

Carlstadt Public Schools

2024-2025 Preliminary Budget

Objectives

- Budget Calendar
- Budget Process
- Tax Cap / Banked Cap
- Anticipated Revenue
- Appropriations / Data Collection
- Revenue vs. Appropriations

Calendar

Budget Calendar

December:	Begin Budget Process
January 3:	Submit audit
January 4:	Approve Board Meeting Calendar
January 23:	Accept audit and CAP
February:	Governor's Address
February 29:	State Aid Released 
March 5:	Preschool Budget Worksheet
March 13:	Board Approves Preliminary Budget
April 19:	Last Day for County Budget Approval
May 6:	Budget Hearing

Budget Process

Budget Process

- Create the 2023-2024 Adjusted Budget
 - Used as a comparison to the 2024-2025 budget
- Determine / Estimate Revenue
 - Tax Levy
 - State Aid
 - Federal Grants
 - Misc Revenue (Facility Usage, Interest, Tuition, etc.)
- Determine / Estimate Appropriations (Anticipated Expenditures)
 - Contractual Salaries, Debt Service, Contracts, etc.
 - Estimate tuition, transportation, utilities, etc.
- Balance the Budget
 - Compare Revenues to Expenditures
 - Using board and district goals as a guide, determine priorities and adjust expenditures

Tax Cap / Banked Cap

Revenue - Tax Levy

- According to statute, the board can increase school tax levy by up to 2%, plus allowable adjustments as determined by enrollment and health care cost increases, plus banked taxing authority.

Revenue - Tax Levy

11,486,129	Current Tax Levy
0	Adjustment for enrollment growth
11,486,129	Adjusted tax cap due to enrollment
11,715,852	2% increase from adjusted cap due to enrollment
13,289	Adjustment due to health care costs
11,729,141	Tax levy cap for the 23-24 school year
or	
243,012	Additional Revenue

Revenue - Banked Taxing Authority

- If the Board of Education does not use available taxing authority, the taxing authority can be “banked” and used up to three years later.
- During the last three budget cycles the board did not use its full taxing authority.
- The banked tax authority is:
 - \$281,000 from the 2023-2024 school year.
 - \$113,787 from the 2022-2023 school year.
 - \$ 15,736 from the 2021-2022 school year.
- If the Board decides to use any banked taxing authority, the current tax authority of \$316,461 must be used and then the additional taxing authority can be used from the oldest year to the most recent year.
- If the \$15,736 is not used this year, it expires and can never be considered again.

Revenue - Tax Cap

11,486,129	Current tax levy
0	Enrollment
11,486,129	Sub-total
229,723	2% Increase
13,289	Health Care Adjustment
281,000	Banked Cap
113,787	Banked Cap
15,736	Banked Cap
12,139,664	Maximum Tax Levy Cap
or	
653,535	Maximum Additional Revenue

Revenue

2023-2024 Additional Revenue

- Increased Capital Reserve by \$585,123 (approved March 2023)
- Rod Grant \$376,119
- Received SDA Grant \$23,144
- Pre-K Grant \$442,304
- Applied for a \$20,000 food service grant
- Applied for a \$11,440 SDA Grant

\$1,458,130 in additional revenue

Possible refunding of debt service (\$300,000 or \$50,000 per year)

Anticipated Revenue (2024-2025)

There are two parts to consider

- The operating budget
- Debt service

Revenue	2023-2023 Adj Budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Tax Levy	11,486,129	11,963,401	477,272	4.16%
Required Fund Balance	2,173,772	1,294,888	-878,884	-40.43%
Misc. Revenue	107,186	21,186	-86,000	-80.23%
Categorical Special Education Aid	560,882	586,121	25,239	4.50%
Categorical Transportation Aid	45,263	45,263	0	0.00%
Categorical Security Aid	90,471	128,213	37,742	41.72%
PreSchool Expansion Aid	501,556	763,590	262,034	52.24%
Special Education Medicaid Initiative	19,169	19,809	640	3.34%
FEDERAL PROGRAMS (ESSEA, IDEA)	342,792	308,107	-34,685	-10.12%
Extraordinary Aid	150,000	150,000	0	0.00%
Maint Res	82,909	0	-82,909	-100.00%
SDA Grant	23,144	0	-23,144	-100.00%
Prior Year Encumbrances	119,106	0	-119,106	-100.00%
Total Operating	15,702,379	15,280,578	-421,801	-2.69%

