



FEBRUARY 14, 2024 CSD BOD VOTING MEETING MINUTES

02/14/2024 [07:00 PM-08:00 PM] @ Alice Schafer Annex gym

FEBRUARY 14, 2024 CSD BOD VOTING MEETING MINUTES

1. Opening of Meeting

Minutes

Mrs. Luckock opened the meeting at 7:07 pm noting the Board held an executive session at 6:45 pm to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss a student matter.

2. Moment of Silence

3. Flag Ceremony

4. Vision and Mission Statement

Vision Statement- "A community where all recognize and fulfill their unique potential to contribute to a globally connected society."

Mission Statement- "To provide a safe and supportive environment where all acquire the skills to become productive citizens of a globally connected society."

5. Call to Order

Minutes

All of the board members were present-

Mr. Burnham, Mr. Hall, Mr. Horne, Mrs. Luckock, Mr. Klink, Mr. McQuiston, Mr. Nader, Mr. Schaef and Mr. Williamson.

The following administrators were present-

Mr. Sperry, Ms. Dressel, Ms. Krankota, Dr. Jardina, Mr. Kimmel, Mr. Kell, Mrs. Harrington (solicitor), Mr. Hans, Mr. Pietroski and Mr. Parks.

6. *Visitor Recognition on Agenda Items

*Per Policy 903 – Public Participation in Board Meetings. All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.



Minutes

Jim Collins addressed the board. Asked about the financials and bills in 10A on the agenda, are the details available to the public. Mrs. Luckock responded not totally as information has to be redacted due to student, staff. He asked when they would be. Mrs. Luckock noted the board is working with the solicitor for information and when we can make it available to the public. It has been noted there is continued interest in that. Mr. Collins ended stating it is great to see student stuff, all the activities listed here and that they are able to go out and do this.

Jennifer Bodnar approached. Since the last meeting there was discussion about live streaming these meetings and a few said they felt it was of no use or worthless. She wanted to comment on that specifically, there are a lot of those who would love to attend but the problem is they have children at home, have to take time for homework and people don't own a vehicle or have gas money to come. If single parents, they have to be at home with their students, if a couple and work, one has to stay home and like myself have a lot of health problems. Mrs. Luckock interrupted her noting that during the last meeting we stated we will make an effort to live stream and the tech director is doing a trial run in March in hopes of going live in April using our YouTube channel. The majority of the board felt it would mostly be readily accessible to the public. Where you not there to hear that we are making an effort. Mrs. Bodnar replied, yes she was here and heard the comments that it was useless and worthless. Mrs. Luckock replied that at the end we said we are moving forward. Mrs. Bodnar noted she did not hear that but was just going to try to give a view point, I hope you try until you succeed. Mrs. Luckock noted this visitor recognition is for items on tonight's agenda. Mrs. Bodnar thought it was on the agenda.

7. Approval of Agenda with Additions

Request the Board to approve the Agenda.

Minutes

Motion by Mr. Schaef, second by Mr. Hall.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

8. Approval of Minutes

Request the Board to approve the following minutes;

January 3, 2024 Budget Finance Committee Meeting Minutes

January 3, 2024 CSD BOD Work Session Meeting Minutes

January 10, 2024 CSD BOD Voting Meeting Minutes



Minutes

Motion by Mr. Schaeff, second by Mr. Hall.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaeff-yes Mr. Williamson-yes

9. TREASURERS REPORT

9.a. Approve Treasurers Report

Request the Board to approve the Treasurers Report as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Schaeff, second by Mr. McQuiston to approve 9A, 10A and 10B.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaeff-yes Mr. Williamson-yes

10. FINANCIALS - BILLS

10.a. Approve January 2024 General Fund 10 Bills in the amount of \$1,877,668.66

a. Approve General Fund 10 Total Checks, Direct Deposits and Wire Transfers for the Month in the amount of \$1,877,668.66, as per detailed backup on Agenda Manager.

10.b. Approve Fund 50 Cafeteria Food Service Bills in the amount of \$68,959.45

Request the Board to approve the Fund 50 Cafeteria Food Service Bills in the amount of \$68,959.45, as per detailed backup on Agenda Manager.

