



Position Title: Lower Division Teacher

Supervisor: Division Director

Position Status: Full Time/10 Month

Swift School is an independent school serving grades 1-8 located in Roswell, GA 20 minutes north of Atlanta. Serving a population of approximately 180 students, Swift's mission is to prepare students with dyslexia and related language-based learning differences to be successful in life. Our core values include community, excellence, individuality, nurture, and potential. Our teachers are passionate about teaching children with learning differences. We recognize that each child is unique, and our teaching approach, time frame, and expected outcomes reflect the student's individuality. Given that students have a variety of needs, our teachers and administrators often interact with external support professionals to ensure the best overall academic plan for each student.

A **Lower Division Lead Teacher** is responsible for organizing and implementing the instructional program assigned that results in students achieving academic success in accordance with Swift School policies. The successful candidate will have a thorough understanding of the Orton-Gillingham Approach and a passion for working with elementary students.

Qualifications:

- A bachelor's degree or higher required in education or related field of study
- Teaching experience in the field of language learning differences preferred
- Experience teaching structured literacy
- Possess a professional growth mindset

Responsibilities Include:

- Plan, prepare, and implement instructional activities that contribute to a climate where students are actively engaged in meaningful and appropriate learning experiences
- Implement interventions that are based on current research and practice
- Conduct student assessments in order to create an intervention plan that matches the individual student's needs
- Establish individual goals for student achievement
- Integrate appropriate technology tools into classroom instructional activities and lessons
- Modify and plan instruction according to learner profiles
- Maintain effective and accurate records of communication and student data
- Collaborate with peers to enhance a positive and effective instructional environment
- Identify professional development goals and actively seek opportunities for growth
- Consistently meet professional obligations such as: completing the supervised practicum and application for Associate level of the Orton Gillingham through the Academy of Orton Gillingham Practitioners and Educators, meeting various deadlines, and honoring schedules

All faculty and staff members at Swift School are expected to:

- Overtly support and act accordingly with the school's mission and values.
- Foster a predictable and supportive environment for students
- Interact with colleagues in a respectful and collegial manner that fosters a healthy and professional culture.
- Demonstrate knowledge of a student's learning profile through appropriate planning and preparation for effective instruction.
- Uphold professional standards of personal presentation, punctuality, preparedness, courtesy, and discretion.
- Appropriately carry out specific assignments as determined by the leadership of the school.
- Provide appropriate and timely communication to students and families.
- Honor the confidentiality of school, student, family, and employee information.
- Comply with the policies and procedures as articulated in the school's Employee Handbook.
- Authentically engage in self-reflection and annual development of a growth and renewal plan. This includes written goals and progress toward those goals.