

October 3, 2022

VIA EMAIL ONLY

RE: 2022 Updated Articles of Agreement of the Hollis-Brookline
Cooperative School

Dear Member of the Hollis-Brookline Cooperative School Board:

On July 12, 2022, the New Hampshire State Board of Education certified the amendments made to the Articles of Agreement at the Hollis-Brookline Cooperative School District Special Meeting on October 5, 2021. The following documents are enclosed for your records:

- A. Final Order from State Board of Education, July 14, 2022
- B. Current Articles of Agreement, as certified by State Board
- C. Copy of the October 5, 2021 Special Meeting Warrant
- D. Certificate of Posting of Warrant
- E. Evidence of Publication in Newspaper
- F. Minutes of October 5, 2021 District Special Meeting, including voting results

The enclosed Articles of Agreement are the current version approved by the voters on October 5, 2021.

Please let me know if you have any questions.

Sincerely,



James A. O'Shaughnessy

Enclosures



Kate Cassady
Littleton

Ann Lane
Dover

Phil Nazzaro
Newmarket

Drew Cline, Chairman
Bedford

Ryan Terrell
Nashua

Richard Sala
Hopkinton

Celina Griffin
Melvin Village

STATE OF NEW HAMPSHIRE
STATE BOARD OF EDUCATION
25 Hall Street
Concord, NH 03301
TEL. (603) 271-3144

July 27, 2022 (via electronic mail)

James A. O'Shaughnessy, Esq.
Drummond Woodsum Attorneys at law
670 N. Commercial Street, Suite 207
Manchester, NH 03101-1188

RE: Certification of Changes to Hollis-Brookline Articles of Agreement

Dear Attorney O'Shaughnessy:

Enclosed is the final order from the State Board of Education's July 14, 2022, meeting regarding the certification of the changes to the Hollis-Brookline Articles of Agreement.

Sincerely,

A handwritten signature in cursive script, appearing to read "Drew Cline".

Drew Cline, Chairman
State Board of Education

DC:aa
Enclosure



Kate Cassidy
Littleton

Ann Lane
Dover

Phil Nazzaro
Newmarket

Drew Cline, *Chairman*
Bedford

Ryan Terrell
Nashua

Richard Sala
Hopkinton

Celina Griffin
Melvin Village

STATE OF NEW HAMPSHIRE
STATE BOARD OF EDUCATION
25 Hall Street
Concord, NH 03301
TEL. (603) 271-3144

Certification of Changes
Hollis-Brookline Cooperative School District
Articles of Agreement
Final Order

The New Hampshire State Board of Education voted at its July 14, 2022, meeting to certify the changes to the Hollis-Brookline Cooperative School District's Articles of Agreement as approved by the voters, effective October 1, 2021.

ARTICLES OF AGREEMENT BETWEEN
THE DISTRICTS OF HOLLIS AND BROOKLINE*

Article 1:

The school districts of Brookline and Hollis shall combine to form a cooperative middle and high school district which shall be named the Hollis/Brookline Cooperative School District, pursuant to RSA 195.

Article 2:

The School Board of the Hollis/Brookline Cooperative School District shall consist of seven members. Effective with the election of 2021, the Board will be organized in the following manner:

<u>Town</u>	<u>Members</u>	<u>Term</u>	<u>Year Ending</u>
Brookline	1 member	3 years	2022
	1 member	3 years	2023
	1 member	3 years	2024
Hollis	2 members	3 years	2022
	1 member	3 years	2023
	1 member	3 years	2024

Members of the Cooperative School Board shall be elected by the voters of the pre-existing districts they represent and must be residents of those pre-existing districts. All members elected shall be elected to three year terms unless that member is filling out the unexpired term of a member who has left the board, in which case the term shall be the unexpired term.

Reapportionment of the school board may be proposed at any time in accordance with RSA’s 195:22 and 671:9, but in any case the apportionment as specified above would be subject to review for possible amendment at least in March, 2023 and every three (3) years thereafter under the provisions of Article 11 of this agreement and RSA 195:18, III(i).

Article 3:

The Hollis/Brookline Cooperative School District shall be responsible for grades seven (7) through twelve (12).

Article 4:

The operating expenses, excluding principal and interest payments on bonds, of the Hollis/Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

<u>ADM Weight</u>	<u>EV Weight</u>
95%	5%

The expenses related to principal and interest of bonds (current and future), of the Hollis/Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

<u>ADM Weight</u>	<u>EV Weight</u>
0%	100%

After the calculations are made as set forth above, an additional amount of \$1 will be assessed to Hollis prior to apportionment.

Article 5:

The State Aid to which each pre-existing district would be entitled if it were not part of the Cooperative School District, grades seven through twelve (7-12), shall be credited to such district's share of the total operating budget.

In the event of a construction project, the State Building Aid which may be available to the Hollis/Brookline Cooperative School District shall be applied to reduce the capital expenditure prior to the apportionment of costs under the provisions of Article 5.

Article 6:

A schedule of monthly payments based on the respective shares of the towns of Brookline and Hollis for capital and operating expenses shall be established and revised as necessary by the Hollis/Brookline Cooperative School District and the appropriate town officials from Brookline and Hollis.

Article 7:

The Hollis/Brookline Cooperative School District shall provide transportation for students, as required by RSA, under terms decided by the Hollis/Brookline Cooperative Board.

Article 8:

These articles of agreement may be amended by the Hollis/Brookline Cooperative School District, consistent with the provisions of RSA 195:18, III(i), except that no amendment shall be

effective unless the question of adopting such amendment is submitted at a Cooperative School District meeting to the voters of the District after reasonable opportunity for debate in open meeting, and unless a majority of the voters of the District who are present and voting shall vote in favor of adopting such amendment. Furthermore, no amendment to these articles shall be considered except at an annual or a special meeting of the Cooperative School District and unless the text of such amendment is including in an appropriate article in the Warrant for such a meeting.

It shall be the duty of the Cooperative School Board to hold a public hearing concerning the adoption of any amendment to these articles of agreement at least ten (10) days before such annual or special meeting and to cause notice of such hearing and the text of the proposed amendment to be published in a newspaper or newspapers having general circulation in the District at least fourteen (14) days before such hearing.

Article 9:

The date of operating responsibility of the Hollis/Brookline Cooperative School District shall be July 1, 1991.

Article 10:

For the 1991-92 school year exclusively, the Hollis/Brookline Cooperative School District will offer employment to all teachers under contract in grades 7-12 in the Hollis School District on April 1, 1991, who have not been non-renewed in the ordinary course of business, except that the Cooperative School District will not employ more teachers than the number of teaching positions established in the Cooperative School District.

Article 11:

PROCEDURE FOR THE IMPLEMENTATION OF A REDUCTION IN GRADE

Pursuant to RSA 195:16-a, the Hollis/Brookline Cooperative District hereby provides that a reduction in grades from 7-12 to 9-12 may be accomplished by the district in the following manner:

A. Initial Vote

The initial vote concerning the question of reduction in grades may be placed on the Warrant at any annual meeting of the district by any lawful means, which vote will determine whether the district wishes to initiate the process that will lead to a vote at the next annual or special district meeting to actually implement the reduction in grades. The Hollis/Brookline Cooperative School Board will make the decision about whether the initial vote will occur at the Annual District Meeting or a special district meeting. This initial vote will require the steps identified below to be undertaken, all of which must be complied with prior to any final vote to accomplish the reduction in grades.

B. Formation of the Grade Reduction Committee

In the event of an affirmative vote by a simple majority of those present and voting at the annual district meeting considering the initial vote, the Board of the Hollis/Brookline Cooperative School District shall organize within 30 days a study committee which shall be known as the Grade Reduction Committee, consisting of eleven (11) members, selected in the following manner:

1. The Hollis/Brookline Cooperative School District Board shall appoint two (2) active members of the Hollis/Brookline Cooperative School District, (one being a member of the Cooperative School Board from Hollis and the other being a member from Brookline); and,
2. The Hollis School Board shall appoint two (2) representatives of the Hollis School Board; and,
3. The Brookline School Board shall appoint two (2) representatives of the Brookline School Board; and,
4. The respective Boards of Selectmen from the Towns of Hollis and Brookline shall appoint one (1) representative of their respective boards; and,
5. The Hollis Budget Committee, the Brookline Finance Committee, and the Hollis/Brookline Cooperative Budget Committee shall appoint one representative of their respective boards.

C. Duties of the Grade Reduction Committee

1. Formulation and Content of Plan: The Grade Reduction Committee shall be responsible to study the process of grade reduction and formulate a plan for grade reduction that will provide for a plan relating to both financial and educational considerations which shall include the following:
 - a. An educational plan containing the manner in which the provision of educational services to the 7th and 8th grade students of the Hollis and Brookline School Districts will be carried out if the reduction in grades ultimately occurs, including, without limitation, a timetable for the implementation of the educational plan; and,
 - b. Identification of the facilities in which the provision of these services will occur; and,

- c. A financial plan containing the proposal for any distribution of assets and transfer of property that may be necessary to facilitate the provision of said educational services, including any adjustments that may be necessary to arrive at a fair and equitable distribution of assets and property jointly enhanced or acquired, including, without limitation, a timetable for the implementation of said financial plan.
 2. Information Requirements: When considering the three criteria listed above, the Committee shall insure that the Plan contains, without limitation, the following minimum information:
 - a. A detailed analysis of the financial consequence of the proposed grade reduction including the comparative costs of the current middle school and the proposed costs of the said program for the pre-existing districts.
 - b. A summary of the history of capital expenditures jointly funded through apportionment by the pre-existing districts since the Cooperative School District was created relative to the Hollis Brookline Middle School. This should include identification of the impact of building aid and depreciation. Capital expenditures to date (March, 2004) are:
 - 1993 High School Renovation - \$1,135,000
 - 1999 Middle School Elevator Installation - \$85,000
 - 2003 Middle School Renovation - \$390,700Capital projects after March, 2004 (but not limited to) will be added to this analysis.
 - c. A detailed education plan for the reduced grades, (7th and 8th), which assures complete compliance with all NH DOE regulations, minimum standards requirements, and any other applicable regulatory standards that would apply to those grades.
3. Plan Submission: Once the Committee has completed a Plan containing the foregoing and prior to submitting the Plan to the NH Board of Education in accordance with reference C - (2), the Committee shall conduct a public hearing regarding the Plan which hearing shall allow for public input. Notice of such hearing shall be given in the same manner as any public hearing of the Hollis-Brookline Cooperative School Board provided, further, however that copies of the proposed Plan shall be made public and available to the public at the office of SAU 41, at least 14 days prior to said hearing. Following such public hearing, the Committee, within 72 hours, shall determine the final form of the Plan.
4. Time for Plan Preparation and Submission Process: The Plan shall be prepared and completed, with specific planning detailed by the preexisting districts to house and educate their grades K-8 children and the public hearing shall be held, within 120 days of

the date of the formation of the Committee. Upon such completion the Plan, together with changes arising from the referenced public hearing, (if any), shall be submitted to the Hollis-Brookline Cooperative School Board, for its review and approval. Following such approval, said plan shall be submitted, simultaneously, to the Hollis School Board, the Brookline School Board and the respective Boards of Selectmen of the Towns of Hollis and Brookline, the State Board of Education, the Hollis Brookline Cooperative School District Budget Committee, Hollis Budget Committee, and Brookline Finance Committee.

D. Presentation of Plan for Final Vote to Legislative Body

1. The Grade Reduction Committee shall present the completed Plan to the Hollis-Brookline Cooperative School Board which shall then prepare and present a warrant article for the approval of an annual or special district meeting seeking ratification of the Plan. While the Plan shall be considered at deliberation at said meeting, it shall not be capable of modification. The purpose of the final vote will be solely to determine whether, based on the information and particulars of the Plan as prepared, the voters of the Cooperative School District wish to proceed with the contemplated reduction in grades. Nothing herein shall prevent the meeting from returning this plan to the Grade Reduction Committee for further study, assuming that votes were not approved for adjournment or to restrict reconsideration, and that a vote to continue the meeting is approved.
2. Upon final approval by the annual or special district meeting, the grade reduction plan shall be submitted to the NH Board of Education for its approval. If the Plan as presented does not meet the approval of the NH Board of Education, the Grade Reduction Committee shall continue to work with the State Board to arrive at a suitable and agreeable plan which receives the eventual approval of the NH Board of Education.
3. If such final vote is in the affirmative, the Plan shall be implemented according to the timetables . and conditions contained therein.