11. INVESTMENT REPORT - As Information



12. INFORMATION (Financial Reports and Bank Statements to be included upon the Minutes.

12.a. General Fund Report - Revenues/Expenditures - January, 2024

January, 2024

12.b. Student Activity Fund Reports - CASH, CLMS, CVMS

As information the Student Activity Fund Reports as follows;

CASH - November, 2023 and December, 2023

CLMS -December, 2023 and Oct/Dec 2023 Quarterly

CVMS - December, 2023; Oct/Dec 2023 Quarterly and January, 2024

12.c. Cyber Charter Report - as information

13. OTHER FINANCIALS with Additions

13.a. Approve Academic Initiative/Academic Intramural Proposal w/Addition

Request the Board to approve the following Academic Initiative/Academic Intramural Proposal, detailed backup on Agenda Manager.

Conneaut Valley Elementary School

Holly Thomas and Adam Jesse to conduct Tech Club for a total of 20 hours max February through May, 2024 at \$22.50/hour. 36 students participated last year.

Addition- Conneaut Area Senior High School

Mike Shimkanin to conduct Robobots starting February, 2024 through April, 2024 for up to a total of 25 hours at \$22.50/hour. This program had six students participating the last school year.

Minutes

Motion by Mr. Klink, second by Mr. McQuiston to approve items 13A through 13H.

Motion passed by Roll Call.

Mr. Burnham-voted yes on all but 13.g he voted no Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaefer-yes Mr. Williamson-yes



13.b. Approve Resolution for Joint Taxing District Agreement

Request the Board to approve the resolution for a Joint Taxing District with Summerhill Township and Springboro Township and appoint Patti Franz as the collector of school taxes for the 2024-2025 and 2025-2026 school years, as per detailed backup on Agenda Manager.

13.c. Approve Disabled Veterans Real Property Tax Exemption Certification(s)

Request the Board to approve the Disabled Veterans Real Property Tax Exemption Certification(s), as per detailed backup on Agenda Manager.

13.d. Approval to Pay

Request the Board to approve to pay as follows;

1. Conneaut Lake Elementary requesting to pay three secretaries, three kindergarten teachers, one speech pathologist, and two nurses, each at their regular hourly rate to work the evening of Tuesday, April 16, 2024 for kindergarten registration that will be held from 4 pm to 7 pm.
2. Conneaut Valley Elementary requesting to pay three secretaries, three kindergarten teachers, one speech pathologist, and one nurse, each at their regular hourly rate to work the evening of Thursday, April 18, 2024 for kindergarten registration that will be held from 4 pm to 7 pm.

13.e. Approve Resignation and Appointment of Tax Collector(s)

1. Request the Board to approve the resignation from Sherry Tidwell as Linesville Borough Tax Collector effective December, 2023.
2. Request the Board to approve the appointment of Dawn Peters as the Linesville Borough Tax Collector, effective January, 2024.

13.f. Approve eRate 2024 Contract Agreement

Request the Board to Approve the Category 2 Agreement between Connectivity Communications and Conneaut School District for the purchase of eligible equipment and services on the PEPPM Mini-bid 2024 Equipment Bid List for Extreme Wireless equipment as part of the eRate FY 2024 contract term.

13.g. Approve Bids

Request Board approval for administration to accept the lowest responsible bidder or quoter meeting specifications for the bids or quotes for listed items, and to accept the rejection of certain



bids or quotes by the Administration, whereby it is understood that the acceptance of those bids or quotes does not obligate the District to purchase those items and that the Administration has the authority to purchase those items as needed.

Request the Board to approve Administrations recommendation to award the Athletic Bids for the 2024/2025 school year, Total award amount of \$32,221.46, as follows;

Sportman's: \$16,859.69

BSN Sports: \$ 9,518.87

Deman's: \$ 2,620.95

Pyramid: \$ 1,945.46

MEDCO: \$ 1,276.49

Total: \$32,221.46

13.h. Addition to Agenda - Approve Director of Technology Compensation Plan

Request the Board to approve the Director of Technology Compensation Plan, effective July 1, 2024 through June 30, 2029, as per detailed backup on Agenda Manager.

14. BOARD CONCERNS

14.a. Correspondence

Minutes

Mrs. Luckock announced Mr. Williamson as the lead board member for public concerns noting they are not to be confused with a Right to Know Request but concerns raised at the board meetings. He will coordinate and try to get the correct person for the response. or if it needs solicitor review. Mr. Williamson also offered to scan to Mrs. Luckock and Mr. Joseph if need be and send them to the board the day after the meeting for a prompt follow up.

14.b. Student Representatives - CLMS Principal Report

CLMS Principal Report

Minutes

Mr. Hans presented the report.



**14.c. Crawford County Career & Technical Center Representative -
Tim McQuiston CCCTC Representative**

Minutes

Mr. McQuiston read his report.