Revenue	2023-2023 Adj Budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Tax Levy	11,486,129	11,963,401	477,272	4.16%

- The Board of Education can increase local tax levy by 2% per year plus spending adjustments for enrollment and health benefits and unused tax levy from the prior three years.
- Proposed
 - \$229,723 2% increase
 - \$13,289 Health Care increase
 - \$15,736 Banked Cap 2021-2022
 - \$113,787 Banked Cap 2022-2023
 - \$104,737 Banked Cap 2023-2024
- \$176,263 Remaining Banked Cap from 2023-2024

Revenue	2023-2023 Adj Budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Tax Levy	11,486,129	11,963,401	477,272	4.16%
Required Fund Balance	2,173,772	1,294,888	-878,884	-40.43%

Required fund balance:

Excess surplus from last school year (2022-2023) plus excess unassigned fund balance over the 2% reserve limit (prior year expenses plus several modifiers).

- **Excess surplus \$1,196,032 (audited) plus 98,856 (State calculated).**
- June 2022 district's had to reduce unassigned fund balance from 4% to 2%. This created a one time revenue stream that district's had to use as revenue for the next budget cycle. About \$518,409. Note \$585,123 was budgeted into capital reserve.
- Excess surplus was \$1,655,363 as of June 2022 and \$1,196,032 as of June 2023, a reduction of \$459,331.

Revenue	2023-2023 Adj Budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Tax Levy	11,486,129	11,963,401	477,272	4.16%
Required Fund Balance	2,173,772	1,294,888	-878,884	-40.43%
Misc. Revenue	107,186	21,186	-86,000	-80.23%

Misc revenue changes as a result of the:

- Preschool expansion grant. The grant provides funding for pre-school and the district no longer charges tuition.
- Contracts were restructured with programs provided by the South Bergen Jointure Commission in the school.

Revenue	2023-2023 Adj Budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Tax Levy	11,486,129	11,963,401	477,272	4.16%
Required Fund Balance	2,173,772	1,294,888	-878,884	-40.43%
Misc. Revenue	107,186	21,186	-86,000	-80.23%
Categorical Special Education Aid	560,882	586,121	25,239	4.50%
Categorical Transportation Aid	45,263	45,263	0	0.00%
Categorical Security Aid	90,471	128,213	37,742	41.72%

District received a \$62,981 increase in state aid.

Revenue	2023-2023 Adj Budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Tax Levy	11,486,129	11,963,401	477,272	4.16%
Required Fund Balance	2,173,772	1,294,888	-878,884	-40.43%
Misc. Revenue	107,186	21,186	-86,000	-80.23%
Categorical Special Education Aid	560,882	586,121	25,239	4.50%
Categorical Transportation Aid	45,263	45,263	0	0.00%
Categorical Security Aid	90,471	128,213	37,742	41.72%
PreSchool Expansion Aid	501,556	763,590	262,034	52.24%

State preschool aid: 681,336
District's contribution: 82,254

Preschool Funding: 763,590

An increase of \$262,034

Revenue	2023-2023 Adj Budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Tax Levy	11,486,129	11,963,401	477,272	4.16%
Required Fund Balance	2,173,772	1,294,888	-878,884	-40.43%
Misc. Revenue	107,186	21,186	-86,000	-80.23%
Categorical Special Education Aid	560,882	586,121	25,239	4.50%
Categorical Transportation Aid	45,263	45,263	0	0.00%
Categorical Security Aid	90,471	128,213	37,742	41.72%
PreSchool Expansion Aid	501,556	763,590	262,034	52.24%
Special Education Medicaid Initiative	19,169	19,809	640	3.34%

SEMI Revenue projections provided by the state.
An increase of \$640 is projected.