E. Amendment of This Article

All portions of this Article can be amended by a simple majority except those portions developed under section C.1.c. (the finance plan), which will require a supermajority vote of 2/3 of those present and voting on such amendment.

*Formation:

Approved by the AREA School Plan Review Board on 12/14/89;

Approved by the Voters of Hollis and Brookline at a Special School District Meeting on February 12, 1990;

Certified by the State Board of Education on January 10, 1990.

Amendments:

Amendment approved at the June 30, 1992 Annual District Meeting;
Adopting Budget Committee in accordance with RSA 195:12-a.

Amendment approved at the March 1996 Annual District Meeting;
Certified by the State Board of Education on March 11, 1996.

Amendment approved at the March 6-7, 2002 Annual District Meeting;
Certified by the State Board of Education on April 17, 2002.

Amendment approved at the March 3-4, 2004 Annual District Meeting;
Certified by the State Board of Education on May 19, 2004.

Amendment approved at the March 7-8, 2007 Annual District Meeting;
Certified by the State Board of Education on May 9, 2007.

Amendment approved at the January 12, 2015 Special School District Meeting;
Certified by the State Board of Education on February 18, 2015.

Amendment approved at the January 29, 2020 Special School District Meeting;
Certified by the State Board of Education on September 15, 2020.

Amendment approved at the October 5, 2021 Annual District Meeting;
Certified by the State Board of Education on July 14, 2022.

**Hollis Brookline Cooperative School District
Special Meeting
WARRANT
The State of New Hampshire**

To the inhabitants of the Hollis Brookline Cooperative School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District Affairs.

YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLIS BROOKLINE HIGH SCHOOL IN SAID DISTRICT ON THE FIFTH DAY OF OCTOBER, 2021 AT SEVEN IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECT.

Article 01: Editorial/Non-substantive changes to Articles of Agreement:

To see if the school district will vote to amend the Articles of Agreement of the Hollis-Brookline Cooperative School District as follows:

Article 1:

The school districts of Brookline and Hollis shall combine to form a cooperative ~~junior-middle~~ and senior high school district which shall be named the Hollis/Brookline Cooperative School District, pursuant to RSA 195.

Article 2:

The School Board of the Hollis/Brookline Cooperative School District shall consist of seven members. Effective with the election of ~~2003-2021~~, the Board will be organized in the following manner:

Town	Members	Term	Year Ending
Brookline	1 member	3 years	2004-2022
	1 member	3 years	2005-2023
	1 member	3 years	2006-2024
Hollis	2 members	3 years	2004-2022
	1 member	3 years	2005-2023
	1 member	3 years	2006-2024

Members of the Cooperative School Board shall be elected by the voters of the pre-existing districts they represent and must be residents of those pre-existing districts. All members elected shall be elected to three year terms unless that member is filling out the unexpired term of a member who has left the board, in which case the term shall be the unexpired term.

Reapportionment of the school board may be proposed at any time in accordance with RSA's 195:22 and 671:9, but in any case the apportionment as specified above would be subject to review for possible amendment at least in March, ~~2005-2023~~ and every three (3) years thereafter under the provisions of Article 11 of this agreement and RSA 195:18, III(i).

Article 02: Substantive changes to Articles of Agreement:

To see if the school district will vote to amend the Articles of Agreement of the Hollis-Brookline Cooperative School District as follows:

Article 4:

The Hollis/Brookline Cooperative School District shall lease the Hollis High School "White Building" and the Hollis Junior High School from the Hollis School District upon such terms and conditions as the Cooperative School Board negotiates and determines to be in the best interests of the Cooperative School District. The Hollis/Brookline Cooperative School District shall acquire, at no further cost, the existing land, building and contents comprising that portion of the Hollis AREA High School initially constructed in 1962, including subsequent additions.

Article 8:

All trust funds held or enjoyed by any pre-existing district shall be held and applied as the terms of the trust indicate, in accordance with RSA 195:11.

Article 10:

The Hollis/Brookline Cooperative School District shall provide transportation for students, as required by RSA, under terms decided by the Hollis/Brookline Cooperative Board.

Article 13:

It will be the responsibility of the Cooperative School Board to plan a minimum of two joint meetings per year with the Hollis and Brookline School Boards for the purpose of discussing issues of mutual interest.

Given under our hands and seals at said Hollis, New Hampshire on this 15th day of September, 2021.

SCHOOL BOARD MEMBERS:

DocuSigned by:
Holly Deurloo-Babcock

Holly Deurloo Babcock, Chair

DocuSigned by:
Thomas Solon

Tom Solon

DocuSigned by:
Cindy VanCoughnett

Cindy VanCoughnett

DocuSigned by:
Beth Williams

Beth Williams

DocuSigned by:
Elizabeth Brown

Elizabeth Brown

DocuSigned by:
Kate Stoll

Kate Stoll

DocuSigned by:
Krista Whalen

Krista Whalen

A true copy of the Warrant attests:

SCHOOL BOARD MEMBERS:

DocuSigned by:
Holly Deurloo-Babcock

Holly Deurloo Babcock, Chair

DocuSigned by:
Thomas Solon

Tom Solon

DocuSigned by:
Cindy VanCoughnett

Cindy VanCoughnett

DocuSigned by:
Beth Williams

Beth Williams

DocuSigned by:
Elizabeth Brown

Elizabeth Brown

DocuSigned by:
Kate Stoll

Kate Stoll

DocuSigned by:
Krista Whalen

Krista Whalen

**HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT
CERTIFICATE OF POSTING OF WARRANT**

I certify that on the 20th day of September, 2021, I posted a copy of the Special Meeting Warrant on the changes to the Articles of Agreement for the Hollis Brookline Cooperative School District attested by a majority of the School Board in the following locations being public places in the Hollis Brookline Cooperative School District:


- Hollis Brookline Middle School, Hollis, NH
- Hollis Brookline High School, Hollis, NH
- SAU 41 Office, Hollis, NH
- SAU 41 Website
- Hollis Primary School, Hollis, NH
- Hollis Upper Elementary School, Hollis, NH
- Captain Samuel Douglass Academy, Brookline, NH
- Richard Maghakian Memorial School, Brookline, NH
- Town Hall, Brookline, NH
- Town Hall, Hollis, NH

Also posted in the Union Leader on 9/22 and 9/26 and The Telegraph on 9/26

Signed: 
Kelly Seeley, Business Administrator, SAU 41

State of New Hampshire
Hillsborough County

Signed and sworn to before me on the 4th day of October, 2021, by Jennifer Dubois.

Signed: 
Jennifer Dubois, Notary Public
State of New Hampshire

Commission expires:



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To place a notice contact Monique Savoie
603.594.1218 msavoie@nashuatelegraph.com

Planner Authorization, 82 River St, Hudson NH, 03051
Public Auction 10/11/21 at 8:00am
2010 Grand Avequip
2009 Tools & Convey
2015 Stairs
2010 Focus
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View 24/7 www.auction.com



LEGAL NOTICE
CITY OF NASHUA
NOTICE OF PUBLIC HEARING

A public hearing will be conducted by the Board of Aldermen on Tuesday, October 12, 2021, at 7:00 p.m. in the Aldermanic Chamber, second floor City Hall, 229 Main Street, Nashua, and via Zoom.

Join Zoom Meeting: <https://zoom.us/j/94668872647p>
Meeting ID: 946 6887 2648 Password: 832225
Join by telephone: 1-822-866-8888
Meeting ID: 946 6887 2648 Password: 832225

on the following question:

Shall the City of Nashua allow the operation of sports book retail locations within the City of Nashua?

Anyone wishing to testify on the question will be afforded the opportunity at the public hearing.

WITNESSE: ADOPTED AND APPROVED FOR THE SENIORITY EMPLOYED WILL BE PROVIDED UPON ADEQUATE ADVANCE NOTICE BY CALLING 603-2610 OR TTY 603-1781

STATE OF NEW HAMPSHIRE
DEPARTMENT OF ENVIRONMENTAL SERVICES
AN RESOURCES DIVISION
CONCORD, NEW HAMPSHIRE
NOTICE OF PUBLIC HEARING AND
COMMUNITY ENGAGEMENT

Pursuant to the New Hampshire Code of Administrative Rules, 216-A:621.02, notice is hereby given that the Director of the New Hampshire Department of Environmental Services, 300 National Center Drive, Concord, NH 03302-2004, (603) 271-1376, has received an application for a temporary permit from, and based on the information received to date, intends to issue such permit to:

Philly Real Estate Company
One Operation Way
Beverly, New Hampshire

For the following activity:
The proposed modification of 2000-0001 and the installation of 2000-0002.

The application and draft permit are on file with the Director, New Hampshire Department of Environmental Services, 300 National Center Drive, Concord, NH 03302-2004, (603) 271-1376. The application and draft permit are available through the NHDES OneStop online database at www.nhdes.state.nh.us, 24/7. You may also wish to review the application and draft permit at our office. Please contact us at the above address and phone number if you wish to review the application and draft permit, but cannot access it through OneStop. Additional information may also be obtained by contacting Barbara Beaulieu at the above address and phone number. Requests for a public hearing and/or written comments filed with the Director in accordance with RY 216-A:621.03, and received no later than October 16, 2021, will be considered by the Director in making a final decision.

Chris A. Knight, Director - Air Resources Division

Public notice re RSA 7:19-a, 11(a)

Pursuant to the requirements of RSA 7:19-a, 11(a), notice is hereby given that a summary judgment of foreclosure which exceeds \$5,000 has occurred between the YMCA of Greater Nashua and Stanley Davison in the total amount of \$10,700. The nature of said transaction or transactions being more particularly described in following abstract services, Gary Haines, COO and General Counsel of Stanley Davison is also a Board Member at the YMCA of Greater Nashua.

ATTY: YMCA of Greater Nashua, 10 Cotton Road, Nashua, NH 03051
By Stephen Lynn, Chief Volunteer Officer and Jyle Schneck, Secretary
Date: September 26, 2021



LEGAL NOTICE
NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES

Notice is hereby given that the New Hampshire (NH) Department of Health and Human Services (the Department) is proposing to amend the Title XIX State Plan for 1) modify the nursing home reimbursement methodology by revising the Budget Adjustment Factor (BAF); and 2) provide the amount of the supplemental rate available for federal fiscal year (FFY) 2022 Medicaid Quality Improvement Program (QIP) payments to be allocated among the eligible licensed nursing facilities.

BAF Effective October 1, 2021, the Department is modifying the BAF based on an updated estimate of 402 affecting 90 days without in setting the rate, the 25.1% BAF applied to the nursing facility per day rate is now revised to an estimated 23.62%. The facility per day rate as a result of the revision in the nursing facility BAF is expected to result in an increase in expenditures of \$4M for the remainder of FFY 2021, which is made up of \$2M in state dollars and \$2M in federal dollars.

ADDP: The Title XIX State Plan is being amended to reflect the amount of the quality QIP supplemental rate available for states of services in FFY 2022. The ADDP payments are to be allocated and paid to eligible licensed nursing facilities. As noted in the State Plan, eligible facilities will receive a calculation embed, which includes each facility's calculated rate and supplemental payment for the applicable quarter. This change is estimated to increase funding for eligible nursing facilities to \$200M.

