



MINUTES

Manning Oaks Elementary School

Date | time 2/19/2019 | 4:30 pm | Location Office Conference Room

SGC Members

Present: Jennifer Rosenthal Principal | Katie Kinsey, Teacher (Chair) | Mechelle Chafin, Teacher | Julie Cardwell, Teacher | Courtney Beach, Assistant Principal | Sarah Feltrop, Community Member | Jit Saha, Parent | Andrea McKenzie, Parent | Michelle Geppert, Parent

Absent: Aaron Snow, Community Member

Time	Item	Owner
4:30 pm	Action Item: Call to Order Meeting was called to order at 4:34pm by Ms. Kinsey.	Ms. Kinsey
4:32 pm	Action Item: Approve Agenda Ms. Cardwell motioned to approve. Ms. Feltrop Seconded. Motion was unanimously passed.	Ms. Kinsey
4:35 pm	Action Item: Approve January Meeting Minutes Ms. Chafin motioned to approve. Ms. MacKenzie seconded. Motion was unanimously passed.	Ms. Kinsey
4:38 pm	Public Comment No one present for public comment.	
4:45 pm	Discussion Item: Strategic Plan Monitoring Tool* A. Post Completed Tool to SGC Website	Ms. Kinsey & Ms. Rosenthal
4:50 pm	Action Item: Annual Budget Review and Approval Phonics kits were purchased but supplemental materials will be ordered	Ms. Rosenthal & Ms. Kinsey
5:05 pm	Discussion Item: Elections Update*** Currently, we have one parent (Ms. Mackenzie) and one teacher (Ms. Powell) declared. We are still in need of one additional parent. Ms. Rosenthal will send another messenger out on 2/19/19 to create one last push before the window closes on 2/20/19.	Ms. Chafin, Ms. Kinsey & Ms. Geppert
5:15 pm	Ad Hoc Committee Sharing Parent University: Teacher perception was that Literacy Night went well. Team will gather feedback to inform next year. Ms. Geppert's feedback is that she would have liked to see it done earlier in the year. Mr. Saha's wife attended and said it was very informative. Team discussed doing something similar in other grades as well. Community Outreach: Committee decided to narrow focus. One of the teachers has been very interested in getting a garden started so that will be one of the focuses. The other focus will center around getting increased support for students (tutoring, mentoring etc.)	Committees
5:20	Informational Item: Principal's Update Proposed RFF days: September 3 rd (Labor Day weekend); November 4 th (Monday before election day); March 16 th . Milestones calendar has been adjusted. 3 rd and 5 th grade will test for two weeks and then school will have one week off before 4 th grade tests in the first week of May.	Ms. Rosenthal

Currently, MOE has two vacancies: Pre-K para and media specialist. Currently, there are subs in those positions.

MOE will get new floor tiles over the summer (hallways, cafeteria) and new portables.

5:25 pm Discussion Item: Set Next Meeting Date Ms. Kinsey
Next Meeting is scheduled for 3/19/19 at 4:30 in the front conference room.

5:30 pm Action Item: Meeting Adjournment Ms. Kinsey

Meeting Norms

Be Here Now, Stay on Topic, Make Room, Team Together-Team Apart for the Good of MOE