

QUICK GUIDE FOR NEW HOME EDUCATION ENROLLMENT

Home education is defined as a program of education supervised by a child's parent or legal guardian. A parent intending to supervise home education shall file a Statement of Intent at least 5 days before beginning instruction or within 14 days of establishing a child's residence in a school district.

The responsibilities for home educators include:

- File a Statement of Intent that will include the following:
 - The name, date of birth, grade level, and address of the child, the parent's qualification, proof of immunization and identity. A Statement of Intent will be filed annually along with updated immunization information and standardized achievement test results if applicable.
- Supervise the courses as well as the method of instruction. The instruction must have a duration of at least 4 hours each day for a minimum of 175 days each year and should include subjects required by law.
- The parent will maintain an annual record of courses taken by the child and the child's academic progress assessments, including any standardized achievement test results.
- Arrange for testing using a nationally-normed standardized testing instrument required by statute unless claiming exemption based on ND Century Code.
- Transfer the student record, upon request of the local superintendent, if the student enrolls in a public or nonpublic school.

If your child has an IEP, the following process is followed:

1. Determine how your child's special education services will be provided.
 - a. Your child can come into the school to continue to receive special education services, or you can choose to have another person who is certified in special education to provide special education services.
 - b. You are responsible for creating a service plan.
2. If you choose to have another person provide special education services, submit your service plan to Elisa Diederich:
 - a. By mail to: 2400 47th Ave S, Grand Forks, ND 58201
 - b. By email to: ediederich060@mygfschools.org
3. If you choose to have the school continue to provide special education services, contact your child's case manager to arrange a meeting.
 - a. At that meeting, you will discuss the service plan, service minutes, and determine when service minutes will be provided.
 - b. Service minutes may look different than minutes that were provided on your child's IEP.
4. If your child has an intellectual disability, you are responsible for submitting progress notes on your child's goals on November 1, February 1, and May 1 to Elisa Diederich:
 - a. By mail to: 2400 47th Ave S, Grand Forks, ND 58201
 - b. By email to: ediederich060@mygfschools.org
5. If you have any questions, please contact Diane at (701)746-2230

I have read and understand my responsibilities as a home educator.

Parent Guardian Signature

Date