651	02/15/2024	NORTH CENTRAL BUS	R	545.42
01	310652	02/15/2024	NORTH CENTRAL INTERNATIONAL, LLC	R	4,536.02
01	310653	02/15/2024	OLYMPIC COMMUNICATIONS INC	R	3,811.00
01	310654	02/15/2024	PER MAR SECURITY SERVICES	R	14.50
01	310655	02/15/2024	PITNEY BOWES BANK PURCHASE POWER	R	8.00
01	310656	02/15/2024	SCHUMACHER ELEVATOR COMPANY	R	17,169.00
01	310657	02/15/2024	SEPTRAN STUDENT TRANSPORTATION	R	7,280.00
01	310658	02/15/2024	SHERWIN WILLIAMS CO	R	127.64
01	310659	02/15/2024	TOLL COMPANY	R	12.71
01	310660	02/15/2024	TWIN CITY HARDWARE	R	62.28
01	310661	02/15/2024	ALLSTATE PETERBILT OF S ST PAUL	R	1,232.04
01	310662	02/15/2024	WIESE USA, INC.	R	75.00
01	V613628	02/15/2024	SHELBY TURNER BASTIAN	R	3.34
01	V613629	02/15/2024	JENNIFER C BERGSTROM	R	11.24
01	V613630	02/15/2024	NICOLE BULLOCK	R	96.79
01	V613631	02/15/2024	ROSALBA CUATE PLIEGO	R	175.00
01	V613632	02/15/2024	KRYSTAL M DEGRAW	R	54.84
01	V613633	02/15/2024	GLORIA M ENGLUND	R	32.49
01	V613634	02/15/2024	ANGELA M FISH	R	18.76

01	V613635	02/15/2024	MICHELLE D FRANZ	R	8.12
01	V613636	02/15/2024	KARIN V GAERTNER	R	80.98
01	V613637	02/15/2024	EUNICE GARZA	R	58.84
01	V613638	02/15/2024	MICHAEL G HARRIS	R	109.52
01	V613639	02/15/2024	GUADALUPE P HERNANDEZ-BALBUENA	R	175.00
01	V613640	02/15/2024	ETHAN J HOLLIS	R	70.00
01	V613641	02/15/2024	MELISSA M HUSABY	R	272.99
01	V613642	02/15/2024	BROOKE JOHNSON	R	7.64
01	V613643	02/15/2024	BAILEY D KRETSINGER	R	81.68
01	V613644	02/15/2024	DANIEL E KRETSINGER	R	141.58
01	V613645	02/15/2024	HEATHER LEBEAU	R	59.95
01	V613646	02/15/2024	MICHAEL A MANNING	R	100.50
01	V613647	02/15/2024	KATRINA L MORGAN	R	74.38
01	V613648	02/15/2024	CASSANDRA QUAM	R	32.95
01	V613649	02/15/2024	ISRAEL RUBIO SEGURA	R	175.00
01	V613650	02/15/2024	PATRICIA RUBIO SEGURA	R	164.98
01	V613651	02/15/2024	ANGELA TAYLOR	R	17.46
01	V613652	02/15/2024	MARY TSCHIDA	R	81.68
01	V613653	02/15/2024	JENNIFER K VALLEY	R	2,349.22
01	V613654	02/15/2024	PAULA J WASHINGTON	R	175.00
01	V613655	02/15/2024	MICHELLE R WHITESIDE	R	15.00
01	310663	02/16/2024	ANDERSON, LONNIE ALLEN	R	168.00
01	310664	02/16/2024	ANDRASCHKO NEIL	R	120.00
01	310665	02/16/2024	BACHAND BRYAN	R	66.00
01	310666	02/16/2024	BACKLUND ASHLEY	R	78.00
01	310667	02/16/2024	BEECH SPENCER	R	261.00
01	310668	02/16/2024	BOSE THOMAS N	R	77.00
01	310669	02/16/2024	BOTSFORD CODY W	R	60.00
01	310670	02/16/2024	BUMGARNER TERRY	R	77.00
01	310671	02/16/2024	BURKSTRAND MICHAEL	R	77.00
01	310672	02/16/2024	BUSBY TREVOR	R	66.00
01	310673	02/16/2024	BUSHARD LOIS ANN	R	78.00
01	310674	02/16/2024	CASSIDY JENNIFER	R	99.00
01	310675	02/16/2024	DAUM LISA	R	78.00
01	310676	02/16/2024	DELGADO MICHEAL	R	84.00
01	310677	02/16/2024	DOLDER TARA	R	78.00
01	310678	02/16/2024	DREPAUL NERICA	R	23.00
01	310679	02/16/2024	DZIERZAK EMILY	R	24.00
01	310680	02/16/2024	DZIERZAK LOUIS	R	24.00
01	310681	02/16/2024	EDWARD J STEVENS IV	R	103.00
01	310682	02/16/2024	EFFERTZ COLE	R	66.00
01	310683	02/16/2024	ESSIG BRADLEY	R	84.00
01	310684	02/16/2024	FINANGER PHILLIP J	R	160.00
01	310685	02/16/2024	FORTIER SEAN	R	24.00
01	310686	02/16/2024	FREEBURG RYAN	R	103.00
01	310687	02/16/2024	FUGATE BEN	R	169.00
01	310688	02/16/2024	GORING ZACH	R	66.00
01	310689	02/16/2024	GOVENAT DIANE	R	24.00
01	310690	02/16/2024	GRAHAM THOMAS	R	120.00
01	310691	02/16/2024	RICHFIELD PRINTING	R	140.00
01	310692	02/20/2024	HABERMANN HENRY	R	84.00
01	310693	02/20/2024	HANSEN CALEB	R	103.00
01	310694	02/20/2024	HARDT TRISTAN	R	84.00
01	310695	02/20/2024	HARRIS DENNIS	R	84.00
01	310696	02/20/2024	HARRIS JEREMIAH R	R	66.00
01	310697	02/20/2024	HAWKINS CLAUDE	R	84.00
01	310698	02/20/2024	HYERDALL JASON	R	261.00
01	310699	02/20/2024	JOINER KESWIC	R	84.00
01	310700	02/20/2024	KIHSLINGER JOHN	R	120.00

01	310701	02/20/2024	LAWLER SANJAY	R	66.00
01	310702	02/20/2024	MACADAMS CHRISTOPHER	R	24.00
01	310703	02/20/2024	MANIRATH, ALIYAH	R	34.50
01	310704	02/20/2024	MAYER CHAD	R	80.00
01	310705	02/20/2024	MEEHAN MIYONA	R	23.00
01	310706	02/20/2024	MOOK GREG	R	48.00
01	310707	02/20/2024	MOOK MAUREEN	R	48.00
01	310708	02/20/2024	MURLOWSKI SCOTT	R	84.00
01	310709	02/20/2024	NOONAN JULIE	R	48.00
01	310710	02/20/2024	OKEY CHRIS	R	280.00
01	310711	02/20/2024	OLSON KRISTINA	R	40.00
01	310712	02/20/2024	PETERSON GARY	R	66.00
01	310713	02/20/2024	PHELPS THOMAS	R	120.00
01	310714	02/20/2024	PROUX EMILY	R	78.00
01	310715	02/20/2024	RIEMERSMA TYLER J	R	66.00
01	310716	02/20/2024	RISDALL PAUL	R	84.00
01	310717	02/20/2024	SCHNEIDER RONALD	R	261.00
01	310718	02/20/2024	SMRSTICK JAYME	R	78.00
01	310719	02/20/2024	SOLLIE ANDREA L	R	48.00
01	310720	02/20/2024	SOLLIE DUANE A	R	64.00
01	310721	02/20/2024	STANGLER JAMES W	R	261.00
01	310722	02/20/2024	STARK MOLLY	R	140.00
01	310723	02/20/2024	STOESZ MAUREEN	R	48.00
01	310724	02/20/2024	SULLIVAN THOMAS W	R	168.00
01	310725	02/20/2024	SUNNARBORG STEPHANIE	R	77.00
01	310726	02/20/2024	TAYLOR JASON	R	40.00
01	310727	02/20/2024	THOMPSON MARGARET	R	23.00
01	310728	02/20/2024	TONOLLI HOLLY	R	42.50
01	310729	02/20/2024	VAN DYK JORDAN	R	66.00
01	310730	02/20/2024	VINKEMEIER JEFFREY	R	84.00
01	310731	02/20/2024	WALZ CHRISTINE M	R	80.00
01	310732	02/20/2024	WALZ JEFFREY	R	48.00
01	310733	02/21/2024	NORTH CENTRAL INTERNATIONAL, LLC	R	159,056.48
01	310734	02/22/2024	BRINK'S INCORPORATED	R	2,309.62
01	310735	02/22/2024	CANON USA	R	4,328.92
01	310736	02/22/2024	CAPTIVATE MEDIA & CONSULTING	R	1,517.76
01	310737	02/22/2024	CARDIO PARTNERS INC	R	115.00
01	310738	02/22/2024	CDW GOVERNMENT INC	R	4,400.00
01	310739	02/22/2024	COMCAST	R	355.21
01	310740	02/22/2024	D.E.L.O.R.E.S WORKS, INC.	R	3,756.25
01	310741	02/22/2024	EHLERS & ASSOCIATES	R	4,525.00
01	310742	02/22/2024	GROTH MUSIC COMPANY	R	610.20
01	310743	02/22/2024	GROUP MEDICAREBLUE RX	R	7,832.00
01	310744	02/22/2024	JW PEPPER & SON INC	R	230.99
01	310745	02/22/2024	KNOBLE PETE	R	60.00
01	310746	02/22/2024	LOFFLER COMPANIES	R	150.00
01	310747	02/22/2024	MADISON NATIONAL LIFE INS CO INC	R	11,636.10
01	310748	02/22/2024	MATRIX COMMUNICATIONS, INC	R	6,534.81
01	310749	02/22/2024	MAXORPLUS, LTD	R	21,560.83
01	310750	02/22/2024	METRO TRANSIT	R	485.00
01	310751	02/22/2024	MPLS PUBLIC SCHOOL SPECIAL DIST 1	R	181.50
01	310752	02/22/2024	SCHMITT MUSIC	R	1,320.33
01	310753	02/22/2024	SCHOOL SERVICE EMPLOYEES UNION	R	8,423.38
01	310754	02/22/2024	U OF M - ACADEMIC SUPPT RESOURCES	R	15,515.00
01	310755	02/22/2024	UNITED HEALTHCARE INSURANCE CO	R	542.62
01	310756	02/22/2024	UNITED HEALTHCARE/AARP MEDICARE RX	R	109.60
01	310757	02/22/2024	UNITED HEARTHCARE /AARP MEDICARE RX	R	109.60
01	310758	02/22/2024	UNITED STATES TREASURER	R	430.00
01	310759	02/22/2024	VSP INSURANCE CO. (CT)	R	3,379.85

