



## February Summary of Action

# Manning Oaks Elementary School Governance Council

*Date | time* 02/20/2024 | 7:30 AM | *Location* Microsoft TEAMS (virtual)

### SGC Members

Ms. Nikkole Flowers, Principal | Ms. Jenny Choi, Chair | Ms. Tonyetta Easley, Parliamentarian | Ms. Kristi Meyers, School Employee | Mrs. Dee Muehlbauer, Community Member | Mrs. Lucy Pastore, Vice Chair | Mr. Selvakumar Krishnaswamy, Parent | Mrs. Stacy Thomas, Parent | Ms. Sherea Cook, Teacher | Mr. AK Dash, Community Member |

**Meeting Attendees:** Nikkole Flowers | Jenny Choi | Tonyetta Easley | Sherea Cook | Kristi Meyers | Mrs. Dee Muehlbauer |

Time	Item	Owner
7:30 am	Call to Order	Chair Jenny Choi
7:31 am	<p><b>Action Item:</b> Approve Agenda</p> <p>Motion: Kristi Meyers</p> <p>Second: Sherea Cook</p> <p>Unanimous vote</p>	Chair Jenny Choi
7:31 am	<p><b>Action Item:</b> Approve January Meeting Minutes</p> <p>Motion: Kristi Meyers</p> <p>Second: Sherea Cook</p> <p>Unanimous vote</p>	Chair Jenny Choi
7:32 am	<p><b>Discussion Item:</b> Planning for Parent/Teacher SGC Elections: Candidate Declarations</p> <p>SGC Elections will run from February 5<sup>th</sup>-March 29<sup>th</sup>.</p> <p>Initiatives are in place to support more SGC election inquiry and participation</p>	Chair Jenny Choi
7: 40 am	<p><b>Action Item:</b> Annual Budget Approval</p> <p>Budget was divided into personnel, non-personnel, other funds, expenditures, and charter dollar expenditures.</p> <p>Motion: Kristi Meyers</p> <p>Second: Dee Muehlbauer</p>	Ms. Flowers

Time	Item	Owner
	Unanimous Vote	
7:59 am	<b>Informational Item:</b> Principal's Update <ul style="list-style-type: none"> <li>• Ms. Flowers attended Superintendent Advisory Council. MOE is in need of a parent to serve on the parent advisory council.</li> <li>• Manning Oaks mission/vision will be revised. A group of students, staff, and parents will serve as a focus group to help create a mission and vision statement.</li> </ul>	Ms. Flowers
8:03 am	<b>Discussion Items:</b> Semester Action Plan Update <ul style="list-style-type: none"> <li>• Update on Furniture Options for staff lounge.</li> <li>• Business Outreach</li> </ul>	All Members
8:11 am	<b>Final Updates/Summarize Meeting</b> <ul style="list-style-type: none"> <li>• Promotion of SGC declaration/elections (Friday carpool, international night, and Kindergarten round up)</li> <li>• Budget was shared and approved for FY 24-25</li> <li>• Discussion of the Superintendent Advisory Council and need for parent volunteer for parent advisory council.</li> <li>• Revision of the MOE mission and vision</li> <li>• Update on Staff Lounge</li> <li>• Business Outreach</li> </ul> <p>Perception Survey (a survey shared with parent, students, and staff): All are encouraged to complete survey.</p>	Chair Jenny Choi
8:15 am	<b>Discussion Item:</b> Draft Next Meeting Agenda <p>Tentative meeting date: Thursday, March 21<sup>st</sup> at 2:30 pm (virtually)</p>	All Members
8:18 am	<b>Action Item:</b> Meeting Adjournment	Chair Jenny Choi