Revenue	2023-2023 Adj Budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Tax Levy	11,486,129	11,963,401	477,272	4.16%
Required Fund Balance	2,173,772	1,294,888	-878,884	-40.43%
Misc. Revenue	107,186	21,186	-86,000	-80.23%
Categorical Special Education Aid	560,882	586,121	25,239	4.50%
Categorical Transportation Aid	45,263	45,263	0	0.00%
Categorical Security Aid	90,471	128,213	37,742	41.72%
PreSchool Expansion Aid	501,556	763,590	262,034	52.24%
Special Education Medicaid Initiative	19,169	19,809	640	3.34%
FEDERAL PROGRAMS (ESSEA, IDEA)	342,792	308,107	-34,685	-10.12%

\$342,792 of federal revenue for the 23-24 school year includes approved carry over from the 2022-2023 school year. Revenue is projected flat with no carry over from the 2023-2024 school year to the 2024-2025 school year. Actual title grant allocations become available in June.

Revenue	2023-2023 Adj Budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Tax Levy	11,486,129	11,963,401	477,272	4.16%
Required Fund Balance	2,173,772	1,294,888	-878,884	-40.43%
Misc. Revenue	107,186	21,186	-86,000	-80.23%
Categorical Special Education Aid	560,882	586,121	25,239	4.50%
Categorical Transportation Aid	45,263	45,263	0	0.00%
Categorical Security Aid	90,471	128,213	37,742	41.72%
PreSchool Expansion Aid	501,556	763,590	262,034	52.24%
Special Education Medicaid Initiative	19,169	19,809	640	3.34%
FEDERAL PROGRAMS (ESSEA, IDEA)	342,792	308,107	-34,685	-10.12%
Extraordinary Aid	150,000	150,000	0	0.00%

Each year (May) the district applies for reimbursement of expenditures for students receiving extraordinary services. Revue is projected flat for next year.

Revenue	2023-2023 Adj Budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Tax Levy	11,486,129	11,963,401	477,272	4.16%
Required Fund Balance	2,173,772	1,294,888	-878,884	-40.43%
Misc. Revenue	107,186	21,186	-86,000	-80.23%
Categorical Special Education Aid	560,882	586,121	25,239	4.50%
Categorical Transportation Aid	45,263	45,263	0	0.00%
Categorical Security Aid	90,471	128,213	37,742	41.72%
PreSchool Expansion Aid	501,556	763,590	262,034	52.24%
Special Education Medicaid Initiative	19,169	19,809	640	3.34%
FEDERAL PROGRAMS (ESSEA, IDEA)	342,792	308,107	-34,685	-10.12%
Extraordinary Aid	150,000	150,000	0	0.00%
Maint Res	82,909	0	-82,909	-100.00%
SDA Grant	23,144	0	-23,144	-100.00%