14.d. Northwest Tri-County Intermediate Unit #5 Representative - Dorothy Luckock, IU Board

Minutes

Mrs. Luckock read her report.

14.e. Conneaut Education Association - Sue Moss, President

Minutes

no report.

14.f. Conneaut Education Support Personnel Association - Paul VanDusen, President

Minutes

No report.

14.g. Committee Reports

Minutes

Mrs. Luckock announced the compensation committee met on January 29, 2024 to review compensation plans.

A PSBA presentation was held recognizing the new board members.

15. OTHER

15.a. Approve 2023/2024 Graduating Seniors

Request Board approval of Graduating Seniors for 2023/2024 school year from Conneaut Area Senior High School, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Schaef, second by Mr. Hall to approve items 15A and 15B.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

15.b. Approve Regional Behavioral Consultants Agreement(s)



1. Request the Board to approve the written agreement to coordinate and refer services with Conneaut School District, as per detailed backup on Agenda Manager.
2. Request the Board to approve the Community Partnership Service Agreement with Regional Behavioral Consultants, as per detailed backup on Agenda Manager.

15.c. Approve PSBA Reaffirming Principles of Government and Leadership

Request the Conneaut School Board of Directors to approve the Reaffirming Principles of Governance and Leadership;

Lead Responsibility- Prepare for, attend and actively participate in board meetings. Work together with civility and cooperation, respecting that individuals hold differing opinions and ideas. Participate in professional development, training and board retreats. Collaborate with the superintendent, acknowledging their role as the 10th member of the board and commissioned officer of the Commonwealth.

Act Ethically - Never use the position for improper benefit to self or others. Avoid actual or perceived conflicts of interest. Recognize school directors do not possess any authority outside of the collective board. Accept that when a board has made a decision, it is time to move forward collectively and constructively.

Plan Thoughtfully - Implement a collaborative strategic planning process. Set annual goals that are aligned with comprehensive plans, recognizing the need to adapt as situations change. Develop a comprehensive financial plan and master facilities plan that anticipates short- and long-term needs. Allocate resources to effectively impact students success.

Evaluate Continuously- Make data-informed decisions. Evaluate the superintendent annually. Conduct a board self-assessment on a recurring basis. Focus on student growth and achievement. Review effectiveness of all comprehensive and strategic plans.

Communicate Clearly- Promote open, honest and respectful dialogue among the board, staff and community. Acknowledge and listen to varied input from all stakeholders. Promote transparency while protecting necessary confidential matters. Set expectations and guidelines for individual board member communication.

Advocate Earnestly- Promote public education as a keystone of our Commonwealth. Engage the community by seeking input, building support networks and generating action. Champion public education by engaging local, state and federal officials.

Govern Effectively- Establish and adhere to rules and procedure's for board operations. Develop, adopt, revise and review policy routinely. Align board decisions to policy, ensuring compliance with the PA School code and other local, state and federal laws. Remain focused on the role of governance, effectively delegating management tasks to the administration.



Minutes

Mr. Williamson asked if the paragraph with "Act Ethically" could remove a sentence. Mr. McQuiston reminded him we must have a motion before commenting.

Motion by Mr. Klink, second by Mr. Hall.

Motion passed by Roll Call.

Mr. Williamson asked if the paragraph with Act Ethically could remove a sentence. Mr. McQuiston corrected must have motion first.

Mr. Williamson asked if the last sentence in Act Ethically could be struck. Mrs. Luckock noted we are to approve or not approve this as stated by PSBA. Mr. Burnham argued that we can amend or not, we amended years ago, just as Mr. Schaef. Mr. Williamson feels only the one needs amended, the last statement. Mrs. Luckock that is the democratic process. Mr. Burnham motioned to strike the last statement to amend, Mrs. Harrington announced the board either has to withdraw the current motion or if desired take the withdrawal. The original board making the motion did not therefore, Mrs. Luckock announced the vote is on the original motion and if defeated we will entertain an amended motion version.

Mr. Burnham-no Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-no

15.d. Approve 2024/2025 SY School Calendar

Request the Board to approve the 2024/2025 school year school calendar, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Mr. McQuiston, second by Mr. Klink.

Mr. Sperry updated the board that PENNCREST's graduation is on Thursday and Crawford Central is on Friday. The board each announced their preference and voted on the existing calendar presented which shows a Thursday graduation.

Motion passed by Roll Call.

