



Regional School District No. 17

Board of Education

Finance/Facilities

Subcommittee Minutes

Finance Chair: Prem Aithal

Facilities Chair: Shawna Goldfarb

A meeting of the Regional School District No. 17 Finance/Facilities Subcommittee was held on March 11, 2024, at 5:30 p.m. in the Central Office Conference Room.

Subcommittee Members Present: Prem Aithal, Shawna Goldfarb, Nelson Rivera, Jennifer Voegtli, Corey Roberts (Virtual)

Subcommittee Members Absent: None

Other Members Present: Finance and Operations Director Ben Whittaker, Michele Loso and Andrew Switaj from Seward & Monde

Call to Order/Opening of the Meeting: The meeting was called to order at 5:33 by Prem Aithal (Co-Chair)

Approval of Previous Meetings Minutes: Shawna Goldfarb moved to approve the minutes from the previous meeting, and Jennifer Voegtli seconded the motion. The motion was approved unanimously.

Acceptance of FY23 Audit: Seward & Monde presented to the committee and reviewed the FY23 RSD 17 Audit. They discussed the year, explaining that the district has seen a positive move with the help of LEARN. The reporting is still tough with current software, but there was a Clean Opinion in all categories. Shawna Goldfarb moved to recommend sending the audit to the Board of Education for approval. Jennifer Voegtli seconded the motion, which was approved unanimously.

Previous Meetings Follow-up Topics: Director Whittaker updated the committee on earlier requests for information on Operating Budget Object Professional Services, Capital Fund Balance, and Purchased Services.

Review of Monthly Financial Reports: Director Whittaker updated the committee on the Monthly Expenditure and A/P Disbursements reports. The committee discussed a new report

that could be used to inform the committee on A/P Disbursements. Director Whittaker will bring this to the next meeting.

Master Plan Update: Director Whittaker informed the committee there is no new information to report at this time

Summer Work-High School HVAC: Director Whittaker reported that the Facilities department has begun scheduling summer work beginning July 1, 2024. Painting, Blinds, and other Aesthetic work are examples of work being done. The engineering is complete for the eight broken A/C units at HKHS, and work should begin in the fall.

Security Audit Status: The Security Audit has been completed, and the report has been received. The report was very positive; however, it indicated operational improvements that are needed, some minor improvements, and one major improvement. Facilities will meet with the school Principals and Superintendent to discuss the findings.

Adjournment: The meeting adjourned at 7:14 p.m.