



**BOARD MEETING
OF BOARD OF DIRECTORS
4:00 p.m. Wed. December 13, 2023**

Vaughn Next Century Learning Center

MINUTES

Public Comment

Members of the public have the right to provide input to the Board regarding non-agenda items & either before or during Board consideration of an agenda item. The public is encouraged to raise their hand, sign in for public comment requests and or submit a chat request for public comment.

Please note the following:

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak.
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting.

To learn more about public meeting legislation rules per Brown Act please click [here](#).

[Join Zoom Meeting](https://myvaughncharter.zoom.us/j/82267428105?pwd=dXFLVHBZa3NMaDA1L2Z2RnlSKzRBOT09)
<https://myvaughncharter.zoom.us/j/82267428105?pwd=dXFLVHBZa3NMaDA1L2Z2RnlSKzRBOT09>

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order
Meeting was called to order at 4:00 p.m.

A. Establish Quorum:

Luis Cervantes	Present
David Cory	Present
Steve Holle	Present
Anthony Jackson	Present
Suzanne Llamas	Present
Fidel Montes	Present
Marina Poplawski	Present
Leland Tang	Absent

Advisory Student Members (non-voting)

Liliana Rolon	Present
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Public Comments: Ms. Karen Yu, G3 teacher, is seeking reimbursement for damages to her car on December 05, 2023 while attending a School Governance Committee meeting.

Approval of Minutes: *The board is to review and approve the minutes from the November 29, 2023 board meeting.*

Board member Dr. Anthony Jackson motions to approve the November 29, 2023 board meeting minutes.

Board member David Cory seconds the motion. **Motion passes** (Unanimously)

G1	<p>Nomination Committee Update: The Board will receive an update on Nomination Committee progress.</p> <p>Team (Mr. Ramirez, Board Members Holle, Llamas)</p>	Informational Item	<p>Two candidates for Board membership consideration were presented. Governance Committee Chairs were instructed to agendize the candidates' bios and introduce videos for possible recommendation to their next Committee Meeting in February. Rubric to collect voting members' votes to be used.</p> <p>Candidates: Ms. Tiffany Diaz and Ms. Magaly Rojas</p>						
G2	<p>Chief Executive Officer Report: The Board will receive a report of the school's progress to date.</p>	Informational Item	<p>Presented by CEO- Mr. Ramirez</p>						
G3	<p>School Enrollment: The Board will review enrollment numbers and attendance rates for the 2022-2023 academic year.</p>	Informational Item	<p>Presented by CEO- Mr. Ramirez Vaughn NCLC's average ADA is nearly 94%</p>						
G4	<p>LAUSD Compliance Monitoring Board Certification- The Board will review and approve the LAUSD Compliance Monitoring Board Certification.</p>	Action Item	<p>Presented by Mrs. Claudia Flores Board member, Luis Cervantes motions to approve, Board member, David Cory seconds.</p> <table border="1" data-bbox="1130 1619 1511 1745"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> <tr> <td>6</td> <td>0</td> <td>1</td> </tr> </table> <p>Motion passes and approved</p>	Yes	No	Abstain	6	0	1
Yes	No	Abstain							
6	0	1							