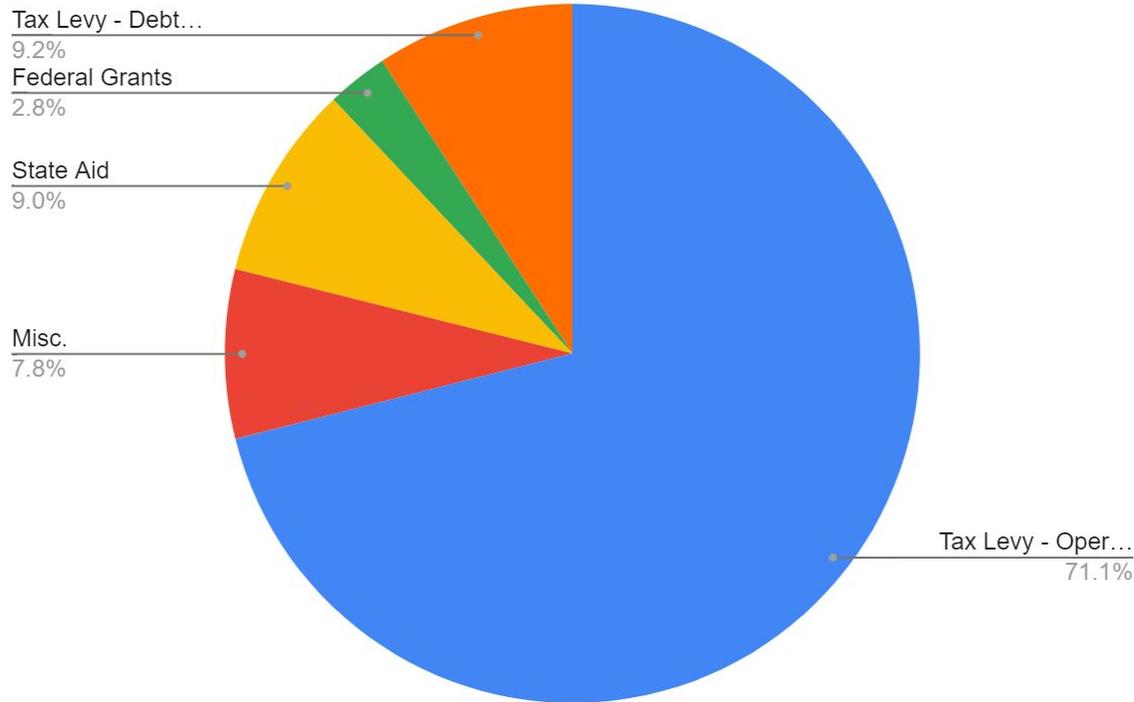
This year the district used maintenance reserve for HVAC repairs and applied for SDA grants for HVAC repairs.

Revenue	2023-2023 Adj Budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
<p>\$119,106 were for goods and services that were ordered during the 2022-2023. Funds for Goods and services that were not received and invoiced as of June 30, 2023 are carried forward into the 2023-2024 school year.</p>				
Prior Year Encumbrances	119,106	0	-119,106	-100.00%
Total Operating	15,702,379	15,280,578	-421,801	-2.69%

Revenue	2023-2023 Adj Budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Tax Levy	11,486,129	11,963,401	477,272	4.16%
Required Fund Balance	2,173,772	1,294,888	-878,884	-40.43%
Misc. Revenue	107,186	21,186	-86,000	-80.23%
Categorical Special Education Aid	560,882	586,121	25,239	4.50%
Categorical Transportation Aid	45,263	45,263	0	0.00%
Categorical Security Aid	90,471	128,213	37,742	41.72%
PreSchool Expansion Aid	501,556	763,590	262,034	52.24%
Special Education Medicaid Initiative	19,169	19,809	640	3.34%
FEDERAL PROGRAMS (ESSEA, IDEA)	342,792	308,107	-34,685	-10.12%
Extraordinary Aid	150,000	150,000	0	0.00%
Maint Res	82,909	0	-82,909	-100.00%
SDA Grant	23,144	0	-23,144	-100.00%
Prior Year Encumbrances	119,106	0	-119,106	-100.00%
Total Operating	15,702,379	15,280,578	-421,801	-2.69%

	2023-2024 adj budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Debt Service Tax Levy	1,551,038	1,553,288	2,250	0.15%
Debt Service State Aid	0	0	0	
Total Debt Service	1,551,038	1,553,288	2,250	0.15%
Total Budget	17,253,417	16,833,866	351,934	-2.43%
	2023-2024 adj budget	2024-2025 (Projected)	Change Org (\$)	Change Org (%)
Total Operating	15,702,379	15,280,578	-421,801	-2.69%
Total Debt Service	1,551,038	1,553,288	2,250	0.15%
Total Budget	17,253,417	16,833,866	-419,551	-2.43%

2024-2025 Estimated Revenue



71% of the operating budget is funded through local tax levy.

A 2% increase in tax levy is equivalent to a 1.4% increase in revenue.

A 4.15% increase in tax levy is equivalent to a 2.95% increase in revenue.

Year over year CPI is about 3.1% as of January 2024.