01	310760	02/22/2024	XCEL ENERGY	R	204.52
01	310761	02/23/2024	ADVANCED COMMERCIAL KITCHENS	R	820.86
01	310762	02/23/2024	AIM ELECTRONICS INC	R	5,589.00
01	310763	02/23/2024	BIX FRUIT COMPANY	R	12,245.29
01	310764	02/23/2024	BRAND FARMS	R	1,450.00
01	310765	02/23/2024	BSN SPORTS, LLC	R	749.98
01	310766	02/23/2024	CHANHASSEN HIGH SCHOOL	R	807.15
01	310767	02/23/2024	CITY OF RICHFIELD	R	300.00
01	310768	02/23/2024	IDEAL ENERGIES SOLAR LEASE 2021,LLC	R	7,549.68
01	310769	02/23/2024	INTERMEDIATE DISTRICT 287	R	794.90
01	310771	02/23/2024	KEMPS LLC	R	4,405.97
01	310772	02/23/2024	LKO PRODUCTIONS LLC	R	500.00
01	310773	02/23/2024	MSHSL REGION 4AA	R	150.00
01	310774	02/23/2024	PAN O GOLD BAKING CO	R	477.62
01	310775	02/23/2024	RYAN JEANNIE M	R	821.12
01	310776	02/23/2024	SNA-SCHOOL NUTRITION	R	20.00
01	310777	02/23/2024	THREE RIVERS PARK DISTRICT	R	1,575.00
01	310778	02/23/2024	TIME INTO PIXELS PHOTOGRAPHY	R	599.00
01	310779	02/23/2024	TRIO SUPPLY COMPANY	R	952.75
01	310780	02/23/2024	UPPER LAKES FOODS	R	23,561.24
01	310781	02/23/2024	WILD MOUNTAIN	R	140.00
01	V613656	02/27/2024	ASHLEY ACEVEDO	R	29.79
01	V613657	02/27/2024	DAJOUN DAVIS	R	85.00
01	V613658	02/27/2024	JENNIFER B HECHT	R	147.81
01	V613659	02/27/2024	NASHWA M IBRAHIM	R	169.97
01	V613660	02/27/2024	BROOKE JOHNSON	R	13.27
01	V613661	02/27/2024	JULIE SABLE LENTZ	R	25.46
01	V613662	02/27/2024	KATRINA L MORGAN	R	49.85
01	V613663	02/27/2024	ERIN H NEILON	R	66.67
01	V613664	02/27/2024	RYAN OBERPRILLER	R	174.15
01	V613665	02/27/2024	DARBY L SWANK	R	1.35
01	V613666	02/27/2024	MICHELLE R WHITESIDE	R	13.86

TOTAL CHECK & EPAY REGISTER

644,496.98

SUPERINTENDENT'S REPORT AND AGENDA

Regular Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

Monday, March 4, 2024
7 p.m. School Board Meeting

I. CALL TO ORDER

The regular meeting of the board of education of ISD 280, Hennepin County, Richfield, Minnesota was held on Monday, March 4, 2024 in the boardroom at the Richfield Public Schools District Office. Chair Cole called the regular board meeting to order at 7:01 p.m. with the following school board members in attendance: Carter, Liss and Pollis. Banks Kupcho and Spencer were not able to attend.

Administrators present were Superintendent Unowsky, Assistant Superintendent Daniels, Executive Director Clarkson and Chief HR and Admin Officer Holje. Student representative Paola Hernandez Zuniga was present.

II. REVIEW AND APPROVAL OF THE AGENDA

Motion by Pollis, seconded by Carter, and unanimously carried, the board of education approved the agenda.

III. INFORMATION AND PROPOSALS - NON-ACTION ITEMS

- A. Superintendent Update
 - 1. Richfield High School Presentation
 - 2. Activities Update

IV. CONSENT AGENDA

- A. Routine Matters
 - 1. Minutes of the Regular Meeting held February 20, 2024
 - 2. General Disbursements as of 2/27/24 in the Amount of \$644,496.98
 - 3. Investment Holdings
- B. Personnel Items

Classified Management Part-Time Resignation

Lynn Sainati – Program Coordinator – Central

Effective: 3/8/2024

Yrs. of Service: 6.5

Certified Full Time TIER 1 Contract

Kelly Gerde – Kindergarten – Centennial Elementary School

Effective: 2/2/2024

Classified Part-Time Paraprofessional for Employment

Randall Atkins – Paraprofessional – Centennial Elementary

Effective: 02/26/2024

Classified Part Time Facilities and Transportation for Retirement

Gordan Herald – Bus Driver – Districtwide

Effective: 03/05/2024

Yrs. of Exp: 13

Motion by Pollis, seconded by Liss, and unanimously carried, the board of education approved the consent agenda.

V. OLD BUSINESS

- A. Policy 977: Cooperation with Law Enforcement Agencies & Administrative Guidelines 977.1 & 977.2 - third read

Motion by Pollis, seconded by Liss, and unanimously carried, the board of education approved the revised policy.

- B. Policy 541: Student Behavior & Administrative Guideline 541.1 - second read

VI. NEW BUSINESS

- A. Resolution Awarding the Sale of General Obligation Capital Facilities Bonds

Motion by Carter, seconded by Pollis, and unanimously carried, the board of education approved the resolution.

- B. Resolution Discontinuing Positions for 2024-2025

Motion by Pollis, seconded by Carter, and unanimously carried, the board of education approved the resolution.

- C. Collective Bargaining Agreement with Education Richfield for Years 2023-2024 & 2024-2025

Motion by Liss, seconded by Pollis, and unanimously carried, the board of education approved the agreement.

VII. ADVANCE PLANNING

- A. Legislative Update
- B. Information and Questions from Board
- C. Suggested/Future Agenda Items
- D. Future Meeting Dates

3-18-2024	7 p.m.	Regular Board Meeting - Public Comment
4-1-2024	7 p.m.	Regular Board Meeting Meeting

VIII. ADJOURN REGULAR MEETING

Chair Cole adjourned the meeting at 8:32 p.m.

P-CARD,CHECK RUNS, E-PAYS FOR 03/18/2024 BOARD REPORTS

BANK 05	DATE	AMOUNT
Checks	2/27/2024	(140.00)
	2/28/2024	140.00
	2/29/2024	533,019.29
	3/6/2024	17,216.84
	3/7/2024	470,191.99
	3/8/2024	50,333.26
 P-Cards		
FEBRUARY Pcards	3/5/2024	60,039.45
 E-Pays		
	3/7/2024	4,872.56

CHECK REGISTER BANK 05 TOTAL =	1,135,673.39
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BREAKDOWN

01-206-00	374,898.06
02-206-00	53,214.46
03-206-00	326,927.38
04-206-00	29,413.46
06-206-00	257,260.00
07-206-00	128.00
18-206-00	-
20-206-00	92,406.27
21-206-00	1,425.76
47-206-00	

BANK TOTAL =	1,135,673.39
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FUND	CHECK	DATE	VENDOR	TYPE	AMOUNT
01	310722	02/27/2024	STARK MOLLY	V	-140.00
01	310782	02/28/2024	STARK MOLLY	R	140.00
01	310783	02/29/2024	ALL STATE COMMUNICATIONS INC	R	310.00
01	310784	02/29/2024	ALLIED PROFESSIONALS, INC.	R	1,017.75
01	310785	02/29/2024	ARCHETYPE	R	33,347.00
01	310786	02/29/2024	PRESENTATIONS, INC.	R	9,654.00
01	310787	02/29/2024	BATTERIES R US	R	2,015.92
01	310788	02/29/2024	THE BIRCH AGENCY INC	R	5,632.00
01	310789	02/29/2024	BRIDGING, INC.	R	720.00
01	310790	02/29/2024	COUGHLAN COMPANIES LLC	R	4,271.23
01	310791	02/29/2024	CATALYST BUYING GROUP LLC	R	668.04
01	310792	02/29/2024	CEDAR SMALL ENGINE	R	86.38
01	310793	02/29/2024	CINTAS CORPORATION NO 2	R	4,338.41
01	310794	02/29/2024	CONTEMPORARY TRANSPORTATION LLC	R	11,782.00
01	310795	02/29/2024	DOOR SERVICE COMPANY OF THE TWIN CI	R	407.98
01	310796	02/29/2024	ECM PUBLISHERS INC	R	295.20
01	310797	02/29/2024	ECOLAB INC	R	129.77
01	310798	02/29/2024	FASTENAL INDUSTRIAL	R	20.26
01	310799	02/29/2024	FREEWAY FORD	R	190.59
01	310800	02/29/2024	WW GRAINGER INC	R	332.60
01	310801	02/29/2024	HAAS MUSICAL INSTRUMENT REPAIR, INC	R	390.90
01	310802	02/29/2024	HENNEPIN COUNTY ACCOUNTS RECEIVABLE	R	287.00
01	310803	02/29/2024	HILLYARD MINNEAPOLIS	R	6,468.24
01	310804	02/29/2024	IIX INSURANCE INFORMATION EXCHANGE	R	49.65
01	310805	02/29/2024	HIPPIE DOG	R	250.00
01	310806	02/29/2024	INNOVATIVE OFFICE SOLUTIONS LLC	R	60.47
01	310807	02/29/2024	KINECT ENERGY INC	R	63,150.21
01	310808	02/29/2024	LOFFLER COMPANIES	R	150.00
01	310809	02/29/2024	LUBE TECH & PARTNERS LLC	R	255.35
01	310810	02/29/2024	MAXORPLUS, LTD	R	25,810.00
01	310811	02/29/2024	MCEA	R	259.00
01	310812	02/29/2024	MIDWEST BUS PARTS INC	R	175.40
01	310813	02/29/2024	MTN-METROPOLITAN TRANSP NETWORK	R	303,307.88
01	310814	02/29/2024	NAPA AUTO PARTS	R	838.99
01	310815	02/29/2024	NUMWORKS, INC.	R	2,699.73
01	310816	02/29/2024	PER MAR SECURITY SERVICES	R	14.50
01	310817	02/29/2024	POWERSCHOOL GROUP LLC	R	2,400.00
01	310818	02/29/2024	PROCARE THERAPY	R	14,220.62
01	310819	02/29/2024	PROPIO LS, LLC	R	290.45
01	310820	02/29/2024	SCHOOL SAVERS CORPORATION	R	7,788.42
01	310821	02/29/2024	SHERWIN WILLIAMS CO	R	116.08
01	310822	02/29/2024	SQUIRES, WALDSPURGER & MACE, P.A.	R	14,211.76
01	310823	02/29/2024	TAFFE SARAH ANN	R	9,361.83
01	310824	02/29/2024	TRANSPORTATION PLUS, INC.	R	438.00
01	310825	02/29/2024	TRISTATE BOBCAT INC	R	31.98
01	310826	02/29/2024	U OF MN TWIN CITIES	R	2,000.00
01	310827	02/29/2024	UNIVERSITY LANGUAGE CENTER	R	212.16
01	310828	02/29/2024	WORLD FUEL SERVICES, INC.	R	1,711.54
01	310829	02/29/2024	YOUTH FRONTIERS INC	R	850.00
01	V2401815	03/05/2024	P-CARD BAIRD LISA	R	1,049.25
01	V2401816	03/05/2024	P-CARD BARLOW ERICA	R	4,946.49
01	V2401817	03/05/2024	P-CARD BLUMA, MEGAN BOLLIG	R	636.44
01	V2401818	03/05/2024	P-CARD BROWN MATTHEW	R	1,585.37
01	V2401819	03/05/2024	P-CARD BRUNNER PATTI	R	7,917.22
01	V2401820	03/05/2024	P-CARD CARUSO MATTHEW	R	523.77
01	V2401821	03/05/2024	P-CARD CRUZ ESTEVA JENNIFER	R	5,006.89
01	V2401822	03/05/2024	P-CARD EDWARDS NATHAN	R	2,194.19
01	V2401823	03/05/2024	P-CARD FREEBURG DAVID	R	217.58