Mr. Burnham-no Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-no Mr. Williamson-yes

16. OLD BUSINESS



17. NEW BUSINESS

18. PERSONNEL with Additions

18.a. Approve Anderson Bus Driver Personnel Updated Listing

Request the Board to approve an updated listing of the bus driver personnel from Anderson Bus Company, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Schaef, second by Mr. McQuiston to approve 18A through 18O.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

18.b. Approve ESS Substitute Personnel Listing

Request the Board to approve names to the ESS Substitute Personnel listing, as per detailed backup on Agenda Manager.

18.c. Approve Contracted Custodial Personnel

Request the Board to approve the Contracted Custodial Personnel listing, as per detailed backup on Agenda Manager.

18.d. Approve Resignation(s)

Request the Board to approve the following resignation(s);

1. Kristen Johnston, cafeteria helper, effective December 21, 2023, per detailed backup on Agenda Manager.

18.e. Approve Support Service Personnel Intent to Retire Utilizing Special Retirement Incentive with Additions

Request the Board to approve to accept the retirement notices, made with the intent and the purpose of accepting the Board's offer of an early retirement incentive approved by the Board at its meeting on December 13, 2023, for the following support service personnel and as per detailed backup on Agenda Manager;



1. Rebecca Hepler, head cook, retiring effective June 5, 2024, utilizing the special retirement incentive and selecting the "full time employee and continuation of District-provided medical coverage for a period from the effective date of retirement through and including June 30, 2027". As per detailed backup on Agenda Manager.

Additions

1. Carina Braden, instructional aide, retiring with her last day of employment with the District to be June 6, 2024, utilizing the special incentive and selecting "full time employee and the continuation of District-provided medical coverage for a period from the effective date of retirement through and including June 30, 2027.
2. Debra Welker, cook, retiring with her last day of employment with the District to be June 10, 2024, utilizing the special incentive and selecting "full time employee and the continuation of District-provided medical coverage for a period from the effective date of retirement through and including June 30, 2027.

18.f. Approve Leave Request(s) with Additions

Request the Board to approve the following leave request(s), as per detailed backups on Agenda Manager;

1. Kelly Allen, instructional aide, 1 Day, General Unpaid Leave, December 18, 2023.
2. Katheryn Berry, instructional aide, 2 Days, General Unpaid Leave, December 13, 2023 and December 15, 2023.
3. Katheryn Berry, instructional aide, 1 Day, General Unpaid Leave, January 17, 2024.
4. Katheryn Berry, instructional aide, 1 1/2 Days, (all three absences are half days) January 4, 2024; January 5, 2024 and January 11, 2024.
5. Katheryn Berry, instructional aide, 1 Day, General Unpaid Leave, January 30, 2024.
6. Barbara Burns, instructional aide, 1 Day, General Unpaid Leave, December 19, 2023.
7. Rhonda Frisina, instructional aide, 1/2 Day, General Unpaid Leave, November 13, 2023.
8. Rhonda Frisina, instructional aide, 1 Day, General Unpaid Leave, November 17, 2023.
9. Rhonda Frisina, instructional aide, 1 Day, General Unpaid Leave, December 18, 2023.
10. Rhonda Frisina, instructional aide, 1 Day, General Unpaid Leave, January 5, 2024.
11. Jazzmine Harris, instructional aide, 1 1/2 Days, General Unpaid Leave, December 7, 2023 half day and January 2, 2024 full day.
12. Kaitlin Liszka, teacher, Paid Military Leave, 1 Day, January 3, 2024.
13. Terry Litwin, cooks helper, 15 days, Temporary Disability, January 12, 2024 through February 5, 2024.
14. Jessica Loughner, instructional aide, 2 Days, General Unpaid Leave, January 8, 2024 and January 9, 2024.
15. Stephanie Shipton, office aide, 6 Days, General Unpaid Leave, February 23, 2024; February 26, 2024 through February 29, 2024 and March 1, 2024.



16. Jenna White, office aide, 3 Days, General Unpaid Leave, December 19, 2023 through December 21, 2023.

Additions...

1. Barbara Burns, instructional aide, 2 Days, General Unpaid Leave, January 26, 2024 and January 29, 2024.
2. Emma Stevenson, instructional aide, 1/2 Day, General Unpaid Leave, January 23, 2024.

18.g. Approve Waivers of Unpaid Leave Disciplinary Action(s)

Request the Board to approve three (3) requests to waive unpaid leave disciplinary actions, as per detailed backups on Agenda Manager.

18.h. Approve Student Activities/Field Trip Request(s) with revision

Request the Board to approve the following field trips/student activity trips;

Conneaut Lake Middle School and Conneaut Valley Middle School

1. Lisa Lichota, Craig Heberle and Sarah Pelc and each of the 8th grade teachers at the middle schools to take the 8th grade students to CASH to meet teachers, discuss schedule options and have lunch on March 7, 2024. District Cost: busing \$504.00.