Year of Budget	Original Budget	New Rate	Revised Budget	Year Paid
2021-2022	\$1,100,000	\$4,331,102.00	\$4,711,428.00	\$7,241,264.00
2022-2023	\$1,100,000	\$4,331,102.00	\$4,711,428.00	\$7,241,264.00
2023-2024	\$1,100,000	\$4,331,102.00	\$4,711,428.00	\$7,241,264.00
2024-2025	\$1,100,000	\$4,331,102.00	\$4,711,428.00	\$7,241,264.00
2025-2026	\$1,100,000	\$4,331,102.00	\$4,711,428.00	\$7,241,264.00
Total	\$5,500,000	\$21,655,510.00	\$23,567,856.00	\$38,686,656.00

Additionally, notice is hereby given that the Department is proposing to modify the Home Based Therapeutic Services (HOTS) and the Child Health Support Services (CHSS) reimbursement methodology in the Title XIX State Plan.

HOTS: The Title XIX State Plan currently specifies in HOTS reimbursement methodology on a per client basis in accordance with a fee schedule established by the Department, beginning October 1, 2021, a provider-specific rate for one of the Division of Children, Youth and Families' (DCYF) HOTS agency providers, Youth Villages (its Intergroup program) will be in effect. The federal fiscal impact for the proposed change is estimated to be \$1,087,125.71 for FFY 2022 and \$1,613,188.64 for FFY 2023. The non-federal fiscal impact for the proposed change is estimated to be \$1,087,125.71 for FFY 2022 and \$1,613,188.64 for FFY 2023.

CHSS: The Title XIX State Plan currently specifies a CHSS reimbursement methodology on a per client basis in accordance with a fee schedule established by the Department, beginning October 1, 2021, a program-specific rate for one of DCYF's CHSS services, Strength to Succeed, will be in effect. The federal fiscal impact for the proposed change is estimated to be \$1,333,706 for FFY 2022 and \$1,333,706 for FFY 2023. The non-federal fiscal impact for the proposed change is estimated to be \$1,333,706 for FFY 2022 and \$1,333,706 for FFY 2023.

Copies of draft State Plan pages will be available by November 26, 2021. Please contact Justice Carver at (603) 271-9421, or via e-mail at justice.carver@nhdes.gov for more details. The amendments to the State Plan pages may undergo further revisions before and after submitted to the Centers for Medicare and Medicaid Services (CMS) based upon public comment or CMS feedback. Comments will be due by December 13, 2021 and should be e-mailed to justice.carver@nhdes.gov or mailed to the Department of Health and Human Services, Division of Health Services, 120 Pleasant Street-Brown Building, Concord, NH 03301-2007, ATTN: Justice Carver.

Halls Brookline Cooperative School District Special Meeting
WARRANT
The State of New Hampshire

To the members of the Halls Brookline Cooperative School District in the Towns of Halls and Brookline in the County of Hillsborough, State of New Hampshire qualified to vote in District matters. YOU ARE HEREBY NOTIFIED TO MEET AT THE HOLLS BROOKLINE HIGH SCHOOL, IN SAID DISTRICT ON THE FIFTH DAY OF OCTOBER, 2021 AT SEVEN IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECT:

Article 1: Amend the Charter of the Halls Brookline Cooperative School District as follows:

To see if the school district will vote to amend the Articles of Agreement of the Halls-Brookline Cooperative School District as follows:

Article 1:
The school district of Halls and Brookline shall continue to form a cooperative joint middle and senior high school district which shall be named the Halls-Brookline Cooperative School District, pursuant to RSA 195.

Article 2:
The School Board of the Halls-Brookline Cooperative School District shall consist of seven members. Effective with the election of 2023 2021, the Board will be organized in the following manner:

Term	Members	Term	Year Expires
December 1	1 Member	3 Yrs.	2024 2022
1	1 Member	3 Yrs.	2026 2023
1	1 Member	3 Yrs.	2028 2024
July 1	2 Members	3 Yrs.	2024 2022
1	1 Member	3 Yrs.	2026 2023
1	1 Member	3 Yrs.	2028 2024

Members of the Cooperative School Board shall be elected by the voters of the pre-existing districts they represent and must be residents of those pre-existing districts. All members elected shall be elected to three year terms unless their election is being set, the re-elected term of a member who has left the board, in which case the term shall be to the unexpired term.

Reapportionment of the school board may be proposed at any time in accordance with RSA 195:22 and 671:9, but in any case the reapportionment shall be completed by the end of the calendar year in which the election is held in March, 2024 and every three (3) years thereafter unless the provisions of Article 10 of this agreement and RSA 195:13, 14.

Article 3: Amend the Charter of the Halls Brookline Cooperative School District as follows:

To see if the school district will vote to amend the Articles of Agreement of the Halls-Brookline Cooperative School District as follows:

Article 4:
The Halls-Brookline Cooperative School District shall have the Halls High School, 10000 Highway 104, Halls, New Hampshire as its main school building and the Halls-Brookline Cooperative School District shall have the Halls-Brookline Cooperative School District as its main school building. The Halls-Brookline Cooperative School District shall have the Halls-Brookline Cooperative School District as its main school building. The Halls-Brookline Cooperative School District shall have the Halls-Brookline Cooperative School District as its main school building.

Article 5:
The Halls-Brookline Cooperative School District shall provide transportation for students, as provided in RSA 195:22, under terms specified by the Halls-Brookline Cooperative School Board.

Article 6:
It shall be the responsibility of the Cooperative School Board to provide a minimum of one joint meeting per year with the Halls and Brookline School Boards for the purpose of discussing issues of mutual concern.

Given under our hands and seal at said Halls, New Hampshire on the 15th day of September, 2021.

Witnesses:
Judy DeCoursey, Clerk
Tom Solon
Beth Williams
Kate Stull
Emily VanCoughnut
Sharon Brown
Katie Wilson

A true copy of the warrant is on file at the Halls and Brookline School, Halls, New Hampshire.
Judy DeCoursey, Clerk
Tom Solon
Beth Williams
Kate Stull
Emily VanCoughnut
Sharon Brown
Katie Wilson

Treasures Await!

NashuaTelegraph.com
594-6555

Time to Retire Your Old Car?

NashuaTelegraph.com
594-6555

Time to Retire Your Old Car?

NashuaTelegraph.com
594-6555

SPECIAL HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT MEETING
Hollis Brookline High School, Hollis, NH
05 October 2021

Hollis Brookline Coop School Board

Holly Deurloo Babcock, Chair
Tom Solon, Vice Chair
Beth Williams, Secretary
Elizabeth Brown
Kate Stoll
Krista Whalen
Cindy VanCoughnett

Hollis Brookline High School

Timothy Girzone, Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Kimberly Meyer, Assistant Principal

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator

Hollis Brookline Middle School

Patrick West, Principal
Jennifer Campbell, Assistant Principal
Yolanda Flamino, Assistant Principal

Meeting Officials

Drew Mason, Moderator
James O'Shaughnessy, District Counsel
Diane Leavitt, District Clerk

The meeting was called to order at 7:00pm by the Moderator, Drew Mason at the Hollis Brookline Cooperative High School gymnasium. The meeting was started with the Pledge of Allegiance. Moderator recognized all veterans and serving members of our armed forces.

Holly Deurloo Babcock, School Board chair introduced the School Board. Andy Corey, SAU 41 Superintendent introduced the SAU and the school staff. Moderator introduced School District Clerk, Diane Leavitt and School District Council, James O'Shaughnessy. Moderator recognized the Supervisors of the Checklist, Ballot Clerks, and Assistant Moderators.

Moderator gave a few administrative announcements and went over the rules of the meeting proposed by the Moderator. Moderator motioned to adopt the rules of the meeting. Seconded by Tom Solon. No discussion. Moderator brought adopting rules of the meeting to a vote. **CARRIED** by a card vote.

Article 01: Editorial/Non-substantive changes to Articles of Agreement:

To see if the school district will vote to amend the Articles of Agreement of the Hollis-Brookline Cooperative School District as follows:

Article 1:

The school districts of Brookline and Hollis shall combine to form a cooperative ~~junior-middle~~ and senior high school district which shall be named the Hollis/Brookline Cooperative School District, pursuant to RSA 195.

Article 2:

The School Board of the Hollis/Brookline Cooperative School District shall consist of seven members. Effective with the election of ~~2003-2021~~, the Board will be organized in the following manner:

Town	Members	Term	Year Ending
Brookline	1 member	3 years	2004-2022
	1 member	3 years	2005-2023
	1 member	3 years	2006-2024
Hollis	2 members	3 years	2004-2022
	1 member	3 years	2005-2023
	1 member	3 years	2006-2024

Members of the Cooperative School Board shall be elected by the voters of the pre-existing districts they represent and must be residents of those pre-existing districts. All members elected shall be elected to three year terms unless that member is filling out the unexpired term of a member who has left the board, in which case the term shall be the unexpired term.

Reapportionment of the school board may be proposed at any time in accordance with RSA's 195:22 and 671:9, but in any case the apportionment as specified above would be subject to review for possible amendment at least in March, ~~2005-2023~~ and every three (3) years thereafter under the provisions of Article 11 of this agreement and RSA 195:18, III(i).

Tom Solon motioned to bring Article 01 to the floor. Seconded by Holly Deurloo Babcock. Tom Solon gave a presentation. Discussion ensued.

Kat McGee motioned to amend the Articles of Agreement Article 1 as follows, to strike the word senior so it reads, middle and high school district. Seconded by Erika McDonald. No discussion. Moderator brought motion to amend AoA Article 1 to a vote. **CARRIED** by a card vote. Moderator brought amended AoA Article 1 to a vote. **CARRIED** by a card vote.

Article 02: Substantive changes to Articles of Agreement:

To see if the school district will vote to amend the Articles of Agreement of the Hollis-Brookline Cooperative School District as follows:

Article 4:

~~The Hollis/Brookline Cooperative School District shall lease the Hollis High School "White Building" and the Hollis Junior High School from the Hollis School District upon such terms and conditions as the Cooperative School Board negotiates and determines to be in the best interests of the Cooperative School District. The Hollis/Brookline Cooperative School District shall acquire, at no further cost, the existing land, building and contents comprising that portion of the Hollis AREA High School initially constructed in 1962, including subsequent additions.~~

Article 8:

~~All trust funds held or enjoyed by any pre-existing district shall be held and applied as the terms of the trust indicate, in accordance with RSA 195:11.~~

Article 10:

The Hollis/Brookline Cooperative School District shall provide transportation for students, as required by RSA, under terms decided by the Hollis/Brookline Cooperative Board.

Article 13:

~~It will be the responsibility of the Cooperative School Board to plan a minimum of two joint meetings per year with the Hollis and Brookline School Boards for the purpose of discussing issues of mutual interest.~~

Tom Solon motioned to bring Article 02 to the floor. Seconded by Holly Deurloo Babcock.

Tom Solon gave a presentation. No discussion.

Moderator brought Article 02 to a vote. **CARRIED** by a card vote.

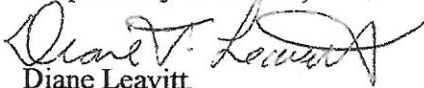
Holly Deurloo Babcock motioned to dissolve the meeting. Seconded by Tom Solon.

Moderator brought motion to dissolve a vote. **CARRIED** by 2/3 card vote.

Meeting ended at 7:24pm.

Voters through the checklist: Brookline – 9, Hollis – 25, total registered voters attending 34.

Respectfully submitted,



Diane Leavitt,

Hollis Brookline Cooperative School District Clerk

ARTICLES OF AGREEMENT BETWEEN
THE DISTRICTS OF HOLLIS AND BROOKLINE*

Article 1:

The school districts of Brookline and Hollis shall combine to form a cooperative middle and high school district which shall be named the Hollis/Brookline Cooperative School District, pursuant to RSA 195.

