

## **Personnel**

### **CONTRACTS**

**AR 4112.1**

When initially employed, certificated employees shall receive a written statement of their employment status. In the case of temporary employees, this statement shall clearly indicate the temporary nature of the employment and the length of time for which the person is being employed. (Education Code 44916)

*(cf. 4121 - Temporary/Substitute Personnel)*

### **Employee Notification**

An employee on leave of absence shall notify the district of his/her intent to remain in service the following year in accordance with law, Board policy and administrative regulation.

*(cf. 4161/4261/4361 - Leaves)*

#### *Legal Reference:*

##### *EDUCATION CODE*

*44832 - Teachers; notice of intent to return*

*44842 - Failure to provide notice or to report to work*

*44843 - Notice of employment (to county superintendent)*

*44916 - Time of classification; statement of employment status*

*44929.20 - Continuing contract-districts w/less than 250 ADA*

*44955 - Reduction in number of employees*

### **Regulation**

**Approved:** September 26, 1995

**Revised:** May 6, 2014

**PASADENA UNIFIED SCHOOL DISTRICT**

Pasadena, California