



BOARD MEETING MINUTES

Board Members in Attendance:

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| <ul style="list-style-type: none"> <input type="checkbox"/> Ryan Cotterman, President <input type="checkbox"/> Monique Taylor, Vice President <input type="checkbox"/> Shon Mallory, Secretary | <ul style="list-style-type: none"> <input type="checkbox"/> Yuliya Morris, Treasurer <input type="checkbox"/> Hassan Kingsberry <input type="checkbox"/> Roland Lewis Jr. | <ul style="list-style-type: none"> <input type="checkbox"/> A. Monica Cutno, Chair Emeritus |
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I. Call to Order

- A. Regular monthly meeting of the Board of Directors was called to order at 6:30 PM by the board president.
- B. Mission and vision statements were read by the board president.

II. Consent Agenda

- A. Draft minutes from the January 22, 2024 regular board were presented.
- B. Financial report was given by Yuliya Morris.

Motion to approve the consent agenda.

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| Motion: | Yuliya Morris |
| Second: | Roland Lewis Jr. |
| Discussion: | None |
| Conflict of Interest: | None |
| Vote: | Unanimously Approved (4-0) |

III. Public Comments

- A. None presented.

Hassan Kingsberry joined the meeting at 6:45 PM.

IV. Committee Reports

- A. Academic Committee report was given by Dr. Fuller.
 1. The administration team presented a report on the impact of our lower school math interventionist and the need to extend the math matters program as it currently concludes at 4th grade.
 2. Discussed applying for the Burroughs Welcome grant and the potential of being a recipient of the grant.
 3. The final School Improvement Plan was presented, and discussion ensued.
 4. An update was provided on the status of the 2024-2025 lottery. We currently have 952 applicants for less than 100 open seats, which includes 76 seats in kindergarten. We received 42 applicants for the weighted lottery and expect to be able to fill those designated seats.
 5. The administration presented on potential summer camps being offered through our Before & After Care Program, SOAR.
 6. A update was provided on the winter sports season.

7. NC Teacher working conditions survey opens March 1, 2024.
8. Information regarding staff member presentations at various charter school conferences and upcoming ESA events was provided and discussion ensued.

Motion to approve the School Improvement Plan.

Motion: Hassan Kingsberry
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

B. Finance Committee Report was given by Yuliya Morris.

1. The coverage ratio is currently 1.43 as compared to the required 1.10. This is a decrease over last month's coverage ratio of 1.46 due to the increase in several budgeted items, such as maintenance and substitute teachers.
2. We currently have 130 days cash on hand, which is significantly above the 45 days cash on hand requirement. We expect to utilize a large portion of our cash on hand this summer to complete the several significant projects being managed by the school and development committee.
3. Reviewed vendor contracts that need to be approved or ratified.

Motion to ratify the facility use agreement for CORE Taekwondo.

Motion: Roland Lewis Jr.
Second: Shon Mallory
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to ratify the Michael & Son agreement.

Motion: Shon Mallory
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

Motion to ratify the Scrap Exchange agreement.

Motion: Ryan Cotterman
Second: Hassan Kingsberry
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

C. Facilities Committee report was given by Roland Lewis Jr.

1. Mr. Lewis presented updated information on the facilities projects and potential costs, requirements, and priorities. The committee expects to have finalized plans for several projects to be reviewed at the March 2024 board meeting.

D. Governance Committee report was given by Hassan Kingsberry

1. Dr. Fuller presented information about paid parental leave policy, including a summary of information gathered from discussions with other comparable schools.
2. Dr. Fuller presented information regarding clarification needed for the Early Kindergarten entry policy.

V. Closed Session

- A. The Board moved into closed session at 8:13 PM to discuss specific personnel matters under NC G.S. 143-318.11(a)(6).

Motion to approve entering closed session.

Motion: Shon Mallory
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

- B. The Board exited closed session at 9:34 PM and resumed regular board meeting.

Motion to approve exiting closed session.

Motion: Shon Mallory
Second: Yuliya Morris
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

VI. Actions

Motion to accept the School's HR recommendations as discussed during closed session.

Motion: Shon Mallory
Second: Hassan Kingsberry
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)

VII. Adjournment

- A. Next regular board meeting is on Monday, March 18, 2024, from 6:30 PM - 8:00 PM at Envision Science Academy located at 590 Traditions Grande Boulevard, Wake Forest, NC 27587.
B. Board meeting was adjourned at 9:38 PM.

Motion to adjourn the meeting.

Motion: Ryan Cotterman
Second: Roland Lewis Jr.
Discussion: None
Conflict of Interest: None
Vote: Unanimously Approved (5-0)