Data Collection to Determine Appropriations

Data Collection

- Salary Projections
- Employee Benefits (Health Care, Tuition Reimbursement, Pension Contributions, Sick and Vacation Payout, etc.)
- Tuition (Out of district placements, receiving students i.e. pk tuition)
- Transportation (Out of district students for the school year and the extended school year (ESY))
- Enrollment Projections including charter school enrollment
- Debt Service
- Supervisor / Building budget requests
- Statement of Priorities - How the district supports student programs

Appropriations

Appropriations	2023-2024 Adj budget	2024-2025	Difference	% Inc
Salaries	7,710,565.00	7,655,473.00	(55,092.00)	-0.71%
Benefits	2,678,415.00	2,894,280.00	215,865.00	8.06%
Tuition	1,482,394.00	1,119,534.00	(362,860.00)	-24.48%
PreK Expansion	29,626.00	82,254.00	52,628.00	177.64%
Transportation	418,701.00	439,636.00	20,935.00	5.00%
Operations and Facilities	560,257.00	490,145.00	(70,112.00)	-12.51%
Purchased Services	953,374.00	1,463,429.00	510,055.00	53.50%
Supplies	756,640.00	744,376.00	(12,264.00)	-1.62%
Textbooks	43,613.00	47,113.00	3,500.00	8.03%
Federal Grants	342,792.00	308,107.00	(34,685.00)	-10.12%
Capital Expense	726,002.00	36,231.00	(689,771.00)	-95.01%
Operating Budget	15,702,379.00	15,280,578.00	(421,801.00)	-2.69%

Appropriations	2023-2024 Adj budget	2024-2025	Difference	% Inc
Salaries	7,710,565.00	7,655,473.00	(55,092.00)	-0.71%

- Basic Skills position will be funded through Title 1
- Preschool salaries funded through expansion grant

Appropriations	2023-2024 Adj budget	2024-2025	Difference	% Inc
Salaries	7,710,565.00	7,655,473.00	(55,092.00)	-0.71%
Benefits	2,678,415.00	2,894,280.00	215,865.00	8.06%

- Benefits includes health, dental, vision, pension contributions, unemployment, workers compensation insurance, and tuition reimbursement.
- Health benefits increased by 6.5%
- Pension contributions increase about 9% per year

Appropriations	2023-2024 Adj budget	2024-2025	Difference	% Inc
Salaries	7,710,565.00	7,655,473.00	(55,092.00)	-0.71%
Benefits	2,678,415.00	2,894,280.00	215,865.00	8.06%
Tuition	1,482,394.00	1,119,534.00	(362,860.00)	-24.48%

- Tuition costs offset by IDEA funding
- Restructuring services with the jointure
- 3 place holders included

Appropriations	2023-2024 Adj budget	2024-2025	Difference	% Inc
Salaries	7,710,565.00	7,655,473.00	(55,092.00)	-0.71%
Benefits	2,678,415.00	2,894,280.00	215,865.00	8.06%
Tuition	1,482,394.00	1,119,534.00	(362,860.00)	-24.48%
PreK Expansion	29,626.00	82,254.00	52,628.00	177.64%

- Preschool expansion grant cannot be used for expenses related to students with IEP's.
- The district is required to transfer funds into the preschool program to cover expenses for students with IEP's.
- Projected increase is \$52,628

Appropriations	2023-2024 Adj budget	2024-2025	Difference	% Inc
Salaries	7,710,565.00	7,655,473.00	(55,092.00)	-0.71%
Benefits	2,678,415.00	2,894,280.00	215,865.00	8.06%
Tuition	1,482,394.00	1,119,534.00	(362,860.00)	-24.48%
PreK Expansion	29,626.00	82,254.00	52,628.00	177.64%
Transportation	418,701.00	439,636.00	20,935.00	5.00%

Estimated cost for transporting students attending out of district schools.