Conneaut Area Senior High School

1. Glenn Cameron and a nurse to take five students to the Region Band @ MASH on February 22, 2024 through February 24, 2024. District Cost: substitutes \$197.10, registration \$255.00 and using a district van. District Cost: \$749.20.
2. Glenn Cameron and Elizabeth Heckman to take 25+ Jazz Band and Vocal Ensembles to perform at the Active Aging in Linesville, PA for their Mothers Day Luncheon on May 9, 2024. District Cost: busing \$93.00.
3. Glenn Cameron and Elizabeth Heckman to take 25+ students to the Mercer Area High School Jazz Festival on April 24, 2024. District Cost: busing \$235.00.
4. Glenn Cameron and Elizabeth Heckman to take 25+ students to the Lakeview High school Jazz Festival in Stoneboro, PA on April 12, 2024. District Cost: bussing \$224.00.
5. Glenn Cameron and Elizabeth Heckman to take 25+ students to the Pymatuning Valley Jazz Jam/Festival in Andover, Ohio on April 6, 2024. District Cost: busing \$172.00.
6. Glenn Cameron and Elizabeth Heckman to take 25+ students to the Maplewood Jazz Band Festival in Townville, PA on March 13, 2024. District Cost: \$219.00.
7. Elizabeth Heckman to take four juniors/seniors to the Region II Chorus at Oil City High School on March 7, 2024 through March 9, 2024. District Cost: substitutes \$394.20, registration \$700.00, using the school van and meals \$120.00. Total District Cost: \$1,214.20.

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8. Marcy Hoenes, Kathy Semian, Paul Van Dusen, Katy Berry and a school nurse to take thirteen students to the Movies at Meadville and lunch at KFC on February 22, 2024. District Cost: registration \$216.00, busing \$173.00, meals \$104.00 Total District Cost: \$493.00.
9. Marcy Hoenes, Kathy Semian, Paul Van Dusen, Katy Berry and a school nurse to take thirteen students to tour Kraynacks and lunch at the Golden Corral in Hermitage on March 21, 2024. District Cost: busing \$232.00 and meals \$205.14. Total District Cost: \$437.14.
10. Kaitlin Liszka to take thirty students to FFA Bowling night at Lakeside Lanes in Conneaut Lake, PA on February 23, 2024. No Cost to the District.
11. Kaitlin Liszka to take twelve students to the Winter Round Up to compete at the Lawrence County Career and Technical Center in New Castle, PA on March 8, 2024. District Cost: substitute \$197.00 and busing \$400.00. Total District Cost: \$597.00.
12. Kaitlin Liszka to take seven students to the State Legislative Leadership Conference in Harrisburg, PA on March 24, 2024 through March 26, 2024. District Cost: substitute \$394.00, registration \$250.00, using FFA van and mileage \$368.50. Meals and hotel are included in registration. Total District Cost: \$1,012.50.
13. Mary Morris and Charles Morris to take 25 Drama Club students to the Anastasia at the Academy Theatre on Saturday, February 10, 2024. No Cost to the District.
14. Jason Werteleit and Richard Freysinger to take up to 40 students to Penn West Edinboro PI Day on Thursday, March 14, 2024. District Cost: substitute \$200.00 and busing \$220.00. Total District Cost: \$420.00.

Conneaut Lake Elementary School

1. Beth Dilley, Cindy Henry, Jodi Phelps, Irene Howick, Heather Fuller to take the 2nd grade students to Pymatuning Lab of Ecology/Ford Island and Wilson Boat launch in Linesville, PA on May 10, 2024. No Cost to the District/buses paid for by DCNR (a grant they were awarded).
2. Dalton Holbrock, Jenna Kohler, Heather Fuller, Rhonda Frisina, Carlee Richardson and a nurse to take sixteen students to the Children's Museum in Erie on March 1, 2024. District Cost: registration \$160.00, busing \$219.00. Total District Cost: \$379.00.

Conneaut Lake Middle School

1. Yvonne Medrick, Stephanie Billig, Beth Sanner, Pam Harrison, Jaime Duda and Arik Wolf to take the 8th grade students to Kennywood Park on June 4, 2024. No Cost to the District.
2. Denise Pollard, Dawn Challingsworth, and Bret McCartney to take the 5th grade students to visit the Mark Twain Manor in Jamestown, PA on May 16, 2024. No Cost to the District.
3. Ruth Rea to take the 7th and 8th grade Combined Band and Chorus to CASH on March 12, 2024 and March 14, 2024. District Cost: substitute \$429.50 and busing \$352.00.
4. Ruth Rea to take four students to the Junior High District Band at CASH on April 5, 2024 and April 6, 2024. District Cost: \$204.75; registration \$200.00. Total District Cost: \$404.75.

