

FEBRUARY 7, 2024 CSD BOD WORK SESSION MINUTES

02/07/2024 [07:00 PM-08:00 PM] @ Alice Schafer Annex gym

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1. Call to Order

Minutes

It is noted all of the board members were present- Mr. Burnham, Mr. Hall, Mr. Horne, Mrs. Luckock, Mr. Klink, Mr. McQuiston, Mr. Nader, Mr. Schaef, and Mr. Williamson.

It is noted the following administrators were present- Mr. Sperry, Ms. Dressel, Ms. Krankota, Dr. Jardina, Mr. Kimmel, Mr. Kelly, Mr. Vannoy, Mr. Messerall, Mrs. Sada and Mr. Maskrey.

1.a. Moment of Silence

1.b. Salute the Flag Ceremony

2. *Visitor Recognition

*Per Policy 903 – Public Participation in Board Meetings, All visitors who are recognized during the Visitor Recognition are allotted a maximum of five (5) minutes to address matters of their concern, unless otherwise determined by the Board President. Visitor recognition is to be limited to thirty (30) minutes unless otherwise decided by the Board.

Minutes

Jennifer Bodnar approached concerning the autistic support and ES at CLMS not having enough support staff. She also inquired about recent job postings. She recommended sharing FB job openings in order to spread the word around the county.

Brook Leuthold approached, she started off with thanking Mr. Sperry and Mr. Vannoy for taking care of an issue, it was super awesome. She also inquired about her concern last month regarding a packet of books.

Amanda Scott approached, she is a football cheerleading advisor and understands cheer is on the agenda tonight. If any questions she is here to help answer.

Serena Klink approached with a quick question regarding busing and reminding of the importance of elementary level instruction time when thinking start and end times next year.

Jim Collins approached, noting he was piggy backing on Mrs. Leutholds book issues. He asked if anything had been addressed with this and his concern he brought a year ago regarding books. He also asked about itemized list of expenditures were available to the public.

Sharon Karns approached regarding a list of 32 inappropriate books in the public library and about a software she assumed the district had and was probably paying lots of money for each year.

Mr. Burnham noted that this is not the first time that we have had an issue crop up, was assured it was addressed and the same thing again. He offered that if administration cannot get a handle on this we as a board can put a policy in place for suicidal tendencies in our libraries, this is very delicate student body for a lot of reasons and we cannot keep them accessible through our schools.

Mr. Williamson noting "not to be a me too" but another district has a policy specifically for this very issue, is not subjective and it specifically models criminal code for pornography. It is bullet proof to contest it and he has it printed out and can bring to the policy committee. This would take out subjectivity of these books. If the board read it they would agree, some liability behind this based on criminal code so let me know if you want me to bring it next week.

Mr. Klink asked how many library books/new books, new titles do we get each year. Mr. Sperry replied not that many, most are digital now and it is a check in check out through Chrome books.

Mrs. Leuthold stepped up again noting her son just checked out one of the books.

Ms. Karns stepped up again and noting it doesn't matter if a book is physically in their hands or online, the school is still providing access.

3. Discussion Items

3.a. FFA Presentation... Mr. Vannoy

3.b. Cheerleading Discussion...Mr. Hall

Minutes

Mr. Hall indicated a question has come up regarding cheerleading in the District. In looking at the current job description that is in place and how to handle this versus other sports. Right now we have a cheer advisor at the high school level. That person recently was used as a varsity fall position and when it transitioned into the winter it was a cheer club. The same with the middle schools but in the reverse, was a club in the fall and a supplemental in the winter.

What the athletic committee has done as a board in the past is setup head coaches for the varsity and their assistants fall under that head coach of that program. This provides assistance in the district during the seasons. The varsity football cheerleading is in the fall and basketball cheer in the winter. If we make a change that there be a head cheerleading advisor so it will be consistent as a sport instead of a club.

Mrs. Luckock noted that in other sports the varsity head coach of i.e. football basically oversees all the buildings programs middle school and up, to motivate and make consistency in the skills desired as they move up to the high school. But at that point for those we do not expect them to coach anything beyond varsity. Mr. Hall agreed with this current arrangement. Mrs. Luckock asked if he was suggesting that the high school football cheer and basketball be one person? Mr. Hall replied yes.

