



# January Summary of Action

## Manning Oaks Elementary School Governance Council

*Date | time* 01/25/2024 | 7:15 AM | *Location* Microsoft TEAMS (virtual)

### SGC Members

Ms. Nikkole Flowers, Principal | Ms. Jenny Choi, Chair | Ms. Tonyetta Easley, Parliamentarian | Ms. Kristi Meyers, School Employee | Mrs. Dee Muehlbauer, Community Member | Mrs. Lucy Pastore, Vice Chair | Mr. Selvakumar Krishnaswamy, Parent | Mrs. Stacy Thomas, Parent | Ms. Sherea Cook, Teacher | Mr. AK Dash, Community Member |

**Meeting Attendees:** Nikkole Flowers | Jenny Choi | Tonyetta Easley | Sherea Cook | Mr. AK Dash | Mrs. Dee Muehlbauer | Mrs. Katie Kinsey |

Time	Item	Owner
7:26 am	Call to Order	Chair Jenny Choi
7:28 am	<b>Action Item:</b> Approve Agenda Motion: Sherea Cook Second: AK Dash Unanimous vote	Chair Jenny Choi
7:29 am	<b>Action Item:</b> Approve October Meeting Minutes Motion: Cook Second: Dee Muehlbauer Unanimous vote	Chair Jenny Choi
7:30 am	Discussion Item: Planning for Parent/Teacher SGC Elections SGC Elections will run from February 5 <sup>th</sup> -March 29 <sup>th</sup> .	Chair Jenny Choi
7:31 am	Discussion Item: Planning for Annual Budget Approval (Was discussed during Principal update)	Ms. Flowers

<b>Time</b>	<b>Item</b>	<b>Owner</b>
7:32 am	Discussion Item: Semester Action Plan Update <ul style="list-style-type: none"> <li>• Staff Lounge Makeover has begun.</li> <li>• Business Outreach: Partnership with PTA is in works.</li> <li>• Online Learning Modules: Startup is currently on hold.</li> </ul>	All Members
7:39 am	Informational Item Principal's Update <ul style="list-style-type: none"> <li>• Upcoming school events: (International night)</li> <li>• An additional pre-K class will be added for the 24-25 school year.</li> <li>• Staff lounge makeover is off to a good start, pictures will be shared when project is complete.</li> <li>• SGC Elections are coming soon. The window to declare candidacy is February 5<sup>th</sup>-March 29<sup>th</sup>.</li> <li>• Vision and Mission will be reviewed. A focus group will be conducted to help in the endeavor.</li> <li>• Concrete walking path was approved.</li> </ul>	Ms. Flowers
7:49 am	Final Updates/Summarize Meeting <ul style="list-style-type: none"> <li>• The second cross council will be held soon.</li> <li>• SGC election candidacy declaration window will be opening soon.</li> <li>• Budget will be shared at next meeting.</li> <li>• Staff lounge updates are in progress.</li> <li>• Community outreach will continue to pursue future partnerships.</li> <li>• Online learning modules are currently on hold.</li> <li>• SGC will support at the upcoming February 22<sup>nd</sup>, International Night</li> </ul>	Chair Jenny Choi
7:56 am	Discussion Item: Draft Next Meeting Agenda  Tentative meeting date: Tuesday, February 20th at 7:30am (virtually)	Chair Jenny Choi
7:57 am	Action Item: Meeting Adjournment	Chair Jenny Choi
<hr/> <b>Meeting Norms</b> Always be on Time   Be Solution Oriented   Be an Active Participant		