Conneaut Valley Middle School- with revision to trip

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1. ~~Abbey Clark~~ and Serena Klink to take up to 24 students to CVE on **(date corrected) February 23, 2024** to read to the younger students. No Cost to the District.
2. Jordan Lynn, Todd Tompkins, Pat McKissick, Katie Glunt, Janelle Agnew and Serena Klink to take the 8th grade students to Kennywood Park on June 4, 2024. No Cost to the District.
3. Sarah Pelc, Sarah Myers, Jess Loughner, Todd Tompkins, Jamie Kellogg, Tami Bossard, Kendra Moran and Katie Glunt to take up to 150 students to swim/ice skate at the MARC for reward for positive behavior on April 12, 2024. District Cost: substitute \$200.00 and busing \$1,595.00. Total District Cost: \$1,795.00.
4. Sarah Pelc and Jamie Kellogg to take up to 30 students to the Cleveland Aquarium in Cleveland, Oh on March 6, 2024. District cost: substitute \$200.00 and busing \$312.00. Total District Cost: \$512.00.
5. Sarah Pelc, Todd Tompkins, Pat McKissick, Jordan Lynn and Victor Susol to take up to 60 students to a career fair at Allegheny College on April 10, 2024. District Cost: busing \$311.00.
6. Sarah Pelc to take up to 15 students to participate in T.O.P. Club and clean up Presque Isle beaches at Presque Isle State Park on May 9, 2024. District Cost: busing \$185.00.
7. Sarah Pelc, Steve Mickle, SuAnne Dendis, and Kristen Neubert to take the 5th grade students tour CLMS and "getting to know you activities" on May 10, 2024. District Cost: busing \$337.00.
8. Sarah Pelc, Sue Moss, Mary Wilson, and Sarah Myers to take the 6th grade students to a "getting to know you activities" and tour CLMS on May 17, 2024. District Cost: busing \$337.00.
9. Sarah Pelc, Michelle Gould, Jaime Wells, Jamie Kellogg, and Howard Bolte to take the 7th grade students to CLMS for a "getting to know you and tour on May 24, 2024. District Cost: busing \$337.00.
10. Erin Warren to take up to thirty-eight 7th and 8th grade band and chorus students to CASH for the annual 7th and 8th grade Combined Chorus and Band rehearsals and concert at CASH on March 12, 2024 and March 14, 2024. District Cost: substitute \$410.00 and busing \$379.00.

18.i. Approve Professional Growth Request(s)

Request the Board to approve the following professional growth requests, detailed backup on Agenda Manager;

1. Katie Ellis to attend the SAP Training at the NW Tri-County IU#5 in Edinboro, PA on February 6, 2024; February 7, 2024 and February 13, 2024. Title IIA cost: registration \$375.00, and mileage \$120.60. **Total Title IIA Cost** (no district cost) \$495.60.
2. Hilary Udell to attend the NW Tri-County IU#5 HR Job Alike on January 17, 2024. **No Cost.** Carpooling with Shasta Henry (who was approved in October, 2023).
3. Adam Jardina to attend the Pennsylvania Association of Federal Programs Coordinators Conference in Pittsburgh, PA on April 14, 2024 through April 17, 2024. Title IA Cost:



Registration \$425.00, mileage \$132.66, tolls/parking \$35.00, hotel \$615.00 and meals \$240.00. **Total Title 1A** (no district cost) Cost: \$1,447.66.

4. Doug Parks to attend the Learning Leader Book Study: Culturize (virtually) on February 1, 2024; February 22, 2024; March 13, 2024; April 3, 2024; and April 16, 2024. **Title 2A Cost** (no district cost) registration \$50.00.

18.j. Approve Fund Raising Request(s)

Request the Board to approve the following Fundraising Requests;

Conneaut Area Senior High School

1. Conneaut Area FFA to conduct a silent auction (adults only) to be held with the FFA community and accept donations on February 19, 2024. Proceeds to be used by the Conneaut Area FFA.
2. CASH Senior Class of 2024 to sell Daffins candies at \$1.00 each starting February 9, 2024 to May 15, 2024. Proceeds to be used for Senior class 2024 activities.

