



Building the Future  
Cynthia McCabe  
Superintendent

# Carroll County Public Schools

125 N. Court Street | Westminster, MD 21157

410-751-3000  
410-751-3034 TTY  
410-751-3003 FAX

## Home School Notification Form

**Purpose:** This form is used by Carroll County Public Schools, in accordance with the State Board of Education regulation Title 13A, Subtitle 10, Home Instruction, Chapter 01, General Regulations. Those regulations establish procedures to determine if a student participating in a home-schooling program is receiving regular, thorough instruction during the school year.

**THIS FORM MUST BE SUBMITTED AT LEAST FIFTEEN (15) DAYS PRIOR TO BEGINNING YOUR HOME INSTRUCTION PROGRAM.**

**Instructions:** Send completed form by mail: **OR** Send by email to: [lisacarver@carrollk12.org](mailto:lisacarver@carrollk12.org)  
Carroll County Public Schools- SSD Send this form by FAX: 410-751-3695  
125 N. Court St., Westminster, MD 21157

**Please Print – Parent or Legal Guardian Must Complete All Section**

SECTION I: Student/Parent/Guardian Information					
Student Name (Last, First, Middle Initial)		Grade Level	Gender	Date of Birth	Carroll County Public School Your Child Would Attend (Optional)
Race (Optional):		<input type="checkbox"/> American Indian or Alaskan Native	<input type="checkbox"/> Asian	<input type="checkbox"/> Black or African American	
		<input type="checkbox"/> Native Hawaiian/Pacific Islander	<input type="checkbox"/> White		
Parent/Guardian: (Last, First, Middle Initial)				Email address	
Street Address, City, ZIP Code				Home Phone	
SECTION II: COMAR Regulations and Standardized Testing					
1.	<input type="checkbox"/>	I hereby certify that I have read and understand the requirements in <a href="#">COMAR Home School Regulations 13A.10.01</a> .			
2.	<input type="checkbox"/>	a. I would like my child/children to participate in the standardized testing program, or			
	<input type="checkbox"/>	b. I would not like my child/children to participate in the standardized testing program.			
SECTION III: Program Supervision Parent/Guardian Must Select 'A' or 'B'					
<b>COMAR 13A.10.01. Home Instruction</b> requires supervision of home schooling that parents or legal guardians provide to their children. A home schooling parent/guardian must choose one of the following two options to supervise their home-schooling program.					
<input type="checkbox"/>	Program Type A -	<b>Carroll County Public Schools Monitoring</b> Parents will maintain a portfolio of materials, which demonstrates that regular, thorough instruction is being provided, according to COMAR Regulations 13A.10.10.01C, .0-1D, and .01E. The portfolio will be reviewed by local school system personnel at least twice during the year, at a mutually agreeable time and place.			
<input type="checkbox"/>	Program Type B -	<b>Maryland State Department of Education (MSDE) Registered Non-Public School (Umbrella)</b> <a href="http://marylandpublicschools.org">Maryland State Department of Education Nonpublic Schools (marylandpublicschools.org)</a> Program is registered under the Non-Public Entities link above. The program you choose from the link above will provide verification of enrollment to the CCPS Home Instruction Office. CCPS will not conduct portfolio reviews for parents teaching under this option. <b>Required – Name of MSDE Supervising Non-Public School Umbrella:</b> <hr/>			
Date Home Schooling Will Begin: (MM/DD/YYYY)					
Parent/Guardian Signature				Date	
Signature of LEA Staff				Date	