

STPSB
Internal Audit Report
Audited By: Amelia Barker, CPA
Report Related To STPSB IT Department
1/30/24

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COMPLETED BY AMELIA BARKER, CPA
1/30/24

Complaint: N/A

Areas for Consideration: Are STPSB inactive employees in Munis properly deactivated in the system including physical access, login access, and email?

Internal Policy Reference: N/A

Related Law/Audit Guidance: Statewide Agreed-Upon Procedures, Procedure 13B: Information Technology Disaster Recovery/Business Continuity

Review: All employees with a termination date from October 2023-December 2023 were subject to testing. Out of 181 employees, 31 were selected for testing.

Findings: No exceptions noted as a result of this procedure.

Recommendation: N/A

Complaint: N/A

Areas for Consideration: Are backups and video archives adequate based on the Record Retention Agreement and Agreed Upon Procedures?

Internal Policy Reference: DIE-17

Related Law: Statewide Agreed-Upon Procedures, Procedure 13

Review: Backups, video archive, and related material were reviewed to ensure adequacy.

Findings: Adequacy was determined.

Recommendation: N/A

Complaint: N/A

Areas for Consideration: Are STPSB lock down procedures adequate? Will lockdown procedures prove useful in the event of an emergency?

Internal Policy Reference: EBBC

Related Law: R.S. 17:416.16

Review: All related lock down procedures were tested for adequacy.

Findings: Adequacy was determined.

Recommendation: N/A

Complaint: N/A

Areas for Consideration: Are physical controls onsite adequate in controlling access to STPSB sites?

Internal Policy Reference: N/A

Related Law: N/A

Review: All controls related to physical access were reviewed for adequacy.

Findings: Adequacy was determined.

Recommendation: N/A