Article 2:

The School Board of the Hollis/Brookline Cooperative School District shall consist of seven members. Effective with the election of 2021, the Board will be organized in the following manner:

<u>Town</u>	<u>Members</u>	<u>Term</u>	<u>Year Ending</u>
Brookline	1 member	3 years	2022
	1 member	3 years	2023
	1 member	3 years	2024
Hollis	2 members	3 years	2022
	1 member	3 years	2023
	1 member	3 years	2024

Members of the Cooperative School Board shall be elected by the voters of the pre-existing districts they represent and must be residents of those pre-existing districts. All members elected shall be elected to three year terms unless that member is filling out the unexpired term of a member who has left the board, in which case the term shall be the unexpired term.

Reapportionment of the school board may be proposed at any time in accordance with RSA’s 195:22 and 671:9, but in any case the apportionment as specified above would be subject to review for possible amendment at least in March, 2023 and every three (3) years thereafter under the provisions of Article 11 of this agreement and RSA 195:18, III(i).

Article 3:

The Hollis/Brookline Cooperative School District shall be responsible for grades seven (7) through twelve (12).

Article 4:

The operating expenses, excluding principal and interest payments on bonds, of the Hollis/Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

<u>ADM Weight</u>	<u>EV Weight</u>
95%	5%

The expenses related to principal and interest of bonds (current and future), of the Hollis/Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

<u>ADM Weight</u>	<u>EV Weight</u>
0%	100%

After the calculations are made as set forth above, an additional amount of \$1 will be assessed to Hollis prior to apportionment.

Article 5:

The State Aid to which each pre-existing district would be entitled if it were not part of the Cooperative School District, grades seven through twelve (7-12), shall be credited to such district's share of the total operating budget.

In the event of a construction project, the State Building Aid which may be available to the Hollis/Brookline Cooperative School District shall be applied to reduce the capital expenditure prior to the apportionment of costs under the provisions of Article 5.

Article 6:

A schedule of monthly payments based on the respective shares of the towns of Brookline and Hollis for capital and operating expenses shall be established and revised as necessary by the Hollis/Brookline Cooperative School District and the appropriate town officials from Brookline and Hollis.

Article 7:

The Hollis/Brookline Cooperative School District shall provide transportation for students, as required by RSA, under terms decided by the Hollis/Brookline Cooperative Board.

Article 8:

These articles of agreement may be amended by the Hollis/Brookline Cooperative School District, consistent with the provisions of RSA 195:18, III(i), except that no amendment shall he

effective unless the question of adopting such amendment is submitted at a Cooperative School District meeting to the voters of the District after reasonable opportunity for debate in open meeting, and unless a majority of the voters of the District who are present and voting shall vote in favor of adopting such amendment. Furthermore, no amendment to these articles shall be considered except at an annual or a special meeting of the Cooperative School District and unless the text of such amendment is including in an appropriate article in the Warrant for such a meeting.

It shall be the duty of the Cooperative School Board to hold a public hearing concerning the adoption of any amendment to these articles of agreement at least ten (10) days before such annual or special meeting and to cause notice of such hearing and the text of the proposed amendment to be published in a newspaper or newspapers having general circulation in the District at least fourteen (14) days before such hearing.

Article 9:

The date of operating responsibility of the Hollis/Brookline Cooperative School District shall be July 1, 1991.

Article 10:

For the 1991-92 school year exclusively, the Hollis/Brookline Cooperative School District will offer employment to all teachers under contract in grades 7-12 in the Hollis School District on April 1, 1991, who have not been non-renewed in the ordinary course of business, except that the Cooperative School District will not employ more teachers than the number of teaching positions established in the Cooperative School District.

Article 11:

PROCEDURE FOR THE IMPLEMENTATION OF A REDUCTION IN GRADE

Pursuant to RSA 195:16-a, the Hollis/Brookline Cooperative District hereby provides that a reduction in grades from 7-12 to 9-12 may be accomplished by the district in the following manner:

A. Initial Vote

The initial vote concerning the question of reduction in grades may be placed on the Warrant at any annual meeting of the district by any lawful means, which vote will determine whether the district wishes to initiate the process that will lead to a vote at the next annual or special district meeting to actually implement the reduction in grades. The Hollis/Brookline Cooperative School Board will make the decision about whether the initial vote will occur at the Annual District Meeting or a special district meeting. This initial vote will require the steps identified below to be undertaken, all of which must be complied with prior to any final vote to accomplish the reduction in grades.

B. Formation of the Grade Reduction Committee

In the event of an affirmative vote by a simple majority of those present and voting at the annual district meeting considering the initial vote, the Board of the Hollis/Brookline Cooperative School District shall organize within 30 days a study committee which shall be known as the Grade Reduction Committee, consisting of eleven (11) members, selected in the following manner:

1. The Hollis/Brookline Cooperative School District Board shall appoint two (2) active members of the Hollis/Brookline Cooperative School District, (one being a member of the Cooperative School Board from Hollis and the other being a member from Brookline); and,
2. The Hollis School Board shall appoint two (2) representatives of the Hollis School Board; and,
3. The Brookline School Board shall appoint two (2) representatives of the Brookline School Board; and,
4. The respective Boards of Selectmen from the Towns of Hollis and Brookline shall appoint one (1) representative of their respective boards; and,
5. The Hollis Budget Committee, the Brookline Finance Committee, and the Hollis/Brookline Cooperative Budget Committee shall appoint one representative of their respective boards.

C. Duties of the Grade Reduction Committee

1. Formulation and Content of Plan: The Grade Reduction Committee shall be responsible to study the process of grade reduction and formulate a plan for grade reduction that will provide for a plan relating to both financial and educational considerations which shall include the following:
 - a. An educational plan containing the manner in which the provision of educational services to the 7th and 8th grade students of the Hollis and Brookline School Districts will be carried out if the reduction in grades ultimately occurs, including, without limitation, a timetable for the implementation of the educational plan; and,
 - b. Identification of the facilities in which the provision of these services will occur; and,

- c. A financial plan containing the proposal for any distribution of assets and transfer of property that may be necessary to facilitate the provision of said educational services, including any adjustments that may be necessary to arrive at a fair and equitable distribution of assets and property jointly enhanced or acquired, including, without limitation, a timetable for the implementation of said financial plan.
 2. Information Requirements: When considering the three criteria listed above, the Committee shall insure that the Plan contains, without limitation, the following minimum information:
 - a. A detailed analysis of the financial consequence of the proposed grade reduction including the comparative costs of the current middle school and the proposed costs of the said program for the pre-existing districts.
 - b. A summary of the history of capital expenditures jointly funded through apportionment by the pre-existing districts since the Cooperative School District was created relative to the Hollis Brookline Middle School. This should include identification of the impact of building aid and depreciation. Capital expenditures to date (March, 2004) are:
 - 1993 High School Renovation - \$1,135,000
 - 1999 Middle School Elevator Installation - \$85,000
 - 2003 Middle School Renovation - \$390,700Capital projects after March, 2004 (but not limited to) will be added to this analysis.
 - c. A detailed education plan for the reduced grades, (7th and 8th), which assures complete compliance with all NH DOE regulations, minimum standards requirements, and any other applicable regulatory standards that would apply to those grades.
3. Plan Submission: Once the Committee has completed a Plan containing the foregoing and prior to submitting the Plan to the NH Board of Education in accordance with reference C - (2), the Committee shall conduct a public hearing regarding the Plan which hearing shall allow for public input. Notice of such hearing shall be given in the same manner as any public hearing of the Hollis-Brookline Cooperative School Board provided, further, however that copies of the proposed Plan shall be made public and available to the public at the office of SAU 41, at least 14 days prior to said hearing. Following such public hearing, the Committee, within 72 hours, shall determine the final form of the Plan.
4. Time for Plan Preparation and Submission Process: The Plan shall be prepared and completed, with specific planning detailed by the preexisting districts to house and educate their grades K-8 children and the public hearing shall be held, within 120 days of

the date of the formation of the Committee. Upon such completion the Plan, together with changes arising from the referenced public hearing, (if any), shall be submitted to the Hollis-Brookline Cooperative School Board, for its review and approval. Following such approval, said plan shall be submitted, simultaneously, to the Hollis School Board, the Brookline School Board and the respective Boards of Selectmen of the Towns of Hollis and Brookline, the State Board of Education, the Hollis Brookline Cooperative School District Budget Committee, Hollis Budget Committee, and Brookline Finance Committee.

D. Presentation of Plan for Final Vote to Legislative Body

1. The Grade Reduction Committee shall present the completed Plan to the Hollis-Brookline Cooperative School Board which shall then prepare and present a warrant article for the approval of an annual or special district meeting seeking ratification of the Plan. While the Plan shall be considered at deliberation at said meeting, it shall not be capable of modification. The purpose of the final vote will be solely to determine whether, based on the information and particulars of the Plan as prepared, the voters of the Cooperative School District wish to proceed with the contemplated reduction in grades. Nothing herein shall prevent the meeting from returning this plan to the Grade Reduction Committee for further study, assuming that votes were not approved for adjournment or to restrict reconsideration, and that a vote to continue the meeting is approved.
2. Upon final approval by the annual or special district meeting, the grade reduction plan shall be submitted to the NH Board of Education for its approval. If the Plan as presented does not meet the approval of the NH Board of Education, the Grade Reduction Committee shall continue to work with the State Board to arrive at a suitable and agreeable plan which receives the eventual approval of the NH Board of Education.
3. If such final vote is in the affirmative, the Plan shall be implemented according to the timetables . and conditions contained therein.

E. Amendment of This Article

All portions of this Article can be amended by a simple majority except those portions developed under section C.1.c. (the finance plan), which will require a supermajority vote of 2/3 of those present and voting on such amendment.

*Formation:

Approved by the AREA School Plan Review Board on 12/14/89;

Approved by the Voters of Hollis and Brookline at a Special School District Meeting on February 12, 1990;

Certified by the State Board of Education on January 10, 1990.

Amendments:

Amendment approved at the June 30, 1992 Annual District Meeting;
Adopting Budget Committee in accordance with RSA 195:12-a.

Amendment approved at the March 1996 Annual District Meeting;
Certified by the State Board of Education on March 11, 1996.

Amendment approved at the March 6-7, 2002 Annual District Meeting;
Certified by the State Board of Education on April 17, 2002.

Amendment approved at the March 3-4, 2004 Annual District Meeting;
Certified by the State Board of Education on May 19, 2004.

Amendment approved at the March 7-8, 2007 Annual District Meeting;
Certified by the State Board of Education on May 9, 2007.

Amendment approved at the January 12, 2015 Special School District Meeting;
Certified by the State Board of Education on February 18, 2015.

Amendment approved at the January 29, 2020 Special School District Meeting;
Certified by the State Board of Education on September 15, 2020.

Amendment approved at the October 5, 2021 Annual District Meeting;
Certified by the State Board of Education on July 14, 2022.

February 19, 2021

Hollis-Brookline Cooperative School Board
4 Lund Lane
Hollis, NH 03049

RE: Update to the Articles of Agreement of Hollis-Brookline
Cooperative School District

Dear Members of the Hollis-Brookline Cooperative School Board:

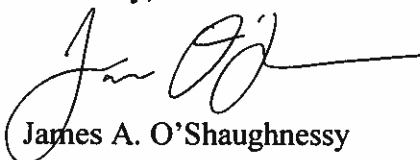
On February 19, 2021, Diane Leavitt, Clerk of the Hollis Brookline Cooperative School District, signed a letter certifying the updates to the Articles of Agreement. Mrs. Leavitt and I met and reviewed the records referenced in her letter so that she was comfortable certifying that the Articles of Agreement were current and reflect all changes made during recent past district meetings and special meetings.

Please be advised that an outdated reference to an Advisory Finance Committee was also removed from the Articles of Agreement since this committee has not existed in the District for almost 30 years. It was determined that the reference to the official Budget Committee could not be incorporated into the Articles of Agreement because the Budget Committee was adopted using the statutory process in RSA 195:12-a, not using the process for amending the Articles of Agreement.¹

I am confident that the version of the Articles of Agreement certified by the COOP District Clerk is up to date and current to the best of my knowledge. I encourage the School Board to take whatever action necessary to make this version available to the public.