Mrs. Luckock needs to give it more thought, as those may not know she is a parent of past cheerleaders, one cheered in collegiate level in two sports. She can see where some oversight and consistency could be favorable but is not sure and would like more time to think on this. She asked would you have the athletic committee meet with principals and cheer advisors to toss the idea around, for concerns and bring that back to the full board. Mr. Hall complied and stated when the winter season ends they will so all those coaches can be there.

Mr. Schaefer agreed with Mrs. Luckock's reasoning. He is not sure we have to have a total consistency in every single program in the district. Cheer leading is not quite the same in his mind in setting up a program between high school and middle.

Mr. Williamson asked Mr. Hall if maybe outlining inconsistencies that pose a challenge to the program would give a positive wake to consistency to the proposal. Maybe look at that version. Mrs. Luckock agreed and added to make sure squads are age appropriate.

Mrs. Luckock felt the job description posted on Agenda Manager warranted some questions.

3.c. School Reconfiguration Update(s)...Mr. Sperry

Minutes

Mr. Sperry informed teaching staff last week of their assignments for the upcoming new school year. Mr. Klink expressed concern with the elementary programs having four grade levels, three in middle and elementary has 6 grade levels. What are we doing to bump up emotional support in elementary. Mr. Sperry responded that right now we have K-4, he doesn't know the numbers coming in. Ms. Dressel hasn't looked at the hard numbers and noted to Mr. Klink asking if he realizes his wife spent many years in that program, a lot of times it isn't about the number of kids but the needs and she has to look at incoming kindergarteners, this time of year we start looking at the so we can give it a couple more months.

Mrs. Luckock added the intervention programs and Ms. Dressel's department receives good information from those meetings and they start this month.

3.d. 24/25 SY School Calendar...Mr. Sperry

Minutes

Mr. Sperry presented the draft 2024/2025 school year calendar. He noted that there have been 14 calendars during his tenure that we use on this earth, 7 calendars and a leap year. This is a draft we have seen before, back in 2012 he thought. The school year starts on August 26 with staff returning and students on the 28th. The traditional holidays run similar to this current year. A day off before Thanksgiving and come back Tuesday, Christmas is in the middle of the week so no school Friday the 20th through January 1st.

There are a couple dates he is questioning, specifically Easter weekend. It is late in 2025 and we normally have Monday after Easter off, students returning on Tuesday. But PSSA testing starts that Monday and there is a shorter timeline that year to have them done. It is a concern, not a deal breaker but will see what the other schools feel. He might make that day a Flexible Instruction Day (FID) but the Career center and PENNCREST did not get approved for FID days by the state.

Another question for this board is when to have graduation, Thursday, June 5th or Friday, June 6th. Mrs. Luckock reminded the board that the three districts try to coordinate their calendars as much as possible, sometimes an in-service day is different but if two districts schedule falls the same that is what the career center follows.

Several board members indicated their preference for the day; Mr. Burnham felt Friday was better, Mr. McQuiston preferred Thursday, which freed up other districts' nights. Last year ours was on Friday, according to Mr. Sperry and generally the last day of school is the day of graduation per Mr. Vannoy. Mrs. Luckock added our district for a few

years held graduation on Thursday for family member concerns and other districts had theirs on Friday. Mr. Schaeff felt Friday was better for graduation and families to be able to attend whereby, a mid-week, Thursday is not. He also asked when Halloween/Trick or Treat was. Mr. Sperry has spoken to the county and Halloween will be held on the 31st, the parade is on the 26th. Mr. Hall asked why we still have snow makeup days since we are approved for FID days. Mr. Sperry noted that this year coming out of Thanksgiving break we almost had an ice storm, so for a surprise event they are necessary. Elementary has to be ready to have packets so if it is an emergency kind of thing we need the snow day. Usually in the winter we know a storm is coming and can be ready. On the other side of it parents appreciate these breaks throughout the year to kind of break up the year. If they didn't have them, we could have school at the end of May or first of June. But running starting through some months is a lot of families taking breaks in February and Easter so that is where we use those snow days to help. On the other side of it is Crawford Central and Penncrest did not get approved for FID days and ours runs out in June 2025.

