



Meeting Minutes

Manning Oaks Elementary

Date | time 10/6/2020 | 4:20pm | *Location* [Join Microsoft Teams Meeting](#)

SGC Website: [School Governance Council / SGC Overview \(fultonschools.org\)](#)
Public may attend the meeting by joining this link: [Insert Live Event attendee link here]

SGC Members

Jennifer Rosenthal, Principal | Megan Denney, Teacher | Jordan Glastetter, Teacher | Patrick Wright, Appointed Staff | Ashtyn Powell, Appointed Staff | Michelle Geppert, Parent | Andrea MacKenzie, Parent | Lincoln Wood, Parent | Aaron Snow, Community Member | Scott Hetherington, Community Member

Time	Item	Owner
4:20pm	Call to Order Meeting called to order at 4:23pm.	Chair
4:22pm	Action Item: Approve Agenda Mr. Snow motioned to approve the agenda. Ms. Denney seconded the motion. Motion was unanimously approved.	Chair
4:25pm	Action Item: Approve September Meeting Minutes Mr. Snow motioned to approve. Mrs. MacKenzie seconded the motion. Motion was unanimously approved.	Chair
4:28pm	Informational Item: Principal Updates Mrs. Rosenthal shared that Face to Face 5 days a week will begin on Wednesday, October 14 th . Students are adjusting well and there are no mask problems. The school is 50% virtual and 50% face to face. Students will be changing homerooms on Tuesday, October 7 th . Parents will be notified via letter. Kindergarten- 3 virtual classrooms and 4 face to face classrooms * We did lose 1 Kindergarten teacher. We had a Kindergarten paraprofessional reassigned. The Kindergarten teacher will be moved to an EIP position. 1 st Grade- 3 virtual, 3 face to face, and 1 simultaneous classroom	Principal

2nd- 5th grade- Teams of teachers will be split 1 teacher as a virtual HR and the other half is a face to face HR. Co-taught classrooms will remain in simultaneous instruction. Students will most likely remain on their original team as they were on at the start of the year.

Comments- Parents shared their experiences and thanked the school and teachers for their hard work.

4:45pm

Discussion Item: SGC Goal Setting Roadmap for SY20-21 (see pages 2-3)/Committee Updates

Members in Attendance

Mr. Hetherington shared the SGC Goal- Setting Roadmap. The ad hoc committees will share out their discussions from the September meetings.

Parent University- Mr. Wright shared that they decided that they will have a Parent University Night on October 20th at 6pm focusing on Teams. Teachers at each grade level will share out how to navigate Teams from a student view. A Spanish meeting will be led by Ms. Machado at the same time. Ms. Moreno, the KSU iTeach created a PowerPoint for each grade-level to use as a format for their presentation.

MOE Resource Bank- Ms. Powell shared out that the MOE Resource Bank is in progress. The format of the website and the work is being transitioned from Google Sites to the Manning Oaks homepage. The site will focus on RELA and Math I Can statements, unit names, and standards link. This will be worked on during the 1st semester.

Mr. Hetherington reminded the committee to make goals for next semester and continue to work on the Community and Collaboration and People and Culture pillars as this is a need at Manning Oaks Elementary.

5:00pm

Discussion Item: Superintendent Advisory Council Updates

Volunteers

Mr. Hetherington asked volunteers who attended the Superintendent Advisory Council to share out updates from Mr. Looney's call. Mr. Looney shared where the county gets the COVID-19 data. Other SGC members asked specific questions about their schools and students during the meeting. The superintendent was very transparent about the information. The numbers are trending down. The dates put out are target dates, not absolute. The Parents Bill of Rights were discussed in the prior meeting. This is a working document on responsibilities and grading policies. Volunteers were asked to fill out the form on the document. These will be shared out with the SGC in the future. The volunteers were asked to give their thoughts on traditional vs. standards- based grading. There was also discussion on the 0% grade policy. Schools shared their interpretations on recovery until mastery.

5:15pm

Discussion Item: Website Audit*

Parliamentarian

Mr. Hetherington shared that the Government and Flexibility dept. does a review of the SGC websites annually. The department will send a checklist to review the website. Our website looks intact currently. We will continue to update the website with the necessary documents.

5:25pm

Discussion Item: Set Next Meeting Agenda

Chair

Ad hoc meetings will meet in the month of November to work with their committee meetings. The whole SGC committee will meet on Tuesday, December 8th at 4:20pm.

5:30pm

Action Item: Meeting Adjournment

Chair

Ms. Geppert motioned to adjourn the meeting. Ms. MacKenzie seconded the motion. Meeting was unanimously adjourned at 5:00pm.