01	V2401824	03/05/2024	P-CARD GEURINK AREND	R	171.18
01	V2401825	03/05/2024	P-CARD KRETSINGER DAN	R	1,378.73
01	V2401826	03/05/2024	P-CARD LEIKNES LISA	R	323.17
01	V2401827	03/05/2024	P-CARD LEWIS JENNIFER	R	1,654.93
01	V2401829	03/05/2024	P-CARD LUNDY MICHELLE	R	6,114.80
01	V2401830	03/05/2024	P-CARD MAHONEY COLLEEN	R	1,016.33
01	V2401831	03/05/2024	P-CARD MANNING MICHAEL	R	398.49
01	V2401832	03/05/2024	P-CARD MCGINN DAN	R	352.03
01	V2401833	03/05/2024	P-CARD MCINNES CALLEN	R	77.51
01	V2401834	03/05/2024	P-CARD MORALES LIZETTE	R	10,794.86
01	V2401835	03/05/2024	P-CARD PETERSON CHRIS	R	2,596.54
01	V2401836	03/05/2024	P-CARD SACHER GRACE	R	574.64
01	V2401837	03/05/2024	P-CARD SETZER ALEXIS	R	313.67
01	V2401838	03/05/2024	P-CARD SHAHAVAND MARTA	R	1,474.11
01	V2401839	03/05/2024	P-CARD SKARE-KLECKER AMY	R	1,445.86
01	V2401840	03/05/2024	P-CARD SMITH DANE	R	1,031.40
01	V2401841	03/05/2024	P-CARD STACHEL NANCY	R	2,795.32
01	V2401842	03/05/2024	P-CARD VALLEY JENNIFER	R	1,028.50
01	V2401843	03/05/2024	P-CARD VENTURA PEREZ RAMIRO	R	293.71
01	V2401844	03/05/2024	P-CARD WILLHITE KASYA	R	1,284.26
01	V2401845	03/05/2024	P-CARD WOODS KELLY	R	727.89
01	V2401846	03/05/2024	P-CARD YUNKER AUBREE	R	114.32
01	310842	03/06/2024	ACADEMY OF HOLY ANGELS	R	1,198.00
01	310843	03/06/2024	BRAINPOP LLC	R	1,992.10
01	310844	03/06/2024	CHARACTER KIDS, LLC	R	3,960.00
01	310845	03/06/2024	DELEGARD TOOL COMPANY	R	58.76
01	310846	03/06/2024	KERI BRENDEN	R	1,730.96
01	310847	03/06/2024	MAGERS & QUINN BOOKSELLERS	R	128.16
01	310848	03/06/2024	MCEA	R	50.00
01	310849	03/06/2024	MCTM	R	295.00
01	310850	03/06/2024	PHOENIX SCHOOL COUNSELING	R	5,972.24
01	310851	03/06/2024	SARAH SCHWAB	R	1,831.62
01	310852	03/07/2024	ARVIG ENTERPRISES INC	R	1,307.90
01	310853	03/07/2024	BIX FRUIT COMPANY	R	7,054.57
01	310854	03/07/2024	BRAND FARMS	R	900.00
01	310855	03/07/2024	CATALYST BUYING GROUP LLC	R	1,564.14
01	310856	03/07/2024	CDW GOVERNMENT INC	R	2,500.00
01	310857	03/07/2024	CENTURYLINK	R	47.60
01	310858	03/07/2024	CINTAS CORPORATION NO 2	R	140.01
01	310859	03/07/2024	CITY OF RICHFIELD	R	9,579.65
01	310860	03/07/2024	COMCAST BUSINESS	R	414.80
01	310861	03/07/2024	COMMUNITY PRODUCTS LLC	R	1,162.00
01	310862	03/07/2024	CULLIGAN SOFT WATER	R	10.95
01	310863	03/07/2024	D.E.L.O.R.E.S WORKS, INC.	R	3,756.25
01	310864	03/07/2024	DARK KNIGHT SOLUTIONS, LLC	R	350.00
01	310865	03/07/2024	DICKS SANITATION SERVICE, INC (DSI)	R	6,892.75
01	310866	03/07/2024	DIGITAL INSURANCE LLC	R	3,607.00
01	310867	03/07/2024	DISCOUNT SCHOOL SUPPLY	R	39.31
01	310868	03/07/2024	ECM PUBLISHERS INC	R	154.40
01	310869	03/07/2024	ECOLAB INC	R	247.75
01	310870	03/07/2024	EDINA HIGH SCHOOL	R	350.00
01	310871	03/07/2024	EDUCATORS BENEFIT CONSULTANTS LLC	R	512.04
01	310872	03/07/2024	FOREST LAKE HIGH SCHOOL	R	250.00
01	310873	03/07/2024	FRIDLEY HIGH SCHOOL	R	100.00
01	310874	03/07/2024	WW GRAINGER INC	R	244.20
01	310875	03/07/2024	HILLYARD MINNEAPOLIS	R	6,744.10
01	310876	03/07/2024	HOPE CHURCH	R	15,143.47
01	310877	03/07/2024	HYLAND HILLS	R	1,621.00
01	310878	03/07/2024	ICS CONSULTING, LLC - 138006	R	225,000.00

01	310879	03/07/2024	IIX INSURANCE INFORMATION EXCHANGE	R	61.20
01	310880	03/07/2024	IN THE HEART OF THE BEAST (HOBT)	R	600.00
01	310881	03/07/2024	INNOVATIVE OFFICE SOLUTIONS LLC	R	14,625.60
01	310882	03/07/2024	JOSEPH TRUCANO	R	187.50
01	310883	03/07/2024	JW PEPPER & SON INC	R	147.80
01	310885	03/07/2024	KEMPS LLC	R	4,908.67
01	310886	03/07/2024	KINECT ENERGY INC	R	547.00
01	310887	03/07/2024	LAURSEN PIANO SERVICE	R	200.00
01	310888	03/07/2024	LEXIA LEARNING SYSTEMS LLC	R	1,750.00
01	310889	03/07/2024	LIMBLE SOLUTIONS, INC.	R	6,920.00
01	310890	03/07/2024	LOFFLER COMPANIES	R	333.98
01	310891	03/07/2024	MAXORPLUS, LTD	R	62,516.53
01	310892	03/07/2024	MIDWEST BUS PARTS INC	R	27.06
01	310893	03/07/2024	MIDWEST SPECIAL INSTRUMENTS (MSI)	R	1,405.00
01	310894	03/07/2024	MINUTEMAN PRESS EDINA	R	634.16
01	310895	03/07/2024	MN TRUE TEAM TRACK & FIELD	R	170.00
01	310896	03/07/2024	NAPA AUTO PARTS	R	38.91
01	310897	03/07/2024	NEI ELECTRIC, INC.	R	3,726.45
01	310898	03/07/2024	NORTH CENTRAL INTERNATIONAL, LLC	R	2,946.15
01	310899	03/07/2024	NUSS TRUCK & EQUIPMENT	R	625.00
01	310900	03/07/2024	ONEBRIDGE BENEFITS INC.	R	5,304.00
01	310901	03/07/2024	OPEN DOOR COMMUNITY THEATRE	R	500.00
01	310902	03/07/2024	PAN O GOLD BAKING CO	R	940.80
01	310903	03/07/2024	PAYDHEALTH	R	1,050.00
01	310904	03/07/2024	POWERSCHOOL GROUP LLC	R	720.00
01	310905	03/07/2024	PREMIUM WATERS INC	R	36.00
01	310906	03/07/2024	PROFESSIONAL WIRELESS COMMUNICATION	R	193.00
01	310907	03/07/2024	RICHFIELD ICE ARENA	R	17,648.75
01	310908	03/07/2024	SCHOOL SPECIALTY, LLC	R	193.78
01	310909	03/07/2024	SHERWIN WILLIAMS CO	R	16.51
01	310910	03/07/2024	SIMLEY HIGH SCHOOL	R	250.00
01	310911	03/07/2024	SQUIRES, WALDSPURGER & MACE, P.A.	R	12,212.81
01	310912	03/07/2024	STEWART ZLIMEN & JUNGERS LTD	R	300.04
01	310913	03/07/2024	TOLL COMPANY	R	28.94
01	310914	03/07/2024	TRIO SUPPLY COMPANY	R	1,731.11
01	310915	03/07/2024	TRUSTED METRO OFFICIALS	R	1,440.00
01	310916	03/07/2024	UHL COMPANY INC	R	5,118.00
01	310918	03/07/2024	UPPER LAKES FOODS	R	27,805.61
01	310919	03/07/2024	VERIZON WIRELESS	R	320.08
01	310920	03/07/2024	VIG SOLUTIONS INC	R	1,684.00
01	310921	03/07/2024	ZACK'S INC.	R	633.66
01	V613667	03/07/2024	MICHELLE L AXELL	R	70.00
01	V613668	03/07/2024	ERICA T BARLOW	R	70.00
01	V613669	03/07/2024	MARY L CLARKSON	R	70.00
01	V613670	03/07/2024	LATANYA R DANIELS	R	70.00
01	V613671	03/07/2024	KRYSTAL M DEGRAW	R	70.00
01	V613672	03/07/2024	GEORGE A DENNIS	R	35.00
01	V613673	03/07/2024	STEPHANIE ESPINOZA COYOTE	R	159.59
01	V613674	03/07/2024	PETER J FITZPATRICK	R	40.00
01	V613675	03/07/2024	DAVID A FREEBURG	R	70.00
01	V613676	03/07/2024	RACHEL GENS	R	70.00
01	V613677	03/07/2024	AREND J GEURINK	R	70.00
01	V613678	03/07/2024	JAMES A GILLIGAN	R	70.00
01	V613679	03/07/2024	CHRISTINA M GONZALEZ	R	70.00
01	V613680	03/07/2024	KYLE L GUSTAFSON	R	40.00
01	V613681	03/07/2024	KEVIN D HARRIS	R	40.00
01	V613682	03/07/2024	MICHAEL G HARRIS	R	70.00
01	V613683	03/07/2024	JONATHAN W HEYER	R	70.00
01	V613684	03/07/2024	JAMES L HILL	R	40.00

01	V613685	03/07/2024	JESSICA M HOFFMAN	R	40.00
01	V613686	03/07/2024	CRAIG D HOLJE	R	70.00
01	V613687	03/07/2024	MELISSA M HUSABY	R	43.57
01	V613688	03/07/2024	GRACE M JENNINGS	R	33.08
01	V613689	03/07/2024	ANNIE MARIE JOHNSON	R	29.96
01	V613690	03/07/2024	BAILEY D KRETSINGER	R	50.72
01	V613691	03/07/2024	DANIEL E KRETSINGER	R	70.00
01	V613692	03/07/2024	ANOOP KUMAR	R	40.00
01	V613693	03/07/2024	JULIE SABLE LENTZ	R	11.04
01	V613694	03/07/2024	SHANNON J LINDBERG	R	40.00
01	V613695	03/07/2024	JOHN M LORENZINI	R	70.00
01	V613696	03/07/2024	COLLEEN M MAHONEY	R	70.00
01	V613697	03/07/2024	MICHAEL A MANNING	R	70.00
01	V613698	03/07/2024	DANIEL P MCGINN	R	40.00
01	V613699	03/07/2024	DOUG R MCMEEKIN	R	70.00
01	V613700	03/07/2024	SHERRI L MEDVEC	R	175.00
01	V613701	03/07/2024	KENT D MEYER	R	70.00
01	V613702	03/07/2024	MARY M MEYER	R	117.05
01	V613703	03/07/2024	ALECIA M MOBLEY	R	70.00
01	V613704	03/07/2024	KATRINA L MORGAN	R	40.00
01	V613705	03/07/2024	ERIN H NEILON	R	40.00
01	V613706	03/07/2024	TANYA M NEWELL	R	169.41
01	V613707	03/07/2024	ROBERT G OLSON	R	40.00
01	V613708	03/07/2024	LAURA B OTTERNESS	R	70.00
01	V613709	03/07/2024	MARK S PEDERSEN	R	40.00
01	V613710	03/07/2024	CHRISTOPHER A PETERSON	R	70.00
01	V613711	03/07/2024	DIANE C PROVOST	R	237.49
01	V613712	03/07/2024	CASSANDRA QUAM	R	70.00
01	V613713	03/07/2024	RENEE C REED-KARSTENS	R	40.00
01	V613714	03/07/2024	KEITH D RIEF	R	40.00
01	V613715	03/07/2024	LEAH ROCHE	R	29.96
01	V613716	03/07/2024	MARIA L SANCHEZ	R	170.95
01	V613717	03/07/2024	ASHLEY SCHAEFER	R	70.00
01	V613718	03/07/2024	MARTA I SHAHSAVAND	R	70.00
01	V613719	03/07/2024	AMY B SKARE-KLECKER	R	70.00
01	V613720	03/07/2024	NANCY J STACHEL	R	70.00
01	V613721	03/07/2024	MORGAN L STEELE	R	169.74
01	V613722	03/07/2024	ANGELA TAYLOR	R	70.00
01	V613723	03/07/2024	STACY THEIEN-COLLINS	R	70.00
01	V613724	03/07/2024	VLADIMIR S TOLEDO	R	40.00
01	V613725	03/07/2024	STEVEN P UNOWSKY	R	270.00
01	V613726	03/07/2024	STEPHEN C URBANSKI	R	40.00
01	V613727	03/07/2024	CARRIE A VALA	R	70.00
01	V613728	03/07/2024	JENNIFER K VALLEY	R	70.00
01	V613729	03/07/2024	RYAN WAGNER	R	40.00
01	V613730	03/07/2024	REBECCA S WALD	R	40.00
01	V613731	03/07/2024	ALEXANDER WARD	R	70.00
01	V613732	03/07/2024	MICHELLE R WHITESIDE	R	70.00
01	V613733	03/07/2024	KASYA L WILLHITE	R	70.00
01	V613734	03/07/2024	KELLY L WOODS	R	70.00
01	310922	03/08/2024	GRAHAM WRIGHT	R	500.00
01	310923	03/08/2024	HILLYARD MINNEAPOLIS	R	3,425.06
01	310924	03/08/2024	HUBERT COMPANY, LLC	R	3,548.00
01	310925	03/08/2024	INSTITUTE FOR ENVIROMENTAL	R	5,235.25
01	310926	03/08/2024	JEFF WEISS	R	720.70
01	310927	03/08/2024	JESS ALLURED	R	500.00
01	310928	03/08/2024	KATY KIEFFER	R	500.00
01	310929	03/08/2024	LINDSAY STONE	R	500.00
01	310930	03/08/2024	LISA STOCCO	R	500.00