Mrs. Luckock said she has mixed thoughts on graduation. Mr. Sperry will find out what the other districts graduation night is next week.

3.e. RFP to Realtors...Mrs. Luckock

RFP to realtors in regards to CVMS property.

Minutes

Mrs. Luckock- this was discussed at the budget finance committee meeting and we wanted to wait until the end of the year. Discussion included considering soliciting an RFP from the board for proposals from Realtors to see the package they each put together in regards to the Conneaut Valley Middle School property. It is a service, not the kind for bidding and it seemed like in discussion with the solicitor he is familiar with the process. The first step would be appropriate to have that information come back in and in the RFP if need current appraisal on the property or does the district do this independently. Mr. Schaeff asked who writes the RFP. Mrs. Luckock thought the business manager and the solicitor. Mr. Schaeff asked who puts it together and reviews it and Mr. Williamson asked what it looks like. She responded we request from Realtors their plan and strategy, advertising reach and for marketing the property. We would review it once it comes back. Mr. Hall asked if possible to look at auctioning and commercial real estate advertising as well, not just local real estate. As well as the economic project alliance.

3.f. Livestreaming Public MeetingsMrs. Luckock

Minutes

Mrs. Luckock noted it had been a while since we looked at this so she asked Mr. Kelly and Mr. Kimmel to pull out their notes.

Mr. Kelly started off with his notes from 2021 and during COVID we had to do more remotely. He noted the Alice Schafer Annex gym where it was held has high ceilings which caused a sound challenge.

In 2020 the board considered avenues in engaging more with the public, streaming meetings and having potentially a better space for Teams meetings remotely. A committee was formed with Mr. Hornstein, Mr. Hall, Mr. Kimmel and himself and we looked at spaces in the district that may be more conducive in capturing the meeting. We presented our findings at the November, 2021 with a proposal on how to go about renovating the spaces and looking at the CASH library. We were asked to put it out for bid the audio visual mostly as it can be expensive and brought this to the board in March 2022. At that time the proposal came in under \$100,000 for the entire project. The board at that time wanted to reprioritize and tabled the option. Since then and in further conversations Mr. Williamson has reached out to us with some ideas such as Armstrong ten years ago at that time and they had declined to stream publicly due to only half of the area's viewers being Armstrong customers. We can revisit this at

the board's direction. Since then, we looked at this space but the acoustic is a challenge, but we can relook and tweek as necessary, again at the boards direction.

Mrs. Luckock educated the board members not on the board at that time when looking at Agenda Manager the updates to CASH library was making so furniture was moveable for board meetings and can also be a classroom, not exclusive to the board but aspects with new equipment to be able to use for programming for students. Mr. Kelly added that the committee went to Mrs. Kullen/librarian asking what her primary focus in looking to utilize a very versatile environment that she can utilize as well. Another priority was minimizing board meeting setup time which maintenance staff does. We had surveyed the time spent in setting up and tearing down and found maintenance takes 3 hours for tear down and setup. We put that on a higher priority, we felt that was the way to go.

Mr. Kimmel explained the last attachment on Agenda Manger as a PowerPoint with two diagrams showing the furniture arrangement functionality for different setups and programs. Updated lighting was also included for the multiple arrangements.

Mr. Williamson asked if we have what is needed to do this correctly? Mr. Kelly replied, yes, since that time the amount of things streamed daily now we have some equipment that can be utilized even in this space. But he is concerned with eh sound quality. Mr. Williamson sees a tremendous benefit to do this for folks that want to keep up with the district. He feels there are two separate items to understand, one is the public objected to huge spending and he fully understands that. Secondly and separately a media lab is phenomenal for technology and kids utilizing that more than the library. If we can start somewhere and if we have in place lets do this now and really look at creating a media environment in the library. Districts have huge benefits in live streaming these meetings. Armstrong does it for other districts, have strung more cable in our area since that time, and who knows they may do it now. He is convinced this is a good thing. Mrs. Luckock reminded Armstrong does not reach the Conneaut Valley area.

Mr. Burnham felt it was worth looking into and if we can use existing equipment that is huge. Mr. Klink felt a trial run if Mr. Kelly feels we can do it, lets see what the grab is from the community. Mr. Hall noted that as someone who misses meetings due to work commitments an upgrade in technology would be great. It is hard to hear right now.

