

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield Street
Los Alamitos, California 90720

NOTICE

REGULAR MEETING

PERSONNEL COMMISSION

A Regular Meeting of the Los Alamitos Unified School District Personnel Commission will be held on Thursday, March 14, 2024, at 4:00 p.m. in the Board Conference Room- Building D, at 10293 Bloomfield Street, Los Alamitos, CA 90720.

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
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Los Alamitos, California 90720

March 14, 2024
Thursday, 4:00 p.m.

Board Conference Room

A G E N D A
REGULAR MEETING
PERSONNEL COMMISSION

1. The meeting was called to order by _____ at 4:00 p.m.
2. _____ led the Pledge of Allegiance.
3.

<u>COMMISSION ATTENDANCE</u>	<u>PRESENT</u>	<u>ABSENT</u>
Kimberly Baldwin	_____	_____
Virginia Wilson	_____	_____
David Boyer	_____	_____
4. Community/Staff Participation on Open Session and Non-Agenda Items
5. Commissioner Comments
6. Prop 28 Funds presentation from Ondrea Reed. INFO ORAL
7. Discuss 2024 Annual CSPCA Conference. INFO ORAL
8. Approval of the Minutes of the February 8, 2024, Regular Meeting. ACTION REF. 8
Moved by____, 2nd by____. Vote ____: D.B. ____ K.B.____ V.W.____
9. Personnel Director’s Report and Review of Open Job Postings. INFO ORAL

CONSENT

- 10a. Ratification of the Campus Supervisor Eligibility List. ACTION REF. 10a
Moved by____, 2nd by____. Vote ____: D.B. ____ K.B.____ V.W.____
- 10b. Ratification of the Bus Driver Eligibility List. ACTION REF. 10b
Moved by____, 2nd by____. Vote ____: D.B. ____ K.B.____ V.W.____
- 10c. Ratification of the Head Custodian Eligibility List. ACTION REF. 10c
Moved by____, 2nd by____. Vote ____: D.B. ____ K.B.____ V.W.____
- 10d. Ratification of the Custodian Eligibility List. ACTION REF. 10d
Moved by____, 2nd by____. Vote ____: D.B. ____ K.B.____ V.W.____
- 10e. Ratification of the Director of Information Technology Eligibility List. ACTION REF. 10e
Moved by____, 2nd by____. Vote ____: D.B. ____ K.B.____ V.W.____

ACTION

11. Approval of new Classified job classification and job description for Instructional Assistant – Visual Arts. ACTION REF. 11
Moved by____, 2nd by____. Vote ____: K.B.____ D.B.____ V.W.____

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| 12. | Approval of new Classified job classification and job description for Instructional Assistant – Orchestra String Specialist.
Moved by____, 2 nd by____. Vote____: K.B.____ D.B.____ V.W.____ | ACTION | REF. 12 |
| 13. | Approval of new Classified job classification and job description for Instructional Assistant – Dance & Choreography.
Moved by____, 2 nd by____. Vote____: K.B.____ D.B.____ V.W.____ | ACTION | REF. 13 |
| 14. | Approval of new Classified job classification and job description for Instructional Assistant – Vocal Music Show Choir.
Moved by____, 2 nd by____. Vote____: K.B.____ D.B.____ V.W.____ | ACTION | REF. 14 |
| 15. | Approval of new Classified job classification and job description for Instructional Assistant – Drama & Theatre.
Moved by____, 2 nd by____. Vote____: K.B.____ D.B.____ V.W.____ | ACTION | REF. 15 |
| 16. | Approval of new Classified job classification and job description for Instructional Assistant – Band Wind Instrument Specialist.
Moved by____, 2 nd by____. Vote____: K.B.____ D.B.____ V.W.____ | ACTION | REF. 16 |
| 17. | Approval of new Classified job classification and job description for Skilled Maintenance Worker - HVAC.
Moved by____, 2 nd by____. Vote____: K.B.____ D.B.____ V.W.____ | ACTION | REF. 17 |
| 18. | Approval of revised job description and title for Skilled Maintenance Worker to Skilled Maintenance Worker – Carpenter.
Moved by____, 2 nd by____. Vote____: K.B.____ D.B.____ V.W.____ | ACTION | REF. 18 |
| 19. | Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957) | | |
| 20. | Open Session: Report of Closed Session Action, if any. | | |
| 21. | Adjournment | | |