



**BOARD MEETING
OF BOARD OF DIRECTORS
4:00 p.m. Wed. February 28, 2024**

Vaughn Next Century Learning Center

MINUTES

Public Comment

Members of the public have the right to provide input to the Board regarding non-agenda items & either before or during Board consideration of an agenda item. The public is encouraged to raise their hand, sign in for public comment requests and or submit a chat request for public comment.

Please note the following:

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak.
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting.

To learn more about public meeting legislation rules per Brown Act please click [here](#).

Join Zoom Meeting
<https://myvaughncharter.zoom.us/j/82267428105?pwd=dXFLVHBZa3NMaDA1L2Z2RnlSKzRBOT09>

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

<u>Call to Order:</u>	<i>Meeting was called to order at 4:00 p.m.</i>
<u>A. Establish Quorum:</u>	
Luis Cervantes	Present
David Cory	Present
Steve Holle	Present
Anthony Jackson	Present
Suzanne Llamas	Present
Fidel Montes	Present
Marina Poplawski	Present
Leland Tang	Present
Magaly Rojas	Present
<u>Advisory Student Members (non-voting)</u>	
Liliana Rolon	Present

Public Comments: Mrs. Nicole Mohr requested the Board to consider passing action item B3, Reduction in Force Policy. She reminds the Board that Prop 28 guarantees 80 percent of its funds must be used for new arts teachers.

Approval of Minutes: *The board is to review and approve the minutes from the December 13, 2023 and February 14, 2024 board meetings.*

Board member Dr. Anthony Jackson motions to approve the December 13, 2023 and February 14, 2024 board meeting minutes. Board member Mrs. Suzanne Llamas seconds the motion. **Motion passes**

Board member Dr. Anthony Jackson motions to approve the February 14, 2024 board meeting minutes. Board member Mr. Luis Cervantes seconds the motion. **Motion passes**

G1	<p>Nomination Committee Update: The Board will receive an update on Committee recommendation.</p>	Action Item	<p>Governance Committee Chairs present voting information and nominate Mrs. Magaly Rojas to the vacant spot to The Board of Directors. Board votes: Mr. Leland Tang motions to invite Mrs. Rojas to the Board, Mr. Cory seconds the motion.</p> <table border="1" data-bbox="1130 982 1409 1108"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> <tr> <td>8</td> <td>0</td> <td>0</td> </tr> </table> <p>Motion passes and approved</p>	Yes	No	Abstain	8	0	0
Yes	No	Abstain							
8	0	0							
G2	<p>CEO Evaluation: The CEO will give a presentation of the school’s progress and deliverables. The Board will retreat to “closed session” to discuss and complete CEO Fidel Ramirez’s 2023-2024 first semester performance evaluation.</p>	Informational Item/ Action Item	<p>Presented by CEO- Mr. Ramirez</p> <p>CEO performance evaluation done in “Closed Session”</p>						

B1	<p>Vaughn’s Staff Right Sizing Strategy- The Board will receive a progress report of the Vaughn’s Right Sizing Schoolwide Strategy.</p>	Information Item	<p>Mrs. Yolanda Griffin (CFO) and Mr. Luis Carbajo (HR) will be presenting the VNCLC Staff Right Sizing Strategy to the Business Committee on March 5th. before introducing it to the Board for approval on March 13, 2024.</p>
----	--	------------------	--