Please let me know if you have any questions.

Sincerely,


James A. O'Shaughnessy

¹ The 2007 version of the Articles of Agreement contained outdated language in Article 7 that related to the existence of an "Advisory Finance Committee," that would dissolve if the District ever adopted a Budget Committee under the provisions of the Municipal Budget Act, RSA 32:14. In 1992, the COOP District adopted an official Budget Committee under the provisions of RSA 195:12-a, which is the provision governing the process for a cooperative school district to adopt a budget committee under RSA 32:14. The 2007 reference to the Advisory Finance Committee has removed from the Articles of Agreement.



School Administrative Unit #41

Hollis, Brookline & Hollis-Brookline Cooperative School Districts
Office of the Superintendent of Schools
4 Lund Lane
Hollis, New Hampshire 03049
603.324.5999 fax 603.465.3933

February 19, 2021

Hollis-Brookline Cooperative School Board
4 Lund Lane
Hollis, NH 03049

Re: Update to the Articles of Agreement of Hollis-Brookline Cooperative School District

Dear Members of the Hollis-Brookline Cooperative School Board:

In my capacity as Clerk of the Hollis-Brookline Cooperative School District, I am writing to certify that, to the best of my knowledge, the attached version of the Articles of Agreement are current and reflect all changes to the Articles of Agreement. In preparation for this letter, I reviewed prior School District meeting minutes, prior versions of the Articles of Agreement, and records from the New Hampshire State Board of Education. Specifically, I reviewed the following documents with School District legal counsel, James O'Shaughnessy, Esq.:

- A. *March 16, 1992 COOP Annual Meeting Minutes*
- B. *March 3, 2004, COOP Annual Meeting Minutes* – amending Article 15 (process for decreasing grades).
- C. *2007 COOP Articles of Agreement with NH State Board of Education Certification* (historical reference).
- D. *January 1, 2020, COOP Special Meeting Minutes* – amending Article 5 (apportionment formula).
- E. *September 15, 2020, Letter from NH State Board of Education Certifying amendment to Article 5.*

Copies of these records are enclosed in the Appendix to this letter.

Additionally, in March 16, 1992 the COOP District did adopt a municipal budget committee pursuant to RSA 195:12-a. I also reviewed the *March 16, 1992 COOP Annual Meeting Minutes* to confirm this process and those minutes are part of the attached appendix. However, the COOP District did not adopt the Budget Committee by amending the Articles of Agreement, therefore the reference to the official Budget Committee is not incorporated into the Articles of Agreement and the reference to an "Advisory Finance Committee" (set forth in Article 7 in prior 2007 version of the Articles of Agreement) has been removed.

School Administrative Unit #41

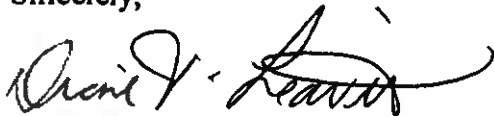
Hollis, Brookline & Hollis-Brookline Cooperative School Districts
Office of the Superintendent of Schools
4 Lund Lane
Hollis, New Hampshire 03049
603.324.5999 fax 603.465.3933

Please note that the Articles of Agreement are numbered 1-14, with the provision related to the reduction in grades now set forth in Article 14. This numbering change is immaterial, but it should be noted for reference purposes.

Accordingly and as a result of my review of the relevant records and documents, I do certify, as District Clerk, that the attached version of the Articles of Agreement are current and accurate to the best of my knowledge.

If the School Board has any questions, please do not hesitate to reach out to me for assistance.

Sincerely,



Diane Leavitt, Clerk
Hollis-Brookline Cooperative School District

Cc: Drew Mason, Moderator
James O'Shaughnessy, Esq., District Counsel

Enclosures: Appendix

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
ANNUAL MEETING
MARCH 16, 1992

The Annual Meeting of the Hollis/Brookline Cooperative School District was called to order at 7:40 p.m. on March 16, 1992 at Walker Auditorium by Moderator Joan Wheeler. Joan Wheeler opened by introducing the head table and reviewing rules of conduct for the annual meeting. She stated Article 4 would be addressed out of sequence and follow Article 8. Peter McAlister was provided with the Cooperative School District warrants and budget.

ARTICLE 1 - Kris Tobben moved that the reports of Agents, Auditors, Committees or Officers chosen be accepted as printed in the annual report. The motion was seconded and carried by teller card vote.

ARTICLE 2 - Kris Hughes moved that the District take no action on Article number 2. The motion was seconded and carried by teller card vote.

ARTICLE 3 - John Andruskiwicz moved that the District accept the provisions of RSA 198:20b, which provides that the Hollis/Brookline Cooperative School District authorize indefinitely, until specific rescission of such authority, the School Board to apply for, accept and expend without further action by the School District, money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year. The motion was seconded and carried by teller card vote.

Edward McDufee moved that Article 4 be addressed in sequence. The motion was seconded by teller card vote with 88 in favor and 101 opposed.

ARTICLE 5 - Mike Harris moved that the District take no action on Article 5. The motion was seconded.

The moderator then opened the floor to 15 minutes of discussion regarding Article 5. Fred Genzmill commented on the budget and questioned how the process would work given that the labor negotiations were not yet completed. He questioned how step increases would be funded given they were not reflected in the budget.

Mike Harris responded with a history of the events since the last cooperative school district meeting. He stated that last year's step increases were funded out of other budget categories. In the proposed budget, a financial package equivalent to the Hollis School District, less professional stipends, has been offered. The labor negotiations are currently at an impasse and the proposed budget includes no step increases.

Roger Saunders moved that a non-binding resolution be passed requiring the Hollis/Brookline Cooperative School District present complete budgets, including negotiated salary levels, for the March 1993 Annual Meeting. The motion was seconded. Mike Harris indicated that it was the intent of the school board to do so but that it was bound by RSA 273a and that the negotiations could not be controlled to meet the annual meeting schedule without compromising the School District's position. The motion carried by teller card vote.

Jim Bellanger moved to reconsider Article 3. The motion was seconded and carried by teller card vote. Judy Cook moved to amend Article 3 to add the statement, "...provided no additional Hollis/Brookline Cooperative School District monies be encumbered or spent." The motion was seconded. Nina Glasstetter cited RSA 198:20b which states that a prior public hearing is required before any additional school district funds can be expended. Betty Hall suggested that the motion was a moot point given that funds not appropriated to the school district cannot be spent without a

public hearing. Mary Norton and Mike Harris confirmed her statement. Bill Riley moved the question. The motion was seconded and carried by teller card vote. The amendment to Article 3 failed with 91 in favor and 143 opposed.

Kathleen Pasco commented on the contributions made by both Mary Norton and Kris Hughes during their respective terms on the school board. Both were presented with certificates of appreciation.

A vote was taken on Article 5. The motion was carried by teller card vote.

ARTICLE 6 - Kathleen Pasco moved that the District take no action on Article 6. The motion was seconded and carried by teller card vote.

ARTICLE 7 - Nina Glasstetter moved that the District raise and appropriate \$25,000 for improvements to the high school brick building for the purpose of energy conservation. The motion was seconded. Nina Glasstetter then moved that the amount in the original motion be amended to \$9,000. The motion was seconded. The Facilities Committee recommended the following improvements:

- Caulking and Weather Stripping 2 Year Payback
- Automatic Thermostats on Heating System 1 Season Payback
- Individual Controls to the Science Zone 1-2 Year Payback

The Moderator took a vote on the amendment to Article 7. The motion was seconded and carried by teller card vote.

Susan Haight moved to modify the amendment to Article 7 to add, "...to provide substitution in take effect upon proper conveyance of the property." The motion was seconded and failed by teller card vote with 79 in favor and 147 opposed.

Bill Riley moved the question on the amendment to Article 7. The motion was seconded and carried by teller card vote. Article 7, as amended, passed by teller card vote.

Basil Mason moved to adjourn the meeting until the labor negotiations are concluded. Judy Commission, serving as District Legal Counsel, cited that RSA 197:1 which requires that the Cooperative School District must meet each year between March 1-25 for purposes inclusive of raising and appropriating money for support of schools for the next fiscal year and transacting other school district business.

Moderator Joan Wheeler then reviewed how RSA 40:10, regarding reconsideration of warrant articles, works.

ARTICLE 8 - Mary Norton moved that the District raise and appropriate \$5,832,315 for the support of schools, for the payment of salaries and benefits for the School District Officials, employees and Agents, for capital improvements, and for the payment of statutory obligations of the District. Fred Genzmill presented an overhead stating the tax impact of all three Hollis budgets on the tax rate.

Mary Norton presented the budget. She indicated that the Purley Building had been completed by August and because it was under budget, \$32,434 had been turned back to the School District. The key elements driving the new budget upwards were:

The Moderator polled the meeting to determine if Saturday afternoons should be considered for the next Cooperative School District Annual Meeting. There was little interest in Saturday afternoon scheduling. The Moderator then adjourned the meeting at 10:55 p.m.

Fred McAllister
 Clerk
 Hollis/Brookline Cooperative School District

Special Education	\$164,090
1991-92 Construction	
obligations	80,706
New Hires, Fringes	19,612
(Foreign language)	
New & replacement equipment	41,822
(1/2 - contingency)	
Leach Field	14,140
TOTAL	\$320,370

The tax impact on the proposed budget was:

Brookline - \$.57 decrease per thousand
 Hollis - \$.44 increase per thousand

Dave Drummer of the Advisory Finance Committee presented his report on the budget. While there were some suggestions relative to the budget and the budget process, it was concluded that, as proposed, it is consistent with quality education and economic realities.

Jack Finnigan moved to reduce Article 8 by \$196,318 bringing it to a level of \$5,635,997. The motion was seconded. Peter Starbo moved the question which was seconded and carried. The budget amendment failed by teller card vote.

Dick Bono moved to reduce Article 8 by \$80,000 bringing it to a level of \$5,782,915. Judy Cook moved the question which was seconded and carried by teller card vote. The budget amendment failed by teller card vote.

Judy Cook moved to reduce Article 8 by \$3,009,503 bringing it to a level of \$2,822,812. The intent of the amendment was to enable salaries and benefits leaving budget only for support of the school and payment of statutory obligations. Mike Harris commented that this would result in notifying teachers by March 31st of a layoff at the end of the school year.

Carl Traber moved the question. The motion was seconded and carried by teller card vote. The amendment failed by teller card vote.

Dave Golden moved the question regarding Article 8. The motion was then seconded and carried by teller card vote. Article 8 passed by teller card vote.

Jay Leonard moved to restrict reconsideration of Article 8. The motion was seconded and carried by teller card vote.

ARTICLE 4 - Kathleen Pesko moved that the District adopt provisions of the Municipal Budget Law, as provided in RSA 196:12a. This would involve a separate Budget Committee, apart from the school board, tasked with annual budget development and associated responsibilities. The Committee would be comprised of 5 Hollis/Brookline representatives, to be elected with staggered terms. Additionally, one member of the school board would be appointed by the Chairman. Until the next election, however, the seven town representative committee members would be appointed by the Moderator. The Advisory Finance Committee supported this concept because it provides a system of checks and balances and a more formal reporting relationship.

Bill Pesko moved the question. The motion was seconded and carried by the teller card vote. The Article passed by teller card vote.



5.

Hollis/Brookline Cooperative School District Annual Meeting
Hollis/Brookline High School
March 3, 2004
7:00pm

Hollis/Brookline Cooperative School District Board Members

Lou-Ann Parodi, Chair
Timothy Bevins
Thomas Enright
Betty B. Hall
Pamela Kirby
James McBride
Stephen Simons

Hollis/Brookline Cooperative School District Budget Committee Members

Bill Matthews, Chair
Doug Cecil
Tom Enright
Dave Golden
Tim Hale
Forrest Milkowski
Ray Valle

Hollis/Brookline Cooperative School District Moderator

Jim Belanger

Ken DeBenedictis, Superintendent of Schools
Charles Flahive, Principal, Hollis-Brookline High School
Pat Goyette, Principal, Hollis-Brookline Middle School
Lee-Ann Blastos, Business Administrator
Carol Mace, Director of Curriculum and Instruction
Teresa Noel, School District Clerk

Moderator Belanger called the meeting to order at 7:00 pm.

