



# Summary of Actions

## Manning Oaks Elementary SGC

*Date | time* 1/4/2021 | 9:00am | *Location* Teams Live

SGC Website: [School Governance Council / SGC Overview \(fultonschools.org\)](https://www.fultonschools.org/school-governance-council/)

Public may attend the meeting by joining this link: [\[Click here to join the meeting\]](#)

### SGC Members

Jennifer Rosenthal, Principal | Megan Denney, Teacher | Jordan Glastetter, Teacher | Patrick Wright, Appointed Staff | Ashtyn Powell, Appointed Staff | Michelle Geppert, Parent | Andrea MacKenzie, Parent | Lincoln Wood, Parent | Aaron Snow, Community Member | Scott Hetherington, Community Member

Time	Item	Owner
9:00am	Action Item: Call to Order Mr. Hetherington called the meeting to order at 9:02am.	Chair
9:02am	Action Item: Approve Agenda Mr. Snow motioned to approve the agenda. Mrs. MacKenzie seconded the motion. Motion was unanimously approved.	Chair
9:05am	Action Item: Approve December Meeting Minutes Mr. Wright motioned to approve the meeting minutes. Mrs. MacKenzie seconded the motion. Motion was unanimously approved.	Chair
9:55am	Informational Item: Principal's Update January 4 <sup>th</sup> and 5 <sup>th</sup> are PD days and workdays for teachers. There are PDs for reading, math, and technology. There are a few more students returning from virtual to face to face. This is around 2-3% of a return. 4 <sup>th</sup> and 5 <sup>th</sup> grade classrooms are very full of more face-to-face learners than any other grades. Student schedules were able to stay similar. The new speech language pathologist teacher will be starting today. Ms. Avren resigned in December. Alpharetta Police and Fire Department adopted 125 families of the Manning Oaks and Hopewell community. They had a parade with the departments and families on December 18 <sup>th</sup> . C3 church came with holiday packages to the school on December 21st. They also helped families with rent assistance. Families came with thank you cards for the volunteers. Alpharetta First United Methodist Church also served families during the holiday season.	Principal

10:15pm

Action Item: Meeting Adjournment

Chair

Mr. Snow motioned to adjourn the meeting. Mrs. MacKenzie seconded the motion. Motion was unanimously approved. Meeting adjourned at 9:45am.

## Meeting Norms

Work for the good of all students | Be patient and open-minded | Create an atmosphere of fairness and respect | Turn on Cameras

## Notes from the Governance and Flexibility Team

\* SGC Elections and Budget Season are right around the corner. The G & F team suggests scheduling an Outreach & Communication Committee meeting in January to create a plan for soliciting candidate declarations (the declaration window will be open from February 3<sup>rd</sup> to February 26<sup>th</sup>).

Budget & Finance Committees should plan to meet in February to review the budget prior to approving it with your full council. Budgets open early in February and tentatively close at the following dates: Elementary – Feb. 26<sup>th</sup>; Middle – Mar. 5<sup>th</sup>; High – Mar. 12<sup>th</sup>.

### January SGC Meeting Exercise: PRO Reflective Protocol



<b>Focus:</b>	
<b>Purpose/Outcome:</b>	Reflection on the work achieved in the first semester and focus on action steps needed to achieve SGC goal developed in formula of support.
<b>Time:</b>	20 minutes
<b>Facilitator:</b>	Chair or Vice Chair
<b>Protocol:</b>	<ol style="list-style-type: none"> <li>1. To remind the council of progress towards goal setting, either the Parliamentarian will review the minutes of the council's discussion or the Chair will pull his/her notes from the SGC Reflection Form completed in December (sample of Reflection Form on page 3).</li> <li>2. The facilitator will introduce the PRO Reflection Protocol to the SGC to review any successes of the first semester and next steps in project planning for SGC goals.</li> <li>3. The facilitator will read Steps 1-3 prompts for discussion in the PRO Reflection Protocol: Based on our work from first semester and the current environment caused by COVID 19.</li> </ol> <p><b>P:</b> Positive Reflection/Proud Moment</p> <ul style="list-style-type: none"> <li>• Something we are proud of from first semester is...</li> <li>• We felt highly effective when...</li> </ul>

<p><b>P</b></p> <p>Positive Reflection</p> <p>Proud Moment</p>	<ul style="list-style-type: none"> <li>• Our community or school felt supported because we...</li> </ul> <p>The facilitator will read Step 2 prompts for discussion:</p> <p><b>R:</b> Reflect on What We Can Do Better</p>
<p><b>R</b></p> <p>Reflect on what we can do better</p>	<ul style="list-style-type: none"> <li>• Something we could further maximize is...</li> <li>• We could be more effective if...</li> <li>• We would like to reach the following elements of our vision...</li> </ul> <p>The facilitator will read Step 3 prompts for discussion:</p>
<p><b>O</b></p> <p>Open for Feedback</p>	<p><b>O:</b> Open for Feedback</p> <ul style="list-style-type: none"> <li>• One way this work could be better for our students/teachers/community is if...</li> <li>• One thing we want to make sure not to push away from our vision is...</li> <li>• One way we could push ourselves even more is by...</li> </ul>
<p><b>Next Steps:</b></p>	<p>Continue action steps and monitoring of goal developed under formula for support.</p>



Which strategic pillar(s) did the work of your SGC support? Select all that apply.

- Student Achievement
- People & Culture
- Community Collaboration
- Fiscal Responsibility

What major initiatives or projects did your SGC focus on?

How did the work of your SGC support the long-term strategic direction of your school?

What data did your SGC capture to determine the success of its work?

How did the work of your SGC support your school and community through the COVID-19 crisis?

Based on the work of your SGC, what, if any, shifts would you suggest to the strategic direction of your school?

What major initiatives or projects will your SGC focus on next?