Appropriations	2023-2024 Adj budget	2024-2025	Difference	% Inc
Salaries	7,710,565.00	7,655,473.00	(55,092.00)	-0.71%
Benefits	2,678,415.00	2,894,280.00	215,865.00	8.06%
Tuition	1,482,394.00	1,119,534.00	(362,860.00)	-24.48%
PreK Expansion	29,626.00	82,254.00	52,628.00	177.64%
Transportation	418,701.00	439,636.00	20,935.00	5.00%
Operations and Facilities	560,257.00	490,145.00	(70,112.00)	-12.51%

This year \$82,909 of maintenance reserve was used for HVAC repairs and an SDA grant in the amount of \$23,144 was received for HVAC repairs. This is actually an increase of \$35,941 (82,909 + 23,144 - 70,112) or 7.9%

Appropriations	2023-2024 Adj budget	2024-2025	Difference	% Inc
Salaries	7,710,565.00	7,655,473.00	(55,092.00)	-0.71%
Benefits	2,678,415.00	2,894,280.00	215,865.00	8.06%
Tuition	1,482,394.00	1,119,534.00	(362,860.00)	-24.48%
PreK Expansion	29,626.00	82,254.00	52,628.00	177.64%
Transportation	418,701.00	439,636.00	20,935.00	5.00%
Operations and Facilities	560,257.00	490,145.00	(70,112.00)	-12.51%
Purchased Services	953,374.00	1,463,429.00	510,055.00	53.50%

Includes \$393,275 from the tuition category for restructuring services with South Bergen Jointure for in district programs.

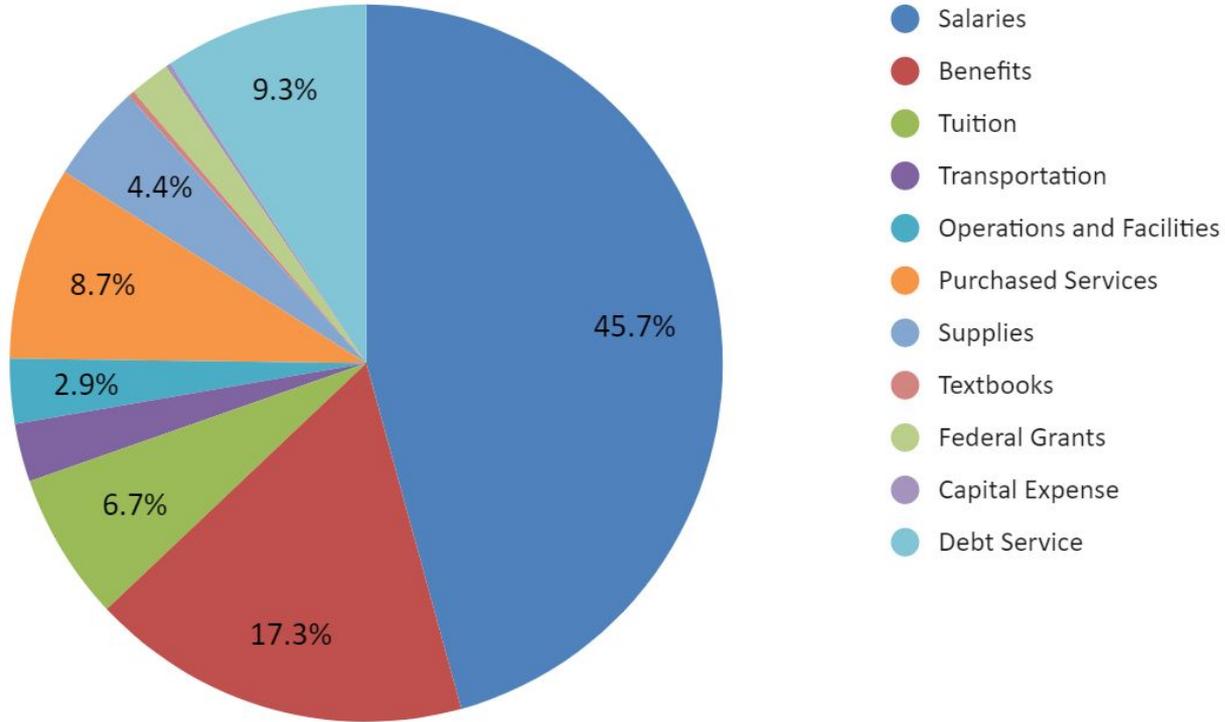
Appropriations	2023-2024 Adj budget	2024-2025	Difference	% Inc
Salaries	7,710,565.00	7,655,473.00	(55,092.00)	-0.71%
Benefits	2,678,415.00	2,894,280.00	215,865.00	8.06%
Tuition	1,482,394.00	1,119,534.00	(362,860.00)	-24.48%
PreK Expansion	29,626.00	82,254.00	52,628.00	177.64%
Transportation	418,701.00	439,636.00	20,935.00	5.00%
Operations and Facilities	560,257.00	490,145.00	(70,112.00)	-12.51%
Purchased Services	953,374.00	1,463,429.00	510,055.00	53.50%
Supplies	756,640.00	744,376.00	(12,264.00)	-1.62%
Textbooks	43,613.00	47,113.00	3,500.00	8.03%
Federal Grants	342,792.00	308,107.00	(34,685.00)	-10.12%