B1	<p>Vaughn’s Staff Right Sizing Strategy- The Board will receive a progress report of the Vaughn’s Right Size Schoolwide Committee work.</p>	Information Item	<p>CFO and CEO presented progress update including an extended timeline to February that has been recommended by the Right Sizing Ad-Hoc Committee in efforts to ensure informed decisions: School site leaders continue working on prioritizing cost savings solutions</p>						
B2	<p>Fiscal Report: First Interim Report - The Board will act on the approval of Vaughn’s 2023-24 First Interim Financial Report.</p>	Action Item	<p>Presented by CFO-Yolanda Griffin</p> <p>Dr. Anthony Jackson motions to approve, Mr. Cory seconds the motion.</p> <table border="1" data-bbox="1260 1083 1542 1213"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> <tr> <td>7</td> <td>0</td> <td>0</td> </tr> </table> <p>Motion passes and approved</p>	Yes	No	Abstain	7	0	0
Yes	No	Abstain							
7	0	0							
B3	<p>Independent Audit Report 2022-23 - The Board will receive an audit report of 2022-23 financial statements for review and approval</p>	Action Item	<p>Presented by CFO-Mrs. Griffin and Mrs. Marlen Gomez from CLA.</p> <p>Independent audit highlights a clean audit report. Mr. Cory motions to approve, Ms. Poplawski seconds motion.</p> <table border="1" data-bbox="1260 1818 1542 1881"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> </table>	Yes	No	Abstain			
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7	0	0							
B4	Changes to the Employee Handbook - The Board will act upon proposed changes to the Employee Handbook	Action Item	<i>This item has been tabled for February 21, 2024</i>						
B5	Reduction in Force Policy - The Board will act on the approval of a reduction in force policy	Action Item	<i>This item has been tabled for February 21, 2024</i>						
B6	Large Purchase Approval (Food Services) - The Board will act on the approval of a large purchase exceeding the \$250K threshold.	Action Item	<p>Presented by Food Services Director Frances Gatewood</p> <p>Mr. Cervantes motions to approve, Mrs. Llamas seconds the motion.</p> <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> <tr> <td>7</td> <td>0</td> <td>0</td> </tr> </table> <p>Motion passes and approved</p>	Yes	No	Abstain	7	0	0
Yes	No	Abstain							
7	0	0							

Curriculum and Instruction (20 minutes)

C1	SARC - The Board will receive a presentation of and approve the School Accountability Report Card submission	Action Item	<p>Presented by Directors of Instruction: Heather Yoshioka and Sadie Edemann</p> <p>School year 22-23 Accountability Report is</p>
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			<p>presented to the Board.</p> <p>Dr. Jackson motions to approve, Mr. Cervantes seconds.</p> <table border="1"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> <tr> <td>7</td> <td>0</td> <td>0</td> </tr> </table> <p>Motion passes and approved</p>	Yes	No	Abstain	7	0	0
Yes	No	Abstain							
7	0	0							
C3	<p>Robotics at Vaughn- The Board will be presented with an update on our expanding Robotics program at Vaughn.</p> <p>Mainland’s robotic team aims to bridge digital and STEM standards to foster global competency for college and career readiness. It also aims to expand its VEX Robotics program by creating more teams, including a girl-powered team. <i>Team seeks support for coaching, funding, and attending the VEX Conference to continue robotics program success.</i></p>	Informational Item	<p>Presented by Mainland campus Admin Team: Irene Muro, Alejandro Nevarez, and Juana Hubbard</p>						

Partnership and School Site Council (10 minutes)

P1	<p>Governance Committee Updates- The Curriculum and Instruction, Business, and Partnership committee chairs will provide the Board an update on committee initiatives.</p> <p>Business Committee Chair: Mr. Fidel Montes Committee has engaged in discussions on strategies to raise student enrollment. Team would like clear language on job postings for grant funded positions ensuring that candidates are aware of assignment end periods.</p> <p>Curriculum Committee Chair: Ms. Marina Poplawski Committee is working on boosting Vaughn’s Gifted program.</p> <p>Partnership Committee Chair: Mr. David Cory-Committee continues reviewing fundraising proposals.</p>	Informational Item	<p>Governance Committee Chairs: Fidel Montes, David Cory, and Marina Poplawski report.</p>
P2	<p>Student Board Member Update- The Student Board Members will provide the Board an update of student activities.</p>	Informational Item	<p>Student Board Member, Ms. Liliana Rolon reported on the end of semester Finals Week at VISA High</p>

			<p>School. She discussed the successful shadow program where MIT students were given a tour and learned about the various programs offered at VISA.</p>
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Adjournment:

Board Member Dr. Anthony Jackson motions to adjourn the meeting, Board Member Fidel Montes seconds the motion. Meeting adjourns at 6:50 pm

Next Board Meetings:

February 21, 2024

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818) 896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*