



MINUTES

Roswell North Elementary School Governance Council

Date | time 01/30/2024 | 7:15 am | Location RNE Conference Room

SGC Members Present at Meeting

Lydia Conway, Principal | Christine Ray, Teacher (Chair) | Danielle Combs, Teacher (Vice Chair) | ~~Veronica Nava, Appointed Staff~~ | Ashley Brown, Appointed Staff | Shannon Wiggins, Parent | Kristen Ott, Parent | Jennifer Rains, Parent (Parliamentarian) | Bill Hoban, Community Member | Mike Thomas, Community Member

Meeting Norms: Silence Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

Time	Item	Owner
7:22	Call to Order	Ray (Chair)
7:22	Action Item: Approve Agenda <ul style="list-style-type: none"> - Motion to Approve (Combs), Second (Rains) 	Ray (Chair)
7:24	Action Item: Approve November Meeting Minutes (no December Meeting) <ul style="list-style-type: none"> - Motion to Approve (Combs), Second (Hoban) 	Ray (Chair)
7:25	Discussion Item: Planning for Parent/Teacher SGC Elections* <ul style="list-style-type: none"> - Openings: Future openings include Ray and Wiggins (term end date 6/30/2024) - Declare Candidacy 2/5/2024 – 3/29/2024 (voting in April) 	Ray (Chair)
7:30	Discussion Item: Planning for Annual Budget Approval** <ul style="list-style-type: none"> - Earned dollar amount still TBD, no major changes expected. - Review of number of teachers in each grade level and EIP. - Budget will likely only allow for one EIP teacher position. 	Conway (Principal)
7:40	Discussion/Action Item: Charter Dollar Expenditures <ul style="list-style-type: none"> - \$42,500 funds used for Literacy coach; Remaining funds \$3,890. - Discuss use of remaining funds. - Exploration of Parent University event expenses; As currently planned, this event will have very limited expenses if any. - Committee to consider other opportunities and bring suggestions with a 'student impact focus' for review next meeting (i.e., use funds towards PBIS efforts, apply to cost of substitutes to cover teacher planning days) 	Conway (Principal)
7:55	Informational Item: Principal's Update <ul style="list-style-type: none"> A. Spring Semester School Calendar <ul style="list-style-type: none"> - Science Night in April (previously held in February) 	Conway (Principal)

Time	Item	Owner
	<p>B. Semester Action Plan Goals/Initiatives</p> <ul style="list-style-type: none"> - Midyear iReady results reviewed and projections considered (data in Math and Reading) - Review of teacher goals and objectives through a mid-term check-in to assess if adjustments are needed. - Review best use of time for specialized support with a focus on purposeful and meaningful efforts. 	
8:05	Informational Item: Superintendent Advisory Councils Updates N/A	Council Representatives
8:06	Discussion Item: Draft Next Meeting Agenda <ul style="list-style-type: none"> - Review budget, remaining charter dollars and planning for Parent University event (3/21/24). 	All Members
8:10	Action Item: Meeting Adjournment – Motion to adjourn (Ray)/ All in favor	Ray (Chair)

Meeting Norms

Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

* The declaration period for parents and teachers interested in serving on their local SGCs will run from **February 5th to March 29th**. Click [here](#) to check how many council seats your school has open for these positions in this year's election cycle.

** FY25 Budget development begins on February 5th and will **conclude on February 23rd (Elementary Schools), March 1st (Middle Schools), and March 8th (High Schools)**. SGCs should schedule their February and March meetings prior to their budget closure date to ensure the council has time to discuss and approve FY25 fiscal allocations.

*** All councils must spend the entirety of their Charter Dollars prior to the end of the school year (Charter Dollar expenditures should align with all FCS Contracting requirements and purchase deadlines). See the [Charter Dollar Matrix](#) for expenditure suggestions from each FCS district department.

Also: Note: Spring Cross Council Meetings

On **February 28th (8:30am – 10:30am @ North Learning Center)** and **March 1st (8:30am – 10:30am @ South Learning Center)** the Governance Team will host its Spring Cross Councils. We are working to finalize the agendas for these meetings and will send out specifics and registration information soon. Please begin discussions with your councils about who will represent your school. We look forward to seeing you later this semester!