01	310931	03/08/2024	MASBO	R	290.00
01	310932	03/08/2024	MELANIE AYLWARD	R	500.00
01	310933	03/08/2024	MOLLY KERN	R	500.00
01	310934	03/08/2024	NOKOMIS SHOE SHOP	R	4,744.95
01	310935	03/08/2024	SQUIRES, WALDSPURGER & MACE, P.A.	R	13,928.60
01	310936	03/08/2024	STATE OF MINNESOTA	R	14,940.70

TOTAL CHECK, PCARD & EPAY REGISTER					1,135,673.39
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REVENUE & EXPENDITURE SUMMARY BY SOURCE, OBJECT SERIES & PROGRAM SERIES

RICHFIELD | February 29, 2024

REVENUE CATEGORIES						February	February	February	Current YTD vs. PYTD	February 28, 2023	February 28, 2022	
	June 30, 2022	June 30, 2023	Adopted Budget	Projected End Of Year	Received YTD	Budget Remaining	% of Budget Received	February 29, 2024				February 28, 2023 % of Actuals Received
STATE	46,153,496	47,269,721	47,822,011	55,464,290	26,997,027	20,824,984	56.45%	48.61%	48.27%	4,019,952	22,977,075	22,280,223
FEDERAL	8,551,970	8,182,832	6,182,812	5,943,084	844,899	5,337,913	13.67%	19.79%	11.76%	(774,656)	1,619,554	1,005,450
PROPERTY TAXES	17,296,011	17,853,747	18,352,115	18,490,807	18,152,800	199,316	98.91%	99.42%	98.31%	402,598	17,750,201	17,004,521
LOCAL SALES, INS RECOVERY & JUDGEMENTS	43,504	53,909	35,000	73,402	22,416	12,584	64.05%	47.34%	72.91%	(3,106)	25,522	31,720
SALE OF BONDS & LOANS	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
INCOMING TRANSFERS FROM OTH FUNDS	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
LOCAL (FEES, INTEREST, ETC.)	1,506,615	2,159,078	1,932,689	3,343,473	2,161,481	(228,792)	111.84%	50.36%	56.86%	1,074,231	1,087,250	856,665
TOTALS	73,551,597	75,519,287	74,324,627	83,315,056	48,178,622	26,146,005	64.82%	57.55%	55.99%	4,719,020	43,459,602	41,178,580

EXPENDITURES (OBJECT SERIES)						February	February	February	Current YTD vs. PYTD	February 28, 2023	February 28, 2022	
	June 30, 2022	June 30, 2023	Adopted Budget	Projected End Of Year	Expended YTD	Budget Remaining	% of Budget Expended	February 29, 2024				February 28, 2023 % of Actuals Expended
SALARIES & WAGES	40,284,587	42,666,507	44,301,575	44,463,088	23,714,142	20,587,433	53.53%	53.50%	53.62%	887,014	22,827,128	21,602,543
EMPLOYEE BENEFITS	14,074,329	14,518,829	15,267,446	15,308,324	8,423,366	6,844,080	55.17%	57.74%	58.15%	39,727	8,383,639	8,183,568
PURCHASED SERVICES	11,919,020	11,708,698	6,708,592	12,585,520	7,249,768	(541,176)	108.07%	53.72%	52.84%	959,349	6,290,420	6,298,382
SUPPLIES	3,555,548	3,707,790	3,800,048	3,968,868	2,646,371	1,153,677	69.64%	62.35%	64.56%	334,523	2,311,848	2,295,488
EQUIPMENT	3,452,503	4,339,230	3,105,227	3,823,353	3,055,988	49,239	98.41%	71.71%	87.79%	(55,602)	3,111,590	3,030,951
DEBT SERVICE	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
OTHER EXPENDITURES	576,702	392,751	565,889	523,353	146,917	418,972	25.96%	38.75%	17.69%	(5,287)	152,205	102,019
OTHER FINANCING USES	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
TOTALS	73,862,690	77,333,806	73,748,777	80,672,504	45,236,553	28,512,224	61.34%	55.70%	56.20%	2,159,724	43,076,829	41,512,951

EXPENDITURES (PROGRAM SERIES)						February	February	February	Current YTD vs. PYTD	February 28, 2023	February 28, 2022	
	June 30, 2022	June 30, 2023	Adopted Budget	Projected End Of Year	Expended YTD	Budget Remaining	% of Budget Expended	February 29, 2024				February 28, 2023 % of Actuals Expended
SITE ADMINISTRATION	1,855,478	1,951,791	1,989,752	2,005,071	1,282,537	707,215	64.46%	67.40%	67.05%	(33,054)	1,315,591	1,244,110
DISTRICT ADMINISTRATION	719,178	728,588	787,822	775,780	506,016	281,806	64.23%	66.12%	67.31%	24,248	481,769	484,064
SUPPORT SERVICES	3,177,058	3,605,146	3,068,071	3,885,732	2,722,737	345,334	88.74%	69.54%	74.51%	215,723	2,507,015	2,367,089
REGULAR INSTRUCTION	29,101,959	30,597,910	31,941,822	31,368,307	15,590,744	16,351,078	48.81%	50.86%	49.32%	29,361	15,561,383	14,353,690
EXTRA-CURRICULAR ACTIVITIES	1,085,665	1,343,167	1,299,078	1,285,830	729,946	569,132	56.19%	57.45%	60.72%	(41,642)	771,587	659,242
VOCATIONAL INSTRUCTION	785,186	599,877	560,073	560,496	302,658	257,415	54.04%	49.07%	50.57%	8,274	294,384	397,103
SPECIAL EDUCATION	12,646,379	13,955,261	15,059,950	14,807,054	7,969,188	7,090,762	52.92%	52.44%	54.49%	651,372	7,317,816	6,890,577
COMMUNITY SERVICES	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
INSTRUCTIONAL SUPPORT	5,360,857	5,115,499	5,747,745	6,153,838	4,403,548	1,344,197	76.61%	70.36%	63.90%	804,196	3,599,353	3,425,399
PUPIL SUPPORT SERVICES	10,205,505	10,416,333	4,609,560	10,945,512	5,906,709	(1,297,149)	128.14%	50.85%	52.15%	609,784	5,296,925	5,322,331
FACILITIES	8,558,942	8,607,466	8,237,746	8,358,376	5,308,724	2,929,022	64.44%	64.16%	70.09%	(213,837)	5,522,561	5,998,939
OTHER FINANCING USES	366,483	412,768	447,158	526,509	513,745	(66,587)	114.89%	98.95%	101.07%	105,299	408,446	370,406
TOTALS	73,862,690	77,333,806	73,748,777	80,672,504	45,236,553	28,512,224	61.34%	55.70%	56.20%	2,159,724	43,076,829	41,512,951

REVENUE & EXPENDITURE SUMMARY BY SOURCE, OBJECT SERIES & PROGRAM SERIES

RICHFIELD | February 29, 2024

ACTIVITY - OTHER FUNDS

			February							Current YTD vs. PYTD	February 28, 2023	February 28, 2022
	June 30, 2022	June 30, 2023	Adopted Budget	Projected End Of Year	Received YTD	Budget Remaining	% of Budget Received	February % of Actuals Received	February % of Actuals Received			
REVENUE												
FOOD SERVICE	3,695,253	3,072,380	3,412,486	3,443,804	1,659,459	1,753,027	48.63%	41.04%	46.01%	398,560	1,260,900	1,700,022
COMMUNITY EDUCATION	2,075,910	2,097,545	2,140,414	2,345,889	1,849,035	291,379	86.39%	74.46%	77.60%	287,210	1,561,825	1,610,863
CONSTRUCTION	56,923	2,403,125	43,000	141,199	102,795	(59,795)	239.06%	98.02%	94.14%	(2,252,857)	2,355,652	53,589
DEBT SERVICE	9,531,432	7,384,481	8,038,458	8,131,290	8,189,930	(151,472)	101.88%	97.63%	99.15%	980,131	7,209,799	9,450,519
TRUST	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
CUSTODIAL	9,632	25,986	31,200	27,994	7,682	23,518	24.62%	17.66%	77.78%	3,094	4,588	7,492
INTERNAL SERVICE	7,149,511	7,666,030	8,534,618	9,406,664	5,626,411	2,908,207	65.92%	55.23%	56.14%	1,392,445	4,233,966	4,013,960
OPEB REVOCABLE TRUST	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
OPEB IRREVOCABLE TRUST	(100,692)	190,720	80,000	100,575	73,612	6,388	92.01%	86.12%	-142.55%	(90,635)	164,246	143,540
OPEB DEBT SERVICE	2,074,785	2,061,376	2,041,553	2,148,481	2,080,031	(38,478)	101.88%	99.40%	98.88%	30,979	2,049,052	2,051,624
TOTALS	24,492,754	24,901,643	24,321,729	25,745,898	19,588,954	4,732,775	80.54%	75.66%	77.70%	748,926	18,840,028	19,031,609

			February							Current YTD vs. PYTD	February 28, 2023	February 28, 2022
	June 30, 2022	June 30, 2023	Adopted Budget	Projected End Of Year	Expended YTD	Budget Remaining	% of Budget Expended	February % of Actuals Expended	February % of Actuals Expended			
EXPENDITURES												
FOOD SERVICE	3,046,741	3,519,501	3,426,408	3,605,503	2,135,502	1,290,906	62.32%	58.56%	54.94%	74,584	2,060,918	1,673,797
COMMUNITY EDUCATION	2,254,992	2,092,359	2,244,170	2,274,683	1,409,745	834,425	62.82%	58.91%	62.00%	177,033	1,232,712	1,398,014
CONSTRUCTION	7,816,477	136,534	1,500,000	1,880,921	1,269,433	230,567	84.63%	94.88%	80.86%	1,139,886	129,547	6,320,711
DEBT SERVICE	9,714,349	7,254,908	7,943,844	7,390,342	7,949,447	(5,603)	100.07%	100.00%	100.00%	694,538	7,254,908	9,714,349
TRUST	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
CUSTODIAL	6,050	7,639	8,000	12,320	9,062	(1,062)	113.27%	99.67%	100.00%	1,448	7,614	6,050
INTERNAL SERVICE	9,254,969	7,388,780	8,616,321	8,821,651	5,762,066	2,854,255	66.87%	77.54%	68.86%	32,598	5,729,468	6,373,146
OPEB REVOCABLE TRUST	0	0	0	0	0	0	0.00%	0.00%	0.00%	0	0	0
OPEB IRREVOCABLE TRUST	606,214	484,271	665,000	665,000	0	665,000	0.00%	0.00%	0.00%	0	0	0
OPEB DEBT SERVICE	2,033,025	2,027,475	2,025,575	2,025,100	2,025,100	475	99.98%	100.00%	100.00%	(2,375)	2,027,475	2,033,025
TOTALS	34,732,817	22,911,468	26,429,318	26,675,520	20,560,354	5,868,964	77.79%	80.50%	79.23%	2,117,712	18,442,642	27,519,092

SUMMARY - ALL FUNDS

			February							Current YTD vs. PYTD	February 28, 2023	February 28, 2022
	June 30, 2022	June 30, 2023	Adopted Budget	Projected End Of Year	YTD	Budget Remaining	% of Budget Expended	February % of Actuals Expended	February % of Actuals Expended			
SUMMARY												
REVENUE	98,044,351	100,420,930	98,646,356	109,060,955	67,767,576	30,878,780	68.70%	62.04%	61.41%	5,467,946	62,299,630	60,210,189
EXPENDITURES	108,595,507	100,245,273	100,178,095	107,348,025	65,796,906	34,381,189	65.68%	61.37%	63.57%	4,277,436	61,519,471	69,032,043
SPENDING VARIANCE	(10,551,157)	175,656	(1,531,739)	1,712,930	1,970,669	N/A	N/A	N/A	N/A	1,190,510	780,159	(8,821,854)

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, March 18, 2024

SUBJECT: BID AWARD - MAIN FOOD VENDOR NUTRITION SERVICES

Recommended by the superintendent that the board of education renew the contract for the main food vendor for the 2024-2025 school year with Upper Lakes Foods.