B2	<p>Changes to the Employee Handbook - The Board will receive a presentation and act upon proposed changes to the Employee Handbook</p>	Action Item	<p>Presented by Mr. Luis Carbajo. Changes to VNCLC Employee Handbook approved by the Business Committee and sent for recommendation to the Board.</p> <p>Mr. Leland Tang motions to approve, Mr. Luis Cervantes seconds the motion.</p> <table border="1" data-bbox="1133 562 1417 688"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> <tr> <td>6</td> <td>0</td> <td>3</td> </tr> </table> <p>Motion passes and approved</p>	Yes	No	Abstain	6	0	3
Yes	No	Abstain							
6	0	3							
B3	<p>Reduction in Force Policy - The Board will receive a presentation and act on the approval of a reduction in force policy (RIF).</p>	Action Item	<p>Luis Carbajo: Vaughn drafted RIF policy with attorneys, allowing for elimination of job positions based on criteria such as expertise and relevant experience, performance, and length of service.</p> <p>Impacted personnel will be informed no later than May 15, 2024.</p> <p>Mr. Luis Cervantes motions to approve, Mr. Leland Tang seconds the motion.</p> <table border="1" data-bbox="1133 1281 1417 1407"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> <tr> <td>6</td> <td>0</td> <td>3</td> </tr> </table> <p>Motion passes and approved</p>	Yes	No	Abstain	6	0	3
Yes	No	Abstain							
6	0	3							
B4	<p>School Safety Plan - The Board will receive information on required updates to the School Safety Plan.</p>	Action Item	<p>Presented by Mrs. Claudia Flores</p> <p>Mr. Montes motions to approve, Mrs. Llamas seconds the motion.</p> <table border="1" data-bbox="1133 1711 1417 1837"> <tr> <td>Yes</td> <td>No</td> <td>Abstain</td> </tr> <tr> <td>9</td> <td>0</td> <td>0</td> </tr> </table> <p>Motion passes and approved</p>	Yes	No	Abstain	9	0	0
Yes	No	Abstain							
9	0	0							

Curriculum and Instruction (20 minutes)

C1	<p>LCAP Mid Year Update - The Board will receive a mid year update on our LCAP spending and progress towards metrics.</p>	Informational Item	<p>Directors of Instruction: Heather Yoshioka and Sadie Edemann Informed that new State law mandates that School Districts provide a Mid-Year LCAP update which includes the School’s academic goals, including progress on the metrics for each of the school goals, and expenditures.</p> <p>They highlighted the importance of maintaining high standards and increasing achievement in ELA and math, with a focus on internal assessments through I-Ready. 35% of ELL’s meeting growth goals in reading and math</p>
----	--	--------------------	---

Partnership and School Site Council (10 minutes)

P1	<p>Governance Committee Updates- The Curriculum and Instruction, Business, and Partnership committee chairs will provide the Board an update on committee initiatives.</p> <p>Business Committee Chair: Mr. Fidel Montes Committee will receive the VNCLC Staff Right Sizing Strategy presentation at our next meeting. Attrition data will be analyzed in the Budget Working Group. The Personnel Working Group will discuss Social Media Policy. The Facilities Working Group continues receiving orders.</p> <p>Committee Chair: Ms. Marina Poplawski Committee discusses challenges with identifying gifted students and the cost of outside testing. They are gathering data to plan testing the GATE population sometime in the Spring. Committee is working on overseeing ELPAC summative test progress. The 24-25 School Calendar is being finalized with a proposal to make changes to the week of Thanksgiving Break.</p> <p>Partnership Committee Chair: Mr. David Cory-Committee continues reviewing fundraising proposals.</p>	Informational Item	<p>Governance Committee Chairs:</p> <p>Fidel Montes, David Cory, and Marina Poplawski provided reports.</p>
P2	<p>Student Board Member Update- The Student Board Members will provide the Board an update of student activities.</p>	Informational Item	<p>Student Board Member, Ms. Liliana Rolon reported on the updates of Prom preparations, ticket prices, and fundraising efforts. VISA is celebrating their Chinese</p>

			Exchange Program with China, with 15 students ready to go overseas.
--	--	--	---

Adjournment:

Board Member Mr. Steve Holle motions to adjourn the meeting, Board Member Fidel Montes seconds the motion. Meeting adjourns at 7:30 pm

Next Board Meetings:

March 13, 2024

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818) 896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*

Minutes were prepared by Board of Directors Secretary: Fidel Montes