The Pledge of Allegiance was led by Moderator Belanger and recited by the voters.

The National Anthem was sung by Eric Brassard, Ross Mathei, Kara Maloney, and Jessica Tomer.

The Moderator introduced the State Representatives: Tom Arnold, Dick Drisko, Carolyn Gargas, and Harry Haytayan

The Moderator welcomed the veterans and thanked them for their service to our country.

The Moderator introduced the Asst. Moderators: Dr Jim Squires, Mike Askenaizer, and Andy Seremeth.
Moderator Belanger gave overview of the meeting and outlined the format he would follow.

The Moderator introduced NH State Senator Jane O'Hearn who gave a two-minute speech.

Lou-Ann Parodi introduced the Cooperative School Board members and recognized all members of the SAU Line. She recognized several committees and administrators as well.

Bill Matthews, Budget Committee Chair, introduced the members of the Budget Committee.

Superintendent Ken DeBenedictis introduced the Administrative Team.

Moderator Belanger explained that Article #1 will be voted upon on March 9.

Moderator Belanger explained the additional Articles and the positions of the Cooperative School Board, the Cooperative Budget Committee as well as the Hollis Budget Committee and the Brookline Finance Committee.

Moderator Belanger explained the outline of the meeting and the timetable associated with it. Because of the equity question affecting how the voters at the district meeting will vote on the bond article, Article 7 should be settled first. He explained that before deciding on one of the three bond articles, the voters need to hear all three. If the voters settle the equity issue by settling Article #7 first, Article 14 will be removed from discussion. If Article 4 passes, articles 2 and 3 will be removed.

Moderator Belanger explained that the rearrangement of the order of which the Articles are brought to the floor is necessary. There was an agreement from the petitioners of Articles 2 and 3 to table them after they presented.

Lou-Ann Parodi moved to take up Article 2 after Article 7. Seconded by Steve Simons. *The motion carried by card vote.*

Lou-Ann Parodi moved to take up Article 3 after Article 2. Seconded by Steve Simons. *The motion carried by card vote.*

Lou-Ann Parodi moved to take up Article 4 after Article 3. Seconded by Steve Simons. *The motion carried by card vote.*

Lou-Ann Parodi moved to take up Article 7 first. Seconded by Steve Simons. *The motion carried by card vote.*

Lou-Ann Parodi moved to waive the reading of Article 7. Seconded by Steve Simons. *The motion carried by card vote.*

Article 7

To see if the school district will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District to include an additional article, Article 15, as follows:

To see if the school district will vote to amend the Articles of Agreement of the Hollis-Brookline Cooperative School District to add Article # 15 relating to the procedure that would be implemented in the event that the district desires to accomplish a reduction in the number of grades for which the district is responsible to provide educational services. If adopted the following would be added to the Articles of Agreement as Article # 15:

The school board supports this article. The budget committee has not taken a position on this article.

ARTICLE 15

* PROCEDURE FOR THE IMPLEMENTATION OF A REDUCTION IN GRADE

Pursuant to RSA 195:16-a, the Hollis-Brookline Cooperative District hereby provides that a reduction in grades from 7-12 to 9-12 may be accomplished by the district in the following manner:

A. Initial Vote

The initial vote concerning the question of reduction in grades may be placed on the Warrant at any annual meeting of the district by any lawful means, which vote will determine whether the district wishes to initiate the process that will lead to a vote at the next annual or special district meeting to actually implement the reduction in grades. The Hollis Brookline Cooperative School Board will make the decision about whether the initial vote will occur at the Annual District Meeting or a special district meeting. This initial vote will require the steps identified below to be undertaken, all of which must be complied with prior to any final vote to accomplish the reduction in grades.

B. Formation of the Grade Reduction Committee

In the event of an affirmative vote by a simple majority of those present and voting at the annual district meeting considering the initial vote, the Board of the Hollis-Brookline Cooperative School District shall organize within 30 days a study committee which shall be known as the Grade Reduction Committee, consisting of eleven (11) members, selected in the following manner

The Hollis-Brookline Cooperative School District Board shall appoint two (2) active members of the Hollis-Brookline Cooperative School District, (one being a member of the Cooperative School Board from Hollis and the other being a member from Brookline); and,

The Hollis School Board shall appoint two (2) representatives of the Hollis School Board; and,

The Brookline School Board shall appoint two (2) representatives of the Brookline School Board; and,

The respective Boards of Selectmen from the Towns of Hollis and Brookline shall appoint one (1) representative of their respective boards; and,

The Hollis Budget Committee, the Brookline Finance Committee, and the Hollis Brookline Cooperative Budget Committee shall appoint one representative of their respective boards.

C. Duties of the Grade Reduction Committee

1. **Formulation and Content of Plan** The Grade Reduction Committee shall be responsible to study the process of grade reduction and formulate a plan for grade reduction that will provide for a plan relating to both financial and educational considerations which shall include the following:
 - a. An educational plan containing the manner in which the provision of educational services to the 7th and 8th grade students of the Hollis and Brookline School Districts will be carried out if the reduction in grades ultimately occurs, including, without limitation, a timetable for the implementation of the educational plan; and,
 - b. Identification of the facilities in which the provision of these services will occur; and,
 - c. A financial plan containing the proposal for any distribution of assets and transfer of property that may be necessary to facilitate the provision of said educational services, including any adjustments that may be necessary to arrive at a fair and equitable distribution of assets and property jointly enhanced or acquired, including, without limitation, a timetable for the implementation of said financial plan.

2. **Information Requirements**: When considering the three criteria listed above, the Committee shall insure that the Plan contains, without limitation, the following minimum information:
 - a. A detailed analysis of the financial consequence of the proposed grade reduction including the comparative costs of the current middle school and the proposed costs of the said program for the pre-existing districts.
 - b. A summary of the history of capital expenditures jointly funded through apportionment by the pre-existing districts since the Cooperative School District was created relative to the Hollis Brookline Middle School. This should include identification of the impact of building aid and depreciation. Capital expenditures to date (March, 2004) are:
 - 1993 High School Renovation - \$1,135,000
 - 1999 Middle School Elevator Installation - \$85,000
 - 2003 Middle School Renovation - \$390,700Capital projects after March, 2004 will be added to this analysis.

- c. A detailed education plan for the reduced grades, (7th and 8th), which assures complete compliance with all NH DOE regulations, minimum standards requirements, and any other applicable regulatory standards that would apply to those grades.
3. Plan Submission Once the Committee has completed a Plan containing the foregoing and prior to submitting the Plan to the NH Board of Education in accordance with reference C - (2), the Committee shall conduct a public hearing regarding the Plan which hearing shall allow for public input. Notice of such hearing shall be given in the same manner as any public hearing of the Hollis-Brookline Cooperative School Board provided, further, however that copies of the proposed Plan shall be made public and available to the public at the office of SAU 41, at least 14 days prior to said hearing. Following such public hearing, the Committee, within 72 hours, shall determine the final form of the Plan.
4. Time for Plan Preparation and Submission Process The Plan shall be prepared and completed, with specific planning detailed by the preexisting districts to house and educate their grades K-8 children and the public hearing shall be held, within 120 days of the date of the formation of the Committee. Upon such completion the Plan, together with changes arising from the referenced public hearing, (if any), shall be submitted to the Hollis-Brookline Cooperative School Board, for its review and approval. Following such approval, said plan shall be submitted, simultaneously, to the Hollis School Board, the Brookline School Board and the respective Boards of Selectmen of the Towns of Hollis and Brookline, the State Board of Education, the Hollis Brookline Cooperative School District Budget Committee, Hollis Budget Committee, and Brookline Finance Committee.

D. Presentation of Plan for Final Vote to Legislative Body

1. The Grade Reduction Committee shall present the completed Plan to the Hollis-Brookline Cooperative School Board which shall then prepare and present a warrant article for the approval of an annual or special district meeting seeking ratification of the Plan. While the Plan shall be considered at deliberation at said meeting, it shall not be capable of modification. The purpose of the final vote will be solely to determine whether, based on the information and particulars of the Plan as prepared, the voters of the Cooperative School District wish to proceed with the contemplated reduction in grades. Nothing herein shall prevent the meeting from returning this plan to the Grade Reduction Committee for further study, assuming that votes were not approved for adjournment or to restrict reconsideration, and that a vote to continue the meeting is approved.
2. Upon final approval by the annual or special district meeting, the grade reduction plan shall be submitted to the NH Board of Education for its approval. If the Plan as presented does not meet the approval of the NH Board of Education, the Grade Reduction Committee shall continue to work with the State Board to arrive at a suitable and agreeable plan which receives the eventual approval of the NH Board of Education.
3. If such final vote is in the affirmative, the Plan shall be implemented according to the timetables and conditions contained therein.

E. Amendment of This Article

In spite of the fact that only a simple majority vote is necessary to adopt the within article as an amendment to the Articles of Agreement, and notwithstanding any other language to the contrary in these Articles of Agreement, when and if the within Article concerning a reduction in grades is adopted, no modification or amendment of the same shall be implemented without securing a supermajority of favorable votes of 2/3 of those present and voting on such amendment.

Article 7 was moved by Lou-Ann Parodi and seconded by Steve Simons.

Tim Bevins presented Article 7 and stated that the biggest reason for doing this was because of the Deed to the "brick building" stating that it would revert back to the town of Hollis if it were not used for two consecutive years for the purpose of a Cooperative Building. Tim also explains that there was a change in wording in Article 7, E.

"All portions of this article can be amended by a simple majority except for those portions developed under C.1.c (the financial plan) which will require a supermajority vote of 2/3 of those present and voting on such amendment." Discussion ensued.

- * Forrest Milkowski proposed an amendment to Article 7 section C.2.b. to insert "but not limited to" right after "(March, 2004) are:" Seconded by Webb Scales.

Moderator Jim Belanger asked if there was a discussion on the amendment and called for a vote. *The motion carried by card vote.*

Forrest Milkowski made a motion to revert to original language, which requires a 2/3 vote to amend anything in this article in the future. Seconded by Sharon Reinhurd. Discussion ensued.

Moderator Jim Belanger asked if there were any more questions and called for a vote on the motion. *The motion defeated by card vote. Language handed out at meeting was adopted.*

Hollis Budget Committee Chairman, Mike Harris, gave a presentation on Article 7. Discussion ensued.

- * Webb Scales made a motion to modify Section E of Article 7, the new language handed out at beginning of meeting, to read "Those portions developed under section C.1.c. (the finance plan) which will require a supermajority vote of 2/3 of those present and voting on such amendment." Seconded by Eric Pauer. Moderator Jim Belanger asked for any discussion and calls for a vote on the amendment. *The motion carried by card vote.*

- * Moderator Jim Belanger described the options available to the voters for Article 7: to table and continue discussion at a later time, stop discussion and move the question, or continue discussion of Article 7. The question was moved. *The motion carried by card vote.*

Article 2

Petition Warrant Article - New Coop Middle School in Hollis

To see if the Hollis-Brookline Cooperative School District will vote to raise and appropriate the sum of \$10,900,000 for site development, construction and original equipping of a new Cooperative Middle School on land, owned by the Hollis/Brookline Coop School District, in Hollis, on available land behind the current Coop High School. This sum to include fees and any items incident to and/or necessary for said construction, and said sum to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than \$10,900,000 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the Hollis-Brookline Cooperative School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the interest earned on the investment of these bond proceeds to be used for the above purpose. In addition, to raise and appropriate \$318,000 for the first year principal and interest payment on the bond. (Submitted by petition)

The school board does not support this appropriation. The budget committee does not support this article. A two-thirds ballot vote is required.