Meeting Norms


Work for the good of all students | Be patient and open-minded | Create an atmosphere of fairness and respect

Notes from the Governance and Flexibility Team

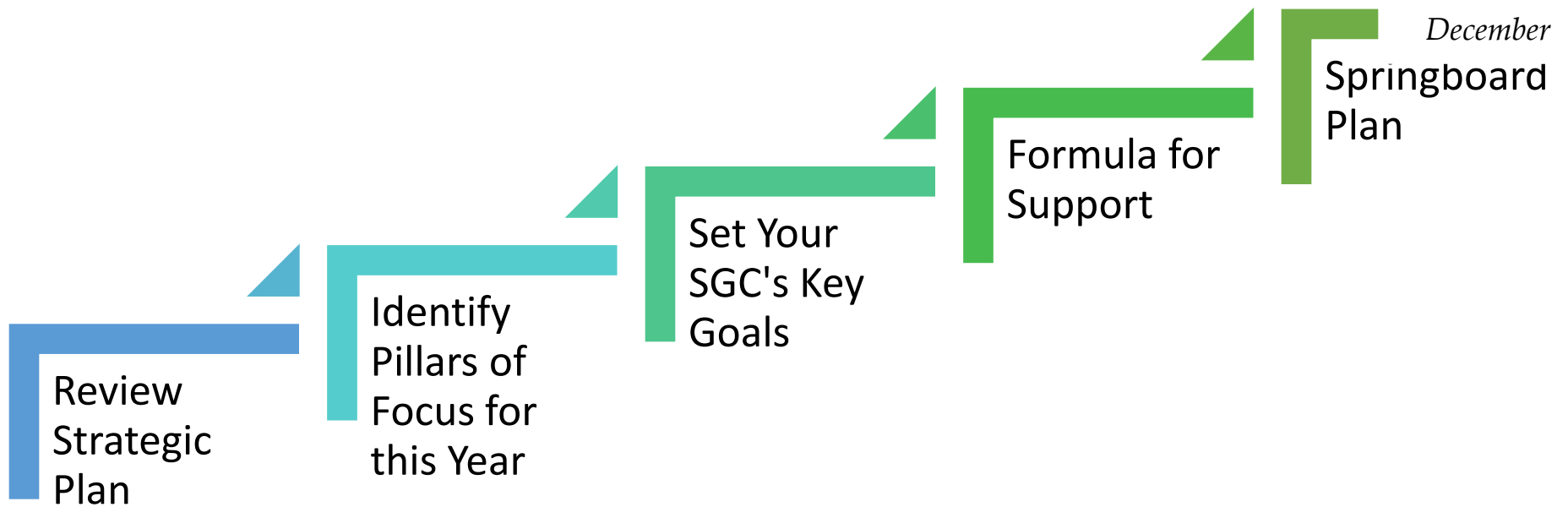
* Website Audit: While everyone is virtual this year, it is imperative that we continue to keep the public informed. Most importantly this includes making sure all meetings are open to the public for access. All SGCs meeting require 7 days notice and a link to view or attend the meeting on-line. All SGC Websites must be in compliance with Georgia Sunshine Laws. Make sure your SGC website is updated with this year's council member information. For reminders on when documents should be posted, please reference pages 19-20 of the [SGC Operations Guideline Handbook](#).

On July 31, 2020 all Fulton schools received \$30,000 to be spent by School Governance Councils on innovative measures towards achieving strategic outcomes. These Charter Dollars must be spent in accordance with FCS expenditure guidelines and are subject to the same restrictions as other funds in your cost center. In addition, any purchase(s) made using Charter Dollars must be publicly voted on by your School Governance Council and recorded in the [Charter Dollar Expenditure Form](#) (Note: A copy of your expenditure form will *not* need to be posted on your SGC web page because it will appear on

the [FCS Charter System Website](#)). However, SGCs should make note of any expenditure on their agenda and record voting outcomes related to these funds in their minutes.

<h2>October SGC Meeting Exercise: SGC Goal-Setting Roadmap</h2> 	
Focus:	Community and Collaboration
Purpose/Outcome:	Setting the Stage to identify and defining the SGC focus goals for the 2020-2021 school year.
Time:	30 minutes
Facilitator:	Chair or Vice Chair
<p>Protocol:</p> <p>Step 1</p> <div style="border: 2px solid blue; padding: 5px; width: fit-content; margin-bottom: 10px;">Review Strategic Plan</div> <p>Step 2</p> <div style="border: 2px solid teal; padding: 5px; width: fit-content; margin-bottom: 10px;">Identify Pillars of Focus for this Year</div> <p>Step 3</p> <div style="border: 2px solid green; padding: 5px; width: fit-content;">Set Your SGC's Key Goals</div>	<p>Step 1: Strategic Plan - If you have not done so already, take time to review your school's strategic plan.</p> <p>Step 2: Pillar - The facilitator will read the question to the group: Which pillars (pick 1-2) do you perceive needing to focus on this year to best support your school this year?</p> <ul style="list-style-type: none"> Student Achievement People and Culture Community and Collaboration <p>Step 3: Strategic Plan Goal -Set your SGC's key goals. Now that you have selected which pillars will be the focus for your work this year, identify 1-2 key goals. The facilitator will read the question to the group: What current strategic plan goals or new initiatives might best be supported by your SGC this year? You might find that there is a need for a new initiative or that you can focus on a goal/initiative already established.</p> <p>The following are brainstorming prompts and questions to support the conversation:</p> <ul style="list-style-type: none"> Consider the impact COVID-19 has had on our school and community. How might we continue the work/progress of learning and teaching in this changing new environment? What pre-existing or new supports are needed by the school's faculty and staff at our school? The fiscal responsibility pillar will be utilized by everyone as you determine how to use your charter funds to align to the goals.
New Steps:	In your November/December meeting, you will begin to create a formula of support using a template provided by the Governance Team. Think about how your SGC could support your key goals this year.

SGC Goal Setting Roadmap (SY2020-2021)



September - October

Note: This exercise is self-paced; therefore, as your council moves through this work, you may find that you either need to allocate more time to a certain step or move through the beginning steps at a more rapid pace.