



# MEETING MINUTES

## MANNING OAKS SCHOOL GOVERNANCE COUNCIL

*Date | time* 08/25/2020 | 4:20pm | *Virtual*

Public may attend the meeting by joining this link: [Click here for live teams meeting](#)

### SGC Members

Jennifer Rosenthal, Principal | Megan Denney, Teacher | Jordan Glastetter, Teacher | Patrick Wright, Appointed Staff | Ashtyn Powell, Appointed Staff | Michelle Geppert, Parent | Andrea Mackenzie, Parent | Vacant, Parent | Aaron Snow, Community Member | Scott Hetherington, Community Member

Absent: Ms. Glastetter

Time	Item	Owner
4:20pm	Call to Order Meeting was called to order at 4:24pm on Microsoft Teams by Scott Hetherington.	Chair
4:22pm	Action Item: Approve Agenda Ms. Denney motioned to approve the agenda. Ms. Geppert seconded the motion. Motion was unanimously approved.	Chair
4:25pm	Action Item: Approve July Meeting Minutes Ms. Mackenzie motioned to approve the July meeting minutes. Mr. Snow seconded the motion. Motion was unanimously approved.	Chair
4:28pm	Action Item: Nominate and Approve Parent Vacancy ** Mr. Ulmer resigned from the parent position. Lincoln Wood is replacing the parent vacancy. Ms. Powell motioned to approve the parent vacancy. Ms. Mackenzie seconded the motion. Motion was unanimously approved.	Principal
4:33pm	Discussion Item: Determine Meeting/Committee Schedule Ad hoc committees decided to meet during the month of September and will report back during the large SGC council meeting in October. Ad hoc committees for this year are MOE Website, Community Relationships, and Parent University. <b>MOE Website-</b> Ms. Geppert, Ms. Powell, and Ms. Glastetter <b>Community Relationships-</b> Mr. Snow, Ms. Rosenthal, Ms. Mackenzie, and Mr. Wood <b>Parent University-</b> Ms. Denney, Mr. Hetherington, and Mr. Wright	Chair/Principal

Time	Item	Owner
	The two main committees are Budget and Finance and Outreach and Communication. Large committees and ad hoc committees will schedule a time to meet during the month of September to begin this work.	
4:43pm	Information Item: Principal's Update  Virtual learning has begun and has been running well. Teachers have been doing well and have begun instruction. There is an option for students to begin returning to school after Labor Day in the Reopening Matrix. The matrix is divided into phases with limited number of students returning to school in phases. Dr. Looney will give more information about this moving forward.  Community members have supported MOE during the beginning of the year. C3Church donated 30 devices to students in K-2 at MOE! This covers most of our families that needed a device.  Enrollment numbers are down. This is common across the county. More information will come about this. All families that have a student registered at MOE have been contacted this year. Updates will be sent out from the school about what school will look like moving forward if we begin to move into Phase 1 after Labor Day. A survey will be sent to families to determine who would be interested in sending their students back to school and who would like to continue virtually.	Principal
4:58pm	Empathy Protocol  Mr. Hetherington led the council members through the Building Empathy for Our Users Exercise. He asked us to reflect how COVID-19 has changed our lives and how we feel from its impact. Council members reflected on this question and shared their responses with the group. This helped us realize some goals that we can accomplish on SGC this year.	Chair
5:13 pm	Discussion Item: Set Next Meeting Agenda  The next whole group SGC meeting will take place on Tuesday, October 6 <sup>th</sup> at 4:20pm on Microsoft Teams as a live event.	Chair
5:20 pm	Meeting Adjournment  Mr. Snow motioned to adjourn the meeting. Ms. Mackenzie seconded the motion. Motion was unanimously approved. Meeting was adjourned at 5:09pm.	Chair

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### Meeting Norms

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Turn on Camera | Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students

## Notes and Reminders

**\*\* Governance Training for New Members:** All members are required to complete the onboarding process. For anyone not trained, please direct them our on-line training. Thank You. <https://share.nearpod.com/vsph/5tui1Wd0Mu>

August SGC Meeting Exercise: Building Empathy for Our Users



<b>Focus:</b>	Community
<b>Purpose/Outcome:</b>	Community Collaboration: Teachers, Staff, Students, Parents and Community.
<b>Time:</b>	15 minutes
<b>Facilitator:</b>	Elected Chair or Vice Chair
<b>Protocol:</b>	<ol style="list-style-type: none"> <li>1. Facilitator presents opening question: What changes have you experienced during the outbreak of COVID19 and how have they made you feel?</li> <li>2. Members take 60 seconds to quietly reflect.</li> <li>3. The facilitator opens the floor for members of the SGC to share their experiences. (3-4 members volunteer to share their experiences.)</li> <li>4. The facilitator presents this closing question for reflection until the September meeting: Think about how these experiences impact you. How can we use our work this year in SGC to support our school's community?</li> <li>5. The facilitator closes with this idea for the SGC's focus for the 20-21 school year: "As we understand and empathize with our community, we can further our work as an SGC and support our school's community aligning these ideas to our strategic plan goals."</li> </ol>
<b>Next Steps:</b>	<p>Add this empathy reflection to the September agenda to allow members to share ideas of future support the SGC can provide our community.</p> <p>Discussion points can be added to evidence of progress on your strategic plan monitoring tool.</p>