

LOS ALAMITOS UNIFIED SCHOOL DISTRICT  
Office of the Personnel Commission  
10293 Bloomfield St.  
Los Alamitos, California 90720

PERSONNEL COMMISSION  
MINUTES OF THE REGULAR MEETING

ADOPTED  
January 10, 2024

1. The meeting was called to order by Commissioner Baldwin at 4:03 PM.
2. Dr. Ryan Weiss-Wright led the Pledge of Allegiance.
3. Commissioners Present  
Kimberly Baldwin  
Virginia Wilson  
David Boyer
- Staff Present  
Ryan Weiss-Wright  
Kaylie Knowland
4. Community/Staff Participation in Open Session and Non-Agenda Items: None.
5. Commissioner Comments: Commissioner Boyer attended a Chamber function as a Director on the Board. He also attended the TK Burger Truck event at the District Office and said that he enjoyed both.

Commissioners Wilson and Baldwin both shared they were unable to attend the TK Burger Truck event, but are looking forward to attending future events.

Commissioner Wilson expressed her gratitude and appreciation for Cathie Severin showing up and participating at the Personnel Commission meetings as a CSEA representative. She shared that she believes it is very healthy for our District to have an open line of communication.

6. Approval of the Minutes of the January 10, 2024, Regular Meeting:  
MSC Wilson – Yes / Boyer – Yes / Baldwin – Yes. Vote 3-0.
7. Personnel Director's Report and Review of Open Job Postings: Dr. Weiss-Wright provided an update on all recent hires including Amanda Van Smaalen, SLPA; Amber Martinez and Lize Keats, Food Service Assistant I; and several Instructional Assistant- Special Education new hires.

The Classified Personnel Department is currently working on the following recruitments: Food Service Assistant- Satellite Café, EDCC Assistant, Instructional Assistant-Special Education, Speech Language Pathology Assistant and Student Supervision Assistant.

Dr. Weiss-Wright reminded the Commissioners that Classified sub rates increased on 1/1/2024 to match minimum wage and remain competitive with other districts. He also shared the Classified Employees of the Year for 2024: Ramon Zavala, Network Security Analyst; Mary McCulloch, School Office Coordinator; and Karen Ganser, IA Special Education. They will all be recognized at future

Board Meetings and the commissioners will receive invitations to attend once the dates are confirmed.

The next PC meeting will be February 8, 2024 in the Board Conference Room.

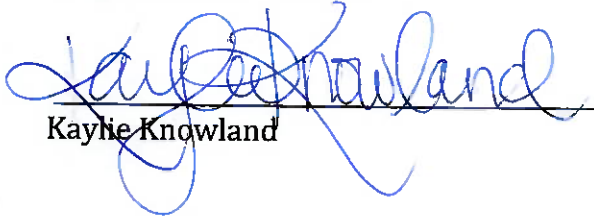
## CONSENT

- 8.a. Ratification of the Speech Language Pathology Assistant Eligibility List.  
MSC Wilson – Yes / Boyer – Yes – Baldwin – Yes. Vote 3-0

## ACTION

9. Second Reading and Approval of Changes to Rule 60.200.4 Changes in Assigned Time (45137).  
MSC Wilson – Yes / Boyer – Yes – Baldwin – Yes. Vote 3-0
10. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)  
None.
11. Open Session: Report of Closed Session Action, if any: No Action Taken.
12. Adjournment: Commissioner Boyer adjourned the meeting at 4:26 p.m.

Respectfully submitted,

  
Kaylie Knowland

1/10/2024