



SUMMARY OF ACTIONS

Manning Oaks Elementary School's Governance Council

Date | time 09/18/2018 | 4:00 pm | *Location* Principal's Conference Room

SGC Members

Present: Mrs. Jennifer Rosenthal, Principal | Mrs. Courtney Beach, Assistant Principal | Ms. Katie Kinsey, Teacher | Ms. Mechelle Chafin, Appointed Staff | Mrs. Julie Cardwell, Teacher | Mr. Jit Saha, Parent | Ms. Sarah Feltrop, Community Member | Mr. Aaron Snow, Community Member | Ms. Andrea McKenzie, Parent | Ms. Michelle Geppert, Parent | Mr. Benshine, NWLC
SGC Support

Time	Item	Owner
3:57	Action Item: Call to Order Meeting was called to order at 3:57pm by Ms. Kinsey	Ms. Kinsey
4:02	Action: Amend/Approve 9/18/18 Agenda Mr. Saha motioned to amend agenda to include response to public comment. Mr. Snow seconded. Motion was unanimously approved.	
4:04	Action Item: Approve August Meeting Minutes Mr. Snow motioned to approve minutes. Ms. Feltrop seconded. Motion was unanimously approved.	All
4:27	Action Item: Ad Hoc Committees Ms. Rosenthal presented proposal for Ad Hoc committees: <u>PARENT UNIVERSITY-BEACH, Chafin, Saha</u> <ul style="list-style-type: none"> • Work with parent liaison and possibly admin/leadership team to plan a year plan of Parent University for 2019-2020 • Determine needs of the community to address • Work with grade levels to incorporate existing parent information sessions • Help secure speakers/resources needed <u>COMMUNITY CHAMPIONS-ROSENTHALL, Feltrop, Snow</u> <ul style="list-style-type: none"> • Work with PTA business partner chair (LaShena Matthews) to determine current partners and structure • Determine needs of staff/community for business partner support • Recruit new partnerships <u>RESOURCE BANK-KINSEY, Cardwell, MacKenzie, Geppert</u> <ul style="list-style-type: none"> • Create online bank of resources for parents • Determine different categories • Find resources for each section- pull on teacher ideas • Advertising of tool and determine support needed for parents Idea was presented to stagger meetings. Agenda and minutes are not required if less than 5 members are present. Mr. Benshine will offer support as needed. Meetings may not occur on the first day. Community Outreach and Budget Committees will also meet during the year as needed.	Ms. Kinsey/Ms. Rosenthal
4:55	Action Item: Next meeting date Next meeting is set for 11/5/18 at 4:20pm	Ms. Kinsey
5:00	Action item: Meeting Adjournment	Ms. Kinsey

Time	Item	Owner
	Mr. Saha motioned to approve minutes. Ms. Chafin seconded. Motion was unanimously approved.	

Meeting Norms: Be Here Now, Stay on Topic, Make Room, Team Together-Team Apart for the Good of MOE