Background

(Prepared by Craig Holje and Michael Manning)

It is recommended that we renew the contract with Upper Lakes Foods based on their products, service, pricing and delivery accuracy. Richfield and Bloomington have coordinated in their purchasing to ensure optimum delivery, pricing and scheduling.

The renewal will include an increase of the current fixed fee from \$1.36 to \$1.49 per case and the commodity fixed fee will remain at \$4.00 per case. This is due to several reasons associated with COVID, inflation, and operational costs. These prices are in line with most suppliers and fall in line with normal inflation. We have received communication that Bloomington is also planning to renew this contract. Last school year was a one year contract with an optional three additional one-year renewals upon mutual agreement by both parties.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting March 18, 2024

Subject: PERSONNEL ITEMS

(Recommended by superintendent)

That the board of education approve the following personnel items:

Management Full Time for Employment

Justin Steele – Director of Technology - District Office

Effective: July 1, 2024

Matthew Arnold – Elementary Principal – Richfield Dual Language Elementary

Effective: July 1, 2024

Certified Full Time Resignation per Agreement

Lynn Hanson – Special Ed Teacher – South Education Center

Effective: March 22, 2024

Yrs. of Service: 0.75

Classified Full Time Facilities and Transportation for Employment

Gustavo Martinez Cruz – Building Cleaner – Richfield Senior High

Effective: 03/15/2024

Classified Part Time Facilities and Transportation for Employment

Mark Shifflet – Building Cleaner – Districtwide

Effective: 03/05/2024

Classified Full Time Facilities and Transportation for Resignation

Zachary Gilligan – Building Cleaner – Sheridan Hills Elementary

Effective: 03/01/2024

Yrs. of Service: 1.5

Classified Full Time Administrative & Management Support for Employment

Stephanie Nichols – Administrative Assistant – Bus Garage

Effective: 03/14/2024

Classified Full Time Outreach for Employment

Ashley Acevedo – Outreach Worker – Richfield Dual Language Elementary

Effective: 03/13/2024

Classified Full Time Paraprofessional for Resignation

Ashley Acevedo – Paraprofessional – Richfield Senior High

Effective: 03/12/2024

Yrs. of Service: 3.5

Danielle Engelen – Paraprofessional – Richfield Transitions Plus

Effective: 03/04/2024

Yrs. of Service: 0.5

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, March 18, 2024

Subject: Tobacco-Free Environment

(Recommended by the superintendent)

Passage upon a third read of Policy 105: Tobacco-Free Environment. The policy provides details about the prohibition of tobacco, tobacco-related devices, and e-cigarettes in all District facilities, as well as enforcement and exceptions.

Suggested updates based on changes to statute as well as feedback from board members have been included. A group of RHS students also provided input into additional suggested changes.

Attachments:

Policy 105: Tobacco-Free Environment - **redlined**

MSBA Model Policy 419: Tobacco Free Environment

RICHFIELD PUBLIC SCHOOLS

~~POLICY ON~~ TOBACCO-FREE ENVIRONMENT

I. PURPOSE

~~A comprehensive 100% tobacco free policy designed to ensure a safe learning and work environment. The purpose of this policy is to maintain a learning and working environment that is tobacco free.~~

- A. The ~~Board school board~~ believes that accepting tobacco industry gifts or materials will send an inconsistent message to students, staff, and visitors. RPS will not accept funding, donations, or materials from the tobacco industry ~~or electronic cigarette industry~~. Any exceptions to this practice will be determined by RPS leadership and will only be utilized for efforts related to anti-tobacco initiatives.
- B. The ~~Richfield Board of Education school board~~ recognizes that the use of tobacco products is a health, safety, and environmental hazard for students, staff, visitors, and school facilities. The board is acutely aware of the serious health risks associated with the use of tobacco products, both to users and non-users. The board believes that the use or promotion of tobacco products on school grounds and at off-campus school-sponsored events is detrimental to the health and safety of students, staff, and visitors.
- C. The board acknowledges that adult staff and visitors serve as role models for students. The ~~Board board~~ embraces its obligation to promote positive role models in schools, and to provide an environment for learning and working that is safe, healthy, and free from unwanted smoke and tobacco use for the students, staff, and visitors. Therefore, the ~~Board board adopts has provided~~ the following tobacco-free policy.

II. GENERAL STATEMENT OF POLICY

- A. It shall be a violation of this policy for any student, teacher, administrator, other school personnel of ~~the school district~~ Richfield Public Schools, or any other person to use tobacco, tobacco-related devices, or ~~electronic cigarettes~~ use or carry an electronic delivery device in a public school. This prohibition extends to all individuals on school grounds. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a ~~school d~~ District owns, leases, rents, contracts for, or controls. This prohibition includes all ~~school d~~ District property and all off-campus ~~school district sponsored~~ events sponsored by the District.

46 ~~B.~~ It shall be a violation of this policy for any student to possess any type of
47 tobacco, tobacco-related device, or electronic ~~cigarette~~ delivery device in a
48 public school. This prohibition extends to all facilities, whether owned, rented,
49 or leased, and all vehicles that ~~a school of the~~ District owns, leases, rents,
50 contracts

51
52 ~~for, or controls.~~ This prohibition includes all ~~school of~~ District property and all off-campus
53 ~~school district sponsored~~ events sponsored by the District.

54
55 ~~C.B.~~ It shall be a violation of this policy for any person to promote, or for
56 Richfield Public Schools to promote or allow promotion of tobacco products,
57 tobacco-related devices, or ~~e-cigarette~~ electronic delivery devices on the
58 school property or at off-campus, school-sponsored events. This includes
59 promotion of these products via gear, bags, clothing, any personal articles,
60 signs, structures, vehicles, flyers or any other materials. ²

61
62 ~~D.C.~~ The ~~school of~~ District will act to enforce this policy and to discipline or take
63 appropriate action against any student, teacher, administrator, school
64 personnel, or person found to have violated this policy. Enforcement of this
65 policy includes all individuals on school grounds.
66

67 III. ~~TOBACCO AND TOBACCO RELATED DEVICES DEFINED~~ DEFINITIONS

68
69 ~~A.~~ "Electronic cigarette industry" means manufacturers, distributors or
70 wholesalers of e-cigarettes. This includes parent companies and
71 subsidiaries.

72
73 ~~B.~~ "Electronic delivery device" means any product containing or delivering nicotine,
74 lobelia, or any other substance, whether natural or synthetic, intended for human
75 consumption that can be used by a person to simulate smoking in the delivery of
76 nicotine or any other substance through inhalation of aerosol or vapor from the
77 product. Electronic delivery devices includes but is not limited to devices
78 manufactured, marketed, or sold as electronic cigarettes, electronic cigars,
79 electronic pipe, vape pens, modes, tank systems, or under any other product name
80 or descriptor. Electronic delivery device includes any component part of a product,
81 whether or not marketed or sold separately. Electronic delivery device excludes
82 drugs, devices, or combination products, as those terms are defined in the Federal
83 Food, Drug, and Cosmetic Act, that are authorized for sale by the United States
84 Food and Drug Administration.

85
86 ~~A.C.~~ "Tobacco" means cigarettes and any product containing, made, or derived
87 from tobacco that is intended for human consumption, whether chewed, smoked,
88 absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or
89 any component, part, or accessory of a tobacco product, including, but not limited
90 to, cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed,
91 and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco;

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fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.

D. "Tobacco industry" means manufacturers, distributors or wholesalers of tobacco products. This includes parent companies and subsidiaries.

E. "Tobacco-related devices" means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of vapors aerosol or vapor of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.

F. "Smoking" means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking includes carrying or using an activated electronic delivery device.

B-G. "Vaping" means using an activated electronic delivery device or heated tobacco product.

C. "Tobacco industry brand" means any corporate name, trademark, logo, symbol, motto, selling message, recognizable pattern of colors, or any other indication of product identification identical or similar to those used for any brand of tobacco product, company, or manufacturer of tobacco products.

D. "Tobacco products shop" means a retail establishment with an entrance door opening directly to the outside that derives more than 90 percent of its gross revenue from the sale of loose tobacco, plants or herbs intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including but not limited to, cigarettes; cigars; little cigars; cheroots; stogies; periques; granulated, plug-cut, crimp-cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine-cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco, and other kinds and forms of tobacco. Tobacco products exclude any tobacco product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

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137 ~~E. "Administrator" means any person who has disciplinary and managerial~~
138 ~~authority to enforce school policies and penalties in Richfield Public Schools,~~
139 ~~including but not limited to principals, assistant principals, or office personnel.~~

140
141 ~~F. "Any time" means 24 hours a day, seven days a week, 365 days a year,~~
142 ~~regardless of whether or not school is in session.~~

143
144 ~~G. "Electronic cigarette" means any oral device that provides a vapor of liquid~~
145 ~~nicotine, lobelia, and/or other similar substance, and the use or inhalation of~~
146 ~~which simulates smoking. The term shall include any such devices, whether~~
147 ~~they are manufactured, distributed, marketed, or sold as e-cigarettes, e-~~
148 ~~cigars, e-pipes, or under another product name or descriptor.~~

149
150 ~~H. "Imitation tobacco product" means any non tobacco product designed to~~
151 ~~resemble a tobacco product including any edible or non-edible, non tobacco~~
152 ~~product designed to resemble a tobacco product that is intended to be used~~
153 ~~by children as a toy. Examples of imitation tobacco products include but are~~
154 ~~not limited to candy or chocolate cigarettes, bubble gum cigars, shredded~~
155 ~~bubble gum resembling chewing tobacco, shredded beef jerky in containers~~
156 ~~resembling snuff tins, plastic cigars, and puff cigarettes.~~

157
158 ~~I. "Tobacco product" means any products containing, made, or derived from~~
159 ~~tobacco that are intended for human consumption, whether chewed, smoked,~~
160 ~~absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other~~
161 ~~means, or any component, part, or accessory of a tobacco product, including~~
162 ~~but not limited to, cigarettes; cigars; little cigars; cheroots; stogies; periques;~~
163 ~~granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco;~~
164 ~~snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other~~
165 ~~chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of~~
166 ~~tobacco, and other kinds and forms of tobacco. Tobacco products exclude~~
167 ~~any tobacco product that has been approved by the U.S. Food and Drug~~
168 ~~Administration for sale as a tobacco cessation product, as a tobacco~~
169 ~~dependence product, or for other medical purposes, and is being marketed~~
170 ~~and sold solely for such an approved purpose.~~

171
172 ~~J. "Tobacco related devices" means ashtrays, cigarette papers or pipes for~~
173 ~~smoking or electronic cigarettes or any components, parts, or accessories of~~
174 ~~electronic cigarettes, including cartridges.~~

175
176 ~~K. "Tobacco related devices industry" means manufacturers, distributors or~~
177 ~~wholesalers of tobacco related devices. This includes parent companies and~~
178 ~~subsidiaries.~~

179
180 ~~L. "Smoking" means inhaling or exhaling smoke from any lighted cigar, cigarette,~~
181 ~~pipe, or any other lighted tobacco or plant product intended for inhalation, in~~
182