Conneaut Lake Middle School

1. CLMS Junior High Girls' Volleyball to host a Volleyball tournament and sell food at the concession stand (various pricing) on April 6, 2024. Proceeds to be used for attending trips and end of season banquet.

Conneaut Valley Elementary School

1. CVES PTO to sell Sarris Candies ranging from \$2 to \$23/each from February 15, 2024 to February 29, 2024. Proceeds to be used for field trips, busing and various activities for the students.

18.k. Approve Supplemental Coaches for 2023/2024 SY

Request the Board to approve the following supplemental coaches for the 2023/2024 school year; (Note; all coaches have submitted all their clearances and have been reviewed by the Superintendent prior to going to the Board);

Conneaut Lake Middle School

Nathan Resele Boys' Volleyball Assistant Coach

18.l. Approve Supplemental Coach Appointments for 2024/2025 SY



Request the Board to approve the following supplemental coach requests for **2024/2025** (upcoming school year); (All individuals have turned in ALL required clearances and have been reviewed by the Superintendent);

Conneaut Area Senior High School

Douglas Kuhn Girls' Varsity Soccer Head Coach

18.m. Approve Superintendent to Hire

Request the Board to approve the Superintendent to post, interview, and hire for open/posted positions and to bring names to the next regular voting meeting.

(2) PT Autistic Support instructional aides at CASH

School Psychologist

18.n. Approve Change in Field Trip

Requesting Board to approve a change in a field trip approved at the January 10, 2024 voting meeting; originally was Melissa Flinchbaugh and Darla Andrew to take up to 20 sophomores to seniors to PSU Behrend on March 13, 2024. District Cost: substitute \$197.00, busing \$254.00. Total Cost: \$451.00

Requesting Melissa Flinchbaugh to be changed to Lisa Lichota (as well as Darla Andrew going).

18.o. Approve Acknowledgement of Boys' Lacrosse Club Sport 2023/2024 Coach

Request the Board to approve the acknowledgement of Justin Harper as the Boy's Lacrosse Club Sport 2023/2024 school year coach.

19. CURRICULUM

19.a. Approve K-4 English Language Arts Curriculum

Request the Board to approve the K-4 English Language Arts Curriculum, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Schaefer, second by Mr. McQuiston to approve 19A through 19C.



Mr. Schaefer asked if a curriculum item on the agenda whether a work session or voting on a regular monthly basis if an update could be provided, doesn't have to be a 14-20 minute just a 3-5 minute comment period to let us know what is being looked at, what changes might be coming, what committees are doing with that, even with the changing course titles. May seem minor but curriculum is such an important part of school setup and so forth, again like to see on regular basis and request that once again 3-5 report so the meeting moves on. Mr. Burnham stated he requested similar years ago that didn't go anywhere so certainly something like that would go. Mr. Schaefer appreciates his support. Mr. McQuiston felt good idea also, Mrs. Luckock suggested the committee report or something.

Dr. Jardina provided a brief overview of the items on 19A through 19C.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaefer-yes Mr. Williamson-yes

19.b. Approve Change in Course Title

Request the Board to approve to change Cyber Art 9-12 to Cyber 2D Art Fundamentals.

19.c. Approve New Course

Request the board to approve creating Cyber Intermediate Art and Design.

20. BUILDINGS AND GROUNDS

20.a. Approve Facility Use Request with Fee Waiver(s)

Request the Board to approve the following facility use requests with fee waivers, detailed backups on Agenda Manager.

Conneaut Lake Middle School

1. Jeff Hans, requestor for Conneaut Lake Ag 4-H Club to use the cafeteria once a month starting March 1, 2024 through June 30, 2024. Requesting fee waivers.
2. Jeff Hans, requestor for Conneaut Area Little League to use the auditorium, gym, football field and parking lot March 1, 2024 through May 31, 2024 for baseball practices when available, asking for fees to be waived.



Motion by Mr. McQuiston, second by Mr. Klink to approve items 20A through 20C.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

20.b. Approve Sadsbury Township Recreation Complex Extension

Request the Board to approve the one year extension on the lease with the Sadsbury Township for the baseball fields on Greiser Road a.k.a. Sadsbury Township Recreation Complex effective January 1, 2024 through December 31, 2024.

20.c. Approve Disposal of Surplus Property, Equipment, and Supplies

Request the Board to approve the Disposal request of items for scrap/disposal and/or sell on Municibid, as per detailed backup on Agenda Manager.

