



September Meeting Minutes

Manning Oaks School Governance Council

Date | time 9/15/2022 | 3:15pm | Manning Oaks Media Center

Public may attend the meeting

SGC Members

Nikkole Flowers, Principal | Noorulain Syed, Teacher | Felonia Scott, Teacher | Kristi Meyers, Appointed Staff | Aime Walker, Appointed Staff | Callie Love, Parent | Stacey Thomas, Parent | Shilpa Reddy, Parent | Rishi Jailall, Community Member | Caity Snow, Community Member

Meeting Attendees

Nikkole Flowers | Felonia Scott | Aime Walker | Noorulain Syed | Kristi Meyers | Caity Snow

Time	Item	Owner
3:19pm	Action Item: Call to Order	Chair Noorulain Syed
	Motion: Felonia Scott	
	Second: Aime Walker	
	Unanimous vote	
3:20pm	Action Item: Approve Agenda	Chair Noorulain Syed
	Motion: Aime Walker	
	Second: Caity Snow	
	Unanimous vote	
3:20pm	Action Item: Approve August minutes	Chair Noorulain Syed
	Motion: Kristi Meyers	
	Second: Aime Walker	

	Unanimous vote	
3:21pm	Action Item: Finalize Council Staffing	Chair Noorulain Syed
	Motion: Aime Walker	
	Second: Caity Snow	
	Unanimous vote	
3:23pm	Council Development Opportunities	Chair Noorulain Syed
	<ul style="list-style-type: none"> • Tier 1, Intervention, and Relationships • Volunteers approved by Ms. Flowers for reading to the class and operational teacher help such as copies, bulletin boards, walking classes to lunch, etc. • Flyers to community such as “How to Help Your Teacher”. • Parent Outreach such as Help Sessions each semester <ul style="list-style-type: none"> ○ First semester at larger apartment complex ○ Second semester at school ○ Ms. Flowers will send possible open dates for first semester 	
3:40pm	Meeting Norms	Chair Noorulain Syed
	<ul style="list-style-type: none"> • Council will continue with already established norms <ul style="list-style-type: none"> ○ Create an atmosphere of fairness and respect ○ Be patient and open minded ○ Work for the good of all students 	
3:41pm	Superintendent’s Parent/Community Advisory Council	Chair Noorulain Syed
	<ul style="list-style-type: none"> • Syed will verify with Callie Love if she will be able to represent our school. She will give us an update at the next meeting. 	
3:42pm	SGC Meeting Schedule	Chair Noorulain Syed
	<ul style="list-style-type: none"> • Syed will verify with council members not in attendance if it is acceptable to meet at 3:15pm for face-to-face meetings and 4:00pm for virtual meetings. 	
3:45pm	Principal Updates/Council Initiatives	Principal Nikkole Flowers
	<ul style="list-style-type: none"> • Semester Action Plans • Tiger Talks for Parents <ul style="list-style-type: none"> ○ Meeting headed by Ms. Flowers, Mr. Wright, and the Student Support Services Team ○ Reviewed the mission, vision, and theme of Manning Oaks ○ School Big Rocks <ul style="list-style-type: none"> ▪ Relationships ▪ Tier 1 Instruction 	

- Interventions
- Attendance and Tardies
 - September is Attendance Awareness Month
- Enrollment and Staffing
 - Enrollment is approximately 735 students.
 - We earned a Kindergarten class.
 - Actively seeking to hire a 4th grade teacher and a Kindergarten teacher.
- Upcoming Dates
 - September 22 First Day of Fall-Donate treats for students and staff
 - September 23-students only-Wellness Pep Rally
 - September 26-Boosterthon begins
 - October 3-Extended Learning begins
 - October 4-MOE Fun Run (Boosterthon)
 - October 10-Columbus Day
 - October 11-Student Remote Day
 - October 12-Parent/Teacher Conferences
 - October 28-Book character day
 - November 5-School Carnival
 - November 10-STEAM Showcase/Fall Book Fair 5:30pm-7:00pm
- Bus and Carpool Reminders
- Boosterthon
 - Wellness Rooms for students and staff
 - School signage
 - Instructional resources and materials
 - Book vending machine
- Charter Funds and District Funds for Safety
 - \$45,000 charter funds would like to use for substitute teachers for additional planning days for teachers every 6-9 weeks.
 - \$15,000 district funds for safety such as window film covering for exterior windows
 - Classes that have recess in the front of the school will now move to the back of the school.
 - Equipment for recess
 - Fence safety (open spots in back fence)
- Other Fundraisers and Donations
 - PBIS store needs items
 - Food
 - Goods and Services
 - Donations from a group, individual, club
 - Box Tops

- Box Tops can now be done by scanning receipts after shopping.
- Flyer will be printed to send to families to register.
- How parents can help this year
 - Room parents
 - Join PTA
 - Treats for students and staff
 - Support school events
 - Check email, parent portal, and agenda/folder
 - Read to/with your child, ask them about school
- Communication at MOE
 - Class Dojo
 - Manning Oaks website
 - PTA Instagram: @manningoakspta
 - PTA Twitter: @MoePta

4:12pm

Action Item: Adjourn Meeting

Chair Noorulain Syed

Motion: Aime Walker

Second: Caity Snow

Meeting Norms

Create an Atmosphere of Fairness and Respect | Be Patient and Open Minded | Work for the Good of All Students