183 ~~any manner or in any form. "Smoking" also includes the use of an e-cigarette~~
184 ~~that creates a vapor, in any manner or in any form, or the use of any oral~~
185 ~~smoking device for the purpose of circumventing the prohibition of smoking.~~
186 ~~Smoking also includes carrying a lighted cigar, cigarette, pipe, or any other~~
187 ~~lighted tobacco or plant product intended for inhalation and the use of~~
188 ~~electronic cigarettes, including the inhaling and exhaling of vapor from any~~
189 ~~electronic delivery device.~~

190
191 ~~M. "Lighter" means a mechanical or electrical device typically used for lighting~~
192 ~~tobacco products.~~

193
194 ~~N. "Off campus, school sponsored event" means any event sponsored by the~~
195 ~~school or school district that is not on school property, including but not~~
196 ~~limited to, sporting events, day camps, field trips, entertainment seminars,~~
197 ~~dances or theatrical productions.~~

198
199 ~~O. "Parent/Guardian" means any person that has legal guardian status over a~~
200 ~~student enrolled in Richfield Public Schools.~~

201
202 ~~P. "School property" means all facilities and property, including land, whether~~
203 ~~owned, rented, or leased by Richfield Public Schools and all vehicles owned,~~
204 ~~leased, rented, contracted for, or controlled by Richfield Public Schools used~~
205 ~~for transporting students, staff, or visitors.~~

206
207 ~~Q. "Signage" means signs declaring that all Richfield Public School property is~~
208 ~~tobacco free.~~

209
210 ~~R. "Staff" means any person employed by Richfield Public Schools as full or part-~~
211 ~~time, or any position contracted for or otherwise employed, with direct or~~
212 ~~indirect monetary wages or profits paid by Richfield Public Schools or anyone~~
213 ~~working on a volunteer basis. This term includes, but is not limited to faculty,~~
214 ~~service personnel, volunteers, chaperones, and others working for the~~
215 ~~Richfield Public School district.~~

216
217 ~~S. "Student" means any person enrolled in Richfield Public School's educational~~
218 ~~system.~~

219
220 ~~T. "Visitor" means any person subject to this policy that is not a student, staff, or~~
221 ~~administrator as defined above.~~

222
223 **IV. ENFORCEMENT**

224
225 A. All individuals on school premises shall adhere to this policy.
226
227

- 228 B. Students who violate this tobacco-free policy shall be subject to ~~school~~
229 ~~d~~District discipline procedures as outlined in Policy 541: Student Behavior.
230
231 C. School personnel who violate this tobacco-free policy shall be subject to
232 ~~school-d~~District discipline procedures.
233
234 D. ~~School-d~~District action taken for violation of this policy will be consistent with
235 requirements of applicable collective bargaining agreements, Minnesota or
236 federal law, and school district policies.
237
238 E. Persons who violate this tobacco-free policy may be referred to the building
239 administration or other ~~school-d~~District supervisory personnel responsible for
240 the area or program at which the violation occurred.
241
242 F. School administrators may call the local law enforcement agency to assist
243 with enforcement of this policy. Smoking or use of any tobacco product in a
244 public school is a violation of the Minnesota Clean Indoor Air Act and/or the
245 Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court
246 injunction may be instituted against a repeated violator.
247
248 F.G. No persons shall be discharged, refused to be hired, penalized,
249 discriminated against, or in any manner retaliated against for exercising any
250 right to a smoke-free environment provided by the Freedom to Breathe Act of
251 2007 or other law.

252 V. EXCEPTIONS

- 253
254
255 A. It shall not be a violation of this policy for an adult Native American to use
256 tobacco as part of a traditional Native American spiritual or cultural
257 ceremony. A Native American student may carry a medicine pouch containing
258 loose tobacco intended as observance of traditional spiritual or cultural
259 practices. A Native American is a person who is a member of a federally
260 recognized Indian tribe. Minn. Stat. § 144.4165an Indian tribe or a
261 descendent of a member.
262
263 B. It shall not be a violation of this policy for tobacco products, tobacco-related
264 devices, imitation tobacco products, lighters, or electronic ~~cigarettes-delivery~~
265 ~~devices~~ to be included in instructional or work-related activities in Richfield
266 Public Schools buildings if the activity is conducted by a staff member or an
267 approved visitor and the activity does not include smoking, chewing, vaping,
268 or otherwise ingesting the product.
269
270 C. It shall not be a violation of this policy to use a product that has been
271 approved by the U.S. Food and Drug Administration for sale as a tobacco
272 cessation product, as a tobacco dependence product, or for other medical
273 purposes, and is being marketed and sold solely for such an approved

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274 purpose. Nothing in this exception authorizes smoking or use of tobacco,
275 tobacco-related devices, or electronic delivery devices on school property or
276 at off-campus events sponsored by the District.

277
278 **VI. VAPING PREVENTION INSTRUCTION**

279 The District provides vaping prevention instruction at least once to all students
280 during middle school and at least once during high school.

281 ~~VI.~~ **VII. DISSEMINATION OF POLICY**

282
283 ~~A.~~ Appropriate signage shall be posted throughout the ~~district~~ District at building
284 entrances and other highly visible locations on all school buildings, building
285 entrances, vehicles, vehicular entrances to school grounds, and all indoor and
286
287 outdoor athletic facilities indicating that Richfield Public Schools requires a tobacco-free
288 environment.

289
290 ~~B.A.~~ The school shall notify students and parents/guardians of this policy
291 through student handbooks.

292
293 ~~C.B.~~ The ~~district~~ District shall provide notice of this policy through ~~staff~~
294 ~~handbooks~~ the District website.

295
296 ~~D.C.~~ The school or ~~district~~ District shall make tobacco-free reminder
297 announcements at school events at appropriate intervals throughout the
298 events, when possible.

299

300 **Legal References:**

301 Minn. Stat. § 120B.238 (Vaping Awareness and Prevention)

302 Minn. Stat. § 114.411-144.417; (Minnesota Clean Indoor Air Act)

303 Minn. Stat. § 609.685, ~~Subd. 1(a) and (b)~~ (Sale of Tobacco to Children)

304 2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

305

306 **Cross References:**

307 Board Policy 104: Drug-Free Workplace/Drug-Free School

308 Board Policy 110: Chemical Use/Abuse

309 Board Policy 413: Staff Use of School Facilities

310 Board Policy 541: Student Behavior

311 Board Policy 979: Community Use of School Facilities and Grounds

312 MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District
313 Employees)

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315 ~~MSBA Service Manual, Chapter 6, District Education Program (A 11: Student~~
316 ~~Suspension, Exclusion and Expulsion) (A 12: Student Removal from Class and Adoption~~
317 ~~of Local Discipline Policies)~~

318
319 ~~MSBA Service Manual, Chapter 7, School Facilities, (W: Tobacco Products Prohibited in~~
320 ~~Public Schools)~~

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322
323
324 RATIFIED BY THE BOARD OF EDUCATION: May 4, 1998

325 REVIEWED AND REAFFIRMED BY THE BOARD OF EDUCATION: January 6, 2003,
326 May 19, 2008

327 REVISED BY THE BOARD OF EDUCATION: April 18, 2016, September 16, 2019,
328 March 18, 2024,

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Adopted: _____

MSBA/MASA Model Policy 419

Orig. 1995

Revised: _____

Rev. 2023

419 TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE OF TOBACCO, TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES; VAPING AWARENESS AND PREVENTION INSTRUCTION

[Note: School districts are not required by statute to have a policy addressing these issues. However, Minnesota Statutes, section 144.416 requires that entities that control public places must make reasonable efforts to prevent smoking in public places, including the posting of signs or any other means which may be appropriate. Additionally, Minnesota Statutes, section 120B.238 requires that vaping prevention instruction be provided as set forth in this policy.]

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is tobacco free.

II. GENERAL STATEMENT OF POLICY

- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the school district, or person smokes or uses tobacco, tobacco-related devices, or carries or uses an activated electronic delivery device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related devices, or electronic delivery devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.

[Note: The following language is not required by law, but is recommended by MSBA for inclusion in this policy.]

- D. ***The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture and are identified with tobacco products, tobacco-related devices, or electronic delivery devices. The school district will not promote or allow promotion of tobacco products or electronic delivery devices on school property or at school-sponsored events.***

III. DEFINITIONS

- A. "Electronic delivery device" means any product containing or delivering nicotine, lobelia, or any other substance, whether natural or synthetic, intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of aerosol or vapor from the product. Electronic delivery devices includes but is not limited to devices manufactured, marketed, or sold as electronic cigarettes, electronic cigars, electronic pipe, vape pens, modes, tank systems, or under any other product name or descriptor. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device excludes drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.
- B. "Heated tobacco product" means a tobacco product that produces aerosols containing nicotine and other chemicals which are inhaled by users through the mouth.
- C. "Tobacco" means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including, but not limited to, cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.
- D. "Tobacco-related devices" means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of vapors aerosol or vapor of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.
- E. "Smoking" means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking includes carrying or using an activated electronic delivery device.
- F. "Vaping" means using an activated electronic delivery device or heated tobacco product.

IV. EXCEPTIONS

- A. A violation of this policy does not occur when an Indian adult lights tobacco on school district property as a part of a traditional Indian spiritual or cultural ceremony. An American Indian student may carry a medicine pouch containing loose tobacco intended as observance of traditional spiritual or cultural practices. An Indian is a person who is a member of an Indian tribe as defined under Minnesota law.
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Nothing in this exception authorizes smoking or use of tobacco,

tobacco-related devices, or electronic delivery devices on school property or at off-campus events sponsored by the school district.

V. VAPING PREVENTION INSTRUCTION

- A. The school district must provide vaping prevention instruction at least once to students in grades 6 through 8.
- B. The school district may use instructional materials based upon the Minnesota Department of Health’s school e-cigarette toolkit or may use other smoking prevention instructional materials with a focus on vaping and the use of electronic delivery devices and heated tobacco products. The instruction may be provided as part of the school district’s locally developed health standards.

[NOTE: In addition, school districts may choose to require (a) evidence-based vaping prevention instruction to students in grades 9 through 12; and/or (b) a peer-to-peer education program to provide vaping prevention instruction.]

VI. ENFORCEMENT

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.
- D. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

VII. DISSEMINATION OF POLICY

- A. This policy shall appear in the student handbook.
- B. The school district will develop a method of discussing this policy with students and employees.

Legal References: Minn. Stat. § 120B.238 (Vaping Awareness and Prevention)
Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)

Minn. Stat. § 609.685 (Sale of Tobacco to Persons Under Age 21)
2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)

NEW BUSINESS – FOR REVIEW

Agenda Item VI.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, March 18, 2024

Subject: Family Engagement

(Recommended by the superintendent)

A first read of Policy 655: Family Engagement & Administrative Guidelines 655.1 & 655.2. The policy and guidelines describes the required ways that RPS will engage with parents/guardians as it relates to Title I programs.

Attachments:

Policy 655: Family Engagement

Administrative Guideline 655.1

Administrative Guideline 655.2

MSBA Model Policy 612.1: Development of Parent and Family Engagement Policies for Title I Programs

RICHFIELD PUBLIC SCHOOLS

FAMILY ENGAGEMENT

I. PURPOSE

The School Board recognizes the positive impact that family engagement has on student achievement. The School Board desires to promote student success by encouraging and facilitating parent and family involvement in learning and particularly with respect to Title I services within the district. The purpose of this policy is to establish standards for family engagement. This policy also means to satisfy the requirements of law relative to family engagement.

II. DEFINITIONS

- A. The district will be governed by the following definition to the term “parent” to include legal guardian or other person standing in place of a parent.
- B. Parental involvement means the participation of parents in regular, two-way, meaningful communication involving student academic learning and other school activities, including ensuring:
 - a. that parents play an integral role in assisting their child’s learning;
 - b. that parents are encouraged to be actively involved in their child’s education at school;
 - c. that parents are included, as appropriate, in decision-making and on advisory activities.

