

Business and Noninstructional Operations

INVESTING

BP 3430

All or part of the special reserve fund of the district, or any surplus monies not required for the immediate necessities of the district, may be invested as allowed by law for public funds. (Education Code 41015; Government Code 16430, 53601-53609, 53635)

The Governing Board authorizes the district's chief fiscal officer to invest and reinvest such funds on behalf of the district. He/she shall make monthly reports of those transactions to the Board. The Board retains the right to revoke this authority at any time.

The Board recognizes that the district's chief fiscal officer has fiduciary responsibility for any funds invested outside the county treasury and is subject to prudent investor standards for investment decisions. As such, he/she shall act with care, skill, prudence, and diligence under the prevailing circumstances, including but not limited to the general economic conditions and the anticipated needs of the district. The investment objectives shall be to first safeguard the principal of the funds, then to meet the district's liquidity needs and, third, to achieve a return on the funds. (Government Code 53600.3, 53600.5)

(cf. 9270 - Conflict of Interest)

In order to enhance investment return, the district's goal shall be to generate an investment yield that attains or exceeds a market-average rate of return through economic cycles.

The Board recognizes the importance of overseeing investments made with district funds, including investments by the county treasurer. The Superintendent or designee shall maintain ongoing communication with any county committee established for the purpose of overseeing county investments. In addition, the Superintendent or designee shall keep the Board informed about county policies that guide the investment of these funds.

The Board may establish an investment oversight committee to monitor the district's investments and make recommendations to the chief fiscal officer and the Board regarding investment policies.

(cf. 1220 - Citizen Advisory Committees)

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Annual Statement of Investment Policy

The district's chief fiscal officer shall annually provide to the Board and any district investment oversight committee a statement of the district's investment policy or, if all district surplus funds are invested with the county treasurer, the county's investment policy.

The annual investment report shall be submitted no later than the end of the first quarter of the year to which it applies.

At a public meeting, the Board shall review this policy and discuss any changes to be made. (Government Code 53646)

Quarterly Investment Reports

The chief fiscal officer of the district shall provide the Board, Superintendent, and internal auditor with quarterly reports of district investments in individual accounts that are \$25,000 or more.

(cf. 3460 - Financial Reports and Accountability)

Legal Reference:

EDUCATION CODE

41001 - Deposit of money in county treasury

41002 - General fund deposits and exceptions

41002.5 - Deposit of certain funds in insured institutions

41003 - Funds received from rental of real property

41015 - Authorization of and limitation investment of district funds

41017 - Deposit of miscellaneous receipts

41018 - Disposition of money received

42840-42843 - Special reserve fund

GOVERNMENT CODE

16430 - Eligible securities for investment of surplus money

17581.5 - Mandates contingent upon state funding

27000.3 - Fiduciary for deposits in county treasury

27130-27137 - County treasury oversight committees

53600-53609 - Investment of surplus

53630-53686 - Deposit of funds, especially:

53635 - Local agency funds; deposit or investment

53646 - Treasurer reports and statements of investment policy

53852.5 - Investment term for funds designated for repayment of notes

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53859.02 - Borrowing by local agency

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: Fiscal Accountability, 2005

School Finance CD-ROM, 2005

CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION PUBLICATIONS

Local Agency Investment Guidelines, 2002, rev. 2004

WEB SITES

*California State Treasurer's Office, California Debt and Investment Advisory
Commission: <http://www.treasurer.ca.gov/cdiac>*

Policy

Adopted: July 9, 1996

Revised: February 27, 2014

PASADENA UNIFIED SCHOOL DISTRICT

Pasadena, California