

LOS ALAMITOS UNIFIED SCHOOL DISTRICT  
Office of the Personnel Commission  
10293 Bloomfield Street  
Los Alamitos, California 90720

**NOTICE**

**SPECIAL MEETING**

**PERSONNEL COMMISSION**

A Regular Meeting of the Los Alamitos Unified School District Personnel Commission will be held on Thursday, March 21, 2024, at 9:00 a.m. in the Board Conference Room- Building D, at 10293 Bloomfield Street, Los Alamitos, CA 90720.

LOS ALAMITOS UNIFIED SCHOOL DISTRICT  
Office of the Personnel Commission  
10293 Bloomfield Street  
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March 21, 2024  
Thursday, 9:00 a.m.

Board Conference Room

**A G E N D A**  
**SPECIAL MEETING**  
**PERSONNEL COMMISSION**

1. The meeting was called to order by \_\_\_\_\_ at 9:00 a.m.

2. \_\_\_\_\_ led the Pledge of Allegiance.

<u>COMMISSION ATTENDANCE</u>	<u>PRESENT</u>	<u>ABSENT</u>
Kimberly Baldwin	_____	_____
Virginia Wilson	_____	_____
David Boyer	_____	_____

4. Community/Staff Participation on Open Session and Non-Agenda Items

5. Commissioner Comments

6. Discuss 2024 Annual CSPCA Conference. INFO      ORAL

**ACTION**

7. Approval of new Classified job classification and job description for Instructional Assistant – Visual Arts. ACTION    REF. 7  
Moved by\_\_\_\_, 2<sup>nd</sup> by\_\_\_\_. Vote \_\_\_\_: K.B.\_\_\_\_ D.B.\_\_\_\_ V.W.\_\_\_\_

8. Approval of new Classified job classification and job description for Instructional Assistant – Orchestra String Specialist. ACTION    REF. 8  
Moved by\_\_\_\_, 2<sup>nd</sup> by\_\_\_\_. Vote \_\_\_\_: K.B.\_\_\_\_ D.B.\_\_\_\_ V.W.\_\_\_\_

9. Approval of new Classified job classification and job description for Instructional Assistant – Dance & Choreography. ACTION    REF. 9  
Moved by\_\_\_\_, 2<sup>nd</sup> by\_\_\_\_. Vote \_\_\_\_: K.B.\_\_\_\_ D.B.\_\_\_\_ V.W.\_\_\_\_

10. Approval of new Classified job classification and job description for Instructional Assistant – Vocal Music Show Choir. ACTION    REF. 10  
Moved by\_\_\_\_, 2<sup>nd</sup> by\_\_\_\_. Vote \_\_\_\_: K.B.\_\_\_\_ D.B.\_\_\_\_ V.W.\_\_\_\_

11. Approval of new Classified job classification and job description for Instructional Assistant – Drama & Theatre. ACTION    REF. 11  
Moved by\_\_\_\_, 2<sup>nd</sup> by\_\_\_\_. Vote \_\_\_\_: K.B.\_\_\_\_ D.B.\_\_\_\_ V.W.\_\_\_\_

12. Approval of new Classified job classification and job description for Instructional Assistant – Band Wind Instrument Specialist. ACTION    REF. 12  
Moved by\_\_\_\_, 2<sup>nd</sup> by\_\_\_\_. Vote \_\_\_\_: K.B.\_\_\_\_ D.B.\_\_\_\_ V.W.\_\_\_\_

13. Approval of new Classified job classification and job description for Skilled Maintenance Worker - HVAC. ACTION    REF. 13  
Moved by\_\_\_\_, 2<sup>nd</sup> by\_\_\_\_. Vote \_\_\_\_: K.B.\_\_\_\_ D.B.\_\_\_\_ V.W.\_\_\_\_

14. Approval of new Classified job classification and job description for Skilled Maintenance Worker – Carpenter. ACTION    REF. 14  
Moved by\_\_\_\_, 2<sup>nd</sup> by\_\_\_\_. Vote \_\_\_\_: K.B.\_\_\_\_ D.B.\_\_\_\_ V.W.\_\_\_\_

15. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)
16. Open Session: Report of Closed Session Action, if any.
17. Adjournment