III. GENERAL STATEMENT OF POLICY

- A. The School Board encourages the engagement of families in their student’s education and supports district and school based staff in their efforts to increase the level and quality of family engagement.
- B. The School Board endorses the District’s Family Engagement Plan which was developed pursuant to 20 U.S.C. § 6318 jointly with parents and families including those with children participating in Title I programs. The Family Engagement Plan reflects a common vision of what needs to be in place for quality family engagement across the district, sets expectations for increased levels of family engagement, and specifies what needs to happen at the district, school, classroom, and home levels for meaningful

family engagement.

- C. The School Board also endorses and directs annual review of the District's Family Engagement Plan in joint cooperation with parents and families.
- D. The District and individual schools will provide full opportunities for participation by families with limited English proficiency as well as those with disabilities, including the provision of information in languages and forms that are understandable by parents and guardians.
- E. The District's Family Engagement Plan will be distributed to all families annually.

III. SCHOOL LEVEL TITLE I PLAN

- A. Each school that receives Title I funding has developed and agreed upon jointly with parents and families a school plan for parent engagement. The agreed upon plan will be distributed to all families annually.
- B. Each school's family engagement plan includes a school-family compact to outline how families, staff, and students will share responsibility for improved student academic achievement and the means by which the school and family will work together in partnership to help students achieve the state's high standards. Each school's family engagement plan will be reviewed annually for effectiveness jointly with parents and families.

Legal References: 20 U.S.C. § 6318 (Parent and Family Engagement – Title I)
Minn. Stat. § 124D.8955 (Parent and Family Engagement Policy)

ADOPTED BY THE BOARD OF EDUCATION: December 3, 2018

**RICHFIELD PUBLIC SCHOOLS
FAMILY ENGAGEMENT GUIDELINES**

DISTRICT EXPECTATIONS

1. Design and implement programs, activities, and procedures for the involvement of parents in all of its schools with Title I programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
2. Work with schools to ensure that the required school-level Parent and Family Engagement Plan meets the Title I requirements, and include, as a component, a school-parent compact.
3. To the extent practicable, the district and its schools will provide full opportunities for the participation of all parents, including providing information and school reports in an understandable and uniform format, including alternative formats upon request in a language parents can understand.
4. If the district plan for Title I is not satisfactory to the parents and/or guardians of participating students, the district will submit any family comments with the plan when the school district submits the plan to Minnesota Department of Education.
5. If applicable, involve the parents of children served in Title I schools in decisions about how the one percent of Title I funds reserved for parent involvement is spent, and will ensure that not less than 90% of the one percent reserved goes directly to the schools.
6. The district will be governed by the following definition to the term “parent” to include legal guardian or other person standing in place of a parent.
7. Parental involvement means the participation of parents in regular, two-way, meaningful communication involving student academic learning and other school activities, including ensuring:
 - a. that parents play an integral role in assisting their child’s learning;
 - b. that parents are encourage to be actively involved in their child’s education at school;
 - c. that parents are full partners in their child’s education and are included, as appropriate in decision-making and on advisory activities.

SCHOOL EXPECTATIONS

1. Provide assistance to the parents, as appropriate, in understanding such topics as the state's content standards and state academic and linguistic achievement standards, state and local academic assessments, how to monitor a child's progress and work with educators to improve the achievement of their children;
2. Provide materials and training to help parents to work with their children to improve their children's academic and linguistic achievement, as appropriate, to foster parental involvement;
3. Educate staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
4. Coordinate and integrate parent involvement programs and activities, to the extent feasible and appropriate;
5. Ensure that information is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand;
6. Provide other reasonable support for parental involvement activities under this as parents may request;
7. Discretionary activities as applicable.

ADOPTED BY THE BOARD OF EDUCATION: December 3, 2018

**Richfield Public Schools
Family Engagement Plan**

1. Required Activity	Richfield Public Schools Will:	Date(s)
2. Involve parents in the joint development district parent and family engagement plan.	a.	a.

1. Required Activity	Richfield Public Schools will:	Date(s)
Involve parents in the development of the district Title I plan	a.	a.

2. Required Activity	Richfield Public Schools Will	Date(s)
Coordinate technical assistance and other support necessary to build capacity of staff in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance.	a.	a.

3. Required Activity	Richfield Public Schools Will	Date(s)
Coordinate and integrate parental involvement programs that encourage and support parents in more fully participating in the education of their children.		

4. Required Activity	Richfield Public Schools Will	Date(s)
Conduct an annual evaluation of the content and effectiveness of the parent and family engagement policy.		

5. Required Activity	Richfield Public Schools Will	Date(s)
Use the results of the evaluation to design evidence-based strategies for more effective parent and family engagement as necessary and to revise the policy as necessary.	a.	a.

6. Required Activity	Richfield Public Schools Will	Date(s)
Involve parents in activities at the district level.	a	a.

7. Required Activity	Richfield Public Schools Will	Date(s)
Involve parents in decisions regarding how funds reserved for parent involvement activities will be allocated.	a.	

Accessibility

1. Required Activity	Richfield Public Schools Will	Date(s)
To the extent practicable, will provide opportunities for the participation of parents with children with limited English proficiency, disabilities and migratory children including providing information and school reports in a language parents can understand.	a.	

DISCRETIONARY DISTRICT PLAN REQUIREMENTS

Discretionary activities the district, in consultation with parents, chooses to implement

Activity	Richfield Public Schools Will	Date(s)
	a.	

ADOPTION

This Richfield Public School’s Parent and Family Engagement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I schools, as evidenced by meeting minutes.

On (insert date) the Richfield Public School District Parent and Family Engagement Policy will be in effect for the period of the school year.

Richfield Public Schools will distribute this policy to all parents of participating Title I children and make it available to the community.

Signature of Title I Authorized Representative: _____

Printed Name of Authorized Representative: _____

These parents were involved with the development of this document:

ADOPTED BY THE BOARD OF EDUCATION: December 3, 2018

Adopted:

MSBA/MASA Model Policy 612.1

Revised:

Orig. 1996

Rev. 2016

612.1 DEVELOPMENT OF PARENT AND FAMILY ENGAGEMENT POLICIES FOR TITLE I PROGRAMS

[Note: This policy reflects recent federal statutory changes made by the Every Student Succeeds Act (ESSA) which require school districts and schools to meet with parents and jointly develop parent and family engagement policies at both a district wide and school building level. This policy lists the required components of the parent and family engagement policies described herein and serves as a framework for their development. The policies and these components are mandatory in order for the school district to receive federal funds under this program.]

I. PURPOSE

The purpose of this policy is to encourage and facilitate involvement by parents of students participating in Title I in the educational programs and experiences of students. The policy shall provide the framework for organized, systematic, ongoing, informed, and timely parental involvement in relation to decisions about the Title I services within the school district. The involvement of parents by the school district shall be directed toward both public and private school children whose parents are school district residents or whose children attend school within the boundaries of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to plan and implement, with meaningful consultation with parents of participating children, programs, activities, and procedures for the engagement of parents and families in its Title I programs.
- B. The policy of the school district is to fully comply with 20 United States Code section 6318 which requires the school district to develop jointly with, agree upon with, and distribute to parents of children participating in Title I programs written parent and family engagement policies.

III. DEVELOPMENT OF DISTRICT LEVEL POLICY

The school board will direct the administration to develop jointly with, agree upon with, and distribute to parents and family members of participating children a written parent and family engagement policy that will be incorporated into the school district's Title I plan. The policy will establish the expectations for meaningful parent and family involvement and describe how the school district will:

- A. Involve parents and family members in the joint development of the school district's Title I plan and the development of support and improvement plans;
- B. Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the school district in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;
- C. Coordinate and integrate parent and family engagement strategies with similar

strategies, to the extent feasible and appropriate, with other relevant federal, state, and local laws and programs;

- D. Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served, including identifying barriers to greater participation by parents in parental involvement activities (with particular attention to, parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or who are of a racial or ethnic minority background); the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and strategies to support successful school and family interactions;
- E. Use the findings of such evaluations to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the district-level and school-level and family engagement policies; and
- F. Involve parents in the activities of the schools, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the school district to adequately represent the needs of the population served by the school district for the purposes of developing, revising, and reviewing the parent and family engagement policy.

IV. DEVELOPMENT OF SCHOOL LEVEL POLICY

The school board will direct the administration of each school to develop (or amend an existing parental involvement policy) jointly with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents and families, that shall describe the means for carrying out the federal requirements of parent and family engagement. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

- A. The policy will describe the means by which each school with a Title I program will:
 - 1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I programs, and to explain to parents of participating children the program, its requirements, and their right to be involved;
 - 2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds transportation, child care, or home visits, as such services relate to parental involvement;
 - 3. Involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of the parental involvement programs, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan, except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children;
 - 4. Provide parents of participating children with: timely information about Title I programs; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards; if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children,

and to respond to any such suggestions as soon as practicably possible; and

5. If the school-wide program plan is not satisfactory to the parents of participating children, submit any parent's comments on the plan when it is submitted to the school district.
- B. As a component of this policy, each school shall jointly develop with parents a school/parent compact which outlines how parents, staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The compact shall:
1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet state student academic achievement standards;
 2. Describe the ways each parent will be responsible for supporting his or her child's learning by volunteering in his or her child's classroom and participating, as appropriate, in decisions relating to his or her child's education and use of extracurricular time.
 3. Address the importance of communication between teachers and parents on an on-going basis through the use of:
 - a. Annual parent-teacher conferences to discuss the compact and the child's achievement;
 - b. Frequent progress reports to the parents; and
 - c. Reasonable access to staff, opportunities to volunteer, participate in the child's class, and observe in the child's classroom.
 - d. Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- C. To ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement, the policy will describe how each school and the school district will:
1. Provide assistance to participating parents in understanding such topics as the state's academic content standards and state academic achievement standards, state and local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children;
 2. Provide materials and training to assist parents in working with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
 3. Educate school staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and school;
 4. Coordinate and integrate parental involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children to the extent feasible and appropriate;

5. Ensure, to the extent practicable, that information about school and parent meetings, programs, and activities is sent ~~home~~ to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand; and
 6. Provide such other reasonable support for parental involvement activities as requested by parents.
- D. The policy will also describe the process to be taken if the school district and school choose to:
1. Involve parents in the development of training for school staff to improve the effectiveness of such training;
 2. Provide necessary literacy training with funds received under Title I programs if all other funding has been exhausted;
 3. Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
 4. Train parents to enhance the involvement of other parents;
 5. Arrange meetings at a variety of times or ~~have~~ conduct in-home conferences between teachers or other educators, who work directly with participating children, and parents who are unable to attend such conferences at school in order to maximize parental ~~opportunities for~~ involvement and participation in school-related activities;
 6. Adopt and implement model approaches to improving parental involvement;
 7. Develop appropriate roles for community-based organizations and business in parental involvement activities; and
 8. Establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in Title I programs.
- E. To carry out the requirements of parent and family engagement, the school district and schools, to the extent practicable, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language that is understandable by the parents.
- F. The school district and each school shall inform parents and parent organizations of the existence of family engagement in education programs.

The policies will be updated periodically to meet the changing needs of parents and the school.

Legal References: 20 U.S.C. § 6318 (Parent and Family Engagement)

Cross References: None

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, March 18, 2024

Subject: Search of Students

(Recommended by the superintendent)

A first read of Policy 543: Search of Student Lockers, Desks, Personal Possessions, Student's Person, Motor Vehicles and All Other School Locations & Administrative Guideline 543.1. This policy is required by statute.

