

The University of the State of New York  
**THE STATE EDUCATION DEPARTMENT**  
 Grants Finance, Rm. 510W EB  
 Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A  
 FEDERAL OR STATE PROJECT  
 FS-10-F Long Form (03/15)**

☐ = Required Field

**Local Agency Information**

Funding Source: CARES ACT - ESSERF

Report Prepared By: Michael T. Kearns

Agency Name: Westbury Union Free School District

Mailing Address: 2 Hitchcock Lane

Street

Old Westbury

NY

11568

City

State

Zip Code

Telephone # of  
 Report Preparer: 516-874-1804

County: Nassau

E-mail Address: mkearns@westburyschools.org

**INSTRUCTIONS**

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.

**SALARIES FOR PROFESSIONAL STAFF**

Subtotal - Code 15			\$96,000
Name	Position Title	Beginning and End Dates of Work	Salary Paid
AGRAMONTE, FERNANDO	Principal	7/1/20-6/30/21	\$96,000



## PURCHASED SERVICES

Subtotal - Code 40			\$181,250
Encumbrance Date	Provider of Service	Check or Journal Entry #	Amount Expended
8/17/20	Seaford Avenue Plumbing	JE#905	\$31,250
9/15/20	Alert Glass	JE#905	\$150,000

SUPPLIES AND MATERIALS			
Subtotal - Code 45			\$161,943
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
10/15/20	Ocean Janitorial Supply	JE#905	\$54,000
6/4/20	Knight Marketing	JE#905	\$18,750
8/18/21	Loyal Building Services	318535	\$8,264
7/29/21	Edmer Sanitary Supply	318534	\$2,795
7/14/20	Ocean Janitorial Supply	JE#907	\$6,134
10/13/20	Scantex Business Systems	JE#905	\$12,000
7/1/20	WB Mason	JE#905	\$4,301
10/7/20	National Art & School Supplies	JE#905	\$2,395
9/23/20	Cascade School Supplies	JE#905	\$4,828
10/30/20	Staples	JE#905	\$476
9/15/20	Lakeshore Learning Materials	JE#905	\$10,511
10/5/20	School Specialty	JE#905	\$1,489
8/10/20	Houghton Mifflin	JE#905	\$11,379
10/20/20	Scholastic	JE#905	\$621



8/13/20	Curriculum Associates	JE#905	\$12,000
9/11/20	Scholastic Inc	JE#905	\$10,927
9/23/20	WB Mason	JE#905	\$1,073

PURCHASED SERVICES WITH BOCES			
Subtotal - Code 49			\$531,159
Encumbrance Date	Name of BOCES	Check or Journal Entry #	Amount Expended
7/27/20	Nassau BOCES	JE#905	\$531,159

**FINAL EXPENDITURE SUMMARY**

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$96,000
Support Staff Salaries	16	
Purchased Services	40	\$181,250
Supplies and Materials	45	\$161,943
Travel Expenses	46	
Employee Benefits	80	
Indirect Cost	90	
BOCES Services	49	\$531,159
Minor Remodeling	30	
Equipment	20	
Grand Total		\$970,352

**CHIEF ADMINISTRATOR'S CERTIFICATION**

signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

3/18/22

Date

Signature

*Dr. Tahira Dupree Chase, Superintendent*  
**Name and Title of Chief Administrative Officer**

**LOCAL AGENCY INFORMATION**

Agency Code:

280401030000

Project #:

5890-21-1620

Contract #:

Agency Name:

Westbury Union Free School District

Funding Dates:

3/13/2020

TO

9/30/2022

Approved Budget Total: \$ 970,352

**FOR DEPARTMENT USE ONLY**Fiscal YearAmt ExpendedFinal PaymentLine #

Voucher #

Final Payment

Finance: Logged \_\_\_\_\_

Approved \_\_\_\_\_

MIR \_\_\_\_\_