

Community Relations

VISITORS/OUTSIDERS

BP 1250

The Governing Board believes that it is important for parents/guardians and community members to take an active interest in the issues affecting district schools and students. Therefore, the Governing Board encourages interested parents/guardians and members of the community to visit the schools and view and participate in the educational program. The Superintendent or designee shall invite parents/guardians and the community to open house activities and other special events.

(cf. 1240 - Volunteer Assistance)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 6020 - Parent Involvement)

Visitors are any and all individuals who are not staff or students of that site.

To ensure minimum interruption of the instructional program, the Superintendent or designee shall establish procedures which facilitate visits during regular school days. Visits during school hours should be first arranged with the teacher, principal or designee. Observations in individual classrooms or other instructional areas/sites shall be limited to thirty (30) minutes duration unless otherwise agreed to by the teacher, principal or designee. If a conference is desired with the teacher or the principal, an appointment should be set during noninstructional time.

Visitations may be denied if the operation of the school or instructional program would be interrupted.

(cf. 6116 - Classroom Interruptions)

To ensure the safety of students and staff and avoid potential disruptions, the Board requires all visitors to the campus to identify themselves to the principal or designee upon entering school grounds, as defined in law and administrative regulation, and shall register immediately upon entering any school building or grounds when school is in session. This includes media and media representatives. (Education Code 32212, 35160)

(cf. 1112 - Media Relations)
(cf. 6116 - Classroom Interruptions)

For purposes of school safety and security, the principal or designee may provide a visible means of identification for all individuals who are not students or staff members while on school premises.

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No electronic listening or recording device may be used by any person in a classroom without the teacher and principal's permission. (Education Code 51512)

The Board requires all individuals to assist in maintaining a safe and secure school environment by behaving in an orderly manner while on school grounds and by utilizing the district's complaint processes if they have concerns with any district program or employee. In accordance with Penal Code 626.7, the principal or designee may request that any individual who is causing a disruption, including exhibiting volatile, hostile, aggressive, or offensive behavior, immediately leave school grounds. A person who is directed to leave the campus and fails to leave, or later reenters without following the school's posted registration requirements, may be guilty of a misdemeanor. (Penal Code 626.7)

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3515.2 - Disruptions)

Presence of Sex Offender on Campus

Any person who is required to register as a sex offender pursuant to Penal Code 290, including a parent/guardian of a district student, shall request written permission from the principal before entering the school campus or grounds. As necessary, the principal shall consult with local law enforcement authorities before allowing the presence of any such person at school or other school activity. The principal also shall report to the Superintendent or designee anytime he/she gives such written permission.

The principal shall indicate on the written permission the date(s) and times for which permission has been granted. (Penal Code 626.81)

Legal Reference:

EDUCATION CODE

32210 - Willful disturbance of public school or meeting

32211 - Threatened disruption or interference with classes; misdemeanor

32212 - Classroom interruptions

35160 - Authority of governing boards

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35292 - Visits to schools (board members)

51512 - Prohibited use of electronic listening or recording device

49091.10 - Parental right to inspect instructional materials and observe school activities

51101 - Parent Rights Act of 2002

51512 - Prohibited use of electronic listening or recording device

EVIDENCE CODE

1070 - Refusal to disclose news source

LABOR CODE

230.8 - Discharge or discrimination for taking time off to participate in child's educational activities

PENAL CODE

290 - Sex offenders

626-626.10 - Schools

626.81 - Misdemeanor for registered sex offender to come onto school grounds

627-627.10 - Access to school premises, especially:

627.1 - Definitions

627.2 - Necessity of registration by outsider

627.7 - Misdemeanors; punishment

COURT DECISIONS

Reeves v. Rocklin Unified School District, (2003) 109 Cal.App.4th 652

ATTORNEY GENERAL OPINIONS

95 Ops. Cal. Atty. Gen. 509 (1996)

Policy

Adopted: September 12, 1995

Revised: 11/12/96, 1/29/13, 4/23/15

PASADENA UNIFIED SCHOOL DISTRICT

Pasadena, California