Attachments:

- Policy 543: Search of Student Lockers, Desks, Personal Possessions, Student's Person, Motor Vehicles and All Other School Locations
- Administrative Guideline 543.1
- MSBA Model Policy 502: Search of Student Lockers, Desks, Personal Possessions, and Student's Person

RICHFIELD PUBLIC SCHOOLS

**SEARCH OF STUDENT LOCKERS, DESKS,
PERSONAL POSSESSIONS, STUDENT'S PERSON, MOTOR VEHICLES
AND ALL OTHER LOCATIONS**

I. PURPOSE

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. DEFINITIONS

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes but is not limited to weapons and "look-alikes," alcoholic beverages, tobacco products, controlled substances and "look-alikes," materials belonging to the school district, and stolen property.
- B. "Personal possessions" includes but is not limited to purses, backpacks, book bags, packages, clothing, and electronic devices. It does not include electronic devices owned by the school district.
- C. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student or staff member or other individual, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, an "alert" or signal received in the course of conducting a search of lockers or vehicles parked in school parking lots or property, or other reliable sources of information.
- D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

III. GENERAL STATEMENT OF POLICY

- A. Lockers and Personal Possessions within a Locker

49 Pursuant to Minnesota statute, school lockers are the property of the school
50 district. At no time does the school district relinquish its exclusive control of
51 lockers provided for the convenience of students. Inspection of the interior of
52 lockers may be conducted by school authorities for any reason at any time,
53 without notice, without consent, and without a search warrant. The personal
54 possessions of students within a school locker may be searched only when
55 school authorities have a reasonable suspicion that the search will uncover
56 evidence of a violation of law or school rules. As soon as practicable after the
57 search of a student's personal possessions, the school authorities must provide
58 notice of the search to students whose possessions were searched unless
59 disclosure would impede an ongoing investigation by police or school officials.

60
61 B. Desks

62
63 School desks are the property of the school district. At no time does the school
64 district relinquish its exclusive control of desks provided for the convenience
65 of students. Inspection of the interior of desks may be conducted by school
66 officials for any reason at any time, without notice, without consent, and
67 without a search warrant.

68
69 C. Other Locations

70
71 Searches may be conducted in all locations where school authorities have
72 supervisory responsibilities.

73
74 D. Personal Possessions and Student's Person

75
76 The personal possessions of students and/or a student's person may be searched
77 when school officials have a reasonable suspicion that the search will uncover
78 a violation of law or school rules. The search will be reasonable in its scope and
79 intrusiveness.

80
81 E. It shall be a violation of this policy for students to use lockers and desks for
82 unauthorized purposes or to store contraband. It shall be a violation for students
83 to carry contraband on their person or in their personal possessions on school
84 premises.

85
86 IV. PATROLS, INSPECTIONS, AND SEARCHES OF MOTOR VHECLES

87
88 A. School officials may conduct routine patrols of school district locations and routine
89 inspections of the exteriors of the motor vehicles of students. In addition, the interiors
90 of motor vehicles of students in school district locations may be searched when school
91 officials have a reasonable suspicion that the search will uncover a violation of law
92 and/or school policy or rule.

93
94 B. Prohibition of Contraband and Interference with Patrols, Inspections, Searches, and/or
95 Seizures

96

97 A violation of this policy occurs when students store or carry contraband in motor
98 vehicles in a school district location or interfere with patrols, inspections, searches,
99 and/or seizures as provided by this policy.

100

101 V. SEIZURE OF CONTRABAND

102

103 If a search yields contraband, school officials will take the item and, may turn it over
104 to legal authorities.

105

106

107 VI. VIOLATIONS

108

109 A student found to have violated this policy and/or the directives and guidelines
110 implementing it shall be subject to discipline in accordance with Board Policy 541 -
111 Student Behavior which may include suspension, exclusion, or expulsion, and the
112 student may, when appropriate, be referred to legal authorities.

113

114

115

116 **Legal References:** U.S. Const., Fourth Amendment
117 Minn. Const., art. I, 10
118 New Jersey v. T.L.O., 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720
119 (1985)
120 Minn. Stat. 121A.72 (school locker policy)

121

122 **Cross Reference:** Board Policy 110 - Chemical Use/Abuse
123 Board Policy 104 - Drug Free Workplace/Drug Free School
124 Board Policy 107 – Electronic Use and Communication
125 Board Policy 111 - Weapons on School Premises
126 Board Policy 541 - Student Behavior

127

128

129 ADOPTED BY THE BOARD OF EDUCATION: August 7, 1995,

130

131 AMENDED BY THE BOARD OF EDUCATION: April 16, 2001; January 21, 2003

132

133 REVISED BY THE BOARD OF EDUCATION: January 22, 2019

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RICHFIELD PUBLIC SCHOOLS

ADMINISTRATIVE GUIDELINES

PROCEDURES FOR SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, STUDENT'S PERSON, MOTOR VEHICLES, AND ALL OTHER LOCATIONS

I. PURPOSE

The purpose of these guidelines is to outline the procedures for searches of student lockers, desks, personal possessions, student's person and all other locations.

II. DEFINITIONS

- A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes but is not limited to weapons and "look-alikes," alcoholic beverages, tobacco products, controlled substances and "look-alikes," other materials belonging to the school district, and stolen property.
- B. "Personal possessions" includes but is not limited to purses, backpacks, book bags, packages, clothing, and electronic devices. It does not include district owned devices.
- C. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student or staff member or other individual, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, an "alert" or signal received in the course of conducting a canine search of lockers or vehicles parked in school parking lots or property, or other reliable sources of information.
- D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g. to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

1 III. PROCEDURES

2
3 A. School officials may inspect any school property, the interiors of
4 lockers and desks for any reason at any time, without notice, without
5 consent, and without a search warrant.

6
7 B. School officials may inspect the personal possessions of a student
8 and/or a student's person based on a reasonable suspicion that the
9 search will uncover a violation of law or school rules. A search of
10 personal possessions of a student and/or a student's person will be
11 reasonable in its scope and intrusiveness.

12
13 C. School officials may conduct routine patrols of student parking lots and
14 other school district locations and routine inspections of the exteriors of
15 the motor vehicles of students. Such patrols and inspections may be
16 conducted without notice, without consent, and without a search
17 warrant.

18
19 D. The interiors of motor vehicles of students in school district locations,
20 including glove or trunk compartments, may be searched when school
21 officials have a reasonable suspicion that the search will uncover a
22 violation of law and/or school policy or rule. The search will be
23 reasonable in its scope and intrusiveness. Such searches may be
24 conducted without notice, without consent, and without a search
25 warrant. A student will be subject to withdrawal of parking privileges and
26 to discipline if the student refuses to open a locked motor vehicle under
27 the student's control or its compartments upon the request of a school
28 official.

29
30 E. As soon as practicable after a search of personal possessions the
31 school officials must provide notice of the search to students and
32 parents/guardians whose possessions were searched unless
33 disclosure would impede an ongoing investigation by police or school
34 officials.

35
36 F. Whenever feasible, a search of a person shall be conducted in private
37 by a school official. A second school employee or school resource
38 officer shall be present as an observer during the search of a person. A
39 school official conducting searches will have a second official present as
40 an observer.

41
42 G. Personal searches involving the removal of coverings or clothing from
43 private areas shall not be permitted. Under no circumstances will school
44 officials conduct body cavity searches or strip searches.

45
46
47 H. A summary of this policy will be printed in the student handbook or
48 disseminated in any other way which school officials deem appropriate.

1 A complete copy of the policy will be available for review in each school
2 office and the superintendent's office and shall also be available on the
3 district web site.
4

5 III. NOTIFICATION

6
7 The building principal or designee will notify parents/guardians as soon as
8 practical when a search has occurred and contraband is found.
9

10
11 Dated: January 21, 2003
12 Reviewed: June 17, 2008
13 Revised: January 22, 2019
14

Adopted: _____

MSBA/MASA Model Policy 502

Orig. 1995

Revised: _____

Rev. 1999

502 SEARCH OF STUDENT LOCKERS, DESKS, PERSONAL POSSESSIONS, AND STUDENT'S PERSON

[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to provide for a safe and healthful educational environment by enforcing the school district's policies against contraband.

II. GENERAL STATEMENT OF POLICY

A. Lockers and Personal Possessions Within a Locker

Pursuant to Minnesota statutes, school lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school officials have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school officials must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials.

B. Desks

School desks are the property of the school district. At no time does the school district relinquish its exclusive control of desks provided for the convenience of students. Inspection of the interior of desks may be conducted by school officials for any reason at any time, without notice, without student consent, and without a search warrant.

C. Personal Possessions and Student's Person

The personal possessions of students and/or a student's person may be searched when school officials have a reasonable suspicion that the search will uncover a violation of law or school rules. The search will be reasonable in its scope and intrusiveness.

D. A violation of this policy occurs when students use lockers and desks for unauthorized purposes or to store contraband. A violation occurs when students carry contraband on their person or in their personal possessions.

III. DEFINITIONS

A. "Contraband" means any unauthorized item possession of which is prohibited by school district policy and/or law. It includes, but is not limited to, weapons and "look-alikes," alcoholic beverages, controlled substances and "look-alikes," overdue books and other materials belonging to the school district, and stolen property.

- B. "Personal possessions" includes, but is not limited to, purses, backpacks, bookbags, packages, and clothing.
- C. "Reasonable suspicion" means that a school official has grounds to believe that the search will result in evidence of a violation of school district policy, rules, and/or law. Reasonable suspicion may be based on a school official's personal observation, a report from a student, parent or staff member, a student's suspicious behavior, a student's age and past history or record of conduct both in and out of the school context, or other reliable sources of information.
- D. "Reasonable scope" means that the scope and/or intrusiveness of the search is reasonably related to the objectives of the search. Factors to consider in determining what is reasonable include the seriousness of the suspected infraction, the reliability of the information, the necessity of acting without delay, the existence of exigent circumstances necessitating an immediate search and further investigation (e.g., to prevent violence, serious and immediate risk of harm or destruction of evidence), and the age of the student.

IV. PROCEDURES

- A. School officials may inspect the interiors of lockers and desks for any reason at any time, without notice, without student consent, and without a search warrant.
- B. School officials may inspect the personal possessions of a student and/or a student's person based on a reasonable suspicion that the search will uncover a violation of law or school rules. A search of personal possessions of a student and/or a student's person will be reasonable in its scope and intrusiveness.
- C. As soon as practicable after a search of personal possessions within a locker pursuant to this policy, the school officials must provide notice of the search to students whose possessions were searched unless disclosure would impede an ongoing investigation by police or school officials.
- D. Whenever feasible, a search of a person shall be conducted in private by a school official of the same sex. A second school official of the same sex shall be present as an observer during the search of a person whenever feasible.
- E. A strip search is a search involving the removal of coverings or clothing from private areas. Mass strip searches, or body cavity searches, are prohibited. Strip searches will be conducted only in circumstances involving imminent danger.
- F. A school official conducting any other search may determine when it is appropriate to have a second official present as an observer.
- G. A copy of this policy will be printed in the student handbook or disseminated in any other way which school officials deem appropriate. The school district shall provide a copy of this policy to a student when the student is given use of a locker.

V. DIRECTIVES AND GUIDELINES

School administration may establish reasonable directives and guidelines which address specific needs of the school district, such as use of tape in lockers, standards of cleanliness and care, posting of pin-ups and posters which may constitute sexual harassment, etc.

VI. SEIZURE OF CONTRABAND

If a search yields contraband, school officials will seize the item and, where appropriate, turn it over to legal officials for ultimate disposition.

VII. VIOLATIONS

A student found to have violated this policy and/or the directives and guidelines implementing it shall be subject to discipline in accordance with the school district's Student Discipline Policy, which may include suspension, exclusion, or expulsion, and the student may, when appropriate, be referred to legal officials.

Legal References: U. S. Const., amend. IV
Minn. Const., art. I, § 10
Minn. Stat. § 121A.72 (School Locker Policy)
New Jersey v. T.L.O., 469 U.S. 325 (1985)
G.C. v. Owensboro Public Schools, 711 F.3d 623 (6th Cir. 2013)

Cross References: MSBA/MASA Model Policy 417 (Chemical Use and Abuse)
MSBA/MASA Model Policy 418 (Drug-Free Workplace/Drug-Free School)
MSBA/MASA Model Policy 501 (School Weapons)
MSBA/MASA Model Policy 506 (Student Discipline)

NEW BUSINESS - FOR ACTION

Agenda Item VI.C.

Board of Education
Independent School District 280
Richfield, Minnesota

Regular Meeting, March 18, 2024

Subject: Donations

(Recommended by the superintendent)

That the board of education accept the following donations with gratitude.

RDLS received a donation of \$48.31 from the RDLS PTSO for field trip transportation.