Tom Flaherty made a motion to bring Article 2 to floor, seconded by Eric Pauer.

Tom Flaherty gave a presentation on Article 2. Discussion ensued.

Tom Flaherty moved to table Article 2 until after Article 4, seconded by Forrest Milkowski. *The motion carried by card vote.*

Lou-Ann Parodi made a motion to restrict reconsideration of Article 7. Seconded by Tim Bevins. *The motion carried by card vote.*

Article 3

Petition Warrant Article - Two COOP Middle Schools: New Middle School Brookline; Renovate Hollis

To see if the Hollis-Brookline Cooperative School District will vote to raise and appropriate the sum of \$9,769,279 for site development, construction and original equipping of a new Hollis-Brookline Cooperative Middle School on land, owned by the Brookline School District and transferred to the Hollis-Brookline Cooperative School District, in Brookline, and for the renovation of the existing Hollis-Brookline Cooperative middle school in Hollis. This sum to include fees and any items incident to and/or necessary for said construction and renovation, and said sum to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than \$9,769,279 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the Hollis-Brookline Cooperative School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the interest earned on the investment of these bond proceeds to be used for the above purposes. In addition, to raise and appropriate \$282,533 for the first year principal and interest payment on the bond. (Submitted by petition)

The school board does not support this appropriation. The budget committee does not support this article. A two-thirds ballot vote is required.

Eric Pauer moved to bring Article 3 to the floor, seconded by Doug Cecil.

Eric Pauer gave a presentation of Article 3. Discussion ensued.

Eric Pauer moved to table Article 3 until after Article 4, seconded by Forrest Milkowski. *The motion carried by card vote.*

Article 4

To see if the school district will vote to raise and appropriate the sum of \$7,980,000 (gross budget) for Hollis Brookline Middle School renovation/addition and to authorize the issuance of not more than \$7,980,000 of bonds or notes, in accordance with NH RSA 33 (Municipal Finance Act), and to authorize the school board to issue and negotiate such notes or bonds and to determine the rate of interest thereon. Furthermore to appropriate the sum of \$100,000 representing interest earned on the above bond proceeds to be used for the above purposes. And to raise and appropriate the sum of \$213,742 for the first interest payment on the bond or note.

The school board recommends this appropriation. The budget committee supports this article. A two-thirds ballot vote is required.

Steve Simons moved to bring Article 4 to the floor, seconded by Lou-Ann Parodi.

Kathy O'Sullivan, Doug Cleveland, Pat Goyette, Steve Simons, Julie Mook and Bill Matthews gave a presentation on Article 4. Discussion ensued.

Ernie Hudziec made a motion for all day voting tomorrow from 7am - 6pm after voting tonight, seconded by Kathy O'Sullivan.

Anita Moynihan made a motion to amend the time from 7:00am through 6:00pm to 7:00am through 6:30pm and to reconvene at 7:30pm, seconded by Ernie Hudziec. Discussion on the amendment ensued.

Amendment to motion is defeated by card vote.

Discussion on the main motion ensued.

Moderator Jim Belanger asked if there are any other questions and called for a vote on the motion to vote tomorrow 7-6pm as well as tonight and reconvene at 7:00pm. *The motion carried by card vote.*

Lou-Ann Parodi made a motion to restrict reconsideration on the all day vote, seconded by Tim Bevins. *The motion carried by card vote.* Discussion ensued.

Moderator Jim Belanger asked for a vote to close debate. *The motion carried by card vote.*

Mike Harris made some final comments. He stated that the School Board had never supported a school that would house 800 kids.

Lou-Ann Parodi moved to adjourn meeting until tomorrow night, seconded by Steve Simons. *The vote carried by card vote.*

The polls were opened and the meeting was adjourned at 11:05pm until March 4th at 7:00pm.

Respectfully Submitted,

Teresa Noel

C.

SCHOOL ADMINISTRATIVE UNIT FORTY-ONE
Brookline, Hollis & Hollis/Brookline Cooperative School Districts

PO Box 1588
4 Lund Lane
Hollis, NH 03049
(603) 465-7118

August 9, 2007

Sarah Browning
Department of Education
101 Pleasant Street
Concord, NH 03301

Dear Ms. Browning,

Enclosed is a copy of the Articles of Agreement for the Hollis Brookline Cooperative School District that reflect the recent change approved by the voters to Article 5.

Please call me if there is anything else you need.

Sincerely,



Richard M. Pike
Superintendent of Schools

Articles of Agreement between the Districts of Hollis and Brookline*

Article 1:

The school districts of Brookline and Hollis shall combine to form a cooperative junior and senior high school district which shall be named the Hollis/Brookline Cooperative School District, pursuant to RSA 195.

Article 2:

The School Board of the Hollis/Brookline Cooperative School District shall consist of seven members. Effective with the election of 2003, the Board will be organized in the following manner:

<u>Town</u>	<u>Members</u>	<u>Term</u>	<u>Year Ending</u>
Brookline	1 member	3 years	2004
	1 member	3 years	2005
	1 member	3 years	2006
Hollis	2 members	3 years	2004
	1 member	3 years	2005
	1 member	3 years	2006

Members of the Cooperative School Board shall be elected by the voters of the pre-existing districts they represent and must be residents of the pre-existing districts. All members elected shall be elected to three year terms unless that member is filling out the unexpired term of a member who has left the board, in which case the term shall be the unexpired term.

Reapportionment of the school board may be proposed at any time in accordance with RSA's 195:22 and 671:9, but in any case the apportionment as specified above would be subject to review for possible amendment at least in March, 2005 and every three (3) years thereafter under the provision of Article 11 of this agreement and RSA 195:18 III(i).

Article 3:

The Hollis/Brookline Cooperative School District shall be responsible for grades seven (7) through twelve (12).

Article 4:

The Hollis/Brookline Cooperative School District shall lease the Hollis High School "White Building" and the Hollis Junior High School from the Hollis School District upon such terms and conditions as the Cooperative School Board negotiates and determines to be in the best interests of the Cooperative School District. The

Hollis/Brookline Cooperative School District shall acquire, at no further cost, the existing land, building and contents comprising that portion of the Hollis AREA High School initially constructed in 1962, including subsequent additions.

Article 5:

The operating expenses of the Hollis Brookline Cooperative School District payable in each fiscal year, shall be apportioned based 100% on Average Daily Membership (ADM).

The average daily membership will be defined as the students in the Coop district grades 7 through 12 during the preceding fiscal year as calculated by the SAU using the figures submitted to the State Department of Education on Form A3a or its equivalent.

Article 6:

The State Aid to which each pre-existing district would be entitled if it were not part of the Cooperative School District, grades seven through twelve (7-12), shall be credited to such district's share of the total operating budget.

In the event of a construction project, the State Building Aid which may be available to the Hollis/Brookline Cooperative School District shall be applied to reduce the capital expenditure prior to the apportionment of costs under the provisions of Article 5.

Article 7:

There shall be an advisory finance committee consisting of four (4) members, two (2) members from each pre-existing district, said members to be appointed by the Hollis/Brookline Cooperative School District moderator after consultation with the school moderators of each of the pre-existing districts.

The duties of this committee shall be to review proposed budgets and warrant articles with financial impact and report on same to the cooperative school district.

If, at any future date, the cooperative school district votes to adopt the provisions of the Municipal Budget Act, this committee will be dissolved.

Article 8:

All trust funds held or enjoyed by any pre-existing district shall be held and applied as the terms of the trust indicate, in accordance with RSA 195:11.

Article 9:

A schedule of monthly payments based on the respective shares of the towns of Brookline and Hollis for capital and operating expenses shall be established and revised as necessary by the Hollis/Brookline Cooperative School District and the appropriate town officials from Brookline and Hollis.

Article 10:

The Hollis/Brookline Cooperative School District shall provide transportation for students under terms decided by the Hollis/Brookline Cooperative School Board.

Article 11:

These articles of agreement may be amended by the Hollis/Brookline Cooperative School District, consistent with the provisions of RSA 195:18III(i), except that no amendment shall be effective unless the question of adopting such amendment is submitted at a Cooperative School District Meeting to the voters of the District after reasonable opportunity for debate in open meeting, and unless a majority of the voters of the District who are present and voting shall vote in favor of adopting such amendment. Furthermore, no amendment to these articles shall be considered except at an annual or a special meeting of the Cooperative School District and unless the text of such amendment is included in an appropriate article in the Warrant for such a meeting.

It shall be the duty of the Cooperative School Board to hold a public hearing concerning the adoption of any amendment to these articles of agreement at least ten (10) days before such annual or special meeting and to cause notice of such hearing and the text of the proposed amendment to be published in a newspaper or newspapers having general circulation in the District at least fourteen (14) days before such hearing.

Article 12:

The date of operating responsibility of the Hollis/Brookline Cooperative School District shall be July 1, 1991.

Article 13:

It will be the responsibility of the Cooperative School Board to plan a minimum of two joint meetings per year with the Hollis and Brookline School Boards for the purpose of discussing issues of mutual interest.

Article 14:

For the 1991-92 school year exclusively, the Hollis/Brookline Cooperative School District will offer employment to all teachers under contract in grades 7-12 in the Hollis School District on April 1, 1991, who have not been non-renewed in the ordinary course of business, except that the Cooperative School District will not employ more teachers than the number of teaching positions established in the Cooperative School District.

Article 15:

Procedure for the Implementation of a Reduction in Grade

Pursuant to RSA 195:16-a, the Hollis-Brookline Cooperative District hereby provides that a reduction in grades from 7-12 to 9-12 may be accomplished by the district in the following manner:

A. Initial Vote

The initial vote concerning the question of reduction in grades may be placed on the Warrant at any annual meeting of the district by any lawful means, which vote will determine whether the district wishes to initiate the process that will lead to a vote at the next annual or special district meeting to actually implement the reduction in grades. The Hollis Brookline Cooperative School Board will make the decision about whether the initial vote will occur at the Annual District Meeting or a special district meeting. This initial vote will require the steps identified below to be undertaken, all of which must be complied with prior to any final vote to accomplish the reduction in grades.

B. Formation of the Grade Reduction Committee

In the event of an affirmative vote by a simple majority of those present and voting at the annual district meeting considering the initial vote, the Board of the Hollis-Brookline Cooperative School District shall organize within 30 days a study committee which shall be known as the Grade Reduction Committee, consisting of eleven (11) members, selected in the following manner

The Hollis-Brookline Cooperative School District Board shall appoint two (2) active members of the Hollis-Brookline Cooperative School District, (one being a member of the Cooperative School Board from Hollis and the other being a member from Brookline); and,

The Hollis School Board shall appoint two (2) representatives of the Hollis School Board; and,

The Brookline School Board shall appoint two (2) representatives of the Brookline School Board; and,

The respective Boards of Selectmen from the Towns of Hollis and Brookline shall appoint one (1) representative of their respective boards; and,

The Hollis Budget Committee, the Brookline Finance Committee, and the Hollis Brookline Cooperative Budget Committee shall appoint one representative of their respective boards.

C. Duties of the Grade Reduction Committee

1. **Formulation and Content of Plan** The Grade Reduction Committee shall be responsible to study the process of grade reduction and formulate a plan for grade

reduction that will provide for a plan relating to **both** financial and educational considerations which shall include the following:

a. An educational plan containing the manner in which the provision of educational services to the 7th and 8th grade students of the Hollis and Brookline School Districts will be carried out if the reduction in grades ultimately occurs, including, without limitation, a timetable for the implementation of the educational plan; and,

b. Identification of the facilities in which the provision of these services will occur; and,

c. A financial plan containing the proposal for any distribution of assets and transfer of property that may be necessary to facilitate the provision of said educational services, including any adjustments that may be necessary to arrive at a fair and equitable distribution of assets and property jointly enhanced or acquired, including, without limitation, a timetable for the implementation of said financial plan.