Mrs. Luckock asked in order to live stream does someone need to operate the camera? Mr. Kelly felt initially probably and he actually started today but was not quite done before the committee meeting He put the camera in a corner but it did not capture the presentations. Audio is his biggest concern so it will need to be adjusted. We currently have three YouTube channels, gifted and daily announcements, CASH and graduation is archived and the awards ceremony. Mr. Klink asked then why do we need Armstrong, most people have cut the wire for cable and such. Mrs. Luckock preferred to take a first step to stream with what we have through our YouTube channel. March or April we can start at the work session Mr. Kelly agreed he can capture some in March but not live stream in order to tune in the audio first. Mr. Schaeff asked that if after all is said and done what is really the demand for live streaming, is it worth the cost and the effort put forth. Mr. Williamson said we have it all in place to do and he doesn't feel we can put a price tag on the communities perception. This provides transparency and referring back to it, that is a tremendous benefit with very little cost. Mr. Schaeff disagrees and doesn't see hundreds of people watching live streaming of government meetings in general. Mr. Horne asked if the equipment is permanent or can be taken down. Mr. Kelly noted it is not permanent. Mr. Horne then admitted to being hesitant in moving forward in this gym but he does agree with Mr. Schaeff. It seems if we are going to live stream lets do it right, if this is something the board wants, do it right and don't band aid it as a part time board room. This is a practice room so if we are committing lets commit all the way.

Mr. Burnham doesn't know if there is interest until it is done a few times, lets see if it is cost effective but we may see a hundred watch it once in a while.

Mrs. Luckock summarized and asked that currently, between that time (2020) and now the upgrades in our equipment that basically with time and effort we can utilize trial runs correct? Mr. Kelly replied yes we can do a trial run depending on quality. Mrs. Luckock then asked to do a trial run with what we have and it will give us an evaluation to move forward. Mr. Horne said to we had someone in the audience put us on a Band App, he is curious how many she had but understands that app is pretty exclusive and not as easy as YouTube.

3.g. Public Input Process...Mrs. Luckock

1. Does the person's concern in addressing the board require follow-up, Yes or No (circle one)
2. Follow up required by- board, admin, possible referral for legal review, other (circle one)
3. Does the person's concern in addressing the board require/allow follow up Yes or no.
4. Is the Follow up permissible or legally advisable (circle one)
5. Date follow up is expected, insert date

3.h. Superintendent's Report...Mr. Sperry

Minutes

Mrs. Sperry read his report.

3.i. Agenda Review...Mrs. Luckock

Minutes

The board reviewed the draft agenda.

4. BOARD CONCERNS

Minutes

Mr. Williamson mentioned again what Mr. Burnham brought up at a recent meeting putting on a chainsaw safety class and wondered if we were considering having someone come in and speak? He feels folks would love to market their brand, a regional manager lives in Cambridge Springs and works for Stihl. Mr. Sperry also knows friends in the lumber industry he has spoken to . A great many of us have dropped trees and maybe close calls and in order to get the most bang for the buck talking about awareness. As Mr. Burnham had said everyone could use a safety update. Potentially run I through the career center and may capture more interest in all of Crawford County. Discussion on the right time of the year and where to have it to fit the potential interest. If the demand is there then maybe each district host one. Fire departments and volunteers who go out and cut trees on the roadways maybe emergency management. It could potentially be a nice mix. Mr. Sperry offered Allen Clark with Emergency Management. Mr. Burnham suggested if funding was needed that when the FFA tree farm was sold the money were escrowed and could be a good place to draw it from. Mr. Schaefer reminded that local emergency management coordinators plan to react to various disasters, tornadoes, wind storms and perhaps involvement with active fire departments could help pull this together.

5. ADJOURNMENT

Minutes

The meeting adjourned at 8:49 pm.

6. EXECUTIVE SESSION

EXECUTIVE SESSION - to review and discuss agency business which, if conducted in public, might lead to disclosure of information protected by law, specifically to discuss a student matter, personnel concern and to review a real estate matter specifically the Summit building.



Dorothy Luckock, Board President



Christine Krankota, Board Secretary