



Available Position: Upper School Mathematics Faculty 2024-2025
Department: Mathematics
Reports to: Head of Upper School and Mathematics Department Chair
Full/Part-time: Full-Time
Date Posted: March 14, 2024
Start Date: August 1, 2024

About the Trinity Preparatory School of Florida:

Trinity Preparatory School is an independent, coeducational college-preparatory school that develops ethical, resilient leaders who thrive in the pursuit of excellence, embrace diversity in thought and perspective, and grow spiritually. In alignment with our mission, we affirm our commitment to our core values: Trinity Family; Educational Excellence, both Academic and Extracurricular; Leadership and Character Development; and Faith and Spirituality.

In 1968, a dedicated group of Orlando community leaders led by the late Reverend Canon A. Rees Hay wanted to provide a quality, independent secondary education for students in Central Florida. As a result, they established Trinity Preparatory School in grades 6 through 12. Affiliated with the Episcopal Church, the school welcomes families and students from all faith traditions, cultures, and backgrounds, knowing that we are all enhanced by diversity.

Our devoted and notable faculty and staff are leaders in their field who share their knowledge and expertise with others at various professional development opportunities worldwide. Their dedication is demonstrated to our students, families, and communities both in and out of the classroom with a balance of academic rigor and wellness. Trinity's student body and families reflect the world as they travel from the greater Orlando area and across the nation to take part in the Trinity experience.

A full-time faculty position at Trinity Prep consists of serving as an advisor, teaching 5 classes, and assuming additional duties as assigned. For example, all faculty are required to have a plus one responsibility.

Position Summary:

Trinity Prep is expanding the mathematics faculty and seeking applicants for a full-time instructor in the upper school. This candidate must have a strong desire to work with upper school students in a challenging college-preparatory environment. In this position, candidates must be able to teach Geometry and higher level mathematics courses.

Qualified candidates must have the ability to develop meaningful relationships with highly motivated students from diverse backgrounds. This teacher should plan to be an integral component of the students' lives, in and out of the classroom, and to collaborate with colleagues on a grade-level team and as a member of the mathematics department. This position will remain open until filled.

Trinity Prep has a one-to-one laptop program, and students use technology in a variety of ways in every discipline. For example, students integrate electronic textbooks, utilize GoogleDocs and Forms for assignments, and apply blended models to ignite teacher-student interaction. Using our learning management system, Canvas, and participating in the advisory program are required professional standards.

The upper school faculty member will exemplify Trinity Prep's four Core Leadership Competencies that apply to all employees of the organization:

- Demonstrates Self-Awareness
- Ensures Accountability
- Communicates Effectively
- Cultivates Innovation

In addition, the upper school faculty member will exemplify Trinity Prep's three Core Leadership Competencies that apply to all faculty of the organization:

- Self-Development
- Directs, Optimizes and Plans Work
- Develops Talent

Duties and Responsibilities:

- Nurture a group of assigned advisory students for the purpose of advising them on academics, social, and future-planning issues, as well as acting as the liaison between the parents and school.
- Prepare lesson materials, grade papers, manage the classroom, and evaluate and give feedback to students.
- Adapt teaching methods and instructional materials to meet students' varying needs and interests.
- Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate.
- Instruct students individually and in groups, using various teaching methods such as lectures, discussions, and demonstrations.
- Establish clear objectives for all lessons, units, and projects, and communicate those objectives to students.
- Prepare, administer, and grade tests and assignments in order to evaluate students' progress.
- Meet with parents and guardians to discuss their children's progress, and to determine their priorities for their children and their resource needs.
- Collaborate with other teachers and administrators in the development, evaluation, and revision of school programs to ensure students are prepared for the next grade.
- Lead a significant out-of-the-classroom activity like coaching a sport or a competitive academic team, in addition to teaching and advising.
- Attend professional meetings, educational conferences, and teacher training workshops in order to maintain and improve professional competence.
- Perform other duties as assigned by the supervising administrator.

Qualifications and Experience:

- Bachelor's degree from an accredited institution or the international equivalent with a focus in a related field. Masters degree preferred.
- Minimum of 5 years prior upper school experience in public and or independent schools, with a strong background in curriculum and instruction.
- Promotes an inclusive environment that values, encourages, supports differences, and articulates an authentic commitment to diversity in thought and perspective while holding others accountable for the same.
- Previous mathematics teaching experience preferred.
- Passionate about the chosen field of study.
- Capable of teaching all levels of the subject, demonstrating a mastery of current pedagogy.
- Exceptionally capable in both written and oral communication.
- Excellent organizational and presentation skills.
- Proven success working collaboratively with other members of the mathematics department.
- Must pass a Jessica Lunsford Level II background check and drug test.

Certifications Required:

- CPR/AED/First Aid can be obtained upon hiring.

Benefits:

- Comprehensive benefits package including medical, dental, vision, life and disability, 403(b) plans.

Application Requirements:

- Interested candidates should complete an application through the below link:
[APPLY NOW](#)

Employee Nondiscrimination Policy:

- Trinity Preparatory School is an Equal Opportunity Employer.