Title I used to fund basic skills salaries. Services and supplies to be provided through Title II, III and IV.

Appropriations	2023-2024 Adj budget	2024-2025	Difference	% Inc
Salaries	7,710,565.00	7,655,473.00	(55,092.00)	-0.71%
Benefits	2,678,415.00	2,894,280.00	215,865.00	8.06%
Tuition	1,482,394.00	1,119,534.00	(362,860.00)	-24.48%
PreK Expansion	29,626.00	82,254.00	52,628.00	177.64%
Transportation	418,701.00	439,636.00	20,935.00	5.00%
Operations and Facilities	560,257.00	490,145.00	(70,112.00)	-12.51%
Purchased Services	953,374.00	1,463,429.00	510,055.00	53.50%
Supplies	756,640.00	744,376.00	(12,264.00)	-1.62%
Textbooks	43,613.00	47,113.00	3,500.00	8.03%
Federal Grants	342,792.00	308,107.00	(34,685.00)	-10.12%
Capital Expense	726,002.00	36,231.00	(689,771.00)	-95.01%
Operating Budget	15,702,379.00	15,280,578.00	(421,801.00)	-2.69%

Appropriations	2023-2024 Adj budget	2024-2025	Difference	% Inc
Operating Budget	15,702,379.00	15,280,578.00	(421,801.00)	-2.69%
Debt Service	1,551,038.00	1,553,288.00	2,250.00	0.15%
Total Budget	17,253,417.00	16,833,866.00	(419,551.00)	-2.43%

2024-2025 Anticipated Expenditures



Salaries and benefits are 63% of the districts budget

Revenue vs. Appropriations

Revenue vs. Appropriations	
Estimated Revenue	16,833,866
Anticipated Appropriations	16,833,866
Difference	(0)

Estimated Tax Impact

Tax Impact	
Tax Levy 2023-2024	11,486,129.00
Tax Levy 2024-2025	11,963,401.00
Debt Service 2023-2024	1,551,038.00
Debt Service 2024-2025	1,553,288.00
Tax Impact inc. Debt.	3.68%
Tax Impact exc. Debt.	4.16%

	2023-2024	2024-2025
(A) General Fund School Levy	11,486,129	11,963,401
(D) Total School Levy	13,037,167	13,516,686
(B) Estimated Net Taxable Valuation (as of 10/01/23)	3,014,869,684	3,014,869,684
(H) Estimated Equalized Valuation (as of 10/01/23)	3,279,846,389	3,279,846,389
(C) Estimated General Fund School Tax Rate, Without Repayment of Debt or Adjustments= $100 \times (A) / (B)$ 0.4308	0.3810	0.3968
(F) Estimated Total School Tax Rate, With Repayment of Debt and Adjustments= $100 \times (D) / (B)$ 0.4898	0.4324	0.4483
(I) Estimated Equalized General Fund School Tax Rate, Without Repayment of Debt or Adjustments= $100 \times (A) / (H)$ 0.4467	0.3502	0.3648
(L) Estimated Equalized Total School Tax Rate, With Repayment of Debt and Adjustments= $100 \times (D) / (H)$ 0.5079	0.3975	0.4121
Median listing home price (realtor.com)	512,000	512,000
Estimated School Tax per Household	2,035	2,110
Estimated School Tax Increase		75