2. **Information Requirements:** When considering the three criteria listed above, the Committee shall insure that the Plan contains, without limitation, the following minimum information:

a. A detailed analysis of the financial consequence of the proposed grade reduction including the comparative costs of the current middle school and the proposed costs of the said program for the pre-existing districts.

b. A summary of the history of capital expenditures jointly funded through apportionment by the pre-existing districts since the Cooperative School District was created relative to the Hollis Brookline Middle School. This should include identification of the impact of building aid and depreciation. Capital expenditures to date (March, 2004) but not limited to are:

- 1993 High School Renovation - \$1,135,000
- 1999 Middle School Elevator Installation - \$85,000
- 2003 Middle School Renovation - \$390,700

Capital projects after March, 2004 will be added to this analysis.

c. A detailed education plan for the reduced grades, (7th and 8th), which assures complete compliance with all NH DOE regulations, minimum standards requirements, and any other applicable regulatory standards that would apply to those grades.

3. **Plan Submission** Once the Committee has completed a Plan containing the foregoing and prior to submitting the Plan to the NH Board of Education in accordance with reference C - (2), the Committee shall conduct a public hearing regarding the Plan which hearing shall allow for public input. Notice of such hearing shall be given in the same manner as any public hearing of the Hollis-Brookline Cooperative School Board provided, further, however that copies of the proposed Plan shall be made public and available to the public at the office of SAU 41, at least 14 days prior to said hearing. Following such public hearing, the Committee, within 72 hours, shall determine the final form of the Plan.

4. **Time for Plan Preparation and Submission Process** The Plan shall be prepared and completed, with specific planning detailed by the preexisting districts to house and educate their grades K-8 children and the public hearing shall be held, within 120 days of

the date of the formation of the Committee. Upon such completion the Plan, together with changes arising from the referenced public hearing, (if any), shall be submitted to the Hollis-Brookline Cooperative School Board, for its review and approval. Following such approval, said plan shall be submitted, simultaneously, to the Hollis School Board, the Brookline School Board and the respective Boards of Selectmen of the Towns of Hollis and Brookline, the State Board of Education, the Hollis Brookline Cooperative School District Budget Committee, Hollis Budget Committee, and Brookline Finance Committee.

D. Presentation of Plan for Final Vote to Legislative Body

1. The Grade Reduction Committee shall present the completed Plan to the Hollis-Brookline Cooperative School Board which shall then prepare and present a warrant article for the approval of an annual or special district meeting seeking ratification of the Plan. While the Plan shall be considered at deliberation at said meeting, it shall not be capable of modification. The purpose of the final vote will be solely to determine whether, based on the information and particulars of the Plan as prepared, the voters of the Cooperative School District wish to proceed with the contemplated reduction in grades. Nothing herein shall prevent the meeting from returning this plan to the Grade Reduction Committee for further study, assuming that votes were not approved for adjournment or to restrict reconsideration, and that a vote to continue the meeting is approved.

2. Upon final approval by the annual or special district meeting, the grade reduction plan shall be submitted to the NH Board of Education for its approval. If the Plan as presented does not meet the approval of the NH Board of Education, the Grade Reduction Committee shall continue to work with the State Board to arrive at a suitable and agreeable plan which receives the eventual approval of the NH Board of Education.

3. If such final vote is in the affirmative, the Plan shall be implemented according to the timetables and conditions contained therein.

E. Amendment of This Article

All portions of this article can be amended by a simple majority except for those portions developed under C.1.c. (the financial plan) which will require a supermajority vote of 2/3 of those present and voting on such amendment.

***History of Actions Taken regarding Formation of Hollis Brookline Cooperative School District and Subsequent Amendments to Articles of Agreement:**

Approved by the AREA School Plan Review Board on 12/14/89

Approved by the Voters of Hollis and Brookline at a Special School District Meeting on February 12, 1990

Approved by the State Board of Education on January 10, 1990

Article 5: Amendment to Article 5 Approved at the March 5, 1996 Annual School District Meeting

Amended by the State Board of Education March 13, 1996

Articles 2 and 5: Amendment approved at the March 6-7, 2002 Annual School District Meeting

Amended by the State Board of Education April 17, 2002

Article 15: Amendment approved at the March 3-4, 2004 Annual School District Meeting

Amended by the State Board of Education May 19, 2004

Article 5: Amendment to Article 5 approved at the March 7-8, 2007 Annual School District Meeting

Amended by the State Board of Education May 9, 2007.



**The State of New Hampshire
Board of Education**

**In the Matter
Of the
Hollis/Brookline Cooperative School District
Articles of Agreement**

Be It Known That:

The Hollis/Brookline Cooperative School District at a regular meeting on March 7 & 8, 2007 amended their Articles of Agreement.

The Amended Articles of Agreement were offered in compliance with New Hampshire Law RSA195:18 and were adopted by a majority of the voters present and voting.

Now, therefore, the State Board of Education does hereby issue its certificate to such effect, and does further certify that the Amended Articles of Agreement for Hollis/Brookline Cooperative School District are lawfully adopted with all the powers, rights and privileges and subject to all limitations, duties and restrictions, which by law appertain thereto.

Witness the official signature of the State Board of Education hereunto subscribed by Lyonel B. Tracy, Commissioner of Education, duly authorized and the seal of the State Board hereunto affixed this 9th day of May 2007.

State Board of Education

By *Lyonel B. Tracy*
Lyonel B. Tracy
Commissioner of Education

**SPECIAL DISTRICT MEETING MINUTES
Hollis Brookline Cooperative School District
Hollis Brookline High School, Hollis, NH**

29 January 2020

Hollis Brookline Coop School Board

Holly Deurloo Babcock, Chair
Tom Solon, Vice Chair
Cindy Van Coughnett
Beth Williams, Secretary
Elizabeth Brown
Melanje Levesque
Krista Whalen

Drew Mason, Moderator
James O'Shaughnessy, District Counsel
Diane Leavitt, District Clerk

Hollis Brookline Coop Budget Committee

Darlene Mann, Chair
Raul Blanche
Brian Rater
David Blinn
Tom Enright
Lorin Rydstrom
James Solinas
Cindy Van Coughnett-School Board Representative

SAU #41 Administration

Andrew Corey, Superintendent
Gina Bergskaug, Assistant Superintendent
Kelly Seeley, Business Administrator

Hollis Brookline High School

Richard Barnes, Principal
Robert Ouellette, Assistant Principal
Amanda Zeller, Assistant Principal
Lauren DiGennaro, Assistant Principal

Hollis Brookline Middle School

Timothy Girzone, Principal
Yolanda Flamino, Assistant Principal
Jennifer Campbell, Assistant Principal

The meeting was called to order at 6:30pm by the Moderator, Drew Mason at the Hollis Brookline Cooperative High School gymnasium. The meeting was started with the Pledge of Allegiance. National Anthem was sung by the members of the Hollis Brookline Honors choir. Moderator recognized all veterans and serving members of our armed forces.

Holly Deurloo Babcock, School Board chair introduced the School Board. SAU 41 Superintendent, Andy Corey introduced the SAU and the school staff. Moderator introduced School District Council, James O'Shaughnessy and School District Clerk, Diane Leavitt. Moderator recognized the Ballot Clerks, Supervisors of the Checklist, assistants and volunteer counters on the floor.

Moderator went over calendar of meetings and upcoming elections. Moderator went over the rules of the meeting, overview of the warrant and time schedule. Moderator Mason motioned to adopt the rules of the meeting. Seconded by Holly Deurloo Babcock. No discussions. Moderator brought adopting rules of the meeting to a vote. **CARRIED** by a card vote.

ARTICLE 1: To see if the school district will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District as follows:

Article 5:

The operating expenses, excluding principal and interest payments on bonds, of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

<u>ADM Weight</u>	<u>EV Weight</u>
95%	5%

The expenses related to principal and interest of bonds (current and future), of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

<u>ADM Weight</u>	<u>EV Weight</u>
0%	100%

Amendment Adds: After the calculations are made as set forth above, an additional amount of \$1 will be assessed to Hollis prior to apportionment.

Holly Deurloo Babcock motioned to bring Article 1 to the floor. Seconded by Krista Whalen. Tom Solon, School Board gave a presentation. Holly Deurloo Babcock, School Board gave a presentation.

Tom Gehan motioned to amend Article 1. Seconded by Mike Harris. Tom Gehan gave a presentation.

ARTICLE 1: To see if the school district will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District as follows:

Article 5:

The operating expenses of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on one-hundredth (100%) on Average Daily Membership (ADM).

Discussions ensued. Joanne Logger motioned to end debate. Seconded by David Sacks. Moderator brought motion to a vote. **CARRIED** by 2/3 card vote. Moderator brought motion to amend Article 1 to a vote. **NOT CARRIED** by a card vote.

Paul D'Agostino motioned to amend Article 1. Seconded by Peter Walker.

ARTICLE 1: To see if the school district will vote to amend the Articles of Agreement of the Hollis Brookline Cooperative School District as follows:

Article 5:

The operating expenses, excluding principal and interest payments on bonds, of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

<u>ADM Weight</u>	<u>EV Weight</u>
70%	30%

The expenses related to principal and interest of bonds (current and future), of the Hollis Brookline Cooperative School District, payable in each fiscal year, shall be apportioned based on Average Daily Membership (ADM) and Equalized Valuation (EV) according to the table below:

<u>ADM Weight</u>	<u>EV Weight</u>
0%	100%

Amendment Adda:

~~After the calculations are made as set forth above, an additional amount of \$1 will be assessed to Hollis prior to apportionment.~~

Discussions ensued. Karen Bridgeo motioned to end debate. Seconded by Mike Harris. Moderator brought motion to a vote. **CARRIED** by 2/3 card vote.
Moderator brought motion to amend Article 1 to a vote. **NOT CARRIED** by a card vote.
Chris Hyde motioned to move the question and end debate. Seconded by David Sacks. Moderator brought motion to a vote. **CARRIED** by a 2/3 card vote.

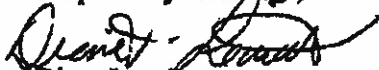
David Sacks motioned to change the rules of ballot voting from 90 minutes to 60 minutes. Seconded by Mike Harris. Moderator brought motion to a vote. **361 - YES 121 - NO CARRIED** by 2/3 card vote.

Moderator brought Article 1 to a secret ballot vote. Polls opened for 60 minutes. Moderator thanked everyone. **CARRIED** by secret ballot vote. **YES - 469 NO - 180**
2 spoiled votes. Total voters - 651

Darlene Mann motioned to dissolve the meeting. Seconded by Chris Hyde. Moderator brought motion to a vote. **CARRIED** by 2/3 card vote.

Meeting ended at 9:50pm
Voters through the checklist: Brookline - 218, Hollis - 438, total registered voters attending 656.

Respectfully submitted,



Diane Leavitt,

Hollis Brookline Cooperative School District Clerk



Kate Cassidy
Littleton

Ann Lane
Dover

Phil Nazzaro
Newmarket

Drew Cline, *Chairman*
Bedford

Helen G. Honorow
Nashua

Cindy C. Chagnon
Bedford

Cellina Griffin
Gilford

STATE OF NEW HAMPSHIRE
STATE BOARD OF EDUCATION
101 Pleasant Street
Concord, NH 03301
TEL. (603) 271-3144
FAX (603) 271-1953

September 15, 2020

Andrew Corey, Superintendent
School Administrative Unit #41
Hollis, Brookline & Hollis-Brookline Cooperative School Districts
Office of the Superintendent
4 Lund Lane
Hollis, NH 03049

RE: Certification of New Apportionment Formula

Dear Superintendent Corey:

At its September 10, 2020 meeting, the State Board of Education voted to certify Hollis-Brookline Cooperative School District's request, in accordance with its Articles of Agreement and RSA 195: 18, III(i), the change to its Apportionment Formula effective July 1, 2020.

Sincerely,

Drew Cline
Chairman

DC:aa