21. TRANSPORTATION

21.a. Approve Revised and New Bus Routes

Request the Board to approve the Revised and New Bus Routes, as per detailed backup on Agenda Manager.

Minutes

Motion by Mr. Schaef, second by Mr. Klink to approve items 21A and 21B.

Motion passed by Roll Call.

Mr. Burnham-yes Mr. Hall-yes Mr. Horne-yes

Mrs. Luckock-yes Mr. Klink-yes Mr. McQuiston-yes

Mr. Nader-yes Mr. Schaef-yes Mr. Williamson-yes

21.b. Approve Spring Sports Transportation Estimates

Request the Board to approve the 23/24 SY Spring Sports Transportation estimates as follows;



<u>School</u>	23-24 SY	Est. Cost
<i>Conneaut Area Senior High - Spring Sports</i>		\$8,910.69
<i>Conneaut Area Senior High - Marching Band</i>		\$0.00
<i>Conneaut Valley Middle School - Spring Sports</i>		\$1,125.26
<i>Conneaut Lake Middle School - Spring Sports</i>		\$4,789.51
 TOTAL:		 \$14,825.46

<u>School</u>	22-23 SY Actual Cost
<i>Conneaut Area Senior High -Spring Sports</i>	\$10,263.60
<i>Conneaut Valley Middle School - Spring Sports</i>	\$1,238.69
<i>Conneaut Lake Middle School - Spring Sports</i>	\$4,584.43
 TOTAL:	 \$16,086.72

22. *Visitor Recognition

*Per Policy 903 – Public Participation in Board Meetings

All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

Jennifer Bodnar asked about item 15, on page 4 to approve the regional behavioral consultants agreement. She announced her daughter receives services from here and the TSS comes to the school, however it is important to be aware the limitations in that area. One is that by law a health technician (tss) cannot support students academically, only the behavioral issue. When her daughter has an anxiety issue and goes into “fight or flight mode” with a lot of writing she can verbally complete it but the physical act of writing holds her back. The tss cannot scribe or write for her. A BHT or tss also is not permitted to touch a student, not a big deal for her but a younger that needs hand over hand guidance for letter formation the BHD cannot so there are a whole lot of limitations to this, just wanted you to be aware of this.



Mr. Collins asked about 14 c and in listening to Mr. McQuiston asked if each school allocates funds to the career center. Mrs. Luckock responded yes, it is based on students enrolled and also we share expenses cross the district in their debt service but primarily on a per student count. He wondered then do we know how much that property is purchased for. Mr. McQuiston answered he should have pointed out we have money in our funds over the hears and there is no intention in borrowing for this, there is enough in our account to do this project. Mrs. Luckock said once we have the closing we can publicly disclose this. Mr. Burnham also said we have enough in our general fund to take care of the remodeling also.

Mr. Hans stated on behalf of the Conneaut Lake Area Little League and the Conneaut Lake AG 4-H Club we thank you for continuing to allow us to use the facilities at no cost, it provides a nice space for both to meet with students and families.

23. BOARD CONCERNS

The next regular scheduled Board meeting will be;

March 6, 2024 Work Session at the Alice Schafer Annex to start at 7 PM

March 13, 2024 Regular Board Meeting at Alice Schafer Annex to start at 7 PM

Minutes

Mr. Burnham noted on Sherman Alen passing away on Monday. Sometimes he was kind of a hard dose to take but he knew him for 60 plus years and was a known factor in our region. Someone who long term lived here, paid taxes and contributed as auctioneer, fair board and commissioner. Offer my sympathies to all.

24. EXECUTIVE SESSION

EXECUTIVE SESSION - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss a real estate matter specifically regarding the Summit building and a student matter.

25. ADJOURNMENT

Minutes

Motion by Mr. Williamson, second by Mr. Hall to adjourn at 8:10 pm.

26. INFORMATION

(Items approved by the Superintendent and submitted as information to the Board of Education).

26.a. 90 Day Enrollment - as information.



26.b. Facility Use Requests - As information only.

Facility Use Forms as information;

Conneaut Area Senior High School


1. Kaitlin Liszka, requestor for Conneaut Area FFA to use the auditorium on February 19, 2024 for an FFA Community Showcase Night and Silent Auction (adults only conducting the auction).

Conneaut Lake Middle School

1. Lindsay Peterson/April Bowman, requestors for CLMS Girls Volleyball to use the auditorium, gym, concession stand and cafeteria (only for storing team bags) on April 6, 2024 for a Junior High Girls Volleyball Tournament.



Dorothy Luckock, Board President



Christine Krankota, Board Secretary