



SUMMARY OF ACTIONS

Manning Oaks Elementary School

Date | time 2/19/2019 | 4:30 pm | *Location* Office Conference Room

SGC Members

Present: Jennifer Rosenthal Principal | Katie Kinsey, Teacher (Chair) | Mechelle Chafin, Teacher | Julie Cardwell, Teacher | Courtney Beach, Assistant Principal | Sarah Feltrop, Community Member | Jit Saha, Parent | Andrea McKenzie, Parent | Michelle Geppert, Parent

Absent: Aaron Snow, Community Member

Meeting Norms

Time	Item	Owner
4:30 pm	Action Item: Call to Order Meeting was called to order at 4:34pm by Ms. Kinsey.	Ms. Kinsey
4:32 pm	Action Item: Approve Agenda Ms. Cardwell motioned to approve. Ms. Feltrop Seconded. Motion was unanimously passed.	Ms. Kinsey
4:35 pm	Action Item: Approve January Meeting Minutes Ms. Chafin motioned to approve. Ms. MacKenzie seconded. Motion was unanimously passed.	Ms. Kinsey
4:50 pm	Action Item: Annual Budget Review and Approval Phonics kits were purchased but supplemental materials will be ordered Ms. Beach motioned to approve budget as outlined. Mr. Saha seconded. Motion was unanimously approved.	Ms. Rosenthal & Ms. Kinsey
5:30 pm	Action Item: Meeting Adjournment Ms. Chafin motioned to adjourn. Ms. Feltrop seconded. Motion unanimously passed. Meeting was adjourned at 5:30.	Ms. Kinsey

Be Here Now, Stay on Topic, Make Room, Team Together-Team Apart for the Good of MOE